



# THE COUNTY OF CHESTER

COMMISSIONERS  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

OFFICE OF THE COMMISSIONERS  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100



## AGENDA COMMISSIONERS' MEETING

January 9, 2020

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
  - Executive Session – The Board of Commissioners met in Executive Session on, Tuesday, January 7, 2020, to discuss personnel and legal matters.
4. MINUTES OF PREVIOUS MEETINGS
  - December 12, 2019 Commissioners' Meeting
  - January 6, 2020 Commissioners' Organizational Meeting
5. PUBLIC COMMENT ON AGENDA
6. OLD BUSINESS – There are no items of old business.
7. NEW BUSINESS
  - a. **2020 Certification of Agricultural Conservation Easement Funding**  
It is recommended that the Board of Commissioners approve the attached 2020 Certification of Agricultural Conservation Easement Funding.
  - b. **Contracts**
  - c. **Grants**
8. PERSONNEL MATTERS
  - a. **Human Resources Agenda**
9. FINANCIAL MATTERS
  - a. **Finance Agenda**
10. PUBLIC COMMENT
11. ADJOURNMENT



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## COMMISSIONERS' MEETING MINUTES

December 12, 2019

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:03 AM on December 12, 2019 in the Commissioners' Boardroom by the Chairman of the Board of Commissioners, Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

### CALL TO ORDER

### 2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Mark Rupsis to lead the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

### 3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, December 10, 2019 to discuss personnel and legal matters.

### ANNOUNCEMENTS

### 4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on November 20, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the November 20, 2019 Commissioners' Meeting.

### MINUTES APPROVED

### 5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

### PUBLIC COMMENT

### 6. OLD BUSINESS

#### a. Approve 2020 Budget

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the proposed 2020 Budget of \$563,449,596.

### OLD BUSINESS

## 7. NEW BUSINESS

### a. Authorities, Boards and Commissions

Commissioner Farrell made a motion to approve the reappointment of Elizabeth D'Angelo to the Chester County Office of Aging Citizens' Advisory Council for a term ending 12/31/2022. Commissioner Cozzone seconded the motion. Motion carried.

Commissioner Cozzone made a motion to approve the reappointments of Dierdre Flemming, Adam Mowery, Anthony Vietre, and Gary Westlake to the Chester County Agricultural Development Council all for a term ending 12/31/2022. Commissioner Farrell seconded the motion. Motion carried.

Commissioner Farrell made a motion to approve the appointment of John Schwartz to the Chester County Airport Authority for a term ending 12/31/2024. Commissioner Cozzone seconded the motion. Motion carried.

Commissioner Farrell made a motion to approve the appointment of Becky Corbin to the Chester County Conference and Visitors Bureau for an unexpired term ending 12/31/2020. Commissioner Cozzone seconded the motion. Motion carried.

Commissioner Cozzone made a motion to approve the reappointment of Brian Campbell for a term ending 12/31/2023 and appointment of Josh Maxwell for a term ending 12/31/2020 to the Chester County Conservation District. Commissioner Farrell seconded the motion. Motion carried.

Commissioner Farrell made a motion to approve the reappointment of Michele Tucker to the Chester County Board of Health for a term ending 12/31/2023, reappointment of Lou Kupperman for a term ending 12/31/2024 and appointment of Susan Springsteen for an unexpired term ending 12/31/2021 to the Chester County Industrial Development Authority, reappointments of Kathleen Pearse and JoAnn Weinberg to the Chester County Library Board both for a term ending 12/31/2022, reappointments of Douglas Fasick, Matthew Hammond, and appointment of Nate Cline to the Chester County Planning Commission each for a term ending 12/31/2023, and the reappointments of Patti Cregan-Ciuffetli and Amber Little to the Chester County Women's Commission both for a term ending 12/31/2022. Commissioner Cozzone seconded the motion. Motion carried.

## NEW BUSINESS

### Authorities, Boards and Commissions

**b. Ordinance 2019-03**

Commissioner Cozzone made a motion to approve Ordinance 2019-03 authorizing and directing the incurring by the County of Chester of non-electoral debt in the maximum amount of \$85,000,000 through the issuance of one general obligation bonds series of 2020 in the aggregate principal amount not to exceed \$50,000,000 and general obligation bonds series A of 2020 in the aggregate principal amount not to exceed \$35,000,000 for the purpose of providing funds to currently refund all of the County's general obligation bonds, series A of 2010. Commissioner Farrell seconded the motion. Motion carried to approve Ordinance 2019-03.

**Ordinance 2019-03**

**c. Ordinance 2019-04**

Commissioner Farrell made a motion to approve Ordinance 2019-04 reaffirming and ratifying Chester County's participation in the Pennsylvania Counties Risk Pool and the execution of the Intergovernmental Agreement pursuant to the Pennsylvania Intergovernmental Cooperation law, as amended. Commissioner Cozzone seconded the motion. Motion carried to approve Ordinance 2019-04.

**Ordinance 2019-04**

**d. Resolution 51-19**

Commissioner Cozzone made a motion to approve Resolution 51-19 authorizing the 2020 real estate tax rate. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 51-19.

**Resolution 51-19**

**e. Resolution 52-19**

Commissioner Farrell made a motion to approve Resolution 52-19 authorizing the execution of a Confirmatory Deed for 16,671 square feet of Tax Parcel 29-6-15-E to the Estate of William Ire Beideman. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 52-19.

**Resolution 52-19**

**f. Memorandum of Understanding**

Commissioner Cozzone made a motion to approve the Memorandum of Understanding between The Nature Conservancy and the County of Chester. Commissioner Farrell seconded the motion. Motion carried.

**Memorandum of Understanding**

**g. Memorandum of Understanding**

Commissioner Farrell made a motion to approve the Memorandum of Understanding between the Chester County Economic Development Council and the County of Chester. Commissioner Cozzone seconded the motion. Motion carried.

