



**CHESTER COUNTY WORKFORCE DEVELOPMENT BOARD
PA CareerLink – Chester County and United Way Financial Stability Center
479 Thomas Jones Way, Suite 500, Exton, PA
December 12, 2018
MEETING AGENDA**

- I. Call to Order and Pledge of Allegiance
- II. Welcome and Introductions
- III. Public Comment on Chester County WDB Meeting Agenda Items
- IV. Review and Approve Meeting Minutes from the October 2018 Board Meeting
- V. Action Items, Discussion and Update Topics
 1. Overview of the Committees for 2018 and 2019
 2. Executive – Governance – Jennifer Duff and Pat Bokovitz
 - Regional Board’s Chair Meeting
 - Trade and Economic Transition National Dislocated Worker Grant
 3. Addressing Barriers – Joyce Chester
 4. Budget and Fiscal – Mike Reese
 5. Council for the Workforce of Tomorrow – Fran Pierce
 - TANF Youth Update
 6. Next Generation Industry Partnerships – Marybeth DiVincenzo
 - FY 18-19 Grant Application
 - \$500,000 Rapid Response Grant for Reskilling in Technology
 7. Workforce System Integration – Butch Urban
 - Coatesville Career and Job Fair – Nov. 14th
 - CareerLink Extended Hours
- VI. General Updates, Announcements and Member Comments
- VII. Public Comments on Workforce Development Topics
- VIII. Adjourn

2019 Meetings – All meetings will be held at 8:30 am at the PA CareerLink – Chester County and United Way Financial Stability Center, 479 Thomas Jones Way, in Exton

Minutes

Chester County Workforce Development Board (WDB) Meeting Minutes

Date of Meeting: October, 24 2018

Time of Meeting: 8:30am-10:00 am

Location of Meeting: PA CareerLink® - Chester County
479 Thomas Jones Way, Suite 500, Exton, PA 19341

Quorum Present – Yes

Board Members in Attendance: Bill Adams, Joyce Chester, Commissioner Kathi Cozzone, Jennifer Duff, Erik Gudmundson, Diana Kimmich, Megan Klotzbach, Karen Kozachyn, Clark McHenry, Janet Moran, Jim Nichols, Maria O’Connell, Michael Reese, Chris Saello, Bill Shaw, Stephanie Sherwood, Shanae Stallworth, Amanda Sundquist, Kirk Willard

Others in Attendance: Patrick Bokovitz, Jeannette Roman, Shaun Bollig, Samantha Brannen, Stephanie Smith, Poornima Mahesh, Trish Hennessy, Yajaira Alarcon, Adrienne Cooper, Denean Williams, Lisa Ritchie, Larry Melf, Meghan Lynch, Marianne Stack, Marybeth Ferguson, Jason Foster, Jim Lauckner

The meeting was called to order at 8:35 a.m. and began with the Pledge of Allegiance, followed by introductions. Pat reminded everyone of the participation and conflicts of interest guidelines.

Public Comment on Agenda

- None

August Meeting Minutes

- Kirk Willard motioned to approve the August minutes. Karen Kozachyn provided the second. The August meeting minutes were approved as written. Janet Moran abstained from the vote.

Board Membership - Chair and Vice Chair Selection Process

- Amanda Sundquist reviewed the process for board chair nominations. Jennifer Duff was nominated by Karen Kozachyn to serve as Chair to the board. Joyce Chester provided the second. Shanae Stallowrth nominated Maria O’Connell to serve as Vice-Chair. Commissioner Cozzone provided the second. Amanda made the motion for Jennifer Duff to serve as Chair. Amanda made the motion for Maria O’Connell to serve as Vice-Chair. The Vice Chair responsibilities include serving on the executive and governance committee conference calls, fielding questions, and communications with funding allocations, and back-up the chair in meeting delivery. Typically, Vice Chair would have intentions to transition to Chair.
- Janet Moran asked for clarification regarding the reference to private ballot in the August Meeting Minutes. Amanda Sundquist responded that because there were single nominations for each position it was not necessary to go forward with the private ballots.
- Pat clarified we do not need to appoint any new members until 2020, however, please continue to recruit new members from the private sector of business and industry partners in the county.

TANF Youth Selection Process and Recommendations

- Pat provided an overview of TANF youth funding and the recent Request for Proposals (RFP) for TANF youth funds - diversity in the reach and program offerings.
- Five applications were received and five were approved: The Garage in Southern Chester County, Trellis for Tomorrow, Chester County Economic Development Council (CCEDC), Chester County Intermediate Unit (CCIU), and Young Men and Women in Charge (YMWIC).

- Another applicant attempted to apply and received an extension of 1 week to complete the application process. They did not successfully submit an application by the extended due date. Filet of Soul can apply again in the future.
- Commissioner Cozzone shared observation and concern relating to the funds requested by each organization and the actual award amounts. Commissioner Cozzone posed the question: “Can these organizations still deliver the services they proposed to?”
 - Pat confirmed that the organizations are prepared to deliver services despite the funding awards being less than what was requested. Concerns were discussed at the most recent Council for the Workforce of Tomorrow meeting.
 - Shanae Stallworth referenced past experience(s) with this - most organizations can function without the full awards because of other funding sources and reserve funds.
 - Joyce Chester asked if Trellis will be providing the same programming they did as Triskeles. “Yes.”
 - Michael Reese asked if the review process was based on a standard scoring scale. “Yes.”
 - Jennifer Duff asked for confirmation: if an organization opted not to pursue programming based on not receiving enough funds, would those returned funds be re-allocated to the other approved providers? “Yes.”
 - Chris Saello asked if it was customary for all of the applicants to receive funding despite scoring much lower than the other providers.
 - Pat and Commissioner Cozzone emphasized the location of the organizations and importance of reach to participants.
 - Joyce Chester referenced a satisfying partnership with Triskeles in the past.
 - The Garage, Triskeles, and YMWIC were returning applicants.
 - CCIU and CCEDC were new applicants.
 - Maria O’Connell asked how the programs are monitored once the funds are allocated.
 - WDB staff, specifically Tracey Dougherty will be monitoring the programs and will receive regular reports from the providers.
 - WDB staff Samantha Brannen provided an overview of what each program planned to do with the received funds.
 - Joyce Chester emphasized the depth of the outcome vs. focusing specifically on individuals served. The people the programs will be serving is key.
 - Jennifer Duff asked for clarification related to CCEDC’s program offering. Samantha offered that while it’s an existing program for CCEDC, they will be providing a cultural modification to serve the TANF youth populations with a specific emphasis on healthcare.
 - Bill Shaw asked if any of the providers are allowed to sub-contract services to other organizations. Commissioner Cozzone commented that contracts should forbid that. The ask is that providers not sub-contract other services to other providers.
 - Jennifer Duff asked if it is clear for each program what the outcomes are and how they will be reported.
 - We will work with the providers to come up with appropriate evaluations for the providers and the youth participants. TANF measures are not as specifically defined as it is with WIOA.
 - Diana asked if there were additional funds that we as a board could allocate to these TANF youth programs.
 - “Not at this time but it is something we can consider when funds are available.”

