



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

March 1, 2018

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

- Executive Session – The Board of Commissioners met in Executive Session on Wednesday, February 28, 2018 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETING**

5. **PUBLIC COMMENT ON AGENDA**

6. **OLD BUSINESS**

a. **Bid Rejection**

The Department of Procurement and General Services recommends that the Board of Commissioners reject the attached bid.

7. **NEW BUSINESS**

a. **Resolution #07-18**

Resolution authorizing the exoneration of certain county taxes

b. **Resolution #08-18**

Resolution authorizing the exoneration of certain county taxes

c. **Resolution #09-18**

Resolution authorizing the exoneration of certain county taxes

d. **Resolution #10-18**

Resolution authorizing the exoneration of certain county taxes

e. **Resolution #11-18**

Resolution authorizing the exoneration of certain county taxes

f. **Resolution #12-18**

Resolution authorizing signature authority and approving supplemental reimbursement agreement

g. **Authorization to Bid**

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Full Body Scanning Security System for Chester County Prison**

h. **Contracts**

i. **Grants**

8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**

9. **FINANCIAL MATTERS**

a. **Finance Agenda**

10. **PUBLIC COMMENT**

11. **ADJOURNMENT**



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COMMISSIONERS' MEETING MINUTES

February 14, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 a.m. on February 14, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Clerk of Courts Yolanda Van de Krol to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Monday, February 12, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Following a motion by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board voted to accept the minutes from the February 1, 2018 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

7. NEW BUSINESS

NEW BUSINESS

a. Contracts

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted to approve the Contracts Agenda.

b. Grants

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

Human Resources Agenda

Chairman Kichline made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

Finance Agenda

Chairman Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted to approve the following:

- Budget Change 20-17
- Budget Change 03-18

10. PUBLIC COMMENT

There were no comments from the public.

**PUBLIC
COMMENT**

11. ADJOURNMENT

The Meeting was adjourned at 10:08 a.m. following a Motion made by Commissioner Farrell and Seconded by Commissioner Cozzone.

ADJOURNMENT



**Taken by Paige Fenimore
On behalf of Acting Chief Clerk Mark Rupsis**

Commissioners Agenda 03/01/2018

Bid Rejection:

The Department of Procurement and General Services recommends to the Board of Commissioners the following Bid be rejected and re-bid:

Bunk Replacement for Chester County Prison, Bid #357802-1305E:

United Prison Equipment \$ 499,000.00

Reason for Rejection: Bid exceeded budget.

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 07-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
AUTHORIZING THE EXONERATION OF CERTAIN COUNTY TAXES**

WHEREAS, located in Avondale Borough, Chester County, Pennsylvania, is a property designated as tax parcel 4-1-192.1 which was subject to County taxes; and

WHEREAS, Avondale Borough acquired the subject property on July 19, 2015, to use as a public park for recreation; and

WHEREAS, Avondale Borough filed an exemption appeal with the Board of Assessment Appeals and was granted exemption on the property effective for the 2016/2017 school tax year; and

WHEREAS, prior to the granting of the exemption, the 2016 County tax bill was issued and Avondale Borough is requesting the exoneration of the 2016 county taxes.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing, the County of Chester, at the request of Avondale Borough, does hereby exonerate the 2016 County taxes and fees in the total amount of \$146.08 as currently accrued on the aforementioned tax parcel.

This Resolution adopted this _____ day of _____, 2018, by the Board of County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

ATTEST:

Terence Farrell, Commissioner

Mark Rupsis, Acting Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 08-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
AUTHORIZING THE EXONERATION OF CERTAIN COUNTY TAXES**

WHEREAS, located in West Bradford Township, Chester County, Pennsylvania, is a property designated as tax parcel 50-4-296 which was subject to County taxes; and

WHEREAS, West Bradford Township acquired the subject property on January 29, 2016, to use as an emergency access right of way for public safety; and

WHEREAS, West Bradford Township filed an exemption appeal with the Board of Assessment Appeals and was granted exemption on the property effective for the 2017/2018 school tax year; and

WHEREAS, prior to the granting of the exemption, the 2017 County tax bill was issued and West Bradford Township is requesting exoneration of the 2017 county taxes.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing, the County of Chester, at the request of West Bradford Township, does hereby exonerate the 2017 County taxes and fees in the total amount of \$49.08 as currently accrued on the aforementioned tax parcel.