**Memorandum of Understanding**

**h. Cooperation Agreement**

Commissioner Cozzone made a motion to approve the Cooperation Agreement between the County of Chester, the Chester County Industrial Development Authority, Rajant Cooperation, and Fiore Foundations LLC. Commissioner Farrell seconded the motion. Motion carried.

**Cooperation Agreement**

**i. Contracts**

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

**Contracts**

**j. Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**PERSONNEL**

**a. Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**a. Finance Agenda**

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 20-19
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT**

**PUBLIC COMMENT**

Steve Plaughter and Butch Dutter of the Chester County FOP, Commissioner Michelle Kichline, Former Chief Operating Officer Mark Rupsis, President Judge Jacqueline Cody, and employees of Chester County including Patricia Norwood-Foden, Chris Murphy, Don Corry, Nathan Schenker, Jan Bowers, Laurie Rofini, Jonathan Schuck, Doug Waegel, Pat Bokovitz, Vince Brown, Mike Murphy, Julie Bookheimer, Jeanne Casner, Marcy Curth, Kim Bowman, Joe Sherwood, Brianne Zanin, Brian O’Leary, Jackie McKenna, Ed McFadden, and Sandy Burke, all spoke of the notable accomplishments of Commissioners Farrell and Cozzone during their three terms.

There was no further public comment.

## **11. ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 11:42 AM.

A handwritten signature in black ink, appearing to read 'T. Pettit', with a stylized flourish at the end.

**Taken by Taylor Pettit**

**On behalf of Chief Clerk Kara C. Rahn**

**ADJOURNMENT**



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## COMMISSIONERS' MEETING MINUTES

**January 6, 2020**

### **1. CALL MEETING TO ORDER**

The Organizational Meeting of the Chester County Board of Commissioners was held on Monday, January 6, 2020 in the Commissioners' Board Room. The meeting was convened at 10:01 AM by Chairman Pro Tem Thomas L. Whiteman, Esquire, Chester County Solicitor.

### **CALL TO ORDER**

### **2. PLEDGE OF ALLEGIANCE**

Becky Brain, Public Information Officer, lead the Pledge of Allegiance.

### **PLEDGE OF ALLEGIANCE**

### **3. CONFIRMATION OF ADMINISTRATION AND FILING OF OATHS**

Mr. Whiteman asked for the Chief Clerk to verify that all Oaths administered and signed by all elected officials had been filed with the Chester County Prothonotary.

### **OATHS**

Robert Kagel, Chief Clerk for the County, verified that all Oaths had been administered and filed.

### **4. CONFIRMATION OF COUNTY OFFICIAL/ EMPLOYEE RISK SECURITY**

Mr. Whiteman asked for the Risk Manager to verify that the requisite insurance/ security was in place. Tom Furman, Risk Manager for the County, verified that the requisite insurance/ security is in place.

### **RISK SECURITY & INSURANCE**

### **5. NOMINATION AND ELECTION OF CHAIRPERSON**

Mr. Whiteman called for nominations of Chairperson of the Board of Commissioners. Commissioner Josh Maxwell placed in nomination the name of Commissioner Marian Moskowitz. Commissioner Michelle Kichline seconded the motion.

### **ELECTION OF CHAIRPERSON**

Mr. Whiteman called for any additional nominations and heard none. The vote was unanimous in favor of Commissioner Moskowitz as Chair of the Board of Commissioners for 2020.

Mr. Whiteman then resigned as Chairman Pro Tem, turning the meeting over to newly elected Chair of the Commissioners, Marian D. Moskowitz.

- |   |  |
|---|--|
| <p><b>6. NOMINATION AND ELECTION OF VICE CHAIR</b><br/>Chair Moskowitz placed the name of Commissioner Josh Maxwell for Vice Chair for 2020. Commissioner Kichline seconded the motion.</p> <p>The vote was unanimous in favor of Commissioner Maxwell as Vice Chair of the Board of Commissioners.</p>   | <p><b>ELECTION OF VICE CHAIR</b></p>   |
| <p><b>7. ANNOUNCEMENT OF DAY AND TIME OF REGULAR MEETING</b><br/>Chair Moskowitz announced that the dates and times of the Board Meetings had been duly advertised in the Daily Local News on December 22, 2019.</p>  | <p><b>MEETING DATES &amp; TIMES</b></p>  |
| <p><b>8. PROMULGATION AND ADOPTION OF RULES AND REGULATIONS</b><br/>Chair Moskowitz asked if there was a motion to adopt the Rules and Regulations for the Conduct of Meetings of the Board of Commissioners. Following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline, the motion to Promulgate and Adopt the Rules and Regulations passed unanimously.</p>  | <p><b>RULES AND REGULATIONS</b></p>  |
| <p><b>9. APPOINTMENT OF SOLICITOR, DEPUTY SOLICITOR, ASSISTANT SOLICITOR, CHIEF CLERK, CHIEF ASSESSOR, EMERGENCY MANAGEMENT COORDINATOR</b><br/>A motion made by Commissioner Kichline and seconded by Commissioner Maxwell was passed unanimously to appoint Thomas L. Whiteman, Esquire, as the County of Chester Solicitor, Kristen Mayock as Deputy Solicitor, Michelle Bernardo-Rudy as Assistant Solicitor, Robert J. Kagel as Chief Clerk, Susan Caldwell as Chief Assessor, and Michael Murphy as Emergency Management Coordinator.</p> | <p><b>APPOINTMENT OF SOLICITOR, DEPUTY SOLICITOR, ASSISTANT SOLICITOR, CHIEF CLERK, CHIEF ASSESSOR, EMERGENCY MANAGEMENT COORDINATOR</b></p> |
| <p><b>10. DEPOSITORIES OF COUNTY FUNDS</b><br/>Commissioner Maxwell made a motion to approve the list of fund depositories and tax banks attached, as made part of these minutes. Commissioner Kichline seconded the motion. Motion carried to approve the attached list of fund depositories and tax banks.</p>  | <p><b>DEPOSITORIES OF COUNTY FUNDS</b></p>   |
| <p><b>11. ADOPTION OF RESOLUTION CONCERNING BANKING AUTHORITY</b><br/>Commissioner Kichline made a motion to approve Resolution 01-20 authorizing designated officers and employees to open and close bank accounts and delegate authority to open and close accounts. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 01-20.</p>  | <p><b>BANKING AUTHORITY RESOLUTION</b></p>   |



## **12. ADJOURNMENT**

Following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline, the meeting was adjourned at 10:10 AM.

