



THE COUNTY OF CHESTER

COMMISSIONERS
Terence Farrell
Kathi Cozzone
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100



AGENDA **COMMISSIONERS' MEETING**

January 12, 2016

1. **CALL MEETING TO ORDER**
2. **ANNOUNCEMENTS**
 - Executive Session – The Board of Commissioners met in Executive Session on Thursday, January 7, 2016, to discuss Personnel Matters.
3. **MINUTES OF PREVIOUS MEETINGS**
4. **PUBLIC COMMENT ON AGENDA**
5. **OLD BUSINESS – There are no items of old business.**
6. **NEW BUSINESS**
 - a. **Authorization to Bid**

The Department of Procurement and General Services is requesting Authorization to Bid the following:

 - **Superstructure Replacement of Bridge #254**
 - b. **Contracts**
 - c. **Grants**
7. **PERSONNEL MATTERS**
 - a. **Human Resources Agenda**
8. **FINANCIAL MATTERS**
 - a. **Finance Agenda**
9. **PUBLIC COMMENT**
10. **ADJOURNMENT**



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COMBINED SUNSHINE AND COMMISSIONERS' MEETING MINUTES

December 15, 2015

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:05 a.m. on December 15, 2015, in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Farrell asked Assistant Solicitor Bill Christman to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Farrell announced that the Board of Commissioners met in Executive Session on Thursday, December 3, 2015 and Tuesday, December 15, 2015 to discuss Personnel Matters

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the Minutes from the December 3, 2015 Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the Public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Awards

The Department of Procurement and General Services recommended that the Board of Commissioners award the following Bid.

Communication Tower Maintenance for the Octorara Site, Bid #357512-1244E:

Penn-Tech International, Inc. \$ 24,915.00

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded Bid #357512-1244E to **Penn-Tech International, Inc. in the amount of \$ 24,915.00.**

**OLD BUSINESS
Bid Awards**

7. NEW BUSINESS

a. Resolution # 54-15

It was recommended that the Board of Commissioners adopt the attached Resolution # 54-15 requesting consideration for a certain Pennsylvania Department of Transportation multimodal fund grant.

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution # 54-15 requesting consideration for a certain Pennsylvania Department of Transportation multimodal fund grant.

**NEW BUSINESS
Resolution 54-15**

b. Resolution # 55-15

It was recommended that the Board of Commissioners adopt the attached Resolution # 55-15 authorizing (1) rescinding the tower and ground space license agreement dated August 25, 2015, by and between the Commonwealth of Pennsylvania and the County of Chester, Pennsylvania; and (2) approving a new tower and ground space license agreement by and between Commonwealth of Pennsylvania and the County of Chester, Pennsylvania.

Resolution 55-15

7. NEW BUSINESS (continued)

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution # 55-15 authorizing (1) rescinding the tower and ground space license agreement dated August 25, 2015, by and between the Commonwealth of Pennsylvania and the County of Chester, Pennsylvania; and (2) approving a new tower and ground space license agreement by and between Commonwealth of Pennsylvania and the County of Chester, Pennsylvania.

c. Resolution # 56-15

Resolution 56-15

It was recommended that the Board of Commissioners adopt the attached Resolution # 56-15 authorizing the transfer of certain parcels of real estate situated in the township of West Vincent designated as UPI Nos. 24-4-1-E, 25-4-21-E and 25-4-22-E.

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution # 56-15 authorizing the transfer of certain parcels of real estate situated in the township of West Vincent designated as UPI Nos. 24-4-1-E, 25-4-21-E and 25-4-22-E.

d. Second Amendment to Ordinance 1997-3

Amendment

It was recommended that the Board of Commissioners adopt a Second Amendment to Ordinance 1997-3 of the County of Chester, Pennsylvania, providing for the implementation of the uniform parcel identifier system.

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted a Second Amendment to Ordinance 1997-3 of the County of Chester, Pennsylvania, providing for the implementation of the uniform parcel identifier system.

e. Contracts

Contracts

It was recommended that the Board of Commissioners approve the Contracts Agenda.

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

f. Grants

Grants

It was recommended that the Board of Commissioners approve the Grants Agenda.