This Resolution adopted this _____ day of _____, 2018, by the Board of County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

ATTEST:

Terence Farrell, Commissioner

Mark Rupsis, Acting Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 09-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
AUTHORIZING THE EXONERATION OF CERTAIN COUNTY TAXES**

WHEREAS, located in East Bradford Township, Chester County, Pennsylvania, is a property designated as tax parcel 51-7-137.2A which was subject to County taxes; and

WHEREAS, East Bradford Township acquired the subject property on June 21, 2016, to use for a sewer pump station easement; and

WHEREAS, East Bradford Township filed an exemption appeal with the Board of Assessment Appeals and was granted exemption on the property effective for the 2017/2018 school tax year; and

WHEREAS, prior to the granting of the exemption, the 2017 County tax bill was issued and East Bradford Township is requesting exoneration of the 2017 county taxes.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing, the County of Chester, at the request of East Bradford Township, does hereby exonerate the 2017 County taxes and fees in the total amount of \$595.35 as currently accrued on the aforementioned tax parcel.

This Resolution adopted this _____ day of _____, 2018, by the Board of County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

ATTEST:

Terence Farrell, Commissioner

Mark Rupsis, Acting Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 10-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
AUTHORIZING THE EXONERATION OF CERTAIN COUNTY TAXES**

WHEREAS, located in East Brandywine Township, Chester County, Pennsylvania, is a property designated as tax parcel 30-3-82 which was subject to County taxes; and

WHEREAS, East Brandywine Township acquired the subject property on May 18, 2017 through a deed of dedication from the developer for use as open space; and

WHEREAS, East Brandywine Township filed an exemption appeal with the Board of Assessment Appeals and was granted exemption on the property effective for the 2018 tax year; and

WHEREAS, Downingtown School District has authorized the exoneration of the 2017/2018 school taxes; and

WHEREAS, prior to the granting of the exemption, the 2017 County tax bill was issued and East Brandywine Township is requesting exoneration of the 2017 county taxes.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing, the County of Chester, at the request of the East Brandywine Township, does hereby exonerate the 2017 County taxes and fees in the total amount of \$984.46 as currently accrued on the aforementioned tax parcel.

This Resolution adopted this _____ day of _____, 2018, by the Board of County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Mark Rupsis, Acting Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 11-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
AUTHORIZING THE EXONERATION OF CERTAIN COUNTY TAXES**

WHEREAS, located in East Pikeland Township, Chester County, Pennsylvania, are two (2) properties designated as tax parcels 26-2-160 and 26-2-161 which were subject to County taxes; and

WHEREAS, East Pikeland Township acquired the subject properties on September 16, 2016 to use for municipal purposes; and

WHEREAS, East Pikeland Township filed an exemption appeal with the Board of Assessment Appeals and was granted exemption on the properties effective for the 2017/2018 school tax year; and

WHEREAS, prior to the granting of the exemption, the 2017 County tax bills were issued and East Pikeland Township is requesting exoneration of the 2017 county taxes.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing, the County of Chester, at the request of East Pikeland Township, does hereby exonerate the 2017 County taxes and fees in the total amount of \$530.71 as currently accrued on the aforementioned tax parcels.

This Resolution adopted this _____ day of _____, 2018, by the Board of County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

ATTEST:

Terence Farrell, Commissioner

Mark Rupsis, Acting Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 12-18**

**RESOLUTION OF THE BOARD OF COMMISSIONERS AUTHORIZING SIGNATURE
AUTHORITY AND APPROVING SUPPLEMENTAL REIMBURSEMENT AGREEMENT**

WHEREAS, the County entered into an intergovernmental agreement (Contract ID# 8601) with PennDOT on October 11th, 2006 to have electronic access to PennDOT's Engineering and Construction Management System (ECMS),

WHEREAS, PennDOT utilizes ECMS for all construction projects to advertise for bids, accept bids, award bids and sign construction agreements, and execute all pertinent documents between the parties therein; and

WHEREAS, the County of Chester (County) and the Pennsylvania Department of Transportation (PennDOT) are desirous of entering into an Agreement, whereby County and PennDOT agree to participate in a Federal-Aid Highway Program/Project to reconstruct **County Bridge No. 297**, (Township Road over West Branch of Big Elk Creek) located in Lower Oxford Township, Chester County, PA; and

WHEREAS, PennDOT and the County are both desirous of entering into attached Reimbursement Agreement No. R18060007 for all costs as shown in attached Exhibit "A" and made part of this agreement; and

NOW BE IT RESOLVED that the Commissioners of the County of Chester hereby authorize the Director of the Department of Facilities Management and the County Solicitor to take any and all necessary steps required by PennDOT to perform all bridge repairs and inspections as specified in the agreement not to exceed \$348,000 and comply with the appropriate submissions for reimbursement from PennDOT for the maximum allowable amount under the contract.