A handwritten signature in black ink, appearing to read 'T. Pettit', with a stylized flourish at the end.

**Taken by Taylor Pettit**

**On behalf of Chief Clerk Robert J. Kagel**

**ADJOURNMENT**

# Depositories of County Funds

Department or Account Name	Bank Name
Concentration Account	TD Bank, NA WSFS Bank
Disbursement Account	TD Bank, NA WSFS Bank
Controlled Disbursement Account	TD Bank, NA WSFS Bank
Payroll Account	PNC Bank
Clerk of Courts (6 accounts)	DNB First
Detectives Evidence Escrow	BB&T
District Court 15-1-01	DNB First
District Court 15-1-02	TD Bank, NA
District Court 15-1-03	DNB First
District Court 15-1-04	BB&T
District Court 15-1-05	Key Bank
District Court 15-2-01	Phoenixville Federal Bank & Trust
District Court 15-2-03	DNB First
District Court 15-2-07	DNB First
District Court 15-3-01	BB&T
District Court 15-3-04	BB&T
District Court 15-3-05	BB&T
District Court 15-3-06	M & T Bank
District Court 15-3-07	BB&T
District Court 15-4-01	TD Bank
District Court 15-4-02	DNB First
District Court 15-4-03	DNB First
District Court 15-4-04	BB&T
Health Bank (S Branch)	WSFS Bank
OMBH	Meridian Bank
Prison -Canteen Fund – Regular	Meridian Bank
Prison -Canteen Fund – Savings	Meridian Bank
Prison -Correctional Center – Regular	Meridian Bank
Prison - Correctional Center – Welfare	Meridian Bank
Pocopson Home (2 accounts)	Wells Fargo
Prothonotary Operating	DNB First
Prothonotary – Credit Card	DNB First
Prothonotary – E Filing	DNB First
Prothonotary – Automation Fund	DNB First
Prothonotary – Masters Escrow	DNB First
Prothonotary – Escrow Disbursement	DNB First
Recorder of Deeds – Recording Account	DNB First
Recorder of Deeds – Municipal Realty Transfer Tax Account	DNB First
Recorder of Deeds – Holding Account	DNB First
Recorder of Deeds – Records Improvement Fund	DNB First
Recorder of Deeds – Capital Technology Account	DNB First
Register of Wills – Operating Account	DNB First
Register of Wills – Minor Attorney Account	DNB First
Register of Wills – Counseling Fund	DNB First
Register of Wills – Automation Fund	DNB First
Register of Wills – Court Escrow Account	DNB First

Sheriff

Franklin Mint Federal Credit Union

Sheriff

Meridian Bank

Tax Claim Bureau

Wells Fargo

Tax Claim Electronic Payments

DNB First

Treasurer

DNB First

**CERTIFICATION OF COUNTY FUNDS**  
**FOR 2020 PROGRAM YEAR**

The Chair of the Board of County Commissioners (COMMISSIONER/COUNTY EXECUTIVE) of Chester County hereby certifies that, at a duly advertised public meeting held on the 9th day of January, 2020, total funds in the amount of \$ 3,734,602.23 .00 (must equal Line E below) were appropriated for the 2020 program year beginning January 1, 2020. The purpose of providing the county matching funds is for the purchasing of agricultural conservation easements pursuant to the authority contained in the Act of June 30, 1981 (P.L. 128, No. 43) known as the Agricultural Area Security Law, as amended. It is further certified that such funds have been appropriated by Chester County and placed in a restricted account *or are reserved exclusively by the county for the purchase of easements*. It is further certified that any of these funds that are not expended by the end of December 31, 2021, will be available for use in subsequent fiscal periods for the same purpose. It is further certified that none of these funds will be used to pay administrative costs incurred by the county to purchase agricultural conservation easements, except as permitted under Act 46 of 2006.

The total county funds appropriated for the 2020 program year are accumulated from the following sources of revenue:

A. Allocation of 2020 County Match Funds from County Revenues:	\$ _____ .00
B. Total Interest Collected from 2019 County Clean and Green (1+2)	\$ <u>152,310.23</u> .00
Rollback Tax Penalties (please itemize by use):	
1. portion to be used for easement purchases:	\$ _____ .00
2. portion to be used for monitoring and enforcement, or for conservation planning:	\$ <u>152,310.23</u> .00
C. Allocation from County Bond fund Revenues:	\$ <u>3,500,000</u> .00
D. County General Funds used exclusively for IPA Interest.	
(Non-IPA Counties ignore this item):	\$ <u>82,292</u> .00
<b>E. Accumulated Total Certified County Match funds for 2020:</b>	
(Total of A, B, C & D)	\$ <u><u>3,734,602.23</u></u> .00

In accordance with Act 156 of 1998, §5490.8(b.1)(b.2), the certified amount indicated above includes all of the interest collected by the county from Clean and Green (Act 319) rollback tax penalties in the previous calendar year. Act 156 requires that this amount be in addition to other local money appropriated by the county for the purchase of agricultural conservation easements.