- Maria O’Connell asked when these funds would be available and in action with the providers.
 - The intention is for the providers to be contracted for services effective November 1st, 2018.
 - There will be contractual limitation to prohibit sub-contracting to other organizations and enhancements to performance measures and program outcomes.
- If Trellis does not accept of the award (given so much less than requested), the funds would be re-allocated to the other applicants.
- Bill Adams asked for an overview of The Garage. Many members of the board echoed appreciation and approval of the organization. Very well-rated through multiple evaluations - after school youth programs - art, music, providing youth with an opportunity to explore programs. Performance art. Exposure to the real world outside of that specific community. Kirk said Pennocks Bridge has hosted the program for after school activities and programs, banquets, etc.
- It was clarified per Clark’s question that applicants have applied and have been denied funding in the past.

Workforce Development Board Director Report

- Pat introduced the Workforce Development Board Director’s Report handout.
- Pat thanked the board for handling the Chair and Vice Chair Selection and provided thanks to Jennifer and Diana for their service
 - Still pending is the appointment of Leanne Cowdright from Genesis Healthcare (as Doug Doerfler’s replacement).
- Pat referenced Regional Partnerships and an upcoming meeting of the Chairs on November 30th at PECO office in Plymouth Meeting.
- The extended hours at the CareerLink have been going well and the notes are included in the packet as far as attendance.
 - Tonight there will be a Seasonal Hiring Fair.
 - Welcome Center activities are offered from EDSI as the Title 1 provider.
- WARN Notices: Pat asked Stephanie Smith to share Rapid Response updates.
 - QVC recently announced a layoff but there has been no new Rapid Response activity to report. Amanda Sundquist asked about K-Mart in Thorndale. Stephanie will follow-up with Chester County’s Rapid Response Coordinator from the state, Yanie Serrano.
- Pat referenced Butch’s report for CareerLink numbers and foot traffic.
 - PathStone as the One Stop Operator arranged for advertising on electronic billboards.
- Employer Engagement
 - Seasonal Hiring Fair - Customer Service Job Fair - Coatesville Job Fair
 - Pat said there is potential to partner with West Chester University for a large-scale recruitment fair in the spring.
 - Maria recommended blending the career fair with a short training of some sort - better draw and everyone walks out with a value-add. Topics can vary... Janet asked if she had a specific event to reference - Maria is currently designing a program - people wander in. Maria referenced the recent panel and the follow-up discussions and interviews that followed.

- Pat referenced the Coatesville Job Fair as a good opportunity to do that sort of programming. The auditorium or other spaces in the Gordon Early Learning Center could be utilized while the employers are in the gym.
- Jennifer asked do we understand in Chester County the populations we still need to reach given the low unemployment rate.
 - Pat said the outreach is to all. Targeting under-employed.
 - This could be a side goal of the employer events we host - we can draft a survey to capture some of this data and information.
 - Commissioner Cozzone responded that more time could be spent with employers to understand their current needs and bring new employers into the picture.
 - Maria O'Connell referenced virtual job fairs and reaching employers who may not be able to physically be present in the CareerLink for an event but have hiring needs and wish to participate.
 - Chris Saello shared that he suspects events (like the Coatesville Job Fair at 4:30 - 6:30) may not successfully reach all of the under-employed because their schedules may not permit their attendance - perhaps more efforts should be spent on marketing the wrap-around services.
 - All of the providers are expected to be present at the event - some folks may need programmatic support and that's the intention with having providers present.
 - Pat said it's an ongoing learning process. Timing of the event was considered. The concerns for Saturday offerings would be getting the employers out.
 - Meghan Kotzbach referenced interest in the recruiting event as an employer and stressed that each employer will have different needs and interests. Meghan is targeting those not with the suit and tie and perfect resume.
 - Chris Saello referenced child care provisions for the recruitment events - good opportunity to meet the needs of the job-seekers.
- \$500,000 Rapid Response Grant for Incumbent Workers in Technology
 - Pat invited Marianne Stack, representing CCEDC and ITAG, to present on the recent success of ITAG's Tech 360 event at Penn State Great Valley (Thurs., Oct. 18) - More than 120 attendees, 4 panel discussions, more than 25 speakers, well-received keynote.
 - Erik Gudmundson added that there was great discussion on diversity and inclusion. Bigger employers like QVC and Wawa, Unisys and SEI as well as start-ups and sole proprietorships.
 - Marianne would like to see the event grow by leaps and bounds with an increase in outreach and employers participating.
- Upcoming Grant Opportunities
 - PA Smart grants
 - Next Generation Industry Partnerships
 - Apprenticeships
 - Apprenticeship grant (all local Boards will have an opportunity to apply)
 - 2019 State/Local Internship Program (SLIP) -December 14, 2018
 - We have secured these funds in the past.

- Teacher in the Workplace - December 21, 2018
 - We have this grant in place currently with Chester County Intermediate Unit with support from the Chester County Economic Development Council
 - Kirk asked if additional guidance has come from the state - “Not at this time.”
- Karen added that the community colleges in the region have an existing apprenticeship program with employer support. So it is the hope that the Manufacturing Alliance for Southeastern PA would secure apprenticeship funds to expand programming and link with the Ascent program at the Technical College High School level to emphasize true career pathways.

Public Comments: None

Shanae Stallworth motioned to adjourn the meeting and Diana Kimmich provided the second. The meeting adjourned at 9:57 am.