THIS RESOLUTION, adopted this 1st day of March, 2018, by the Board of Chester County Commissioners.

COMMISSIONERS

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Mark Rupsis, Acting Chief Clerk

(As Chief Clerk, I hereby attest that any copy of this document not bearing original signatures is a true and correct copy of the original.)

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 01-MAR-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Buckley, Brion, McGuire & Morris, LLP Contract ID: 0018090	Amendment	99,000.00	02-01-2018 12-31-2018	Amendment #1: This amendment revises the monthly rate to accommodate additional requirements. CO: 40% ST: 55% FED: 5%
Vendor: Boyd, Kathleen W. Contract ID: 0018272	Contract	20,000.00	02-16-2018 06-30-2019	This contract provides Post Adoption Services. CO: 0% ST: 95% FED: 5%
Vendor: Mattox, Robert Contract ID: 0018281	Contract	25,000.00	02-01-2018 06-30-2018	This contract provides Foster Home Recruitment Services. CO: 20% ST: 75% FED: 5%
Vendor: McDonald, Shannon K. Contract ID: 0018282	Contract	0.00	03-01-2018 06-30-2018	This contract provides Guardian Ad Litem Services at a rate of \$2500.00 a month.. CO: 45% ST: 50% FED: 5%
<u>Community Development</u>				
Vendor: City of Coatesville Contract ID: 0015980	Amendment	1,000,000.00	07-01-2014 12-31-2019	Amendment #2: This amendment provides additional funding and extends the contract term for an additional two (2) year period for the City of Coatesville for improvements to the intersection of Lincoln Highway and First Avenue. The cost associated with this amendment is funded by the Community Revitalization Program. This supports the Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 01-MAR-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Community, Youth & Women's Alliance Contract ID: 0017692	Amendment	0.00	01-01-2017 06-30-2018	Amendment #2: This amendment extends the contract term for an additional six (6) month period for Emergency Shelter and Case Management Services for low income individuals. The cost associated with this amendment is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Program, Community Service Block Grant and Housing Trust Program. This supports Strategic Business Plan Homeless Shelter activity. CO: 7% ST: 9% FED: 84%
Vendor: Educational Data Systems, Inc. Contract ID: 0017954	Amendment	48,000.00	07-01-2017 06-30-2018	Amendment #3: This amendment provides additional funding for Workforce Innovation and Opportunity Act (WIOA) eligible job seekers with Training, Employment, Individual Training Accounts and On-the-Job Training Services. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunity Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Atglen Borough Contract ID: 0018271	Contract	450,000.00	01-01-2018 12-31-2019	This contract provides funding for Water System Improvements within the Borough of Atglen. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 01-MAR-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Oxford Area Sewer Authority Contract ID: 0018273	Contract	600,000.00	01-01-2018 12-31-2019	This contract provides funding for renovations to the pump station located within the Borough of Oxford. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%
Vendor: Chester County OIC, Inc. Contract ID: 0018279	Contract	22,000.00	01-01-2018 06-30-2018	This contract provides funding for Workforce Development and Academic Enrichment activities for Temporary Assistance for Needy Families (TANF) Youth through the Phoenixville Youth Initiative Employment Training Program. The cost associated with this contract is funded by the Department of Labor and Industry. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0018283	Contract	25,000.00	01-01-2018 06-30-2018	This contract provides funding for the Southeastern Pennsylvania Manufacturing Alliance of Chester/Delaware Counties (MACCDC) and Southeastern Pennsylvania Manufacturing Alliance of Bucks/Montgomery Counties (MABCMC) to calibrate into one single organization and re-align with the goals of the Next Generation Sector Strategy Industry Partnerships. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 01-MAR-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Chester County Economic Dev. Foundation Contract ID: 0018284	Contract	25,000.00	01-01-2018 06-30-2018	This contract provides funding to support the Innovative Technology Action Group Next Generation Industry Partnership. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 100% FED: 0%