\_\_\_\_\_  
CHAIRMAN, COUNTY COMMISSIONERS OR  
COUNTY CHIEF EXECUTIVE OFFICER

\_\_\_\_\_  
COUNTY CONTROLLER OR  
CHIEF FISCAL OFFICER

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 09-JAN-2020**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Adult Probation &amp; Parole</u></b>				
Vendor: Pennsylvania Home of the Sparrow Contract ID: 0017745	Amendment	34,341.50	01-01-2020 06-30-2020	Amendment #3: This amendment extends the contract term for an additional six (6) month period for Case Management and Support Services for participants in the Women's Re-Entry Assessment and Programming Initiative Program (WRAP). CO: 100%            ST: 0%            FED: 0%
<b><u>Children Youth and Families</u></b>				
Vendor: Community Service Foundation, Inc. Contract ID: 0018143	Amendment	0.00	07-01-2019 06-30-2020	Amendment #2: This amendment extends the contract term for an additional one (1) year period and revises the Payment Schedule for Residential Foster Care Placement Services. CO: 20%            ST: 75%            FED: 5%
Vendor: Oxford Area School District Contract ID: 0019231	Contract	13,000.00	07-01-2019 06-30-2020	This contract provides funding for the Oxford Area School District Truancy Prevention Program. CO: 20%            ST: 75%            FED: 5%
Vendor: Baumann Jr., Donald J Contract ID: 0019239	Contract	12,000.00	11-01-2019 06-30-2020	This contract provides funding for technical assistance regarding racial disparities for the Disparities Support Project. CO: 20%            ST: 75%            FED: 5%
Vendor: Jackson, Christina Bergh Contract ID: 0019240	Contract	29,000.00	12-01-2019 06-30-2020	This contract provides funding for Nurse Consultant Services to assist with medical assessments of children. CO: 20%            ST: 75%            FED: 5%
<b><u>Community Development</u></b>				
Vendor: Chester County Economic Dev. Foundation Contract ID: 0018687	Amendment	0.00	10-01-2018 06-30-2021	Amendment #1: This amendment extends the contract term for an additional eighteen (18) month period to support the Reskilling Crisis Program for technology workers. The cost associated with this amendment is funded by the Pennsylvania Department of Labor. This supports Strategic Business Plan for Adult Career and Workforce activity. CO: 0%            ST: 0%            FED: 100%
<b><u>Court Administration</u></b>				
Vendor: Larrea, Edgar Contract ID: 0019237	Contract	0.00	01-01-2020 12-31-2020	This contract renews Spanish Interpreter and Translation Services in criminal cases for the Minor Judiciary and Court of Common Pleas at a rate of \$61.50 per hour. CO: 100%            ST: 0%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 09-JAN-2020**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>District Attorney</u></b>				
Vendor: Jackson, Van A. Contract ID: 0018625	Amendment	71,148.00	10-02-2019 10-01-2020	Amendment #2: The amendment extends the contract term for an additional one (1) year period and provides additional funding for a Heroin Response Strategy Drug Intelligence Officer for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA). This amendment replaces Amendment #1 in its entirety CO: 0%            ST: 0%            FED: 100%
Vendor: Massi, Raymond Contract ID: 0018717	Amendment	278,574.00	01-01-2020 12-31-2021	Amendment #1: This amendment extends the contract term for an additional two (2) year period and provides additional funding for the Deputy Director position for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA). CO: 0%            ST: 0%            FED: 100%
<b><u>Drug and Alcohol Services</u></b>				
Vendor: Advanced Treatment Systems Contract ID: 0018544	Amendment	0.00	11-01-2019 06-30-2020	Amendment #3: This amendment for Outpatient Services updates contract language regarding new requirements for the Government Performance and Results Act tool administration. CO: 10%            ST: 90%            FED: 0%
<b><u>Emergency Services</u></b>				
Vendor: The Kenjya-Trusant Group, LLC Contract ID: 0019241	Contract	234,965.29	01-09-2020 09-30-2021	This contract provides funding for workshops designed to improve school security and provide students and teachers the tools needed to quickly recognize and respond to violent attacks, mitigate risk exposure and prevent acts of violence through the Safe Schools Training Program. This is a result of Request for Proposal #1909-02. CO: 25%            ST: 0%            FED: 75%
<b><u>Facilities Management</u></b>				
Vendor: Peco Energy Company Contract ID: 0013352	Lease	0.00	01-09-2020 05-05-2036	This Memorandum of Lease amends and restates in its entirety the Memorandum of Lease dated February 2, 2012 to the existing Chester Valley Trail Phase II Lease and Temporary License Agreement for PECO owned tax parcel 43-9-20.1 in Tredyffrin Township. This is for recordation purposes only and is at no additional cost to the County. CO: 100%            ST: 0%            FED: 0%
Vendor: Whitman Requardt and Associates LLP Contract ID: 0019238	Contract	703,930.58	12-10-2019 OPEN ENDED	This contract provides funding for Construction Management and Inspection Services for the Schuylkill River Trail Phase II. PennDOT Engineering and Construction Management System (ECMS) Project Specific Agreement L00314. This Agreement is embedded in and was approved by County Resolution No. 48-19 dated November 20, 2019. CO: 0%            ST: 0%            FED: 100%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 09-JAN-2020**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Human Resources</u></b>				
Vendor: Monarch Staffing, LLC Contract ID: 0017526	Amendment	0.00	01-01-2020 OPEN ENDED	Amendment #6: This amendment for Temporary Staffing Services updates the fee schedule. CO: 100%      ST: 0%      FED: 0%
<b><u>Managed Behavioral Healthcare</u></b>				
Vendor: Milliman USA, Inc. Contract ID: 0017697	Amendment	0.00	01-01-2020 12-31-2020	Amendment #1: This amendment for Actuarial Services for the HealthChoices Program extends the contract term for an additional one (1) year period at no additional cost. CO: 0%      ST: 100%      FED: 0%
Vendor: Poplawski, Paul Contract ID: 0019229	Contract	50,000.00	01-01-2020 12-31-2020	This contract renews Provider Network Development Services for the Recovery Oriented System of Care. CO: 0%      ST: 100%      FED: 0%