Program Reports

Chester County Workforce Development Board

Contractor Report

PY2018/2019

July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑
Provider Pathstone												
Contracted Program Career Corps - A Partnership for Youth Employment WIOA Title I Program												
Contract amount: \$328,000						Contract dates: 07/01/18 to 06/30/19						
Report Completed by: Y. Alarcon/T. Prostovich												

Youth services	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	PY 2018 Total	Goal	Achieved
Number of newly enrolled youth by month*	99	3	6	6	6								120	70	42.90%
- In-school youth	9	0	0	0	0								9	25%	0.00%
- Out-of-school youth	90	3	6	6	6								111	75%	85.38%
Number of youth exited by month	0	0	0	19	17								36		
Number of literacy/numeracy increases	8	3	6	6	6								23	85%	100.00%
- Number of youth eligible for this outcome	79	82	88	94	100								100		
Number of youth placed into employment, post-secondary education, or advanced	11	4	2	5	9								31	72%	31.60%
- Number of youth eligible for this outcome	96	99	105	110	98								98		
Number of degrees, diplomas or certificates earned	0	10	26	5	4								45	87%	36.00%
- Number of youth eligible for this outcome	99	102	108	114	120								120		
Number of youth with increased skills gain	8	3	6	5	6								28	51%	100.00%
Number of youth with median earnings after entry into unsubsidized employment	1	4	0	5	9								19	53%	100.00%
Number of youth with retention in employment, education, or training	1	11	17	23	30								30	50%	100.00%

Employer Engagement	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	PY 2018 Total
Number of Employers Contacted	15	6	5	10	9								45
Number of Pathstone Sponsored Job Seeker Events/Number attended	7	2	2	3	3								20
Number of Career Corp/Employer Events Attended	2	2	2	4	3								16

Youth Program Goals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	PY 2018 Total
Employment (2nd quarter after exit)-70%	0	0	0	0	0								0
Employment (4th quarter after exit)-62%	0	0	0	0	0								0
Credential Attainment Rate-75%	0	0	26	5	4								34

Reports are Due Electronically the 10th of every month; both data and narrative.

*July New Enrollments Should Reflect Active Carryovers plus new enrollments. All other months should reflect new enrollments only.

Please Submit all Reports to the Following:

- Samantha Brannen sbrannen@chesco.org
- Tracey Dougherty tdougherty@chesco.org
- Stephanie Smith ssmith@chesco.org
- Jeanette Roman jroman@chesco.org
- Pat Bokovitz pbokovitz@chesco.org
- Dolores Colligan dcolligan@chesco.org

Copy:

During the month of November, 6 new students were enrolled for a total PY2018 enrollment number of 30. 17 students were exited. All enrolled students are pursuing certifications and or GED/HSD to assist in gaining unsubsidized employment
 2 students are pursuing a GED
 2 students began Dental Assistant Training
 5 students began PWE's
 3 students will begin PWE's in December

Names of Employers Engaged: November 2018	
Garcia Brothers	
UPS	
Little Flocks	
Herrs	
TastyKake	
Sunrise Assisted Living	
Brandywine Hospital	
County of Chester	
Chester County Food Bank	

**Chester County Workforce Development Board
Contractor Report
2016-2018**

		Month:	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Year
		Reporting Month (Check):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provider:	Open Hearth, Inc.														
Contracted Program:	Mobile Workforce Navigator														
Contract Amount (Adult & DW):	\$142,067														
Contract Term:	Feb 1, 2016 to June 30, 2018														
Amendment:															
Report Completed By:	Nettie Wolfe Silva														

Program Goals	PY 2017 Goals	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	PY 2018 Total
New enrolled in JobGateway/CWDS	30	1	1	2	4									8
New receiving brief services	150	12	12	10	10									44
Returning receiving services	100	15	11	13	13									52
New enrolled in training	5	0	0	0	0									0
New receiving needs related payments	10	2	0	2	2									6
New (full) entering employment at exit	15	1	2	0	0									3
New (brief) entering employment at exit	20	1	3	3	4									11

Reports are due electronically the 10th of every month

Please Submit all Reports to the following:	Please Copy all reports to:
Lila Singleton: lsingleton@chesco.org	Dolores Colligan: dcolligan@chesco.org
Pat Bokovitz: pbokovitz@chesco.org	Stephanie Smith: srsmith@chesco.org
Tracey Dougherty: tdougherty@chesco.org	Jeanette Roman: jroman@chesco.org

Full Service Customer Referral Sources (Project total):	
Self (37)	PACS (5)
Good Samaritan (1)	Family/Friend (3)
LHOT (1)	CCCH (5)
W.C. Atkinson (1)	Head Start (1)
Phoenixville Library (8)	Open Hearth (3)
St. Patrick's Church (1)	Orion (4)
City Gate (1)	St. Mary's (3)
MCHC (10)	SILO (1)
Family Promise (1)	
KACS (30)	
Oxford Neigh. Serv. (5)	
Kennett Library (10)	
Kennett Sr Center (1)	
Coatesville Library (1)	

Narrative Area:

On the afternoon of October 8th, the MWN provided her services at the offices of Oxford Neighborhood Services.

The MWN participated in a webinar on October 9th focused on updates to CWDS. She also attended the Southern Chester County Opportunity Network large group meeting, the Coatesville Center for Community Health interagency meeting, the Coatesville Cross Systems meeting, and the Single Mothers Conference planning team meeting during October.

On October 18th a Coatesville customer with limited proficiency using technology returned for assistance in accessing her email and PA CareerLink account. Upon opening her email, the customer discovered that Brandywine Hospital had emailed her to schedule an interview for a CNA position. The MWN was able to assist the customer in sending a response to ensure the opportunity to

**Chester County Workforce Development Board
Contractor Report
2018-2019**

		Month:	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year
		<input checked="" type="checkbox"/> Reporting Month (Check):	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provider:	<u>Chester County Intermediate Unit</u>														
Contracted Program:	<u>Teacher In the Workplace: STEM Leadership Academy</u>														
Contract Amount:	<u>\$45,000</u>														
Contract Term:	<u>7/1/2018-6/30/2019</u>														
Amendment:															
Report Completed By:	<u>Demetrius Roberts</u>														

Program Goals	Goal	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	PY 2018 Total
Number of educators enrolled in program	25	0	0	15	20	21								21
Number of program sessions held	5	0	0	1	0	1								2
Number of educators completing program	20	0	0	0	0	0								0
Number of educators reporting increased knowledge of teaching strategies	18	0	0	0	0	0								0
Number of educators reporting increased workforce knowledge	18	0	0	0	0	2								2

Reports are due electronically the 10th of every month

Please Submit all Reports to the following:	Please Copy all reports to:
Samantha Brannen: sbrannen@chesco.org	Dolores Colligan: dcolligan@chesco.org
Pat Bokovitz: pbokovitz@chesco.org	Stephanie Smith: srsmith@chesco.org
Jeanette Roman: jroman@chesco.org	Tracy Dougherty: tdougherty@chesco.org

Narrative Area:

During this month, the CCEDC continued recruiting workforce partners for STEM Leadership Academy: Teacher in the Workplace program. On the CCIU side we have continued to share resources with participants and organize program expectations. Team members have also been working to communicate with participants about the dates, expectations, locations, and responsibilities during each excursion. Participants have signed up for events and are planning to attend events in November.

