



THE COUNTY OF CHESTER



COMMISSIONERS
Terence Farrell
Kathi Cozzone
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

March 10, 2016

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS

Executive Session – The Board of Commissioners met in Executive Session on Tuesday, March 8, 2016 to discuss Personnel Matters.

4. MINUTES OF PREVIOUS MEETING
5. PUBLIC COMMENT ON AGENDA
6. OLD BUSINESS

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.

7. NEW BUSINESS

- a. Resolution # 06-16

It is recommended that the Board of Commissioners adopt the attached Resolution urging the General Assembly and Administration to restore funding for human services programs to historic levels and to put mechanisms in place to assure any future budget impasse or budget delay does not become a burden on Chester County and its constituents

- b. Contracts

- c. Grants

8. PERSONNEL MATTERS

Human Resources Agenda

9. FINANCIAL MATTERS

- a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

March 1, 2016

1. **CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:04 a.m. on Tuesday, March 1, 2016 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. **PLEDGE OF ALLEGIANCE**

Chairman Farrell asked Cathy Palmquist, representing the Religious Council of Greater West Chester and the AAUW (American Assn. of University Women) West Chester-Chester County branch, to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. **ANNOUNCEMENTS**

- Commissioner Cozzone read a Proclamation for National Women's History Month. Cheryl Miles, program director for Bridge of Hope of Lancaster and Chester Counties, accepted the Proclamation. The Board of Commissioners also made comments regarding the importance of the role of women in our national history.
- Chairman Farrell announced that the Board of Commissioners met in Executive Session on Friday, February 26, 2016 to discuss personnel matters.

ANNOUNCEMENTS

4. **MINUTES OF PREVIOUS MEETINGS**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the Minutes from the February 11, 2016 Commissioners' Meeting.

MINUTES APPROVED

5. **PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

PUBLIC COMMENT

6. **OLD BUSINESS – There were no items of old business.**

OLD BUSINESS

7. **NEW BUSINESS**

a. Authorization to Bid

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously gave Authorization to Bid the following:

- **Generator for the Hankin Library**

NEW BUSINESS Authorization to Bid

b. Authorities, Boards and Commissions

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously approved the following appointment:

Industrial Development Authority

Appoint Thomas Burke to fill an unexpired term ending 12/31/2020

Authorities, Boards and Commissions

c. Contracts

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

Contracts

7. NEW BUSINESS (continued)

d. Grants

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

Human Resources Agenda

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

PERSONNEL

9. FINANCIAL MATTERS

Finance Agenda

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the following:

- Budget Change 22-15
- Budget Change 04-16
- Vouchers as submitted by the Controller

FINANCE

10. PUBLIC COMMENT

There were no comments from the public.

**PUBLIC
COMMENT**

11. ADJOURNMENT

The Meeting was adjourned at 10:18 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

ADJOURNMENT



Chief Clerk

Commissioners Agenda 03/10/2016

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid awards as they are the lowest responsive and responsible bidders:

Janitorial Supplies, Bid #015602-1247A:

Calico Industries, Inc.	\$ 5,418.60
Central Poly Corp.	\$ 882.00
Interboro Packaging	\$ 1,128.00
Office Basics	\$ 53,329.20
Pyramid School Products	\$ 8,763.05
T. Frank McCalls Inc.	\$ 4,821.60

Other Bids Submitted:

Dispose N' Save

County of Chester
Commonwealth of Pennsylvania
RESOLUTION NO. 06-16

**RESOLUTION OF THE COUNTY OF CHESTER URGING THE PENNSYLVANIA
STATE GENERAL ASSEMBLY AND ADMINISTRATION TO RESTORE FUNDING
FOR HUMAN SERVICES PROGRAMS TO HISTORIC LEVELS AND TO PUT
MECHANISMS IN PLACE TO ASSURE ANY FUTURE BUDGET IMPASSE OR
BUDGET DELAY DOES NOT BECOME A BURDEN ON CHESTER COUNTY AND
ITS CONSTITUENTS**

WHEREAS, Pennsylvania counties are at the forefront for delivery of crucial human services that protect the most vulnerable individuals, such as child welfare protective services, mental health, intellectual disabilities, substance abuse treatment, homeless assistance, meal programs, lottery funded transportation, and others; and

WHEREAS, the capacity to meet critical service needs has been compromised by a steady decrease in State funding over the past decade, especially the drastic ten percent aggregate cut to the seven human services line items in FY 2012-2013; and