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

Human Resources Agenda

Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

Finance Agenda

It was recommended that the Board of Commissioners approve the following Finance Agenda:

- Budget Change 18-2015
- Amend (due to typo) the Approved 2016 Budget to \$525,862,011
- Approve Revised Human Resources Employee Handbook Policy
- Approve Revised Human Services Addendum to the Employee Handbook
- Approve Insurance Policy renewals for Midwest Employers Casualty Company reinsurance for Workers' Compensation Self-Insurance Program
- Approve Insurance renewal for Professional Liability Insurance for Health Department
- Vouchers as submitted by the Controller

9. FINANCIAL MATTERS (continued)

Commissioner Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Finance Agenda.

10. PUBLIC COMMENT

There were no comments from the Public.

**PUBLIC
COMMENT**

11. ADJOURNMENT

The Meeting was adjourned at 10:38 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

ADJOURNMENT



Chief Clerk



THE COUNTY OF CHESTER



COMMISSIONERS

Terence Farrell
Kathi Cozzone
Michelle Kichline

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COMMISSIONERS' MEETING MINUTES

January 4, 2016

I. CALL OF MEETING TO ORDER

The Organizational Meeting of the Chester County Board of Commissioners was held on Monday, January 4, 2016, in the Commissioners' Board Room. The Meeting was convened at 10:03 a.m. by Chairman Pro Tem Thomas L. Whiteman, Esquire, Chester County Solicitor.

CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

William Christman, Assistant Solicitor, led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

III. CONFIRMATION OF COUNTY OFFICIAL/EMPLOYEE RISK SECURITY

Mr. Whiteman asked for the Risk Manager to verify that the requisite insurance/security was in place.

RISK SECURITY & INSURANCE

William Everett, Risk Manager for the County, verified that the requisite insurance/security is in place.

IV. CONFIRMATION OF ADMINISTRATION AND FILING OF OATHS

Mr. Whiteman asked for the Chief Clerk to verify that all Oaths administered and signed by all elected officials had been filed with the Chester County Prothonotary.

OATHS

Janelle Swab, Chief Clerk for the County, verified that all Oaths had been administered and filed.

V. NOMINATION AND ELECTION OF CHAIRPERSON

Mr. Whiteman called for nominations for Chairperson of the Board of Commissioners. Commissioner Kathi Cozzone placed in nomination the name of Commissioner Terence Farrell. Commissioner Kichline Seconded the Motion.

ELECTION OF CHAIRPERSON

Mr. Whiteman called for any additional nominations and there were none. There being no further nominations, Mr. Whiteman moved to close the nominations. The vote was unanimous in favor of Commissioner Farrell as Chairman of the Board of Commissioners for 2016.

Mr. Whiteman then resigned as Chairman Pro Tem, turning the meeting over to newly elected Chairman of the Commissioners, Terence Farrell.

VI. NOMINATION AND ELECTION OF VICE CHAIRMAN

Commissioner Farrell called for nominations for Vice Chairman for 2016. Commissioner Michelle Kichline placed the name of Commissioner Kathi Cozzone for nomination of Vice Chair. Chairman Farrell Seconded the Motion.

ELECTION OF VICE CHAIR

Chairman Farrell called for any additional nominations and there were none. The vote was unanimous in favor of Commissioner Cozzone as Vice Chairman of the Board of Commissioners.