Vendor: Coatesville Youth Initiative Contract ID: 0018288	Contract	22,000.00	01-01-2018 06-30-2018	This contract provides funding for Workforce Development and Academic Enrichment activities for Temporary Assistance for Needy Families (TANF) Youth through the Service Corp Program. The cost associated with this contract is funded by the Department of Labor and Industry. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%
<u>DCIS</u>				
Vendor: De Lage Landen Financial Services, Inc. Contract ID: 0018289	Contract	2,327,576.33	03-01-2018 02-28-2022	This lease purchase agreement provides for the replacement of end-of-life network equipment at the Government Services Center, Prison, Pocopson Home and 313 West Market Street locations. CO: 100% ST: 0% FED: 0%
Vendor: Business & Tech. Resource Group. Inc Contract ID: 0018290	Contract	392,000.00	03-01-2018 UNTIL COMPLETE	This contract provides funding for the Fiscal Year 2018 PeopleSoft Upgrade. This contract is a result of the Request for Proposal #1712-02. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 01-MAR-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Attorney</u>				
Vendor: Adams, Ronald Contract ID: 0017652	Amendment	81,972.00	02-22-2018 02-21-2019	Amendment #1; This amendment extends the contract term for an additional one (1) year period for the Training, Prevention and Information-Sharing Systems Programs Manager position for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA). CO: 0% ST: 0% FED: 100%
Vendor: Condon, Glenn S. Contract ID: 0017662	Amendment	73,102.44	02-10-2018 02-09-2019	Amendment #1: This amendment extends the contract term for an additional one (1) year period for the Heroin Response Strategy Drug Intelligence Officer for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA). CO: 0% ST: 0% FED: 100%
Vendor: Maas, Daniel Contract ID: 0017663	Amendment	5,079.66	02-10-2018 03-10-2018	Amendment #1: This amendment extends the contract term for an additional one (1) month period for Heroin Response Strategy Public Health Analyst Services for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA). CO: 0% ST: 0% FED: 100%
Vendor: Temple University Contract ID: 0017664	Amendment	96,485.00	02-10-2018 02-09-2019	Amendment #1: This amendment extends the contract term for an additional one (1) year period for Heroin Response Strategy Public Health Analyst Services by the Nonprofit Evaluation Services and Training (NEST) Program at Temple University Harrisburg in coordination with the Drug Intelligence Officer for Pennsylvania. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 01-MAR-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: Crown Atlantic Company, LLC Contract ID: 0018291	Contract	1,197,793.99	03-01-2018 01-31-2047	This contract provides for a Tower Lease and Ground Space Purchase Agreement in West Bradford Township. This lease agreement is necessary to place equipment on the tower and the County to take possession of the ground shelter as part of the Voice Radio Project additional in-building coverage enhancements in and around West Chester Borough. CO: 100% ST: 0% FED: 0%
<u>Facilities Management</u>				
Vendor: Roofing Resources, Inc. Contract ID: 0005636	Amendment	34,320.00	03-01-2018 UNTIL COMPLETE	Amendment #6: This amendment provides additional funding for Engineering Design, Structural Analysis and Bid Document Services for the roof replacement at the Hankin Library. CO: 100% ST: 0% FED: 0%
Vendor: Pennoni Associates, Inc. Contract ID: 0015542	Amendment	25,000.00	02-14-2018 02-13-2019	Amendment #4: This amendment extends the contract term for an additional one (1) year period for Architectural and Engineering Consulting and Design Services on an as-needed basis. Payment for Design Services will be through individual capital project budgets and not exceed \$25,000.00 per year. CO: 100% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: BCFS Health & Human Services Contract ID: 0018274	Contract	49,573.08	02-01-2018 08-30-2018	This contract provides for the development of a Medical Sheltering Annex and supporting operational documents. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 01-MAR-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
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Number of Contracts: 23