WHEREAS, the Human Services Block Grant has provided much-needed flexibility for the 30 counties eligible to participate, but remains closed to 37 remaining counties; and

WHEREAS, new mandates and additional program requirements continue to be placed on counties in the face of decreasing State funds; and

WHEREAS, while the rebalancing initiative for child welfare services is portrayed as only an accounting change, the initiative shifts a full quarter of funds for mandated child protective services into the following budget year with no promise or assurance of being made whole; and

WHEREAS, as a result of the six-month State budget impasse in FY 2015-2016, counties, and the providers with whom they contract, were forced to make difficult decisions about remaining open and meeting clients' needs while State payments were withheld; and

WHEREAS, many counties tapped reserves, borrowed funds, reduced or suspended payments to vendors or subcontractors, limited staff travel, laid off or reduced hours of employees, among other strategies, to maintain their focus on service delivery and assure that clients felt no harm; and

WHEREAS, in order to continue providing services during the budget impasse, Chester County was forced to liquidate investments to maintain services; and

WHEREAS, Chester County has estimated a loss of approximately \$33,000 in interest revenue, due to the liquidation of investments during the budget impasse.

NOW THEREFORE BE IT:

RESOLVED, that Chester County remains committed to the important role it plays in the delivery of services to our communities and residents; and

RESOLVED, that Chester County stands ready to work in partnership with the County Commissioners Association of Pennsylvania in support of Counties' top priorities for 2016, the Commonwealth budget and human services funding; and

RESOLVED, that Chester County supports restoration of funding of the ten percent reductions to the seven key human services line items that occurred in FY 2012-2013, as without restoration to prior funding levels, all counties find it difficult to serve their most needy citizens; and

RESOLVED, that Chester County opposes "rebalancing" initiatives for child welfare services that will force counties to reduce funding by a quarter, reduce payments to providers, shorten contract periods, or use County property tax funds to cover the State's obligation until a future budget makes a true allocation; and

RESOLVED, Chester County asks that State leaders continue to work with them to find ways to administer human services programs in a way that ensures both quality and efficiency, including expansion of the Human Services Block Grant to any willing and able County; and

RESOLVED, that Chester County will work together with the County Commissioners Association of Pennsylvania and State leaders to develop comprehensive solutions for any future State budget impasse or delay to ensure that counties are never again put in a situation where they are forced to cover the state's funding obligations; and

RESOLVED, that a copy of this Resolution be sent to the Chester County legislative delegation, to Governor Wolf, and to the County Commissioners Association of Pennsylvania.

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-Mar-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Brandywine Picnic Park Contract ID: 0016984	Contract	7,600.00	03-01-2016 05-31-2016	This contract provides the Site and Noon Day Meal for the annual Senior Games Day and Picnic. The event date is May 19, 2016 with a rain date of May 26, 2016. CO: 0% ST: 100% FED: 0%
Vendor: Surrey Services For Seniors, Inc. Contract ID: 0016985	Contract	50,000.00	03-01-2016 06-30-2016	This contract provides for the Senior Community Center health and wellness programs. CO: 0% ST: 100% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Seneca Family of Agencies Contract ID: 0016196	Amendment	5,602.35	10-01-2014 06-30-2015	Amendment #1: This amendment increases the contract amount for Family Finding and Support Services to cover additional expenses. CO: 40% ST: 55% FED: 5%
Vendor: Justice Works Youthcare, Inc. Contract ID: 0016427	Amendment	0.00	01-01-2016 06-30-2016	Amendment #1: This amendment for Transportation services updates Appendices C and C-1. CO: 20% ST: 75% FED: 5%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Clear Vision Residential Treatment Contract ID: 0016855	Amendment	0.00	07-01-2015 06-30-2017	Amendment #1: This amendment increases the Adolescent Female Residential Treatment rate from \$185.31 to \$189.94 per day. CO: 20% ST: 75% FED: 5%
Vendor: Avanco International, Inc. Contract ID: 0016992	Contract	127,680.00	07-01-2015 06-30-2016	This contract provides Application Services and Systems Related Support Services for the Child Accounting and Profile System (CAPS). CO: 40% ST: 60% FED: 0%
<u>Community Development</u>				
Vendor: Holcomb Associates, Inc. Contract ID: 0014932	Amendment	236,160.00	01-01-2016 12-31-2016	Amendment #2: This amendment provides additional funds and extends the contract term for an additional one (1) year period. The cost associated with this amendment is funded by the Health Choices Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Open Hearth, Inc. Contract ID: 0016987	Contract	94,959.97	01-01-2016 12-31-2016	This contract provides contingency funding for housing needs to individuals with serious mental health and/or co-occurring disorders. The cost associated with this contract is funded by the Health Choices Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Good Neighbors, Inc. Contract ID: 0016990	Contract	15,000.00	01-01-2016 12-31-2016	This contract provides funding for the 2016 Home Repairs Program for eligible residents. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-Mar-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Good Works, Inc. Contract ID: 0016991	Contract	91,000.00	01-01-2016 12-31-2016	This contract provides funding for Home Repair to eligible residents. The cost associated with this contract is provided by Housing Trust Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%
<u>District Justice Admin</u>				
Vendor: Chesko, William G. Contract ID: 0016993	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Sellars, Lamont Contract ID: 0016994	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-Mar-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: Johnson, Kareem Contract ID: 0016995	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Pusey, Elwood Frank III Contract ID: 0016996	Contract	0.00	01-04-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Arnold, Gary A. Contract ID: 0016997	Contract	0.00	03-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Colon, Jose A. Contract ID: 0016998	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%