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| <p>VII. ANNOUNCEMENT OF DAY AND TIME OF REGULAR MEETINGS
 Chief Clerk, Janelle Swab, confirmed that the dates and times of the Board Meetings had been duly advertised in the Daily Local News on December 27, 2015.</p> | <p>MEETING DATES & TIMES</p> |
| <p>VIII. PROMULGATION AND ADOPTION OF RULES AND REGULATIONS
 Mark Rupsis, Chief Operating Officer, stated the Rules and Regulations for the the Conduct of Meetings of the Board of Commissioners. Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Motion to Promulgate and Adopt the Rules and Regulations passed unanimously.</p> | <p>RULES AND REGULATIONS</p> |
| <p>IX. APPOINTMENT OF COUNTY SOLICITOR, ASSISTANT SOLICITORS, CHIEF CLERK
 A Motion made by Commissioner Farrell and Seconded by Commissioner Cozzone was passed unanimously to appoint Thomas L. Whiteman, Esquire, as the County of Chester Solicitor; appoint William R. Christman III, Esquire, as Assistant Solicitor; and appoint Janelle L. Swab as Chief Clerk.</p> | <p>APPOINTMENT OF SOLICITOR, ASSISTANT SOLICITOR, CHIEF CLERK</p> |
| <p>X. DEPOSITORIES OF COUNTY FUNDS
 Commissioner Kichline made a Motion to approve the list of fund depositories and tax banks, as listed on an attached page, which are made part of these Minutes. Following a Second of the Motion by Commissioner Cozzone, the Motion was unanimously approved.</p> | <p>DEPOSITORIES OF COUNTY FUNDS</p> |
| <p>XI. ADOPTION OF RESOLUTION CONCERNING BANKING AUTHORITY
 A Motion was made by Commissioner Cozzone, seconded by Commissioner Kichline, to adopt Resolution No. 01-16, which grants banking authority on accounts in the name of the County of Chester to those officials and employees named therein. The Motion was unanimously approved. A copy of the Resolution is made part of these Minutes.</p> | <p>BANKING AUTHORITY RESOLUTION</p> |
| <p>XII. PUBLIC COMMENT
 There was no public comment.</p> | <p>PUBLIC COMMENT</p> |
| <p>XIII. ADJOURNMENT
 The Meeting was adjourned at 10:10 a.m., following a Motion made by Commissioner Kathi Cozzone and Seconded by Commissioner Michelle Kichline. The Motion passed unanimously.</p> | <p>ADJOURNMENT</p> |



Chief Clerk

Commissioners Agenda 01/12/2016

Authorization to Bid:

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Superstructure Replacement of Bridge #254**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Devereux Foundation Contract ID: 0016929	Contract	0.00	01-01-2016 06-30-2017	This contract provides Parent-Child Interaction Therapy Services for youth ages two (2) to seven (7) years who exhibit difficult or disruptive behavior. CO: 5% ST: 95% FED: 0%
<u>Community Development</u>				
Vendor: Unruh, Turner, Burke & Frees, P.C. Contract ID: 0016395	Amendment	35,000.00	01-01-2015 12-31-2017	Amendment #1: This amendment for Legal Services provides 2016 funding for the administration of Federal, State and County funding. The cost associated with this amendment is funded by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Jan-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: ARC of Chester County Contract ID: 0016434	Amendment	64,286.00	04-01-2015 03-31-2016	Amendment #1: This amendment consolidates four (4) Continuum of Care grants for tenant based rental assistance into one grant agreement for administrative purposes. The cost associated with this amendment is funded by the United States Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing activity. CO: 0% ST: 0% FED: 100%
Vendor: Chester County OIC, Inc. Contract ID: 0016775	Amendment	23,094.34	10-01-2015 06-30-2016	Amendment #1: This amendment provides additional funding for Workforce Development and Academic Enrichment activities. The cost associated with this amendment is funded by the Department of Labor. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Jan-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Court Administrator</u>				
Vendor: Jones, Brenda L. Contract ID: 0016173	Amendment	2,975.00	01-01-2016 01-31-2016	Amendment #1: This amendment extends the contract for one (1) month for Conflict Counsel Legal Services. CO: 100% ST: 0% FED: 0%
Vendor: Sardella, Albert C. Contract ID: 0016947	Contract	36,600.00	01-01-2016 12-31-2016	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,050.00. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Berks Counseling Center Contract ID: 0016076	Amendment	0.00	07-01-2015 06-30-2016	Amendment #1: This amendment updates the Department of Drug and Alcohol Program required contract language requirements for Outpatient, Intensive Outpatient, Support, Screening and Assessment Services. CO: 6% ST: 59% FED: 35%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Holcomb Associates, Inc. Contract ID: 0016598	Amendment	27,760.00	07-01-2015 06-30-2016	Amendment #1: This amendment adds Prevention Gambling Services and updates the Department of Drug and Alcohol Program contract language requirements for Prevention Services. Other funding: Act 198 = 2%. CO: 2% ST: 47% FED: 49%
Vendor: Chester Co. Council on Addictive Disease Contract ID: 0016599	Amendment	25,939.00	07-01-2015 06-30-2016	Amendment #1: This amendment adds Prevention Gambling Services and updates the Department of Drug and Alcohol Program contract language requirements for the Student Assistance Program. Other funding: Act 198 = 2%. CO: 1% ST: 32% FED: 65%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Jan-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Knighted Swan, Inc. Contract ID: 0016145	Amendment	0.00	01-28-2015 10-27-2024	Amendment #1: This amendment allows for a \$15,000.00 credit for costs incurred due to a mandatory relocation of a concrete pavilion pad. The credit will be amortized over a twelve (12) month period, giving a reduction in rent each month. This is a revenue producing contract. CO: 0% ST: 0% FED: 0%
<u>MH/IDD</u>				
Vendor: Horizon House, Inc. Contract ID: 0016672	Amendment	0.00	07-01-2015 06-30-2016	Amendment #2: This amendment for Maximum Care Residential Services provides contingency funding to assist individuals in maintaining independent living. CO: 0% ST: 100% FED: 0%
<u>Youth Center</u>				
Vendor: Dauphin County Contract ID: 0016948	Contract	0.00	07-01-2015 06-30-2016	This contract provides revenue from the County of Dauphin to rent bed space at the Chester County Youth Center. CO: 0% ST: 0% FED: 0%