AGENDA ITEMS - GRANTS

March 1, 2018

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Adult Probation, Parole, and Pretrial Services</u>			
PA Commission on Crime and Delinquency Contract / Award - Amendment 001-221000-332225-13100100-2210002-FY2016	\$65,028 <i>Decrease</i>	07/01/2016 06/30/2018	Intermediate Punishment Treatment Programs (State Intermediate Punishment/Drug Alcohol Restrictive Intermediate Punishment) No New Positions - No County Match State Funding = \$1,083,628 Other = \$116,964 Total Funding = \$1,200,592
<u>Community Development</u>			
PA Department of Labor & Industry Contract / Award - Renewal 116-490000-332212-48400002-49000005-FY2017	<u>\$50,000</u>	07/01/2017 06/30/2019	PY 2017 Industry Partnership- Next Generation - Manufacturing / IT No New Positions - No County Match State Funding = \$50,000
PA Dept. of Community & Economic Development Contract / Award - New 116-490000-331224-42200000-4900001-FY2018	Master Agreement	01/01/2018 12/31/2022	Community Service Block Grant No New Positions - No County Match Federal Funding = \$0
<u>District Attorney</u>			
Philadelphia-Camden High Intensity Drug Trafficking Area (PC HIDTA) Contract / Award - Amendment 001-129000-331208-12600650-1290002	\$5,080	02/10/2018 03/10/2018	Philadelphia-Camden High Intensity Drug Trafficking Area (PC HIDTA) No New Positions - No County Match Federal Funding = \$5,080
Philadelphia-Camden High Intensity Drug Trafficking Area (PC HIDTA) Contract / Award - Amendment - Change in Contract Period 001-129000-331208-12600650-1290002	\$96,485 <i>Increase</i>	02/09/2018 02/09/2019	Philadelphia-Camden High Intensity Drug Trafficking Area (PC HIDTA) No New Positions - No County Match Federal Funding = \$96,485
Philadelphia-Camden High Intensity Drug Trafficking Area (PC HIDTA) Amendment - Change in Contract Period 001-129000-331208-12600650-1290002	\$81,972	02/22/2018 02/21/2019	Training/ Prevention & Information-Sharing Systems Program Manager No New Positions - No County Match Federal Funding = \$81,972
Philadelphia-Camden High Intensity Drug Trafficking Area (PC HIDTA) Contract / Award / Renewal - Amendment - Change in Contract Period 001-129000-331208-12600650-1290002	\$73,102	02/10/2018 02/09/2019	Philadelphia-Camden High Intensity Drug Trafficking Area (PC HIDTA) No New Positions - No County Match Federal Funding = \$73,102
<u>Facilities & Parks</u>			
PA Dept. of Conservation & Natural Resources Contract / Award - New 357-588700-332238-80400036-3570001	\$500,000	01/01/2018 12/31/2021	Dept. of Conservation and Natural Resources Community Conservation Partnership Program: Chester Valley Trail Phase IVa - Construction No New Positions State Funding = \$500,000 County Match = \$747,052 Other DVRPC Grant = \$200,000 Total Funding = \$1,447,052
PA Department of Transportation Contract / Award - New 301-310000-331108-390000297-301001	\$348,000	03/01/2018 Completion	Bridge Reimbursement Grant Agreement - County Bridge #297 Township Rd. over West Branch of Big Elk Creek No New Positions - No County Match Federal Funding = \$348,000 State Funding = \$2,000 Total Funding = \$350,000 Resolution #12-18

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/01/2018

Hires and Rehires

1. Employee : Borne,Christopher D
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,152.32(A)
 Effective Date : 03/05/2018

2. Employee : Brown,Ryan J
 Department : 451145 - Children, Youth and Families
 Job : 048563 - Casework Specialist
 Salary Grade : T06
 Compensation : \$ 38,177.10(A)
 Effective Date : 02/20/2018

3. Employee : Corkadel,Brandon M
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,152.32(A)
 Effective Date : 03/05/2018

4. Employee : Costello,Marquis W
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,152.32(A)
 Effective Date : 03/05/2018

5. Employee : Doumit,Maya
 Department : 129000 - District Attorney
 Job : 041120 - SSS III
 Salary Grade : N02
 Compensation : \$ 27,973.40(A)
 Effective Date : 03/05/2018

6. Employee : Filipi,Nikols Igor
 Department : 065000 - Public Defender
 Job : 030423 - Attorney I
 Salary Grade : L01
 Compensation : \$ 47,796.32(A)
 Effective Date : 03/05/2018

7. Employee : Fox,Nicholas E
 Department : 451145 - Children, Youth and Families
 Job : 040910 - Fiscal Technician
 Salary Grade : N03
 Compensation : \$ 32,231.55(A)
 Effective Date : 03/05/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/01/2018Hires and Rehires