County of Chester
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DATE: 10-Mar-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: Polito, Joseph Anthony Contract ID: 0016999	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Steve Force CSI, Inc. Contract ID: 0017000	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Campbell, Ricky Contract ID: 0017001	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: DiMarco, Charles M. Contract ID: 0017002	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%

County of Chester
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DATE: 10-Mar-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: Morrissiey, George Contract ID: 0017003	Contract	0.00	01-04-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Sheller, Kandi L Contract ID: 0017004	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Sheller, Raymond E. Contract ID: 0017005	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Fox, Wilson J. Contract ID: 0017006	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%

County of Chester
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DATE: 10-Mar-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: Markley, Glenn Contract ID: 0017007	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: McElroy Jr., Thomas E. Contract ID: 0017008	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Norris, Paul Contract ID: 0017009	Contract	0.00	01-04-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Castenova, Cordell Contract ID: 0017010	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%

County of Chester
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DATE: 10-Mar-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: Crabtree, Robert E. Contract ID: 0017011	Contract	0.00	01-04-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Ingram, Elizabeth Contract ID: 0017012	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Hurst, Clinton C. Contract ID: 0017013	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Schmidt, Jeremy Contract ID: 0017014	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: Sauser, John B. Contract ID: 0017015	Contract	0.00	01-04-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Casenta, Anthony M. Contract ID: 0017016	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Carozzo, William J. Contract ID: 0017017	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Balsama, Michael S. Contract ID: 0017018	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: Ayers, Clayton Contract ID: 0017019	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Polito, Anthony Contract ID: 0017020	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Pollinger, John III Contract ID: 0017021	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Hunt, Walter Contract ID: 0017022	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-Mar-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: Hopton, Kenneth J. Contract ID: 0017023	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Dunacusky, David A. Contract ID: 0017024	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Cox, Jr., David E. Contract ID: 0017025	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Castaldi, Doug Contract ID: 0017026	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-Mar-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: Burns, Carmela M Contract ID: 0017027	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Henry, Leslie R. Contract ID: 0017028	Contract	0.00	01-04-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Conover, Dale Fox Contract ID: 0017029	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Brown, Bobby Sterling Contract ID: 0017030	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-Mar-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: Suber, Ronald Contract ID: 0017031	Contract	0.00	01-01-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Mestre, Jose L. Contract ID: 0017033	Contract	0.00	01-04-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Harley, Tyrone Eugene Sr. Contract ID: 0017034	Contract	0.00	01-04-2016 OPEN	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Clear Brook, Inc. Contract ID: 0016569	Amendment	0.00	07-01-2015 06-30-2017	Amendment #1: This amendment revises the contract language for Non-hospital Residential Rehabilitation and Non-hospital Residential Detoxification. Other funding: 22% DUI/Act 198. CO: 11% ST: 39% FED: 28%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Colonial House Inc Contract ID: 0016571	Amendment	0.00	07-01-2015 06-30-2017	Amendment #1: This amendment revises the contract language for Non-hospital Residential Rehabilitation. Other funding: 22% DUI/Act 198. CO: 11% ST: 39% FED: 28%
<u>Emergency Services</u>				
Vendor: Village Medical Center Associates Contract ID: 0001158	Amendment	0.00	03-10-2016 OPEN ENDED	Amendment #7: OSHA 29 CFR 1910.120 requires members of the Hazardous Materials Response Team (HMRT) to undergo routine medical surveillance to ensure they are safe to perform their job functions. This amendment increases the cost for Department of Transportation (DOT) physical exams. CO: 75% ST: 25% FED: 0%
<u>Facilities Management</u>				
Vendor: Alaimo Group Contract ID: 0016384	Amendment	25,000.00	03-19-2016 03-18-2017	Amendment #1: This amendment extends the contract term for an additional one (1) year period.and provides various Architectural and Engineering Services on an as-needed basis. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Carroll Engineering Corporation Contract ID: 0017036	Contract	101,751.00	12-15-2015 UNTIL COMPLETE	This contract provides Construction Inspection Services for County Bridge #255 located on Halteman Road over Pigeon Creek in East Coventry Township. CO: 100% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: BCFS Health & Human Services Contract ID: 0017032	Contract	19,000.00	03-01-2016 06-30-2016	This contract provides Professional Services to develop an Emergency Operations Plan and expand the County's understanding of emergency operations capabilities, resources and response thresholds. CO: 0% ST: 0% FED: 100%
Vendor: Chester County Hospital Contract ID: 0017035	Contract	10,000.00	02-01-2016 06-30-2016	This contract provides Professional Services for implementation of the National Million Hearts Initiative to promote cardiovascular health and prevent heart attacks and strokes. CO: 0% ST: 0% FED: 100%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Voters Services</u>				
Vendor: Election Systems & Software, Inc. Contract ID: 0017040	Contract	261,645.00	06-01-2016 05-31-2019	This contract provides Hardware and Software Maintenance Services of the Electronic Voting Equipment. This reflects a savings due to the removal of Firmware no longer required. CO: 100% ST: 0% FED: 0%

