



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

April 12, 2018

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, April 10, 2018 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETING**

5. **PUBLIC COMMENT ON AGENDA**

6. **OLD BUSINESS**

- a. The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bids.

7. **NEW BUSINESS**

a. **Resolution #15-18**

Resolution of the Chester County Commissioners authorizing the exoneration of certain County taxes.

b. **Resolution #16-18**

Resolution of the Chester County Commissioners authorizing signature authority and approving supplemental reimbursement agreement.

c. **Resolution #17-18**

Resolution of the Chester County Commissioners authorizing the Director of Facilities and Solicitor to process and execute any and all necessary relevant documents required for right-of-way matters in conjunction with bridge improvement projects.

d. Authorization to Bid:

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Roof Replacement for Hankin Library**

e. Contracts

f. Grants

8. PERSONNEL MATTERS

a. Human Resources Agenda

9. FINANCIAL MATTERS

a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

March 13, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:03 a.m. on March 13, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Prothonotary Matt Holliday to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Monday, March 12, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Following a motion by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board voted to accept the minutes from the March 1, 2018 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS – There were no items of old business.

OLD BUSINESS

7. NEW BUSINESS

NEW BUSINESS

a. Contracts

Pat Bokovitz sunshined a contract amendment with Rover. Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted to approve the Contracts Agenda.

b. Grants

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Chairman Kichline made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Chairman Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted to approve the following:

- Budget Change 22-17
- Budget Change 05-18

10. PUBLIC COMMENT


There were no comments from the public.

**PUBLIC
COMMENT**

11. ADJOURNMENT

The Meeting was adjourned at 10:08 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Farrell.

ADJOURNMENT



A handwritten signature in cursive script that reads "Paige Fenimore". The signature is written in black ink and is positioned above a solid horizontal line.

**Taken by Paige Fenimore
On behalf of Acting Chief Clerk Mark Rupsis**

Commissioners Agenda 04/12/2018

Bid Awards:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid awards as they are the lowest responsive and responsible bidders:

Pocopson Home – Jones Building Restroom Renovation, 3rd & 5th Floors, General Contractor, Bid #357803-1306E:

BSS Contractors, LLC **\$ 550,000.00**

Other Bids Submitted:

L.J. Paoella Construction, Inc. \$ 663,713.00
DK Construction Services LLC \$ 746,000.00
Uhrig Construction, Inc. \$ 864,000.00

Pocopson Home – Jones Building Restroom Renovation, 3rd & 5th Floors, Mechanical (HVAC), Bid #357803-1307E:

Cook’s Service Co., Inc. **\$ 29,100.00**

Other Bids Submitted:

Five Star, Inc. \$ 42,325.00
Rogers Mechanical Company \$ 47,000.00
Guy M. Cooper, Inc. \$ 49,000.00

Pocopson Home – Jones Building Restroom Renovation, 3rd & 5th Floors, Electrical, Bid #357803-1308E:

Shannon A. Smith, Inc. **\$ 107,730.00**

Other Bids Submitted:

Cook’s Service Co., Inc. \$ 109,000.00
A.N. Lynch Co., Inc. \$ 145,000.00
AJM Electric, Inc. \$ 146,612.00

Pocopson Home – Jones Building Restroom Renovation, 3rd & 5th Floors, Plumbing/Fire Protection, Bid #357803-1309E:

Guy M. Cooper, Inc. **\$ 208,300.00**

Other Bids Submitted:

Cook’s Service Co., Inc. \$ 215,388.00
Five Star, Inc. \$ 242,000.00

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 15-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
AUTHORIZING THE EXONERATION OF CERTAIN COUNTY TAXES**

WHEREAS, located in Uwchlan Township, Chester County, Pennsylvania, is a property designated as tax parcel 33-3-19.42 which is subject to accrued County taxes; and

WHEREAS, Welsh Ayres I Homeowner's Association acquired the subject property from the developer for use as open space; and

WHEREAS, by law this parcel was reduced to a zero value effective for the 2017 tax year; and

WHEREAS, prior to the granting of a zero value, 2002 through 2016 County taxes have accrued on this property in the total amount of \$172.55, for which the Homeowner's Association is seeking exoneration; and

WHEREAS, the Downingtown Area School District has granted exoneration of the 2001 through 2016 school taxes; and

WHEREAS, no Uwchlan Township liens existed.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing, the County of Chester, at the request of the Welsh Ayres I Homeowner's Association, does hereby exonerate the 2002 through 2016 County taxes and fees, as currently accrued on the aforementioned tax parcel.