8. Employee : Furman, Thomas
Department : 012000 - Finance
Job : 020037 - Risk Manager
Salary Grade : E05
Compensation : \$ 65,000.00(A)
Effective Date : 03/19/2018
9. Employee : Laquaglia, Shalynn R
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 46,715.76(A)
Effective Date : 02/26/2018
10. Employee : Mahesh, Poornima
Department : 491100 - Dept of Community Development
Job : 020720 - Fiscal Coordinator
Salary Grade : E03
Compensation : \$ 42,975.66(A)
Effective Date : 03/05/2018
11. Employee : Massey II, Keith R
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 40,152.32(A)
Effective Date : 03/05/2018
12. Employee : McIlroy, Kristen M
Department : 589300 - Henrietta Hankin Library
Job : 805100 - Library Assistant
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 03/05/2018
13. Employee : McKeever, Valerie D
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 46,715.76(A)
Effective Date : 02/26/2018
14. Employee : McMillan, Heather
Department : 221000 - Adult Probation
Job : 040784 - Drug & Alcohol Testing Tech
Salary Grade : N03
Compensation : \$ 34,380.32(A)
Effective Date : 04/02/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/01/2018Hires and Rehires

15. Employee : Middleton, Crystal S
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 03/05/2018
16. Employee : O'Brien, DeAnne D
Department : 589300 - Henrietta Hankin Library
Job : 605190 - Librarian
Salary Grade :
Compensation : \$ 18.00(H)
Effective Date : 03/05/2018
17. Employee : Randall, Tay Shaun E
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,578.50(A)
Effective Date : 02/26/2018
18. Employee : Reese, Nathan A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 03/05/2018
19. Employee : Ross, Rebecca L
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 03/26/2018
20. Employee : Rueda-Barcenas, Oscar
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 03/05/2018
21. Employee : Tomlinson, Rodre M
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 03/05/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/01/2018

Hires and Rehires

22. Employee : Zubler, Sarah E
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 03/05/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/01/2018

Transfers

23.	Employee	: Anyon, Samantha A		
			<u>Proposed</u>	<u>Current</u>
	Department	: 035100 - Assessment		453205
	Job	: 040780 - SSS IV		806210
	Salary Grade	: N03		
	Compensation	: \$ 30,082.78(A)		\$ 16.00(H)
	Effective Date	: 03/03/2018		12/04/2017
24.	Employee	: Peazzoni, Thomas		
			<u>Proposed</u>	<u>Current</u>
	Department	: 126000 - Clerk of Courts		126000
	Job	: 041120 - SSS III		803760
	Salary Grade	: N02		
	Compensation	: \$ 27,973.40(A)		\$ 11.41(H)
	Effective Date	: 03/03/2018		01/17/2018
25.	Employee	: Powell, Ernest S		
			<u>Proposed</u>	<u>Current</u>
	Department	: 251500 - ES Field Services		251500
	Job	: 030533 - Adv Life Support Coord		240202
	Salary Grade	: N06		
	Compensation	: \$ 52,395.00(A)		\$ 25.92(H)
	Effective Date	: 03/31/2018		04/01/2017
26.	Employee	: Samsel, Zachary		
			<u>Proposed</u>	<u>Current</u>
	Department	: 131000 - Prothonotary		131000
	Job	: 040786 - Automation & Docketing Clerk		801060
	Salary Grade	: N03		
	Compensation	: \$ 30,082.78(A)		\$ 11.00(H)
	Effective Date	: 03/17/2018		12/21/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/01/2018

Promotions

27. Employee	:	Hoehl, Aaron	
		<u>Proposed</u>	<u>Current</u>
Department	:	221000 - Adult Probation	221000
Job	:	048784 - Probation Officer I-AP	030493
Salary Grade	:	U04	U02
Compensation	:	\$ 41,804.00(A)	\$ 39,091.00(A)
Effective Date	:	03/17/2018	01/03/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/01/2018End of Employment