Executive/ Governance Committee

**Chester County Workforce Development Board (WDB)
Executive / Governance Committee (EGC)
Meeting Minutes – November 13, 2018**

Participating on the Conference Call:

Jennifer Duff		Diana Kimmich	X
Amanda Sundquist	X	Bill Shaw	X
Butch Urban	X	Maria O’Connell	X
Jeannette Roman	X	Pat Bokovitz	X

Open Action Items and Discussion:

Action Item	Assigned To	Status	Action Item and Target Date
Membership and Financial Disclosure Forms	Pat and Jeannette	In Process	Leanne Cowdright – HR Director at Genesis Health Care has been nominated to replace Doug on the Board. Pat has submitted her name to the Commissioners for appointment consideration and is anticipating her appointment this week. We still have two outstanding Financial Disclosure forms from Board members, which WDB staff will address before the end of the year.
Chair and Vice Chair Selection Process for 2019-2020	Jennifer, and Pat	Complete	During the October Board meeting, Jennifer Duff was selected to continue in her role as the Chair and Maria O’Connell was selected as the Vice-Chair.
December Workforce Development Board – Committee Update, Employer Effectiveness Performance Measures	Pat and Jeannette	In Process	The Executive Committee felt that updates from the Committees was important for the December meeting, which will include the Employer Effectiveness Performance Measures with a broader discussion on employer engagement

Next Meeting – Tuesday, December 4, 2018 at 8 am via conference call.

Next Workforce Development Board meeting on Wednesday, December 11, 2018 at 8:30 am at the CareerLink in Exton

**Chester County Workforce Development Board (WDB)
Executive / Governance Committee (EGC)
Meeting Minutes – December 4, 2018**

Participating on the Conference Call:

Jennifer Duff	X	Maria O’Connell	X
Amanda Sundquist	X	Diana Kimmich	X
Butch Urban	X	Bill Shaw	X
Jeannette Roman	X	Pat Bokovitz	X

Open Action Items and Discussion:

Action Item	Assigned To	Status	Action Item and Target Date
Membership and Financial Disclosure Forms	Pat and Jeannette	In Process	Leanne Cowdright – HR Director at Genesis Health Care was appointed to the Board on November 29 th by the County Commissioners. We still have two outstanding Financial Disclosure forms from Board members, which WDB staff will address before the end of the year.
December Workforce Development Board Meeting	Pat and Jeannette	In Process	The Executive Committee affirmed that the December WDB meeting will consist of Committee updates on work in 2018 and projected priorities in 2019.
Grant Applications Updated	Pat and Jeannette	In Process	Pat updated the Executive Committee that the Chester County WDB submitted a \$375,000 Trade and Economic Transition National Dislocated Worker Grant application to the PA Dept. of Labor and Industry on November 30, 2018. Pat also mentioned that a new SLIP grant, Teacher in the Workplace and Next Generation Industry Partnership grants would also be submitted in December 2018.
CareerLink Updates	Butch	In Process	Butch provided the Executive Committee with updates on the CareerLink Extended Hours, Coatesville Job Fair and upcoming UC busy season.
PA L&I Dan Kuba and Staff Visit	Pat	Complete	Dan Kuba and his staff are scheduled to visit the with Chester County WDB staff on December 5, 2018 (see attached meeting agenda).

Next Meeting – Tuesday, January 8, 2018 at 8 am via conference call.

Next Workforce Development Board meeting on Wednesday, December 12, 2018 at 8:30 am at the CareerLink in Exton

**Southeast PA Regional Workforce Development Boards
Regional Planning Meeting**

Friday November 30, 2018 1pm-3pm
PECO Energy
680 West Ridge Pike, Plymouth Meeting, PA

Proposed Agenda

- | | | |
|-------|---|--------|
| I. | Welcome & Introductions
Suzanne Ryan, Chair
Montgomery County Workforce Development Board | 1:00pm |
| II. | Regional Collaboration Overview
Patrick Bokovitz
Chester County Workforce Development Board | 1:05pm |
| III. | Apprenticeship / Pre-Apprenticeship Strategies
Patrick Clancy & Meg Shope Koppel
Philadelphia Works | 1:25pm |
| IV. | Next Generation Industry Partnership Roundtable
Jenni Butler
Montgomery County Workforce Development Board | 1:45pm |
| V. | Incumbent Worker Training
John Flanagan
Bucks County Workforce Development Board
Patrick Bokovitz
Chester County Workforce Development Board | 2:05pm |
| VI. | Regional Strategic Planning/Sector Priorities
Dan Fogarty
Berks County Workforce Development Board | 2:25pm |
| VII. | Planning Future Meeting Topic Ideas
Suzanne Ryan | 2:45pm |
| VIII. | Adjournment
Suzanne Ryan | 2:55pm |



CHESTER COUNTY WORKFORCE DEVELOPMENT BOARD
PA CareerLink – Chester County and United Way Financial Stability Center
479 Thomas Jones Way, Suite 500, Exton, PA
December 5, 2018

Bureau of Workforce Development Administration Meeting Agenda

- I. Welcome and Introductions
- II. Overview of the Chester County Workforce Development Board
 1. Membership
 2. Committees
 3. Contractors
 - One Stop Operator – PathStone
 - Title 1 – EDSI
 - Youth – PathStone
 - EARN and Work Ready - PathStone
- III. Regional Workforce Development Boards
 1. Local and Regional Plans Update
- IV. CareerLink
 1. Employer Engagement
 2. Coatesville Career and Job Fair
 3. UC Support
- V. Financial Items
 1. Staff Transition - Dayna
- VI. Grant Applications
 1. Economic Transition
 2. SLIP
 3. PAsmart (Industry Partnerships – Energy, Health Care, ITAG and Manufacturing)
- VII. Monitoring