This Resolution adopted this _____ day of _____, 2018, by the Board of County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Mark Rupsis, Acting Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 16-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING SIGNATURE
AUTHORITY AND APPROVING SUPPLEMENTAL REIMBURSEMENT AGREEMENT**

WHEREAS, the County of Chester has approved an Agreement to Authorize Electronic Access to PennDOT's Engineering and Construction Management System (ECMS) and entered into a General Reimbursement Agreement with PennDOT for the replacement of Bridge #248, Valley Road over Middle Branch of White Clay Creek in London Grove Township, Chester County, Pennsylvania; and

WHEREAS, PennDOT received and reviewed six (6) bids on behalf of the County for the replacement of Bridge #248 and the lowest qualified bidder as recommended by PennDOT is Lobar Site Development Corp in the amount of \$2,211,179.31; and

WHEREAS, PennDOT requires the County to electronically concur in the ECMS system to the award of the bid to Lobar Site Development Corp. in the amount of \$2,211,179.31; and

WHEREAS, PennDOT requires the County to electronically sign the contract after Lobar Site Development Corp electronically signs the contract; and

WHEREAS, PennDOT requires the County Solicitor and the Director of the Department of Facilities and Parks to electronically approve the awarding and signing of the contract to Lobar Site Development Corp; and

NOW BE IT RESOLVED that the Commissioners of the County of Chester hereby authorizes the Director of the Department of Facilities and Parks and the County Solicitor to take any and all necessary steps required by PennDOT to electronically award, sign and accept the construction contract with Lobar Site Development Corp in the amount of \$2,211,179.31 for the replacement of Bridge #248, Valley Road over Middle Branch of White Clay Creek in London Grove Township, Chester County, Pennsylvania.

COUNTY OF CHESTER COMMISSIONERS

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

ATTEST:

Terence Farrell, Commissioner

Mark Rupsis, Acting Chief Clerk

As Chief Clerk, I hereby attest and certify that this resolution is a true and correct copy adopted at a meeting of the Board and further, that any copy of this document not bearing original signatures is a true and correct copy of the original

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 17-18**

AUTHORIZING THE DIRECTOR OF FACILITIES AND SOLICITOR TO PROCESS AND EXECUTE ANY AND ALL NECESSARY RELEVANT DOCUMENTS REQUIRED FOR RIGHT-OF-WAY MATTERS IN CONJUNCTION WITH BRIDGE IMPROVEMENT PROJECTS

WHEREAS, the County of Chester, is the designated owner and is responsible for the care, maintenance, rehabilitation and/or replacement of 95 bridges located within Chester County and;

WHEREAS, periodically, the County, as the bridge owner, will have the need for the acquisition of right-of-ways and/or easements for the purpose of scheduled bridge improvement projects;

WHEREAS, acquisitions often must follow state and/or federal processes and requirements;

WHEREAS, correspondence with an existing property owner and documentation of the acquisition process shall be required;

WHEREAS, County Commissioner approval for the acquisition of right-of-way and easements is required;

WHEREAS, there is often a need for the immediate processing and the expedient execution of these documents subject to being subsequently ratified in a Commissioners' meeting and;

WHEREAS, delegating this authority to the Director of Facilities and the Solicitor would greatly enhance the maintaining of schedules for bridge improvement projects and;

NOW BE IT RESOLVED that the Commissioners of the County of Chester HEREBY authorize the Director of the Department of Facilities and Parks and the County Solicitor to process and execute any and all necessary relevant documents required for Right-of-Way matters in conjunction with bridge improvement projects.

COUNTY OF CHESTER

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

ATTEST:

Terence Farrell, Commissioner

Chief Clerk

(As Chief Clerk, I hereby attest and certify that this resolution is a true and correct copy adopted at a meeting of the Board and further, that any copy of this document not bearing original signatures is a true and correct copy of the original.)