Number of Contracts:                      **16**

**Grants Agenda  
January 9, 2020**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>District Attorney</u></b>			
Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA) Contract /Award - Amendment 001-129000-331208-12600650-1290002	\$ 71,148.00 Increase	10/01/2019 10/01/2020	Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA) No New Positions - No County Match Federal Funding = \$71,148.00
Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA) Contract /Award - Renewal 001-129000-331208-12600650-1290002	\$ 278,574.00	01/01/2020 12/31/2021	Deputy Director of the Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA) No New Positions - No County Match Federal Funding = \$278,574.00



COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020Hires and Rehires

---

1. Employee : Anastasi, Richard N  
Department : 090100 - Dept of Computing Info Service  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : \$ 13.00(H)  
Effective Date : 01/13/2020
2. Employee : Arnold, Crystal  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Salary Grade : N04  
Compensation : \$ 37,498.55(A)  
Effective Date : 02/18/2020
3. Employee : Bantoe I, David G  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Salary Grade :  
Compensation : \$ 16.00(H)  
Effective Date : 01/13/2020
4. Employee : Barry, Michael R  
Department : 129000 - District Attorney  
Job : 010331 - First Assist DA  
Salary Grade : L05  
Compensation : \$123,270.04(A)  
Effective Date : 01/27/2020
5. Employee : Black, Jazmeena D  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Salary Grade : 91  
Compensation : \$ 9.32(H)  
Effective Date : 01/27/2020
6. Employee : Boyea, Carrie  
Department : 589000 - Libraries P/T  
Job : 805100 - Library Assistant  
Salary Grade :  
Compensation : \$ 10.00(H)  
Effective Date : 01/13/2020
7. Employee : Brown, Lisa M  
Department : 251315 - Safety and Security  
Job : 041381 - Safety & Security Operator  
Salary Grade : N03  
Compensation : \$ 35,909.12(A)  
Effective Date : 01/13/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020Hires and Rehires

---

8. Employee : Bugbee, Kathleen  
Department : 478210 - Nursing  
Job : 230580 - Public Health Nurse  
Salary Grade : 286  
Compensation : \$ 26.26(H)  
Effective Date : 01/13/2020
9. Employee : Cuthbertson, Amy B  
Department : 011000 - Commissioners  
Job : 030543 - Administrative Analyst  
Salary Grade : E03  
Compensation : \$ 52,000.00(A)  
Effective Date : 01/06/2020
10. Employee : Durborow, Kimberly A  
Department : 460100 - Pocopson Home Admin  
Job : 351540 - Swtchbd/Mailrm Clk  
Salary Grade : 97  
Compensation : \$ 14.23(H)  
Effective Date : 01/27/2020
11. Employee : Fitzgerald IV, Daniel  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Salary Grade : N04  
Compensation : \$ 37,498.55(A)  
Effective Date : 02/18/2020
12. Employee : Fox, Stephen R  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Salary Grade : N04  
Compensation : \$ 37,498.55(A)  
Effective Date : 02/18/2020
13. Employee : Gomez, David Fernando  
Department : 589000 - Libraries P/T  
Job : 805010 - Library Page  
Salary Grade :  
Compensation : \$ 8.50(H)  
Effective Date : 01/13/2020
14. Employee : Green, Sharon E  
Department : 465100 - Pocopson Food & Dietary  
Job : 041671 - Dietary Aide  
Salary Grade : N01  
Compensation : \$ 27,760.20(A)  
Effective Date : 01/27/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020Hires and Rehires

---

15. Employee : Hargrove-Seta,Branden  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Salary Grade : N04  
Compensation : \$ 37,498.55(A)  
Effective Date : 02/18/2020
16. Employee : Harris-Baines, Tempest K  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Salary Grade : N04  
Compensation : \$ 37,498.55(A)  
Effective Date : 02/18/2020
17. Employee : Johnson, Kristin A  
Department : 478110 - Public Health Admin  
Job : 040450 - Account Clerk III  
Salary Grade : N04  
Compensation : \$ 34,538.14(A)  
Effective Date : 02/18/2020
18. Employee : Judge Jr, William J  
Department : 129000 - District Attorney  
Job : 030081 - Attorney II  
Salary Grade : L02  
Compensation : \$ 60,326.24(A)  
Effective Date : 01/13/2020
19. Employee : Kavak, John  
Department : 090100 - Dept of Computing Info Service  
Job : 010123 - Chief Information Officer  
Salary Grade : D02  
Compensation : \$155,000.00(A)  
Effective Date : 01/21/2020
20. Employee : Moore, Samantha A  
Department : 451145 - Children, Youth and Families  
Job : 048560 - County Caseworker II  
Salary Grade : T04  
Compensation : \$ 34,054.80(A)  
Effective Date : 01/06/2020
21. Employee : Perez, Maxine M  
Department : 589100 - Chester County Library  
Job : 041290 - Account Clerk I  
Salary Grade : N02  
Compensation : \$ 29,216.46(A)  
Effective Date : 01/13/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020