VIII. Youth items

1. Title I Youth Programs
2. TANF Youth Program

IX. Workforce Development Challenges

1. Geographic Coverage (Coatesville, Northern and Southern Chester County)
2. Transportation
3. Cost of Living
4. Funding

Fiscal Committee

Addressing Barriers Committee

Addressing Barriers Committee (formerly Disability Services Committee)

Most recent meeting: Wednesday, December 5th, 2018

Frequency & Location: 3rd Wednesday, every other month, at 3:00pm at PA CareerLink-Chester County

2019 Meeting Dates: February 20, April 17, June 19, August 21, October 16, December 18

The purpose of this committee is to address the barriers experienced by the job seeker population and determine strategies and modifications needed to ensure those jobs seekers have the best possible chance at success with the support of all workforce development, social service, and community-based organization support.

February 20, 2019 meeting will focus on the Chester County Poverty Simulation. This committee has a goal of running this simulation in Spring and Fall each year with community partners. The Constellation Network has shown interest in hosting a Simulation in March 2019 in Southern Chester County. This meeting will review the materials and ensure that resources are accurately reflected.

The December meeting focused on trauma informed care with a presentation by the Chester County ACEs (Adverse Childhood Events) Coalition (facilitated by Home of the Sparrow). This gave the group greater insight into working with participants who face barriers related to trauma. Trauma, including one-time, multiple, or long-lasting repetitive events, affects everyone differently and it is important for providers to be open and supportive when providing services.

Previous meetings in 2018 focused on Mental Health/Intellectual & Developmental Disability services, GED & Adult Education services, and EARN/Work Ready programs for individuals receiving public assistance.

Council for the Workforce of Tomorrow



November 2018

Outreach for Career Corps

Career Corps staff is currently enrolling both In-School and Out-of-School-Youth. During the month of November, 6 youth enrolled in the Career Corps program. With the PY2017 carryover participants, the Career Corps total active enrollment stands at 120. During the month of November, 17 participants were exited and have begun the 12 month follow-up process. There are a total of 36 students in follow-up status.

- Staff has increased outreach efforts at area community parks and neighborhoods to increase program awareness and familiarize the community with the Career Corps program. As a result of community outreach, staff continues to receive daily inquiries regarding enrollment from individuals and organizations alike as a result of direct outreach.
- Orientation has continued to take place weekly for eligible individuals. Every Monday, staff has expected between 2 and 4 orientation attendees.
- PathStone has enrolled 30 new participants during PY2018. This, in combination with carryovers from 2017 makes our total enrollment 120 for the current year.
- On November 1, Nathan Kutz from UPS began working with staff on a month-long outreach and recruitment project to help participants gain seasonal employment with UPS as driver helpers. All students in attendance had the opportunity to meet with Mr. Kutz and various members of UPS staff for interviews and orientation. By the end of November, 7 students had obtained employment with UPS through this initiative.
- On November 14, 4 participants attended the CCIU Head Start/Gordon Early Literacy Center Job Fair in Coatesville. Students were exposed to various local industries and specific employers looking for new-hires. Students and staff connected with all employers in attendance and have been able to apply and schedule upcoming interviews.

Enrollment/Participation status

Staff continues to provide one-on-one tutoring, counseling and relevant trainings in order to keep participants engaged. In order to ensure participant skills gains, staff works one-on-one with students on Key Train, National Retail Federation Basics, resume's and cover letters as well as financial literacy training.

- To date, PathStone has 120 active participants enrolled in the Career Corps program. 6 new participants were enrolled in the month of November.
- On a daily basis Career Corps hosts 15-20 participants. Other participants are employed or enrolled in various training programs both secondary and post-secondary.
- 21 youth reside in Coatesville zip code 19320
- 4 youth reside in West Chester zip code 19382

- Eligible participants attended the Learning Express Library for Job Seekers at the PA CareerLink on November 15.
- 5 participants began Paid Work Experiences as Outreach Specialists and Administrative Assistants. 2 participants transitioned into advanced training and unsubsidized employment during the month of November.
- 3 more participants will begin PWE's on December 10 in the fields of maintenance and food service.

Training Initiatives for October 2018

Staff works daily with students to ensure academic and career success. Staff works with students to make curriculum relevant and relatable on a group and individual basis to ensure success. We are also able to utilize classroom technology including multiple computer labs and a SmartBoard to engage students. We have continued to utilize Career Cruising in the classroom to assist students in choosing the most effective career pathways.

- 5 students earned Microsoft Digital Literacy certificates.
- 1 student obtained a High School Diploma.
- 10 students have begun National Retail Foundation training. After this training, students will receive a nationally recognized certificate in customer service.
- 2 students will begin Dental Assistant Training through an ITA at CHCI on December 2.
- Staff has continued to work with eligible participants on business service skills in order to effectively place youth in PWE's related to chosen career pathways. During the month of November, staff utilized and emphasized several career exploration assessments. Staff is working diligently to effectively identify career pathways that fit individual needs and will ensure participant success.

Apprenticeships

- PathStone is utilizing existing relationships with local partners and Philadelphia Works in order to develop startup apprenticeship programming in the healthcare field. Career Corps staff is currently screening potential candidates for tentative placement at Devereux in Direct Support Professional positions and at PowerBack as Certified Nursing Assistance. Placements are slated to begin in January of 2019.

Workforce Integration Committee



Workforce System Integration Committee
Meeting Minutes

Wednesday, November 7, 2018 @ 2:30pm

Walter Urban (PACL)	Jason Foster (BWPO)	Samantha Brannen (DCD/WDB)
Michelle Livingston (CAO)	Marybeth Ferguson (BWPO)	Stephanie Miller (UWFSC)
Yajaira Alcaron (Pathstone)	Kelly Raggazino (Open Hearth)	Paige Fuss (EDSI)
Jeannette Roman (DCD/WDB)	Lisa Ritchie (EDSI)	Maryrose Dengler (Full Circle)
Tracey Dougherty (DCD/WDB)	Pat Bokovitz (DCD/WDB)	Shanae Stallworth (OVR)
Maria O'Connell (WDB)	Joyce Chester (OIC)	Darshna Shyamsunder (UWFSC)

I. Welcome and Introductions

The meeting was called to order at 2:31pm at PA CareerLink

II. Review of September Meeting Minutes

The meeting minutes were presented for approval and accepted and approved without any changes or modifications. Lisa Ritchie motioned to approve the minutes and Stephanie Miller provided a second.