Number of Contracts: 59

AGENDA ITEMS - GRANTS
March 10, 2016

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
PA Department of Labor and Industry Contract / Award - Renewal 116-490000-331212-47210000-4900005-FY2015	\$25,000	07/01/2015 06/30/2018	Rapid Response No New Positions - No County Match Federal Funding = \$25,000
U.S. Department of Housing & Urban Development Application - Renewal	\$822,889	01/01/2016 12/31/2016	2016 HOME Investment Partnership Program No New Positions - No County Match Federal Funding = \$822,889
U.S. Department of Housing & Urban Development Application - Renewal	\$2,285,262	01/01/2016 12/31/2016	2016 Community Development Block Grant No New Positions - No County Match Federal Funding = \$2,285,262
U.S. Department of Housing & Urban Development Application - Renewal	\$204,518	01/01/2016 12/31/2016	2016 Emergency Solutions Grant No New Positions - No County Match Federal Funding = \$204,518

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/10/2016Hires and Rehires

1. Employee : Bright, Andrew Christopher
Department : 129000 - District Attorney
Job : 020980 - ARD Investigator
Salary Grade : E02
Compensation : \$ 37,783.20(A)
Effective Date : 03/21/2016
2. Employee : Brogan, Anne
Department : 014000 - Human Resources
Job : 040780 - SSS IV
Salary Grade : N03
Compensation : \$ 28,916.16(A)
Effective Date : 03/14/2016
3. Employee : Castanos, Ryan M
Department : 221000 - Adult Probation
Job : 040860 - Bail Investigator I
Salary Grade : U03
Compensation : \$ 33,230.00(A)
Effective Date : 03/21/2016
4. Employee : Kelly, Christopher R
Department : 015000 - Procurement & General Services
Job : 041532 - Mailroom Clerk II
Salary Grade : N03
Compensation : \$ 28,916.16(A)
Effective Date : 03/14/2016
5. Employee : Marynowski III, Stanley W
Department : 045000 - Treasurer
Job : 040235 - Accounts&Special Project Coord
Salary Grade : N06
Compensation : \$ 35,631.96(A)
Effective Date : 03/14/2016
6. Employee : McCarthy, Pamela F
Department : 478210 - Nursing
Job : 230580 - Public Health Nurse
Salary Grade : 286
Compensation : \$ 24.74(H)
Effective Date : 03/21/2016
7. Employee : Miah, Keshonna S
Department : 461210 - Pocopson Nursing Care
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 03/21/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/10/2016Hires and Rehires