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Brandywine Picnic Park Contract ID: 0018299	Contract	7,600.00	03-01-2018 05-31-2018	This contract provides the Site and Noon Day Meal for the annual Senior Games Day and Senior Picnic. The event date is May 17, 2018 with a rain date of May 24, 2018. CO: 0% ST: 100% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Affinity Forensic Services, LLC Contract ID: 0017941	Amendment	0.00	04-01-2018 06-30-2019	Amendment #1: This amendment for Residential Foster Care Services revises the rate for Polygraph Services. CO: 20% ST: 75% FED: 5%
Vendor: KidsPeace National Centers, Inc. Contract ID: 0018051	Amendment	0.00	12-01-2017 06-30-2019	Amendment #1: This amendment for Residential Foster Care Services adds Diagnostic Services. CO: 20% ST: 75% FED: 5%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Blackbaud, Inc Contract ID: 0017434	Amendment	46,800.00	01-01-2017 12-31-2024	Amendment #1: This amendment provides additional funding, increases the number of licenses and updates the vendor location for Grant Information and Financial Tracking System (GIFTS) Online Enterprise. The cost associated with this amendment is funded by the Housing Trust Program and Workforce Innovation and Opportunity Act. This supports Strategic Business Plan Housing and Community Support Services, Career and Workforce Development and Youth Development activities. CO: 8% ST: 0% FED: 92%
Vendor: Housing Partnership of Chester County Contract ID: 0018207	Amendment	75,000.00	12-01-2017 12-31-2018	Amendment #1: This amendment provides additional funding for the 2018 Maintenance Program for eligible Senior residents. The cost associated with this amendment is funded by the Housing Trust Program. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: City of Coatesville Contract ID: 0018298	Contract	370,000.00	01-01-2018 12-31-2019	This contract provides funding for street and train Station renovations. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Community Revitalization activity. CO: 0% ST: 0% FED: 100%
Vendor: Darrell Andrews Enterprises Contract ID: 0018314	Contract	18,900.00	04-01-2018 12-31-2018	This contract provides funding for Job Seeker Workshops to build personal motivation and job search success. The cost associated with this contract is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Good Neighbors, Inc. Contract ID: 0018315	Contract	30,000.00	01-01-2018 12-31-2018	This contract provides funding for the 2018 Good Neighbor Home Repair Program for eligible residents. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: Housing Partnership of Chester County Contract ID: 0018316	Contract	10,000.00	01-01-2018 12-31-2018	This contract provides funding for the Housing Counseling Program for eligible residents. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Housing Partnership of Chester County Contract ID: 0018317	Contract	185,000.00	01-01-2018 12-31-2019	This contract provides funding for the 2018 First Time Homebuyers Program for eligible residents. The cost associated with this contract is funded by the Housing Trust and Home Investment Partnership Programs. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 22% ST: 0% FED: 78%
Vendor: Housing Partnership of Chester County Contract ID: 0018318	Contract	40,000.00	01-01-2018 12-31-2019	This contract provides funding for the 2018 Home Rehabilitation Program for eligible residents. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%

County of Chester
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DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Good Works, Inc. Contract ID: 0018321	Contract	105,000.00	01-01-2018 12-31-2018	This contract provides funding the 2018 Home Repair Program for eligible residents. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: Open Hearth, Inc. Contract ID: 0018322	Contract	656,495.00	04-01-2018 03-31-2019	This contract renews funding for Permanent Supportive Housing to homeless disabled individuals and families experiencing homelessness. The cost associated with this contract is funded by the U.S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Open Hearth, Inc. Contract ID: 0018325	Contract	85,000.00	01-01-2018 12-31-2018	This contract provides funding for the Goal Achievement, the Financial Insight Resource Management and the Family Savings Programs. The cost associated with this contract is funded by the Community Services and Community Development Block Grants. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Open Hearth, Inc. Contract ID: 0018326	Contract	8,000.00	01-01-2018 12-31-2018	The contract provides funding for administration costs to implement a Continuum of Care Rental Assistance Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Holcomb Associates, Inc. Contract ID: 0018327	Contract	208,252.00	01-01-2018 12-31-2018	This contract provides funding for affordable housing for five (5) transition age youth. The cost associated with this contract is funded by the HealthChoice Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Human Services, Inc. Contract ID: 0018328	Contract	50,000.00	01-01-2018 12-31-2018	This contract provides funding for SSI/SSDI, Outreach Access and Recovery Programs (SOAR) for homeless individuals. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
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<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Human Services, Inc. Contract ID: 0018329	Contract	80,000.00	01-01-2018 12-31-2018	This contract provides funding for Emergency Rental Assistance. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0%
Vendor: Human Services, Inc. Contract ID: 0018330	Contract	15,000.00	01-01-2018 12-31-2018	This contract provides funding for administration costs to implement a Continuum of Care Rapid-Rehousing Program. The cost associated with this contract is funded by the Emergency Solutions Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
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DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Controllers Office</u>				
Vendor: Zelenkofske Axelrod, LLC Contract ID: 0016152	Amendment	0.00	04-12-2018 12-31-2020	Amendment #2: This amendment for Auditing Services adds District Court and Row Office Audits to the agreement on an as needed basis. District Court audits will be performed for \$2,800.00 per Court and Row Office audits will be performed for \$15,000.00 to \$22,500.00 per Office. CO: 100% ST: 0% FED: 0%
<u>Court Administration</u>				
Vendor: O'Donnell, Weiss & Mattei PC Contract ID: 0018305	Contract	0.00	04-01-2018 12-31-2018	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,228.00. CO: 100% ST: 0% FED: 0%
<u>DCIS</u>				
Vendor: Tyler Technologies, Inc. Contract ID: 0010893	Amendment	-50.00	07-13-2017 OPEN	Amendment #5: This amendment to the EnerGov Enterprise System provides a reallocation of hours. CO: 100% ST: 0% FED: 0%