28. Employee : Alkaysi, Fattama
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Effective Date : 03/01/2018
29. Employee : Berry, Jennifer A
Department : 075100 - Facilities Management - Admin
Job : 040450 - Account Clerk III
Effective Date : 02/24/2018
30. Employee : Cannon, Lashanda S
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 02/20/2018
31. Employee : Geter, Victoria L
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 020569 - ID Casework Supervisor
Effective Date : 03/03/2018
32. Employee : Holmes, Tenisha M
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 02/14/2018
33. Employee : Kelly, Austin F
Department : 055000 - Controller
Job : 030421 - Auditor II
Effective Date : 03/02/2018
34. Employee : Lied, Cynthia D
Department : 065000 - Public Defender
Job : 041120 - SSS III
Effective Date : 02/10/2018
35. Employee : Marple, Jessica
Department : 478110 - Public Health Admin
Job : 040450 - Account Clerk III
Effective Date : 02/08/2018
36. Employee : McKeown, Daniel E
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 02/27/2018
37. Employee : Miller, Jeremy R
Department : 131000 - Prothonotary
Job : 040786 - Automation & Docketing Clerk
Effective Date : 02/24/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/01/2018End of Employment

38. Employee : Moore, Michael C
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 02/13/2018
39. Employee : Parker, Kadijah A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 03/10/2018
40. Employee : Peterson, Dana L
Department : 467100 - Pocopson Housekeeping
Job : 041711 - Housekeeper
Effective Date : 02/22/2018
41. Employee : Rodriguez, Bryan
Department : 126000 - Clerk of Courts
Job : 041120 - SSS III
Effective Date : 02/15/2018
42. Employee : Rupert, Thomas J
Department : 128000 - Coroner
Job : 220347 - Coroner's Transporter-PT
Effective Date : 03/31/2018
43. Employee : Vorgang, Casey B
Department : 461210 - Pocopson Nursing Care
Job : 030671 - Registered Nurse
Effective Date : 02/24/2018
44. Employee : Wipprecht, Anna C
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 02/27/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/01/2018

Retirements

- 45. Employee : Anastacio, Michele M
Department : 221000 - Adult Probation
Job : 030041 - Probation Supervisor I
Effective Date : 04/13/2018

- 46. Employee : Carlin, Susan G
Department : 135000 - Domestic Relations
Job : 020780 - Enforcement Unit Supv
Effective Date : 04/14/2018

- 47. Employee : Di Joseph, Pamela K
Department : 014200 - Human Resources/LTD
Job : 040055 - Account Clerk IV
Effective Date : 02/03/2018

- 48. Employee : Gray, Linda L
Department : 469100 - Pocopson Cosmetology
Job : 030265 - Beautician
Effective Date : 04/07/2018

- 49. Employee : Jones, Diane M
Department : 075100 - Facilities Management - Admin
Job : 020953 - Financial Coordinator
Effective Date : 03/31/2018

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, March 1, 2018

1. Budget Change 21-17
2. Budget Change 04-18
3. Vouchers as submitted by the Controller

Amendmens for 2017
 BC-21
 March, 1, 2018

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
31-Dec-2017	Court Reporters	001	122000	411160	16500000	1220001		46,296.00	Transcribing	To align budget with	Net Change +46,296
		001	902100	499999	00000000	9021001		-46,296.00	Unappropriated	anticipated expenditures.	

To align 2017 Court Reporter budget with anticipated expenditures.