8. Employee : Myxter, Megan C
Department : 451143 - Office of Aging Services
Job : 040790 - I&R Specialist - Aging
Salary Grade : N03
Compensation : \$ 30,981.60(A)
Effective Date : 03/14/2016
9. Employee : O'Brien, Patrick J
Department : 030000 - Voter Services
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 10.96(H)
Effective Date : 03/14/2016
10. Employee : Polonoli, Jennifer
Department : 065000 - Public Defender
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 26,886.86(A)
Effective Date : 03/14/2016
11. Employee : Sharpless-Schmoyer, Debra A
Department : 589000 - Libraries P/T
Job : 230274 - Graphics Specialist (PT)
Salary Grade :
Compensation : \$ 15.54(H)
Effective Date : 03/07/2016
12. Employee : Vitelli, Barbara L
Department : 589300 - Henrietta Hankin Library
Job : 805100 - Library Assistant
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 03/14/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/10/2016

Transfers

13.	Employee	:	Bishop,Rachel E		
			<u>Proposed</u>		<u>Current</u>
	Department	:	588350 - Wolf Hollow Farm Park		588300
	Job	:	808102 - PT Ranger		040150
	Salary Grade	:			N04
	Compensation	:	\$ 12.12(H)		\$ 49,671.17(A)
	Effective Date	:	03/19/2016		12/26/2015
14.	Employee	:	Carter,Larree R		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	03/19/2016		02/26/2016
15.	Employee	:	Goslin,Kelly A		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	03/19/2016		01/11/2016
16.	Employee	:	London,Erica D		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	040262 - LPN		350260
	Salary Grade	:	N08		171
	Compensation	:	\$ 44,902.26(A)		\$ 26.00(H)
	Effective Date	:	03/19/2016		08/19/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/10/2016

Transfers

17.	Employee	: McSweeney, Shannon M		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	: 03/19/2016		01/13/2016
18.	Employee	: Rhodes, Gregnesha R		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	: 03/19/2016		09/28/2015
19.	Employee	: Sellers, Chantell J		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	: 03/19/2016		01/11/2016
20.	Employee	: Tilghman, Patricia R		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	: 03/19/2016		01/11/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/10/2016

Transfers

21.	Employee	:	Trowery,Charlotte M		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	03/19/2016		02/26/2016
22.	Employee	:	Tynes,Kelsey N		
			<u>Proposed</u>		<u>Current</u>
	Department	:	468100 - Pocopson Laundry		461212
	Job	:	041760 - Laundry Worker		351650
	Salary Grade	:	N17		91
	Compensation	:	\$ 18,813.60(A)		\$ 9.32(H)
	Effective Date	:	03/19/2016		01/19/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/10/2016

Promotions

23.	Employee	: Crawford, Charles T		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 351420 - Nurse Aide		351650
	Salary Grade	:		91
	Compensation	: \$ 15.00(H)		\$ 9.32(H)
	Effective Date	: 03/19/2016		01/13/2016
24.	Employee	: Hery, Melissa D		
			<u>Proposed</u>	<u>Current</u>
	Department	: 131000 - Prothonotary		126000
	Job	: 030420 - Accountant II		040055
	Salary Grade	: E03		N08
	Compensation	: \$ 44,766.14(A)		\$ 43,462.27(A)
	Effective Date	: 03/19/2016		12/26/2015
25.	Employee	: Kemp, Miriam A		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461210
	Job	: 041421 - Lead Nurse Aide (CNA)		041420
	Salary Grade	: N02		N01
	Compensation	: \$ 28,807.35(A)		\$ 25,548.90(A)
	Effective Date	: 03/19/2016		12/26/2015
26.	Employee	: Miller, Tina L		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461210
	Job	: 041421 - Lead Nurse Aide (CNA)		041420
	Salary Grade	: N02		N01
	Compensation	: \$ 38,564.83(A)		\$ 37,441.59(A)
	Effective Date	: 03/19/2016		03/05/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/10/2016End of Employment