County of Chester
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DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Gaudenzia, Inc. Contract ID: 0018041	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment for Non-hospital Residential Rehabilitation adds the Holistic Wellness Program. Other funding: 22% DUI/Act 198. CO: 11% ST: 39% FED: 28%
Vendor: Chester Co. Council on Addictive Disease Contract ID: 0018084	Amendment	9,575.00	11-01-2017 06-30-2018	Amendment #1: This amendment provides additional funding to Student Assistance and Prevention Services for the 21st Century Cures and Strengthening Family Programs. Other Funding: DUI/Act 198 = 29%. CO: 1% ST: 22% FED: 48%
Vendor: Ingraham, Sharon Contract ID: 0018184	Amendment	5,000.00	01-01-2018 06-30-2018	Amendment #1: This amendment provides additional funding for Training Consultation Services on fiscal systems and their related functions. CO: 10% ST: 90% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: AT&T Corp. Contract ID: 0000823	Amendment	2,659,215.32	05-20-2018 04-20-2046	Amendment #4: This amendment for the Wayne Tower Space Lease provides for installation of equipment to enhance in-building radio coverage in Tredyffrin Township. CO: 100% ST: 0% FED: 0%
Vendor: Harris Corporation Contract ID: 0014789	Amendment	949,717.18	04-12-2018 UNTIL COMPLETE	Amendment #17: This amendment for the Voice Radio Project provides additional Harris P25 Voice Radio System equipment to enhance in-building radio coverage in Tredyffrin Township. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: Harris Corporation Contract ID: 0014789	Amendment	45,474.41	04-12-2018 UNTIL COMPLETE	Amendment #18: This amendment for the Voice Radio Project eliminates the shelter expansion at the West Chester Borough Building, includes installation of additional electrical components at other shelters and two back-up control stations at the West Chester Police Department Dispatch Center as part of the enhanced in-building Harris P25 Voice Radio System coverage in West Chester Borough. CO: 100% ST: 0% FED: 0%