III. Action Items from Previous Meeting

Expanded Hours:

- Butch Urban provided an update on the most recent extended hours
 - Report shows Welcome Center attendance as well as the events that have been held including the Seasonal Hiring Fair
- Butch led discussion around keeping the extended hours going past November and types of events that do well
 - Tracey Dougherty asked about employer events and Butch shared that it is difficult to get employers to do something every 2 weeks
 - It was decided to not do extended hours in December because of the holidays and instead use that month to convene the extended hours taskforce to discuss new programming.
- November 28th Expanded Hours

- MCHC will be providing appointments to assist in benefits enrollment
- Samantha Brannen suggested a flyer to capture all of the services that will be offered in one evening with this event. United Way and Open Hearth said they would work together to create one
- Pat Bokovitz reminded the group that marketing the events needed to go beyond this group. Butch welcomed anyone from the group to assist with Extended Hours events.
- Coatesville Job Fair will be held on November 14th.
 - Doodle Poll for volunteers to sign up for a role
 - Joyce Chester asked about a resource table for programs. Pat shared that there will be a CareerLink table and United Way Financial Stability Center flyers and information cover most of the other partners.

IV. PA CareerLink-Chester County

One Stop Operator Update:

- Nita was unable to attend so Butch shared updates
- Report was handed out for review.
 - Packet included press release for the Coatesville Job Fair
 - 34 employers registered
 - Each employer is expected to bring a door prize
 - Volunteers are welcome to arrive any time after 3:30pm

V. Partner Updates

A. United Way Financial Stability Center

- Connecting with Clarify to bring their services back
- Wings For Success is looking to come back to PA CareerLink
- Exploring options for parenting classes
- Next partners meeting is December 17th at 9:00am at PA CareerLink

B. Title I Programs (EDSI)

- Lisa Ritchie reviewed a handout given to committee which contained success stories including workshop attendance numbers
- Jason Foster talked about increased workshop attendance due to RESEA participants
 - Butch shared that workshops will be posted on CWDS as system of record and EventBrite is being phased out, though it may still be used for larger employer events that require registration

C. EARN/Work Ready

- Yajaira Alcaron shared that there are currently 19 participants enrolled in EARN and 13 in Work Ready.
 - 2 are currently in community service placements
- Family Services speaks with clients twice a month through Financial Stability Center.
- 16 participants are scheduled to attend the Coatesville Job Fair

D. Career Corps

- Yajaira also reviewed Career Corps numbers: 17 new enrollees for a total of 30 enrollees

- Nathan from UPS hired 8 youth last week with wages around \$17.00. They are still looking to hire and need people from the Pottstown area
- Career Corps is currently recruiting employers for Paid Work Experiences. Please let Yajaira or Tristen know if your agency or someone you know would like a participant
 - CCEDC is interviewing for their position now
- 8-10 participants are scheduled to attend the Coatesville Job Fair

E. Hire One

- Jim was unable to attend, so he emailed his update. Samantha read the update for him.
- Next event is a networking event at AVE Newtown Square
- Next meeting will be Dec 11th or 12th at AVE Kennett Square

F. Mobile Workforce Navigator

- Kelly Raggazino and Ann Marie Barr shared that the Mobile Workforce Navigator was on the way to meeting the goals for brief and full services.
 - 23% of goal for new services
 - 29% of goal for brief services
- There has been an increased presence in Oxford through oxford Neighborhood Services
- There has been an increase in referrals from local homeless shelters such as St. Mary's and W.C. Atkinson.
- Ann Marie shared information about Code Blue shelters and how she shares that information with participants
 - Kelly mentioned the Ending Chronic Homelessness committee and the work of Decades to Doorways
- Ann Marie shared that the Single Mothers Conference will be held on April 27, 2019 and it has a theme about workforce development and self-sustainability.
- Kelly shared Open Hearth's fundraising event happening on November 14th.

VI. Chester County Workforce Development Board Update

- Pat Bokovitz shared that Coatesville has one the highest unemployment rates in the County and is one of the census tract high poverty areas, so the Coatesville Job fair is very exciting.
- There is hope to work with West Chester University to host a large job fair on their campus in the spring.
- There are a few grant opportunities coming up:
 - PA SMART (STEM, Registered Apprenticeships, Industry Partnerships)

VII. Gaps in Service and Opportunities Discussion

- Michelle Livingston shared information about LIHEAP (Low Income Heat and Energy Assistance Program).
 - For those who have trouble paying heating or electric bills
 - Apply online through COMPASS or with paper application
 - \$400 credit, one time only
- Kelly asked Michelle about General Assistance returning

- For adults (18 and over) with no dependent children who are disabled or unable to work due to domestic violence or drug & alcohol
- Good resource for those who have applied for Social Security, but have not qualified yet
- Requires a face to face interview with a CAO caseworker
- Payments currently not being distributed because the system is not back in place to do so since it was revoked in 2012.
- Joyce Chester shared that OIC is recruiting for their youth re-entry program. This program targets youth in Coatesville.
 - Program had been piloted in a few parts of the country including Harrisburg before being brought to Chester County
 - Pat encouraged Joyce to work with providers to recruit including Career Corps
 - Joyce can do a presentation
- Jason shared that the new Employment Interviewer had been hired and would be starting in December
 - Participants have been reacting positively to RESEA program. All participants have to attend at least one session of a workshop or event and attendance hasn't been an issue.
- Pat asked Marybeth about what to expect for unemployment compensation requests with the new year
 - Marybeth spoke about the state hiring more people to work in the call center
 - State is trying to balance the administrative side (processing claims) with the customer service and call volume
 - Butch shared that 74 claimants had used the courtesy phone in October
- Pat shared that Kmart in Thorndale and Phoenixville have received their closing dates. Also, QVC merged with HSN, so there are going to be layoffs at the West Chester offices as things combine

VIII. Committee Member Comment

- Marybeth Ferguson shared that success stories can be sent directly to her so that she can send them to the State. She has to send progress reports and information weekly, so it would help to get them directly from the providers.
 - It was suggested that CareerLink can use these stories for an e-newsletter or put it on the website to promote services
- Pathstone is hiring in EARN/Work Ready as well as Career Corps (Workforce Development Associates and PT Vocational Instructors)
 - Nita's Executive Assistant resigned, so this position will be open soon as well.