AGENDA ITEMS - GRANTS
January 12, 2016

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Archives and Records Services</u>			
National Endowment for the Humanities Contract / Award - New 001-095000-331200-09500001-0950001-FY2015	\$5,142	01/01/2016 06/30/2017	Preservation Assistance Grant for Smaller Institutions No New Positions - No County Match Federal Funding = \$5,142

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016Hires and Rehires

1. Employee : Ahmed, Tahirah J Staples
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 01/11/2016
2. Employee : Cabry, Donna S
Department : 120000 - Court Administration
Job : 803710 - Tipstaff
Salary Grade :
Compensation : \$ 9.56(H)
Effective Date : 01/19/2016
3. Employee : Christman, Tracy L
Department : 131000 - Prothonotary
Job : 010460 - Deputy Prothonotary
Salary Grade : E05
Compensation : \$ 66,000.00(A)
Effective Date : 01/11/2016
4. Employee : Cocco, Vincent Robert
Department : 129000 - District Attorney
Job : 030423 - Attorney I
Salary Grade : L01
Compensation : \$ 45,943.04(A)
Effective Date : 01/11/2016
5. Employee : Collevicchio, Carolyn G
Department : 589100 - Chester County Library
Job : 020690 - Library Assistant VI
Salary Grade : E03
Compensation : \$ 42,000.00(A)
Effective Date : 01/19/2016
6. Employee : Colon, Genesis
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 01/11/2016
7. Employee : Crawford, Charles T
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 01/11/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016Hires and Rehires

8. Employee : Fisk, Tyler A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : N03
Compensation : \$ 33,047.04(A)
Effective Date : 01/19/2016
9. Employee : Forsythe, James L
Department : 030000 - Voter Services
Job : 801069 - Election Specialist
Salary Grade :
Compensation : \$ 65.00(H)
Effective Date : 01/11/2016
10. Employee : Gallo, Sarah E
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 01/11/2016
11. Employee : Jones, Alexzandrea Lynn
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 25,548.90(A)
Effective Date : 01/11/2016
12. Employee : Lauritsen, Andee M
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 01/11/2016
13. Employee : Lee, Durrell W
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : N03
Compensation : \$ 33,047.04(A)
Effective Date : 01/19/2016
14. Employee : Major, Noell J
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 25,548.90(A)
Effective Date : 01/11/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016Hires and Rehires