County of Chester
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DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Constellation NewEnergy, Inc. Contract ID: 0016289	Amendment	3,970,689.00	04-12-2018 01-28-2030	Amendment #3: This amendment provides for Phase 4 of the Guaranteed Energy Savings Contract. The work involves replacement of two new chillers and two new boilers, replacement of variable frequency drives on 20 fan motors, upgrade of the 911 center cooling system and replacement of two emergency generators at the Government Services Center Building. The Exton Library will have one emergency generator replaced. This amendment also includes additional work as defined in Change Orders #1 and #2, to install one walk-in cooler and one freezer box in the kitchen and a sidewalk snow melt system between the new modular kitchen and the main building at Pocopson Home. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Main Street at Exton L.P. Contract ID: 0018303	Contract	0.00	04-12-2018 UNTIL COMPLETE	This contract for the Chester Valley Trail Crossing Improvement Project provides access to property located at the intersection of Commerce Drive and Pottstown Pike in West Whiteland Township. CO: 100% ST: 0% FED: 0%
Vendor: Deerfield Mowing & Property Maintenance Contract ID: 0018308	Contract	0.00	03-01-2018 02-28-2023	This contract is for the lease of 50.35 acres of farmland at Warwick County Park in Warwick Township. This is a revenue producing contract. This contract is a result of the Request for Quotations #RPD18-03. CO: 100% ST: 0% FED: 0%
Vendor: Deerfield Mowing & Property Maintenance Contract ID: 0018309	Contract	0.00	03-01-2018 02-28-2023	This contract is for the lease of 71.78 acres of farmland at Springton Manor Farm in Wallace Township. This is a revenue producing contract. This contract is a result of the Request for Quotations #RPD18-02. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Traffic Planning and Design, Inc. Contract ID: 0018323	Contract	295,526.97	04-12-2018 UNTIL COMPLETE	This contract provides Environmental and Preliminary Engineering Services for the rehabilitation of County Bridge #111, located on Allerton Road over the East Branch of Brandywine Creek in East Bradford Township. CO: 20% ST: 80% FED: 0%
<u>Human Resources</u>				
Vendor: General Healthcare Resources, Inc. Contract ID: 0010171	Amendment	0.00	03-01-2018 OPEN	Amendment #3: This amendment for Temporary Employment Services adds Mental Health Specialist. CO: 100% ST: 0% FED: 0%
Vendor: Robert Half International Inc. Contract ID: 0018253	Amendment	0.00	03-01-2018 12-31-2018	Amendment #1: This amendment for Temporary Employment Services adds Accounting and Clerical Services. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Human Resources</u>				
Vendor: West Chester University Foundation Contract ID: 0018331	Contract	13,000.00	04-16-2018 10-16-2018	This contract provides Research and Survey Support Services for the administration of a Citizen Survey in association with the Commissioners' Strategic Plan. CO: 100% ST: 0% FED: 0%
<u>MH/IDD</u>				
Vendor: Chester County Intermediate Unit Contract ID: 0017935	Amendment	0.00	01-01-2018 06-30-2018	Amendment#1: This amendment provides an additional day of contract employment to support the Employment First Initiative. CO: 0% ST: 100% FED: 0%
<u>Open Space Preservation</u>				
Vendor: Stoltzfus, Christian S. & Katie K. Contract ID: 0018137	Amendment	0.00	04-12-2018 UNTIL COMPLETE	Amendment #1: This amendment to the Agricultural Conservation Easement Purchase updates the installment payment and schedule due to delayed settlement. Other Funding = 45% CO: 55% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Esch, John B & Rachel A Contract ID: 0018211	Amendment	0.00	04-12-2018 UNTIL COMPLETE	Amendment #1: This amendment to the Agricultural Conservation Easement Purchase updates the term of the contract from installments to a lump sum payment. CO: 90% ST: 0% FED: 0%
Vendor: Moore, James O. & Joan R. Contract ID: 0018312	Contract	188,400.00	04-12-2018 UNTIL COMPLETE	39.25 acres of farmland owned by James O. & Joan R. Moore in East Nantmeal Township is recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$235,500.00. The County will pay \$188,400.00 (80%). Landowner donation is \$47,100.00 (20%). CO: 80% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Buchanan, Sherry L. Contract ID: 0018313	Contract	105,022.58	04-12-2018 UNTIL COMPLETE	20.61 acres of farmland owned by Sherry L. Buchanan in Elk Township is recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$129,657.51. The County will pay \$105,022.58 (81%). Landowner donation is \$24,634.93 (19%). CO: 81% ST: 0% FED: 0%
<u>Pocopson Home</u>				
Vendor: CMSE, Inc. Contract ID: 0017731	Amendment	254.76	04-12-2018 UNTIL COMPLETE	Amendment #1: This amendment for the Restroom Renovations at Pocopson Home provides for additional Electrical Contractor work as defined in Change Order #1, to remove old fire alarm circuits and conduit from ceiling. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Pocopson Home</u>				
Vendor: BSS Contractors, LLC Contract ID: 0017751	Amendment	25,105.47	04-12-2018 UNTIL COMPLETE	Amendment #1: This amendment for the Restroom Renovations at Pocopson Home provides for additional General Contractor work as defined in Change Orders #1, #2, #3, #4 and #5, to include revised wall layouts, door hardware and wall protection panels. CO: 100% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: Walker Tracker, LLC Contract ID: 0018320	Contract	12,500.00	03-26-2018 03-25-2019	This contract provides for configuration and implementation of Walker Tracker Software, an activity and wellness challenge platform. CO: 0% ST: 0% FED: 100%
Vendor: Aquila Strategy & Operations Group, LLC Contract ID: 0018324	Contract	24,600.00	03-15-2018 06-30-2018	This contract provides Professional Services to plan, coordinate, facilitate and document Medical Countermeasures. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Apr-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Public Health Admin</u>				
Vendor: Public Health Foundation Contract ID: 0018332	Contract	8,100.00	04-01-2018 06-22-2018	This contract provides Professional Services for a Strategic Communications Planning Workshop. CO: 0% ST: 0% FED: 100%
<u>Voters Services</u>				
Vendor: Election Systems & Software, Inc. Contract ID: 0018300	Contract	25,000.00	04-13-2018 06-01-2018	This contract provides Hardware and Software Programming Support Services for the electronic voting equipment. CO: 100% ST: 0% FED: 0%
<u>Youth Center</u>				
Vendor: County of York Contract ID: 0018310	Contract	0.00	07-01-2017 06-30-2018	This contract provides revenue from the County of York to rent bed space at the Chester County Youth Center. CO: 0% ST: 0% FED: 0%

Number of Contracts: 48

AGENDA ITEMS - GRANTS

April 12, 2018

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Adult Probation, Parole, and Pretrial Services</u>			
PA Commission on Crime and Delinquency Application / Renewal	\$1,067,591	07/01/2018 06/30/2020	Intermediate Punishment Treatment Programs (State IP/DARIP) Drug and Alcohol Restrictive Intermediate Punishment No New Positions - No County Match State Funding = \$1,009,109 Other Funding = \$58,482 Total Funding = \$1,067,591
PA Commission on Crime and Delinquency Application / New	\$136,734	10/01/2018 09/30/2019	Chester County Pretrial Needs Assessment Project No New Positions - No County Match Federal Funding = \$136,734
<u>Community Development</u>			
PA Department of Labor & Industry Contract / Award - Renewal 116-490000-331212-46300100-4900006-FY2017	\$52,327	04/01/2015 06/30/2018	PY2017 Temporary Assistance for Needy Families Youth Additional using PY15 funds No New Positions - No County Match Federal Funding = \$52,327
PA Department of Labor & Industry Contract / Award - Amendment 116-490000-331212-47200002-4900005-FY2015	\$9,236 <i>Increase</i>	10/01/2015 06/30/2018	Reimbursement PA CareerLink Signage 2018 No New Positions - No County Match Federal Funding = \$9,236
<u>Planning</u>			
Delaware Valley Regional Planning Commission Application / New	\$100,000	01/01/2019 12/31/2020	Transportation & Community Development Initiative - Active Transportation Municipal Ordinance Inventory & Outreach No New Positions Federal Funding = \$100,000 County In Kind = \$25,000 Total Funding = \$100,000 Resolution # 18-18
<u>Public Health</u>			
PA Department of Health Contract / Award - Renewal 001-478000-331207-15900000-4780006-FY2018	\$46,330	07/01/2018 06/30/2019	Dental Sealant Grant No New Positions - No County Match Federal Funding = \$46,330