IX. Summarize Action Items & Agenda

- Extended Hours Taskforce will meet again in December to talk about 2019 extended hours
- United Way and Open Hearth will work together to create a flyer for November 28th extended hours

- Volunteers for the Coatesville Job Fair will complete the Doodle Poll to pick a role

Meeting adjourned at 3:43pm.

Additional Information

**Trade and Economic Transition National Dislocated Worker Grant
Chester County Workforce Development Board
Project Summary**

Name of the Applicant: Chester County Workforce Development Board (WDB)
Project Title: Chester County - Economic Transition Project
Project Service Area: Chester County
Point of Contact: Patrick Bokovitz – Director of the Chester County Workforce Development Board
Phone: 610.344.6900
E-mail: pbokovitz@chesco.org

Objective of the Project: The Economic Transition Project has the specific objective of providing supportive services and training to dislocated workers in order for them to transition into a higher paying and more stable career path.

Description of the Project:

- The Economic Transition Project will provide supportive services and training to twenty (20) dislocated workers needing extra assistance to successfully compete for high demand employment opportunities.
- The Economic Transition Project will build off of the PA CareerLink® – Chester County and United Way Financial Stability Center partnership with EDSI (Chester County Title I provider) working closely with Open Heath Inc. (Financial Navigator) to provide comprehensive services to twenty (20) dislocated workers.
- The Economic Transition Project will provide program participant specific training through either an Individual Training Account and/or an on the job training account to assist in their career transition.
- The Economic Transition Project will provide extensive supportive services including assistance with child care, housing, and transportation to give the program participant financial support to pursue a new career path.
- The Economic Transition Project will provide an opportunity for the Chester County WDB to reframe the partnership that makes up the PA CareerLink® – Chester County and United Way Financial Stability Center by creating a more formal method of collaboration and integration.

Potential Impact of the Project:

Measure	Projected Numbers
Total number of dislocated workers to participate.	20
Total number of employers to hire the program participants – possibly with an On The Job Training subsidy.	16
Improved integration of services at the CareerLink® between the workforce and financial navigation programs.	20

Project Partners and Partner Responsibilities:

Partner	Partner Type	Responsibility
Chester County Workforce Development Board	Workforce Development	Strategic partner and facilitator of the two primary partners (Title 1 and Supportive Services provider)
Educational Data Systems Inc (EDSI)	Workforce Development	Title 1 Provider
Open Hearth, Inc.	Community Based Agency	Supportive Services Provider
Chester Co. Employers	Employer	Providing quality employment opportunities to the 20 participating dislocated workers.

Trade and Economic Transition National Dislocated Worker Grant

Chester County Workforce Development Board

Budget Justification

Budget Line Items Totals:

Line Item	Total Dollars Requested
Admin. Staff Salaries and Fringe Benefits	\$33,000
Supportive Services Funds	\$100,000
Tuition Payments / ITA's	\$200,000
On The Job (OJT) Reimbursements	\$42,000
Total	\$375,000

Budget Justification by Line Item:

Administration Staff Salaries and Fringe Benefits (\$33,000): The Chester County Workforce Development Board will use these funds to supplement any personnel gaps during implementation between the Board, EDSI (Title 1 provider), and Open Hearth (supportive services provider). The majority of staff time will be leveraged with existing program funds.

Supportive Services Funds (\$100,000): These funds will be used to cover the supportive service needs of the Economic Transition project participants. With an average of \$5,000 per participant, the supportive service funds would be used to fill any financial gap that the project participant might experience including, but not limited to, child care, housing, transportation, and training- related expenses. The Economic Transition project will be as creative as the program will permit to use these funds to support the participants towards success. Please note that Chester County has an extremely high living wage.

Tuition Payments / ITA's (\$200,000): The tuition payments / ITA's funds will be used to provide meaningful training to the 20 dislocated workers to become competitive in the high demand occupations in Chester County and the southeast region of Pennsylvania. Again, we will be flexible and creative in the use of these funds to best position the program participants to long term employment success.

On The Job (OJT) Reimbursements (\$42,000): The OJT funds will be used during the placement of the program participants to strongly connect the program participants to the local employers, which are in dire need of skilled workers.

Please note that this budget has been created to be scalable and can be adjusted to serve additional job seekers, should the initial program implementation be a success as anticipated.

State/Local Internship Program
(SLIP)
Plan Narrative

2019 State/Local Internship Program (SLIP) demonstration funds will be used to provide Youth between the ages of 16-24 (in-school youth or otherwise) with summer employment (approximately 8-weeks). SLIP interns may work 25 - 40 hours/week and earn a minimum of \$10.35/hour, in alignment with Governor Wolf's priorities (FICA/Medicare and Workers' Compensation fringe costs may also be covered) *Overtime for full-time SLIP participants will be paid by employer. Additionally, any extensions of SLIP intern placements beyond the 8-week limit will be employer-paid; and will still be required to end no later than 8/30/19.*

SLIP opportunities that will enhance participant's skill set and potentially lead to meaningful work experience that will lead to unsubsidized full time employment and self-sufficiency. Within the summer employment experience the participants will be provided with workforce preparation skills in resume building and interview skills, as well as financial literacy and customer service. Our goal is to tie the work experience (\$10.35 minimum hourly wage) to the Healthcare, Manufacturing, Agriculture and Retail Industries and other High Priority Occupations.

PathStone's plan is to recruit 20-25 participants, regardless of socio-economic background for the Paid Work Experience with various local employers focusing on graduating seniors and first year college students. PathStone will strongly encourage local employers to support and extend this initiative by expanding upon the Commonwealth's funding support up to at least 25 percent. This may occur through any of the following examples:

- **Example #1:** If an employer already typically hires 5 summer interns, they can commit to using SLIP 2019 funding to create 5 additional placements, for a total of 10 youth work experience opportunities;
- **Example #2:** Since SLIP allows for the funding of 8 weeks of summer internship activity between May 6 - August 30, 2019, an employer can extend the number of weeks that they employ a SLIP intern by fully covering their wages for up to an additional 9 weeks; and/or
- **Example #3:** If the hourly wage of a SLIP intern is set at the \$10.35 minimum, a SLIP employer may raise the intern's hourly wage by contributing the difference toward a higher rate of pay, such as \$12.00/hour. An employer may also opt to offer overtime hours to full-time SLIP interns, which would be completely funded by said employer.