15. Employee : Nicholson,Linda J
Department : 589100 - Chester County Library
Job : 030150 - Librarian III
Salary Grade : E03
Compensation : \$ 42,000.00(A)
Effective Date : 02/01/2016
16. Employee : Ressler,Alec P
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : N03
Compensation : \$ 33,047.04(A)
Effective Date : 01/19/2016
17. Employee : Rose,Alexandra L
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 01/11/2016
18. Employee : Schwirian,Marie A
Department : 589000 - Libraries P/T
Job : 605190 - Librarian
Salary Grade :
Compensation : \$ 18.00(H)
Effective Date : 01/19/2016
19. Employee : Sellers,Chantell J
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 01/11/2016
20. Employee : Smith-Hayward,Tyrone
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : N03
Compensation : \$ 33,047.04(A)
Effective Date : 01/19/2016
21. Employee : Trowery,Charlotte M
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 01/11/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016Hires and Rehires

22. Employee : Troy, Michael
Department : 221000 - Adult Probation
Job : 030493 - Collection Officer
Salary Grade : U02
Compensation : \$ 34,133.00(A)
Effective Date : 01/19/2016
23. Employee : Waite, Emma C
Department : 126000 - Clerk of Courts
Job : 803760 - Court Clerk
Salary Grade :
Compensation : \$ 11.41(H)
Effective Date : 01/11/2016
24. Employee : Weaver, Suzanne S
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Salary Grade : T06
Compensation : \$ 38,177.10(A)
Effective Date : 01/19/2016
25. Employee : Wozniak, Stephanie M
Department : 035100 - Assessment
Job : 040780 - SSS IV
Salary Grade : N03
Compensation : \$ 28,916.16(A)
Effective Date : 01/25/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016

Transfers

26.	Employee	:	Boyer,David T		
			<u>Proposed</u>		<u>Current</u>
	Department	:	468100 - Pocopson Laundry		468100
	Job	:	041760 - Laundry Worker		040630
	Salary Grade	:	N01		N02
	Compensation	:	\$ 29,384.19(A)		\$ 30,265.72(A)
	Effective Date	:	12/12/2015		04/04/2015
27.	Employee	:	Gorgone,Denise		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461210
	Job	:	350260 - LPN		041420
	Salary Grade	:			N01
	Compensation	:	\$ 26.00(H)		\$ 26,842.31(A)
	Effective Date	:	01/09/2016		12/26/2015
28.	Employee	:	Linaberry,Erin A		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	030671 - Registered Nurse		396970
	Salary Grade	:	E05		249
	Compensation	:	\$ 60,000.00(A)		\$ 35.00(H)
	Effective Date	:	01/09/2016		08/31/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016

Promotions

29.	Employee	:	Berardi, Emily B		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451145 - Children, Youth and Families		451145
	Job	:	020570 - Co Casework Supervisor		048560
	Salary Grade	:	E03		T04
	Compensation	:	\$ 44,259.15(A)		\$ 36,227.80(A)
	Effective Date	:	01/23/2016		12/26/2015
30.	Employee	:	Blevins, Wendy H		
			<u>Proposed</u>		<u>Current</u>
	Department	:	468100 - Pocopson Laundry		468100
	Job	:	040630 - Laundry Working Supervisor		041760
	Salary Grade	:	N02		N01
	Compensation	:	\$ 33,009.29(A)		\$ 32,047.87(A)
	Effective Date	:	12/12/2015		04/04/2015
31.	Employee	:	Brecker, Coree Brooke		
			<u>Proposed</u>		<u>Current</u>
	Department	:	135000 - Domestic Relations		135000
	Job	:	040360 - SSS VI		040510
	Salary Grade	:	N06		N04
	Compensation	:	\$ 39,305.83(A)		\$ 38,161.29(A)
	Effective Date	:	01/23/2016		12/26/2015
32.	Employee	:	Dykes, Kevin D		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129100 - County Detectives		129100
	Job	:	010310 - Chief County Detective		010360
	Salary Grade	:	D01		E08
	Compensation	:	\$130,936.28(A)		\$122,606.89(A)
	Effective Date	:	12/26/2015		12/26/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016