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018Hires and Rehires

1. Employee : Anderson,Candace C
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,578.50(A)
Effective Date : 04/16/2018
2. Employee : Anne,Vijay K
Department : 589000 - Libraries P/T
Job : 805010 - Library Page
Salary Grade :
Compensation : \$ 8.50(H)
Effective Date : 04/16/2018
3. Employee : Babetski,Eugene A
Department : 129000 - District Attorney
Job : 020980 - ARD Investigator
Salary Grade : E02
Compensation : \$ 39,310.18(A)
Effective Date : 04/16/2018
4. Employee : Bedolla,Yojana
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,578.50(A)
Effective Date : 04/16/2018
5. Employee : Cassidy,Michael J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018
6. Employee : Chimal Rodriquez,Angel E
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018
7. Employee : Claude,Serge S
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018Hires and Rehires

8. Employee : Dague, Brandon J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018
9. Employee : Daller, Eric B
Department : 589000 - Libraries P/T
Job : 805010 - Library Page
Salary Grade :
Compensation : \$ 8.50(H)
Effective Date : 04/16/2018
10. Employee : Davis, Reggie R
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018
11. Employee : DeLuca, Anthony J
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 41,804.00(A)
Effective Date : 04/16/2018
12. Employee : Ennis, Kelly L
Department : 451143 - Office of Aging Services
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 18.48(H)
Effective Date : 04/16/2018
13. Employee : Espinoza, Ricardo F
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018
14. Employee : Eveler, Brittany E
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,578.50(A)
Effective Date : 04/02/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018Hires and Rehires

15. Employee : Fritschle,Caroline A
Department : 085300 - Open Space Preservation
Job : 220172 - Stewardship Coordinator
Salary Grade :
Compensation : \$ 23.61(H)
Effective Date : 04/16/2018
16. Employee : Gallagher,Jason W
Department : 451142 - Managed Behavioral Healthcare
Job : 030014 - H S Program Specialist II
Salary Grade : E05
Compensation : \$ 57,784.55(A)
Effective Date : 04/23/2018
17. Employee : Hamilton,Kevin
Department : 466100 - Pocopson Operations & Maint
Job : 040574 - Maintenance Technician I
Salary Grade : N04
Compensation : \$ 35,429.55(A)
Effective Date : 04/16/2018
18. Employee : Harris,Gregory R
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018
19. Employee : Klahold,Deborah
Department : 451140 - Human Services Administration
Job : 010355 - HS Fiscal Operations Director
Salary Grade : E08
Compensation : \$ 88,000.00(A)
Effective Date : 04/16/2018
20. Employee : Love,Walter A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018
21. Employee : Marcelino Hernande,Luis F
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018Hires and Rehires

22. Employee : Martin,Evan L
Department : 085300 - Open Space Preservation
Job : 020172 - Stewardship Coordinator
Salary Grade : E03
Compensation : \$ 42,975.66(A)
Effective Date : 04/16/2018
23. Employee : Martin,John W
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018
24. Employee : Maruzzella,Charles J
Department : 075100 - Facilities Management - Admin
Job : 020953 - Financial Coordinator
Salary Grade : E05
Compensation : \$ 55,000.00(A)
Effective Date : 04/30/2018
25. Employee : Mays,Marlena D
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Salary Grade : T04
Compensation : \$ 34,054.70(A)
Effective Date : 04/16/2018
26. Employee : Mellinger,David C
Department : 466100 - Pocopson Operations & Maint
Job : 040574 - Maintenance Technician I
Salary Grade : N04
Compensation : \$ 35,429.55(A)
Effective Date : 04/16/2018
27. Employee : Morris,Jesse L
Department : 075100 - Facilities Management - Admin
Job : 040655 - Facilities Systems Assistant
Salary Grade : N09
Compensation : \$ 53,551.68(A)
Effective Date : 04/23/2018
28. Employee : Muth,Nicholas C
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018Hires and Rehires