Amendment Budget Changes
for 2018
BC-4
March 1, 2018

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget				
01-Mar-2018	Adult Probation	001	221000	332225	13100100	2210002	FY2016	5,941.00	State- Board of Prob. & Parole	IP grant roll-forward 2017	Net Change +5,941				
		001	221000	411120	13100100	2210002	FY2016	3,018.00	Regular Salaries						
		001	221000	420000	13100100	2210002	FY2016	2,923.00	Materials and Services						
To budget 2018 roll-forward of Intermediate Punishment (IP) grant from prior year 2017.															
01-Mar-2018	Public Health	001	478120	420000	14700001	4780006	FY2017	9,605.00	Materials & Services	To rollover funds from 2017 to 2018.	Net Change +9,605				
		001	478000	333200	14700001	4780006	FY2017	9,605.00	Local-Operating						
To rollover Healthiest Cities and Counties Challenge grant funds from 2017 to 2018.															
01-Mar-2018	Public Health	001	478210	420000	16100000	4780003	FY2017	11,266.00	Materials & Services	To align budget with anticipated revenues and expenditures.	Net Change +11,266				
		001	478000	331207	16100000	4780003	FY2017	11,266.00	Federal-Health						
To rollover PHEP (Public Health Emergency Preparedness) grant funds from 2017 to 2018.															
01-Mar-2018	Public Health	001	478310	420000	15200002	4780001	FY2017	153,964.00	Materials & Services	To align budget with anticipated revenues and expenditures.	Net Change +153,964				
		001	478000	331207	15200002	4780001	FY2017	153,964.00	Federal-Health						
To rollover Lead Hazzard Control grant funds from 2017 to 2018.															
01-Mar-2018	Public Health	001	478120	411120	14800001	4780006	FY2017	28,461.00	Regular Salaries	To align budget with anticipated revenues and expenditures.	Net Change +163,695				
		001	478120	411200	14800001	4780006	FY2017	918.00	Wages						
		001	478120	412001	14800001	4780006	FY2017	2,345.00	FICA						
		001	478120	412100	14800001	4780006	FY2017	9,482.00	Standard Fringe						
		001	478120	412200	14800001	4780006	FY2017	1,768.00	County Retirement						
		001	478120	420000	14800001	4780006	FY2017	120,721.00	Materials & Services						
		001	478000	331207	14800001	4780006	FY2017	163,695.00	Federal-Health						
		001	478120	411120	00000000	4780006		-29,379.00	Regular Salaries						
		001	478120	412001	00000000	4780006		-2,345.00	FICA						
		001	478120	412100	00000000	4780006		-9,482.00	Standard Fringe						
		001	478120	412200	00000000	4780006		-1,768.00	County Retirement						
		001	902100	499999	00000000	9021001		42,974.00	Unappropriated						
		To rollover Safe and Healthy Communities grant funds from 2017 to 2018.													
		01-Mar-2018	Emergency Services	001	251110	367000	96000200	2510010				72,213.00	Contrib&Don and Priv	To Budget Emergency Services Private donations	Net Change +72,213
001	251110			420000	96000200	2510010		72,213.00	Materials and Services						
To Budget Private Donation from Sunoco for Split Pipe Fire Prop at Public Safety Training Campus.															
01-Mar-2018	DCD	116	490000	332212	48400002	49000005	FY2017	50,000.00	State-Labor and Industry	To budget PY2017 Industry Partnership grant	Net Change +50,000				
		116	493200	420000	48400002	49000005	FY2017	50,000.00	Materials and Services						
To budget Program Year 2017 Industry Partnership grant state funding for employment and training services.															
01-Mar-2018	Capital Improv Fund	357	085200	480500	80510002	3570001		130,000.00	Transfer to Component Unit	To align budget with anticipated expenditures	No Net Change				
		357	085200	480500	80510010	3570001		-130,000.00	Transfer to Component Unit						
		357	085200	480500	80510003	3570001		1,260,000.00	Transfer to Component Unit						
		357	000000	499999	00000000	3570001		-1,260,000.00	Unappropriated						
To align the budget with the anticipated expenditures for Beaver Creek Dam.															
01-Mar-2018	Capital Improv Fund	357	085200	480500	80510004	3570001		60,000.00	Transfer to Component Unit	To align budget with anticipated expenditures	No Net Change				
		357	085200	480500	80510010	3570001		-60,000.00	Transfer to Component Unit						
To align the budget with the anticipated expenditures for Barneston Dam Concrete Repairs.															
01-Mar-2018	Capital Improv Fund	357	085300	445000	80350071	3570001		10,808.00	To Individuals	To align budget with	No Net Change				

Amendment Budget Changes
for 2018
BC-4
March 1, 2018

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
		357	085300	475110	80300200	3570001	FY2017	-10,808.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Challenge Grant Program, fifth of five installments for Shawn M. McCummings.											
01-Mar-2018	Capital Improv Fund	357	085300	475110	80340071	3570001		63,656.00	Land Development Rights	To align budget with	No Net Change
		357	085300	475110	80300200	3570001	FY2017	-63,656.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Robert H. and Susan M. Schulz.											
01-Mar-2018	Capital Improv Fund	357	251200	475700	80600004	3570001		40,000.00	Operating Equipment	To align budget with	No Net Change
		357	251200	475700	80600007	3570001		100,000.00	Operating Equipment	actual expenditures.	
		357	251200	471500	80600008	3570001		43,462.00	Building Improvements		
		357	251200	475700	80600013	3570001		1,881,538.00	Operating Equipment		
		357	251200	475700	80600015	3570001		-1,600,000.00	Operating Equipment		
		357	251200	475700	80600014	3570001		-215,000.00	Operating Equipment		
		357	251200	475700	80600016	3570001		-250,000.00	Operating Equipment		
To align budget with anticipated expenditures.											