Promotions

33.	Employee	:	Goggin,Thomas		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129100 - County Detectives		129100
	Job	:	040040 - Detective II		040070
	Salary Grade	:			
	Compensation	:	\$116,560.48(A)		\$ 93,755.17(A)
	Effective Date	:	01/09/2016		01/07/2016
34.	Employee	:	Gomez-Tooles,Zoila		
			<u>Proposed</u>		<u>Current</u>
	Department	:	221000 - Adult Probation		221000
	Job	:	048784 - Probation Officer I-AP		030493
	Salary Grade	:	U04		U02
	Compensation	:	\$ 37,597.00(A)		\$ 35,157.00(A)
	Effective Date	:	02/20/2016		12/26/2015
35.	Employee	:	Mandilian,Krista M		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451145 - Children, Youth and Families		451145
	Job	:	020570 - Co Casework Supervisor		048560
	Salary Grade	:	E03		T04
	Compensation	:	\$ 44,259.15(A)		\$ 37,735.57(A)
	Effective Date	:	01/23/2016		12/26/2015
36.	Employee	:	McGinnis,Michael P		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129100 - County Detectives		129100
	Job	:	010360 - Detective Lieutenant		040040
	Salary Grade	:	E08		
	Compensation	:	\$122,606.89(A)		\$116,540.52(A)
	Effective Date	:	12/26/2015		12/26/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016

Promotions

37. Employee : McMinn, Joanne Marie

Proposed

Current

Department	:	461210	-	Pocopson Nursing Care	461210
Job	:	030063	-	Unit Manager (Pocopson)	030671
Salary Grade	:	E06			E05
Compensation	:	\$ 67,000.00(A)			\$ 56,023.30(A)
Effective Date	:	01/09/2016			12/26/2015

38. Employee : Smida, Kelly A

Proposed

Current

Department	:	065000	-	Public Defender	065000
Job	:	020176	-	Administrative Sup Svc Coord II	040360
Salary Grade	:	E05			N06
Compensation	:	\$ 49,365.68(A)			\$ 46,571.34(A)
Effective Date	:	01/23/2016			12/26/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016End of Employment

39. Employee : Ammon, Michael A
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 01/01/2016
40. Employee : Arnold IV, Miles H
Department : 588900 - Parks Schuylkill Silt Basin
Job : 808500 - Maintenance Worker
Effective Date : 12/21/2015
41. Employee : Austin, Richard
Department : 133000 - Sheriff
Job : 041380 - Security Operator
Effective Date : 01/01/2016
42. Employee : Brown, Francis E
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 12/15/2015
43. Employee : Brown, Tiffany A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 12/24/2015
44. Employee : Cacciavillano, Marissa
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 01/05/2016
45. Employee : Campagna, Nicole L
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Effective Date : 12/15/2015
46. Employee : Chavis, Dominique M
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Effective Date : 12/09/2015
47. Employee : Ciabattoni III, Joseph C
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 12/17/2015
48. Employee : Coleman, Kathleen M
Department : 075100 - Facilities Management - Admin
Job : 020609 - Admin Support Servcs Coord I
Effective Date : 01/06/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016End of Employment

49. Employee : Fitzgerald,Cory S
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 01/30/2016
50. Employee : Howard,Thomas B
Department : 221000 - Adult Probation
Job : 040972 - Comm Svc Wrk Crew Foreman
Effective Date : 02/06/2016
51. Employee : Keiser,Melissa R
Department : 588350 - Wolf Hollow Farm Park
Job : 808102 - PT Ranger
Effective Date : 12/21/2015
52. Employee : Kirkner,Robert S
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Effective Date : 01/01/2016
53. Employee : Long,Micah
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Effective Date : 01/16/2016
54. Employee : Lowrie,Shaconda T
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 12/15/2015
55. Employee : Martinie,Mary G
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Effective Date : 01/02/2016
56. Employee : McKee,James P
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 01/14/2016
57. Employee : Mitchem,Jasmine
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Effective Date : 12/15/2015
58. Employee : Morris,Mary Ellen
Department : 045000 - Treasurer
Job : 040870 - Account Clerk II
Effective Date : 12/04/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016

End of Employment

- 59. Employee : Norgbean,Gaypia S
Department : 461210 - Pocopson Nursing Care
Job : 350260 - LPN
Effective Date : 01/04/2016

- 60. Employee : Orlando,Helene
Department : 126000 - Clerk of Courts
Job : 803760 - Court Clerk
Effective Date : 12/19/2015