29. Employee : Navarro,Evelyn W
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 04/16/2018
30. Employee : Orantes,Christopher R
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Salary Grade : T04
Compensation : \$ 35,757.54(A)
Effective Date : 04/16/2018
31. Employee : Reynolds,Mark J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018
32. Employee : Roundtree,Jamil O
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,152.32(A)
Effective Date : 04/16/2018
33. Employee : Smith,Toniya M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,578.50(A)
Effective Date : 04/16/2018
34. Employee : Treston,Maria Patricia
Department : 120000 - Court Administration
Job : 803710 - Tipstaff
Salary Grade :
Compensation : \$ 10.42(H)
Effective Date : 04/30/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018

Transfers

35.	Employee	: Clickener-Ousey, Karen K		
		Proposed	Current	
		-----	-----	
	Department	: 589300 - Henrietta Hankin Library	589000	
	Job	: 030350 - Librarian II	805100	
	Salary Grade	: E02		
	Compensation	: \$ 39,310.18(A)	\$ 10.30(H)	
	Effective Date	: 04/14/2018	03/31/2018	
36.	Employee	: Matteson, Myles Brand		
		Proposed	Current	
		-----	-----	
	Department	: 129000 - District Attorney	129000	
	Job	: 030423 - Attorney I	801060	
	Salary Grade	: L01		
	Compensation	: \$ 47,796.32(A)	\$ 22.98(H)	
	Effective Date	: 04/14/2018	02/17/2018	

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018

Promotions

37.	Employee	: Blatt, Travis	Proposed	Current
	Department	: 135000 - Domestic Relations		135000
	Job	: 030643 - Enforcement Specialist		048644
	Salary Grade	: U07		U01
	Compensation	: \$ 45,835.00(A)		\$ 43,690.00(A)
	Effective Date	: 04/14/2018		03/02/2018
38.	Employee	: Buckalew, Amanda L	Proposed	Current
	Department	: 129000 - District Attorney		129000
	Job	: 040780 - SSS IV		041120
	Salary Grade	: N03		N02
	Compensation	: \$ 30,082.78(A)		\$ 28,812.60(A)
	Effective Date	: 04/14/2018		03/31/2018
39.	Employee	: Burkhart, Michelle T	Proposed	Current
	Department	: 075100 - Facilities Management - Admin		124307
	Job	: 040450 - Account Clerk III		041150
	Salary Grade	: N04		N02
	Compensation	: \$ 33,067.58(A)		\$ 31,408.29(A)
	Effective Date	: 04/14/2018		03/31/2018
40.	Employee	: DiFilippo, Elizabeth	Proposed	Current
	Department	: 129000 - District Attorney		129000
	Job	: 040780 - SSS IV		041120
	Salary Grade	: N03		N02
	Compensation	: \$ 30,082.78(A)		\$ 29,093.87(A)
	Effective Date	: 04/14/2018		03/31/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018

Promotions

41.	Employee	:	Ganyo, Takudzwa Mupfumbu	
			<u>Proposed</u>	<u>Current</u>
	Department	:	451145 - Children, Youth and Families	045000
	Job	:	048563 - Casework Specialist	040870
	Salary Grade	:	T06	N03
	Compensation	:	\$ 38,177.10(A)	\$ 31,367.69(A)
	Effective Date	:	03/31/2018	01/06/2018
42.	Employee	:	Kelly, William F	
			<u>Proposed</u>	<u>Current</u>
	Department	:	221000 - Adult Probation	221000
	Job	:	030041 - Probation Supervisor I	048784
	Salary Grade	:	E05	U04
	Compensation	:	\$ 58,701.76(A)	\$ 41,804.00(A)
	Effective Date	:	04/14/2018	09/25/2017
43.	Employee	:	Rice, Caitlin E	
			<u>Proposed</u>	<u>Current</u>
	Department	:	129000 - District Attorney	129000
	Job	:	030081 - Attorney II	030423
	Salary Grade	:	L02	L01
	Compensation	:	\$ 57,757.44(A)	\$ 50,081.35(A)
	Effective Date	:	04/14/2018	03/31/2018
44.	Employee	:	Showers, Rebecca L	
			<u>Proposed</u>	<u>Current</u>
	Department	:	221000 - Adult Probation	221000
	Job	:	030041 - Probation Supervisor I	048251
	Salary Grade	:	E05	U07
	Compensation	:	\$ 66,377.32(A)	\$ 64,444.00(A)
	Effective Date	:	04/14/2018	12/23/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018End of Employment