## Hires and Rehires

- 
22. Employee : Reuscher,Elizabeth S  
 Department : 128000 - Coroner  
 Job : 220342 - Coroner's Investigator-PT  
 Salary Grade :  
 Compensation : \$ 19.87(H)  
 Effective Date : 01/13/2020
23. Employee : Sayre,John David  
 Department : 453205 - Chester County Youth Center  
 Job : 806210 - Youth Center Officer  
 Salary Grade :  
 Compensation : \$ 16.00(H)  
 Effective Date : 12/23/2019
24. Employee : Thistle,Gregory  
 Department : 251315 - Safety and Security  
 Job : 041381 - Safety & Security Operator  
 Salary Grade : N03  
 Compensation : \$ 35,909.12(A)  
 Effective Date : 01/13/2020
25. Employee : Thurstlic-O'Neill,Michelle  
 Department : 129000 - District Attorney  
 Job : 020261 - Attorney III  
 Salary Grade : L03  
 Compensation : \$ 68,194.88(A)  
 Effective Date : 01/13/2020
26. Employee : Walker,Yvette  
 Department : 126000 - Clerk of Courts  
 Job : 041120 - SSS III  
 Salary Grade : N02  
 Compensation : \$ 29,216.46(A)  
 Effective Date : 01/27/2020
27. Employee : Williams,Johanne L  
 Department : 461210 - Pocopson Nursing Care  
 Job : 041420 - Nurse Aide  
 Salary Grade : N02  
 Compensation : \$ 31,303.35(A)  
 Effective Date : 01/27/2020
28. Employee : Wright,Kathleen C  
 Department : 129000 - District Attorney  
 Job : 030423 - Attorney I  
 Salary Grade : L01  
 Compensation : \$ 49,922.08(A)  
 Effective Date : 01/13/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020

Transfers

---

29.	Employee	:	Coleman, Maurice	
			<u>Proposed</u>	<u>Current</u>
	Department	:	251315 - Safety and Security	251315
	Job	:	040411 - Safety & Security Supervisor	841381
	Salary Grade	:	N06	
	Compensation	:	\$ 44,245.76(A)	\$ 16.86(H)
	Effective Date	:	01/18/2020	08/22/2019
30.	Employee	:	Galloway, Katherine	
			<u>Proposed</u>	<u>Current</u>
	Department	:	124105 - Dist Court 15-1-05 Cville Sand	124100
	Job	:	040097 - Clerical Supervisor I	801310
	Salary Grade	:	N08	
	Compensation	:	\$ 44,071.30(A)	\$ 18.53(H)
	Effective Date	:	01/18/2020	09/30/2019
31.	Employee	:	Sofranek, Frank T	
			<u>Proposed</u>	<u>Current</u>
	Department	:	251315 - Safety and Security	251315
	Job	:	041381 - Safety & Security Operator	841381
	Salary Grade	:	N03	
	Compensation	:	\$ 35,909.12(A)	\$ 16.86(H)
	Effective Date	:	01/18/2020	11/09/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020

Promotions

---

32.	Employee	: Cardamone,Andrea M	<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney		129000
	Job	: 020071 - Chief Deputy DA		020081
	Salary Grade	: L05		L04
	Compensation	: \$109,000.00(A)		\$ 79,926.18(A)
	Effective Date	: 01/18/2020		12/21/2019
33.	Employee	: Cocco,Vincent Robert	<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney		129000
	Job	: 020261 - Attorney III		030081
	Salary Grade	: L03		L02
	Compensation	: \$ 68,194.88(A)		\$ 60,679.20(A)
	Effective Date	: 01/18/2020		12/21/2019
34.	Employee	: Cruz,Maribel	<u>Proposed</u>	<u>Current</u>
	Department	: 453205 - Chester County Youth Center		453205
	Job	: 030138 - Youth Center Supervisor II		040310
	Salary Grade	: E04		N05
	Compensation	: \$ 54,622.88(A)		\$ 49,255.70(A)
	Effective Date	: 12/21/2019		12/21/2019
35.	Employee	: Dykes,Kevin D	<u>Proposed</u>	<u>Current</u>
	Department	: 133000 - Sheriff		129100
	Job	: 010440 - Chief Deputy Sheriff		010310
	Salary Grade	: E05		D01
	Compensation	: \$ 89,000.00(A)		\$138,910.30(A)
	Effective Date	: 01/06/2020		12/21/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020

Promotions

---

36.	Employee	:	O'Brien, Erin P	
			<u>Proposed</u>	<u>Current</u>
	Department	:	129000 - District Attorney	129000
	Job	:	020081 - Attorney IV	020261
	Salary Grade	:	L04	L03
	Compensation	:	\$ 77,180.48(A)	\$ 68,595.36(A)
	Effective Date	:	01/18/2020	12/21/2019
37.	Employee	:	Pacheco, Alexis P	
			<u>Proposed</u>	<u>Current</u>
	Department	:	135000 - Domestic Relations	135000
	Job	:	040510 - SSS V	040780
	Salary Grade	:	N04	N03
	Compensation	:	\$ 34,538.14(A)	\$ 31,914.82(A)
	Effective Date	:	01/18/2020	12/21/2019
38.	Employee	:	Quetell, Anais N	
			<u>Proposed</u>	<u>Current</u>
	Department	:	124203 - Dist Court 15-2-03 West Goshen	124306
	Job	:	040097 - Clerical Supervisor I	040590
	Salary Grade	:	N08	N04
	Compensation	:	\$ 43,039.36(A)	\$ 34,740.09(A)
	Effective Date	:	12/07/2019	09/03/2019
39.	Employee	:	Sladek, Kristina	
			<u>Proposed</u>	<u>Current</u>
	Department	:	222000 - Juvenile Probation	222000
	Job	:	048250 - Probation Officer Spclst	048540
	Salary Grade	:	U07	U06
	Compensation	:	\$ 43,565.00(A)	\$ 41,584.00(A)
	Effective Date	:	01/18/2020	12/21/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020

Promotions

---

40. Employee : Van Ryn, Erin L

Proposed

Current

Department	:	070000	-	Recorder of Deeds	070000
Job	:	010490	-	Deputy Recorder Of Deeds	020176
Salary Grade	:	E05			E05
Compensation	:	\$ 62,500.00(A)			\$ 55,025.10(A)
Effective Date	:	01/04/2020			12/21/2019