27. Employee : Brown,Kassandra S
Department : 461210 - Pocopson Nursing Care
Job : 350260 - LPN
Effective Date : 02/26/2016
28. Employee : Hoover,Michelle
Department : 588300 - Parks Nottingham
Job : 808102 - PT Ranger
Effective Date : 03/21/2016
29. Employee : Lockwood,Erica A
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Effective Date : 02/25/2016
30. Employee : Main,Steven W
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Effective Date : 02/22/2016
31. Employee : McClain,Shemeraha K
Department : 461210 - Pocopson Nursing Care
Job : 350260 - LPN
Effective Date : 02/28/2016
32. Employee : Newsome,Rhonda A
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 03/13/2016
33. Employee : Walton,Joelle N
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Effective Date : 02/25/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/10/2016

Retirements

- 34. Employee : Brown, Lonnie H
Department : 251320 - ES Fire Services
Job : 240202 - E S Instructor
Effective Date : 02/24/2016

- 35. Employee : Dorsey, Helen L
Department : 491100 - Dept of Community Development
Job : 020720 - Fiscal Coordinator
Effective Date : 04/02/2016

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, March 8, 2016

1. Update Conservation Plan writing fee schedule
2. Budget Changes 05-16
3. Vouchers as submitted by the Controller

Amendment Budget Change
BC-05
2016

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget	Description
Community Development	116	490000	331212	47210000	4900005	FY2015	25,000.00	Federal-Labor & Industry	To add the PY15 funding for the Rapid Response grant to 2016 budget	Net Change +25,000	
	116	492200	420000	47510200	4900005	FY2015	25,000.00	Materials & Services			
To add PY15 Rapid Response grant to budget.											
Community Development	116	490000	331212	47510200	4900005	FY2015	500,000.00	Federal-Labor & Industry	To add PY2015 funding of Sector Partnership grant to 2016 budget	Net Change +500,000	
	116	492100	420000	47510200	4900005	FY2015	50,000.00	Materials & Services			
	116	492200	420000	47510200	4900005	FY2015	450,000.00	Materials & Services			
To add the PY2015 funding of Sector Partnership grant to 2016 budget.											
Cap Improv Fund	357	589100	471500	80190031	3570001		18,749.00	Building Improvements	To align budget with anticipated expenditures.	No Net Change	
	357	000000	499999	00000000	3570001		-18,749.00	Unappropriated			
To budget anticipated expenditures for the Energy Savings Company (ESCO) - Exton Library Internal Lighting project.											
Capital Improv Fund	357	085300	445000	80350071	3570001		10,808.00	To Individuals	To align budget with anticipated expenditures.	No Net Change	
	357	085300	475110	80300200	3570001	FY2015	-10,808.00	Land Development Rights			
To budget the Agricultural Conservation Easement purchase, Challenge Grant Program, third installment for Shawn M. McCummings.											
Cap Improv Fund	357	085300	431700	80300016	3570001		37,000.00	Other Professional Services	To align budget with anticipated expenditures.	increase \$20,000	
	357	085300	475110	80300200	3570001	FY2016	-17,000.00	Land Development Rights			
	357	085300	369290	80300016	3570001		20,000.00	Other Reimbursements			
To align budget with anticipated costs and reimbursements for Agricultural Easement Challenge Grant program incidental costs.											
Cap Improv Fund	357	085300	420000	11000000	3570001		180,000.00	Materials & Services	To align budget with anticipated expenditures.	increase \$199,000	
	357	085300	475110	80300200	3570001	FY2016	19,000.00	Land Development Rights			
	357	085300	332200	11000000	3570001		165,000.00	State - Operating			
	357	085300	369290	11000000	3570001		34,000.00	Other Reimbursements			
To align budget with anticipated costs and reimbursements for Agricultural Easement program incidental costs.											
Capital Improv Fund	357	075200	471500	80101138	3570001		31,650.00	Building Improvements	To align budget with anticipated expenditures.	Increase \$400,190	
	357	075400	431700	80101150	3570001		86,070.00	Other Professional Servs			
	357	075400	471500	80101150	3570001		7,000.00	Building Improvements			
	357	210000	471500	80101165	3570001		233,500.00	Building Improvements			
	357	210000	431700	80101166	3570001		14,970.00	Other Professional Servs			
	357	588700	471700	80400028	3570001		22,500.00	Land Improvements			
	357	588200	475100	80380008	3570001		4,500.00	Land			
	357	000000	499999	00000000	3570001		-400,190.00	Unappropriated			
	357	000000	300000	00000000	3570001		400,190.00	Revenues & Oth Fincing So			
	To carry forward projects from 2015.										