- 61. Employee : Preston,Tara I
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 12/15/2015

- 62. Employee : Slater,Robyn E
Department : 251300 - ES Emergency Management
Job : 020959 - Vulnerable Populations Coordtr
Effective Date : 12/31/2015

- 63. Employee : Taylor,Trevor N
Department : 065000 - Public Defender
Job : 030081 - Attorney II
Effective Date : 01/05/2016

- 64. Employee : Todd,Renee
Department : 222000 - Juvenile Probation
Job : 030008 - Family Intervention Specialist
Effective Date : 12/14/2015

- 65. Employee : Touey,Elizabeth M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 12/25/2015

- 66. Employee : Zavala,Maribel
Department : 468100 - Pocopson Laundry
Job : 806500 - Laundry Wrkr
Effective Date : 12/08/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/12/2016

Retirements

- 67. Employee : Barton, Jennifer B
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Effective Date : 01/09/2016

- 68. Employee : Hendrickson, Ruth A
Department : 461210 - Pocopson Nursing Care
Job : 041330 - Unit Clerk
Effective Date : 02/06/2016

- 69. Employee : Tarawali, Harrison
Department : 460582 - Pocopson LTD
Job : 041420 - Nurse Aide
Effective Date : 01/04/2016

- 70. Employee : Wideman, Jonathan M
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 02/07/2016

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, January 12, 2016

1. Budget Change 19-15
2. Budget Change 01-16
3. Approve insurance policy renewal for HazMat coverage through American Alternative Insurance for 1/1/2016 – 1/1/2017
4. Approve insurance policy renewal for Underground Storage Tank Indemnification Fund coverage from Commonwealth of Pennsylvania for 1/1/2016 – 1/1/2017
5. Vouchers as submitted by the Controller

Amendment 2015
 BC - 19
 January 12,2016

Department Name	Fund	Org	Acct	Proj.	Activity	Amount	Account Description	Justification Loaded in PS	Change to Budget
Adult Probation	001	221000	332225	13100100	2210002	16,000.00	State Executive Offices	To align budget with anticipated expenditure.	Net Change +16,000
	001	221000	420000	13100100	2210002	16,000.00	Material and Services		
To reflect an increase in revenues and expenditures for the 2015 budget.									
Adult Probation	001	221000	331281	13300750	2210002	4,958.00	Federal-Executive Office	To align budget with anticipated expenditure.	Net Change +4,958
	001	221000	412001	13300750	2210002	190.00	FICA		
	001	221000	420000	13300750	2210002	4,768.00	Material and Services		
To reflect increase revenues and expenditures for the 2015 WRAP budget.									
Capital Improv Fund	357	085300	445000	80340049	3570001	-40,000.00	To Individuals	To align budget with anticipated expenditures.	No Net Change
	357	085300	445000	80340050	3570001	-258,968.00	To Individuals		
	357	000000	499999	00000000	3570001	298,968.00	Unappropriated		
To align budgets for Agricultural Conservation Easements with expenses based on Funding Agreements.									

Amendment 2016
BC- 01
January 12, 2016

Department Name	Fund	Org	Acct	Proj.	Activity	Amount	Account Description	Justification Loaded in PS	Change to Budget
Archives	001	095000	331200	09500001	0950001	5,142.00	Federal - Operating	To align budget with anticipated expenditure.	Net Change +5,142
	001	095000	420000	09500001	0950001	5,142.00	Material & Services		
To budget the National Endowment for the Humanities grant PG-233551-16.									
Capital Reserve	301	210000	475800	80800158	3010001	7,307.00	Vehicles	To align budget with actual expenditures.	No Net Change
	301	000000	499999	00000000	3010001	-7,307.00	Unappropriated		
To budget the vehicle fitout cost for the Prison 12-passenger van.									
Capital Improv Fund	357	085300	445000	80340037	3570001	70,000.00	To Individuals	To align budget with anticipated expenditures.	No Net Change
	357	085300	475110	80300200	3570001	-70,000.00	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for the property of Samuel J. and Ruth B. Stoltzfus, installment payment two of five.									