41. Employee : Wallace, Brandy M

Proposed

Current

Department	:	221000	-	Adult Probation	124401
Job	:	040860	-	Pretrial Services Officer	041150
Salary Grade	:	U03			N02
Compensation	:	\$ 39,404.00(A)			\$ 29,388.10(A)
Effective Date	:	01/18/2020			12/21/2019

42. Employee : Werner Jr, Scott J

Proposed

Current

Department	:	129000	-	District Attorney	129000
Job	:	030081	-	Attorney II	030423
Salary Grade	:	L02			L01
Compensation	:	\$ 60,326.24(A)			\$ 50,213.57(A)
Effective Date	:	01/18/2020			12/21/2019



COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020End of Employment

---

43. Employee : Benjamin, Phillip  
Department : 589000 - Libraries P/T  
Job : 805015 - Van Driver  
Effective Date : 01/03/2020
44. Employee : Billela, Barbara C  
Department : 129000 - District Attorney  
Job : 040360 - SSS VI  
Effective Date : 01/04/2020
45. Employee : Catanese, Cassie  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 12/06/2019
46. Employee : Clark, Terri L  
Department : 132000 - Register of Wills/Orphans' Crt  
Job : 000600 - Register Of Wills  
Effective Date : 01/06/2020
47. Employee : Cozzone, Kathleen M  
Department : 011000 - Commissioners  
Job : 000200 - Commissioner  
Effective Date : 01/06/2020
48. Employee : Davidson, Lawrence R  
Department : 097000 - Veterans' Affairs  
Job : 230429 - Veterans' Crt Mentor Prog Crd  
Effective Date : 11/01/2019
49. Employee : Dorch, Gary W  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 396970 - PRN  
Effective Date : 12/17/2019
50. Employee : Ennis, Kelly L  
Department : 451143 - Office of Aging Services  
Job : 801060 - General Clerk  
Effective Date : 12/20/2019
51. Employee : Farrell, Terence  
Department : 011000 - Commissioners  
Job : 000200 - Commissioner  
Effective Date : 01/06/2020
52. Employee : Freas, John R  
Department : 133000 - Sheriff  
Job : 801068 - Temporary Administrator  
Effective Date : 01/06/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020End of Employment

---

53. Employee : Gallagher,Alyse  
Department : 124101 - Dist Court15-1-01 West Chester  
Job : 040590 - D J Clerk II  
Effective Date : 01/11/2020
54. Employee : Gallagher,Linden K  
Department : 589000 - Libraries P/T  
Job : 805100 - Library Assistant  
Effective Date : 01/01/2020
55. Employee : Graham,Christina L  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048461 - ID Support Coordinator  
Effective Date : 01/17/2020
56. Employee : Harniman-Crangle,Jennifer E  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 030137 - Quality Improvement Specialist  
Effective Date : 01/10/2020
57. Employee : Higbee,Maryanne  
Department : 128000 - Coroner  
Job : 220342 - Coroner's Investigator-PT  
Effective Date : 12/20/2019
58. Employee : Hogan,Thomas P  
Department : 129000 - District Attorney  
Job : 001100 - District Attorney  
Effective Date : 01/06/2020
59. Employee : Holliday,Matthew M  
Department : 131000 - Prothonotary  
Job : 000900 - Prothonotary  
Effective Date : 01/06/2020
60. Employee : Jackson,David F  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Effective Date : 01/18/2020
61. Employee : Lee,Lendeira T  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Effective Date : 01/10/2020
62. Employee : Loughery,Richard T  
Department : 070000 - Recorder of Deeds  
Job : 000500 - Recorder Of Deeds  
Effective Date : 01/06/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020End of Employment

---

63. Employee : Marcus,Michael  
Department : 090100 - Dept of Computing Info Service  
Job : 010123 - Chief Information Officer  
Effective Date : 01/13/2020
64. Employee : McKinney,Harry W  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Effective Date : 01/06/2020
65. Employee : Miller,Christopher Edwin  
Department : 129000 - District Attorney  
Job : 030081 - Attorney II  
Effective Date : 01/08/2020
66. Employee : Mininger,Sally A  
Department : 589100 - Chester County Library  
Job : 030420 - Accountant II  
Effective Date : 01/18/2020
67. Employee : Mongelli,Madison A  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 01/03/2020
68. Employee : Newman,Clarice L  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 396970 - PRN  
Effective Date : 12/17/2019
69. Employee : Pinamont,William  
Department : 097000 - Veterans' Affairs  
Job : 030428 - Veterans' Service Officer  
Effective Date : 12/17/2019
70. Employee : Rahn,Kara C  
Department : 011000 - Commissioners  
Job : 010016 - Deputy County Administrator  
Effective Date : 01/11/2020
71. Employee : Robertson-Brown,Tiffany  
Department : 589100 - Chester County Library  
Job : 020310 - Manager, Finance & Admin Svcs  
Effective Date : 01/04/2020
72. Employee : Rongaus,Andrew M  
Department : 129000 - District Attorney  
Job : 030423 - Attorney I  
Effective Date : 01/11/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020End of Employment

---

73. Employee : Schell, Andrew R  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 12/06/2019
74. Employee : Snowden, Limar J  
Department : 465100 - Pocopson Food & Dietary  
Job : 351670 - Dietary Aide  
Effective Date : 12/19/2019
75. Employee : Townsend, Chastity A  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 12/10/2019
76. Employee : Vazquez, Elisa  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048460 - EI Service Coordinator  
Effective Date : 01/11/2020
77. Employee : Welsh, Carolyn B  
Department : 133000 - Sheriff  
Job : 000700 - Sheriff  
Effective Date : 01/06/2020
78. Employee : Winco, April L  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 648610 - County Caseworker  
Effective Date : 01/03/2020
79. Employee : Wood Colborne I, Alexander E  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 12/13/2019
80. Employee : Yurkutat, Linda Annetta  
Department : 589000 - Libraries P/T  
Job : 805100 - Library Assistant  
Effective Date : 12/21/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 01/09/2020