SLIP program activity will occur for any 8-week period between May 6 - August 30, 2019 (all SLIP interns must conclude their work experience by close of business on August 30, 2019. Active local board, employer and intern participation in promoting awareness of the SLIP 2019 opportunity, including social media support of National Intern Day on July 25, 2019, will be strongly encouraged.

APPENDIX B – PROJECT BUDGET

BUDGET INFORMATION SUMMARY FORM

AGENCY NAME:	PathStone Corporation
PROGRAM NAME:	SLIP Program PY2019

ADMINISTRATION COSTS:

Salaries	
Fringes	
Supplies	
Rent	
Telephone	
Travel	
Other Indirect Cost - 17.60% (Program Admin, fiscal mgmt.)	0
Total Administrative Costs	0

PROGRAM COSTS:

Salaries (staff)	
Fringes (staff)	
Salaries (Participants)	41,400
Fringes 21.91% (Participants)	9,071
Supplies	529
Rent	
Telephone	
Travel (staff)	
Other - Incentives	
Total Program Costs	51,000

GRAND TOTAL:	\$ 51,000
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Chester County at a Glance

Based on most recent Census data

Last updated: September 2018

	2012		2017		5 Year Change	
	Total	% of Total	Total	% of Total	Change	% Change
Population ^a						
Total Chester County Population	506,575	-	519,293	-	12,718	2.5%
Under 20 Years Old	137,512	27.1%	132,556	25.5%	(4,956)	-3.6%
20-44	152,860	30.2%	156,928	30.2%	4,068	2.7%
45-64	146,922	29.0%	148,052	28.5%	1,130	0.8%
65 and Older	69,281	13.7%	81,757	15.7%	12,476	18.0%
Total Households	184,574	-	189,506	-	4,932	2.7%
Race and Ethnicity ^b						
Asian (Alone)	20,696	4.1%	29,680	5.7%	8,984	43.4%
Black or African American (Alone)	29,531	5.8%	29,921	5.8%	390	1.3%
White (Alone)	439,939	86.8%	443,075	85.3%	3,136	0.7%
Other ^c	5,979	0.8%	6,768	1.5%	789	13.2%
Two or More Races	10,430	2.1%	9,849	1.9%	(581)	-5.6%
Hispanic or Latino (of any race)	34,471	6.8%	39,229	7.6%	4,758	13.8%
Foreign-born population ^d						
Foreign-born population ^d	44,785	8.8%	51,818	10.0%	7,033	15.7%
Language other than English spoken at home (5 years & over)	57,431	12.0%	64,583	13.2%	7,152	12.5%
Commuting Patterns ^e						
Take public transportation to work	7,464	2.9%	7,236	2.7%	(228)	-3.1%
Mean travel time to work (minutes)	27.3	-	27.9	-	1.2	5.1%
Income ^f						
Median Household Income	\$82,442	-	\$96,656	-	\$14,214	17.2%
Median Family Income	\$108,903	-	\$128,002	-	\$19,099	17.5%
Families and People Below the Poverty Level ^g						
All families ^h	6,581	5.1%	4,816	3.6%	(1,765)	-26.8%
People under 18 years	10,360	8.5%	7,610	6.4%	(2,750)	-26.5%
People 18 to 64 years	24,286	7.7%	20,392	6.4%	(3,894)	-16.0%
People 65 years and over	3,949	5.7%	4,824	5.9%	875	22.2%
Education ⁱ						
Educational Attainment (Ages 25+)	338,468	-	353,899	-	15,431	4.6%
No high school diploma	23,830	7.0%	23,651	6.7%	(179)	-0.8%
High school/equivalency	79,171	23.4%	78,569	22.2%	(602)	-0.8%
Some college, no degree	48,583	14.4%	45,025	12.7%	(3,558)	-7.3%
Associate's degree	21,048	6.2%	21,625	6.1%	577	2.7%
Bachelor's degree	101,219	29.9%	109,477	30.9%	8,258	8.2%
Graduate or professional degree	64,617	19.1%	75,552	21.3%	10,935	16.9%

Chester County at a Glance

Based on most recent Census data

Last updated: September 2018

	2012		2017		5 Year Change	
	Total	% of Total	Total	% of Total	Change	% Change
Housing Units^j						
Total Housing Units	193,868	-	200,237	-	6,369	3.3%
Occupied housing units	184,574	95.2%	189,506	94.6%	4,932	2.7%
Vacant housing units	9,294	4.8%	10,731	5.4%	1,437	15.5%
Homeowner vacancy rate	1.4	1.6%	0.8	1.6%	-	-
Rental vacancy rate	6.0	4.7%	5.3	5.3%	-	-
Median home value	\$322,900	-	\$355,000	-	\$32,100	9.9%
Median rent	\$1,141	-	\$1,250	-	\$109	9.6%
Housing Tenure^k						
Owner occupied housing units	140,493	76.1%	142,912	75.4%	2,419	1.7%
Renter occupied housing units	44,081	23.9%	46,594	24.6%	2,513	5.7%
Renters paying 30% or more of household income toward housing costs ^l	19,757	48.4%	19,587	44.2%	(170)	-0.9%

Sources: U.S. Census, American Community Survey, 1-Year Estimates, 2012 and 2017

Notes:

a. DP05 Demographic and Housing Estimates

b. DP05 Demographic and Housing Estimates

c. Includes American Indian & Alaska Native, Native Hawaiian & Other Pacific Islander, and those identifying as "Some other race"

d. DP02 Social Characteristics

e. DPO3 Economic Characteristics

f. DPO3 Economic Characteristics; Monetary values not adjusted for inflation

g. DP03 Economic Characteristics

h. Based on estimates of 129,045 (2012 ACS) and 133,783 (2017 ACS) family households in Chester County

i. DP02 Social Characteristics

j. DP04 Housing Characteristics

k. DP04 Housing Characteristics

l. Excludes occupied units where gross rent as a percentage of household income cannot be computed

For questions or additional information regarding this data, contact the Senior Demographer with the Chester County Planning Commission at 610-344-6285.