## Retirements

- 
81. Employee : Addison,Cathleen N  
Department : 070000 - Recorder of Deeds  
Job : 040055 - Account Clerk IV  
Effective Date : 12/14/2019
82. Employee : Calarese,Roy A  
Department : 129100 - County Detectives  
Job : 040070 - Detective I  
Effective Date : 01/18/2020
83. Employee : Campitelli,Joann M  
Department : 132000 - Register of Wills/Orphans' Crt  
Job : 020870 - Clerical Supervisor II  
Effective Date : 02/04/2020
84. Employee : Deveaux,Ernestine  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Effective Date : 01/11/2020
85. Employee : Gaines,Lameeka R  
Department : 120000 - Court Administration  
Job : 040510 - SSS V  
Effective Date : 02/01/2020
86. Employee : Govatos,Judith A  
Department : 070000 - Recorder of Deeds  
Job : 010490 - Deputy Recorder Of Deeds  
Effective Date : 01/04/2020
87. Employee : Hugarir,Ruth C  
Department : 070000 - Recorder of Deeds  
Job : 010490 - Deputy Recorder Of Deeds  
Effective Date : 01/04/2020
88. Employee : Lawless,Cheryl L  
Department : 221000 - Adult Probation  
Job : 048784 - Probation Officer I-AP  
Effective Date : 02/04/2020
89. Employee : McKim Jr,Ellis Richard  
Department : 210000 - Chester County Prison  
Job : 040320 - Prison Supervisor II  
Effective Date : 02/04/2020
90. Employee : Wagner,Mary E  
Department : 124105 - Dist Court 15-1-05 Cville Sand  
Job : 040097 - Clerical Supervisor I  
Effective Date : 12/07/2019

**COUNTY OF CHESTER**

**Finance Agenda**

**Commissioners' Meeting, January 9, 2020**

1. Budget Change 21-19
2. Budget Change 1-20
3. Vouchers as submitted by the Controller

**2019  
Budget Amendments  
BC - 21  
January 9, 2020**

<b>Date</b>	<b>Department Name</b>	<b>Fund</b>	<b>Org</b>	<b>Acct</b>	<b>Proj.</b>	<b>Activity</b>	<b>Bud Ref</b>	<b>Amount</b>	<b>Account Description</b>	<b>Change to Budget</b>
31-Dec-2019	Adult Probation	001	221000	420000	00000000	2210002		\$ 20,000.00	Material and Services	Net increase \$20,000.00
	Adult Probation	001	902100	499999	00000000	9021001		\$ (20,000.00)	Unappropriated	
To align budget with anticipated expenditures										
31-Dec-2019	Non-Departmental	001	902100	420000	00000000	9021001		\$ 50,000.00	Materials & Services	No Net Change
	Non-Departmental	001	902100	499999	00000000	9021001		\$ (50,000.00)	Unappropriated	
To align budget with anticipated expenditures.										
31-Dec-2019	Non-Departmental	001	902000	490116	00000000	9021001		\$ 6,655.00	Transfer to DCD	No Net Change
	Non-Departmental	001	902100	499999	00000000	9021001		\$ (6,655.00)	Unappropriated	
To align budget with anticipated expenditures.										
31-Dec-2019	Capital Improvement Fund	357	251200	475700	80600016	3570001		\$ 89,304.00	Operating Equipment	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		\$ (89,304.00)	Unappropriated	
To align 2019 budget with anticipated expenditures for the 9-1-1 Center Console Replacement project.										
31-Dec-2019	Capital Improvement Fund	357	251120	475300	80600113	3570001		\$ 4,554.00	Furniture and Fixtures	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		\$ (4,554.00)	Unappropriated	
To adjust 2019 budget to close out a credit related to the Public Safety Training Center Firing Range project.										
31-Dec-2019	Benefits Fund	604	902425	300000	00000000	6040001		\$ 683,843.00	Revenues and Other Financing Sources	Net Change +\$3,683,843
	Benefits Fund	604	902425	412250	00000000	6040001		\$ 683,843.00	Annual Retirement Contribution	
	Benefits Fund	604	902410	300000	00000000	6040001		\$ 3,000,000.00	Revenues and Other Financing Sources	
	Benefits Fund	604	902410	420000	00000000	6040001		\$ 3,000,000.00	Materials and Services	
To budget for anticipated expenditures.										

**2020  
Budget Amendment  
BC - 01  
January 9, 2020**

<b>Date</b>	<b>Department Name</b>	<b>Fund</b>	<b>Org</b>	<b>Acct</b>	<b>Proj.</b>	<b>Activity</b>	<b>Bud Ref</b>	<b>Amount</b>	<b>Account Description</b>	<b>Change to Budget</b>
09-Jan-2020	Capital Reserve	301	095000	475400	80720037	3010001		\$ 120,460.00	Computer Hardware/Software	No Net Change
	Capital Reserve	301	000000	499999	00000000	3010001		\$ (120,460.00)	Unappropriated	
To carry forward 2019 budget for Archives overhead scanner replacement.										
09-Jan-2020	Capital Improvement Fund	357	075100	471500	80101222	3010001		\$ (100,000.00)	Building Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		\$ 100,000.00	Unappropriated	
	Capital Reserve	301	075100	471500	80101222	3010001		\$ 100,000.00	Building Improvements	
	Capital Reserve	301	000000	499999	00000000	3010001		\$ (100,000.00)	Unappropriated	
To adjust 2020 budget for the Facilities floor covering program.										