45. Employee : Agnello,Kaitlin R
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Effective Date : 04/27/2018
46. Employee : Babauta,Brian H
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 03/20/2018
47. Employee : Brown,Kimberly J
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 02/26/2018
48. Employee : Campbell,Veronica
Department : 478210 - Nursing
Job : 030651 - Nutritionist
Effective Date : 04/10/2018
49. Employee : Drushler,Catherine A
Department : 478310 - EnvironmentalHealth Protection
Job : 801070 - Summer Clerk
Effective Date : 03/22/2018
50. Employee : Feeley,Laura W
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 03/19/2018
51. Employee : Feige,Amanda K
Department : 451145 - Children, Youth and Families
Job : 030860 - Accountant I
Effective Date : 04/07/2018
52. Employee : Flores Vazquez,Luis A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 03/15/2018
53. Employee : Gaines,JoAnne M
Department : 014000 - Human Resources
Job : 040843 - Human Resources Specialist
Effective Date : 04/03/2018
54. Employee : Hartzell,Tammy L
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 04/05/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018End of Employment

55. Employee : Hensel, Christopher A
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 03/13/2018
56. Employee : Holmes, Tamela R
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 03/22/2018
57. Employee : Klimowicz, Michael
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 02/18/2018
58. Employee : Kuhn, Patricia T
Department : 589300 - Henrietta Hankin Library
Job : 605190 - Librarian
Effective Date : 04/27/2018
59. Employee : Mast, Kara
Department : 588200 - Parks Hibernia
Job : 240783 - SSS III (PT)
Effective Date : 01/09/2018
60. Employee : O'Neill, Jesse D
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 04/07/2018
61. Employee : Pope, Evan H
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 03/28/2018
62. Employee : Reiser, Nathan
Department : 221000 - Adult Probation
Job : 048251 - Probation Officer Specialist
Effective Date : 04/02/2018
63. Employee : Serafin Lopez, Nayelli
Department : 221000 - Adult Probation
Job : 041123 - SSS III
Effective Date : 04/14/2018
64. Employee : Shea, Lauren C
Department : 131000 - Prothonotary
Job : 040510 - SSS V
Effective Date : 03/31/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018

End of Employment

- 65. Employee : Singleton,Lila L
Department : 491100 - Dept of Community Development
Job : 030273 - Workforce Development Manager
Effective Date : 04/03/2018

- 66. Employee : Smith,Holly Elizabeth
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Effective Date : 03/30/2018

- 67. Employee : Swab,Janelle L
Department : 011000 - Commissioners
Job : 801071 - Chief Clerk
Effective Date : 03/03/2018

- 68. Employee : Trexler,Benjamin M
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 03/13/2018

- 69. Employee : Wall,Sasha
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Effective Date : 03/23/2018

- 70. Employee : Woodward,Janise Marelle
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 03/31/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/12/2018

Retirements

- 71. Employee : Ray, James A
Department : 035100 - Assessment
Job : 040345 - Real Estate Appraiser III
Effective Date : 03/24/2018

- 72. Employee : Skymba, James N
Department : 030000 - Voter Services
Job : 040337 - Voting Machine Supervisor
Effective Date : 04/01/2018

- 73. Employee : Supplee, Deborah K
Department : 461110 - Pocopson Nurse Administration
Job : 020110 - Director Of Nursing
Effective Date : 04/14/2018

- 74. Employee : Wyatt, Donald A
Department : 129000 - District Attorney
Job : 040780 - SSS IV
Effective Date : 04/14/2018

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, April 12, 2018

1. Budget Change 06-18
2. Vouchers as submitted by the Controller

Amendment Budget Changes
BC-6
April 10, 2018

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget				
12-Apr-2018	DCIS	001	090600	420000	80960004	0900010	FY2017	314.00	Materials and Services	Fleet Budget	Net Change +5,954				
		001	090600	461300	80960004	0900010	FY2017	3,442.00	Vehicle Leases Principal						
		001	090600	462310	80960004	0900010	FY2017	403.00	Vehicle Leases Interest						
		001	090600	475800	80960004	0900010	FY2017	1,795.00	Vehicle						
		001	902100	499999	00000000	9021001		-5,954.00	Unappropriated						
To adjust budget for Fleet Management expenditures															
12-Apr-2018	Water Resources	001	085200	420000	80960062	0852001	FY2018	37.00	Materials and Services	Fleet Budget	Net Change +2,793				
		001	085200	420000	80960062	0852002	FY2018	83.00	Materials and Services						
		001	085200	420000	80960062	0852003	FY2018	37.00	Materials and Services						
		001	085200	420000	80960062	0852004	FY2018	28.00	Materials and Services						
		001	085200	461300	80960062	0852001	FY2018	500.00	Vehicle Leases Principal						
		001	085200	461300	80960062	0852002	FY2018	1,121.00	Vehicle Leases Principal						
		001	085200	461300	80960062	0852003	FY2018	498.00	Vehicle Leases Principal						
		001	085200	461300	80960062	0852004	FY2018	374.00	Vehicle Leases Principal						
		001	085200	462310	80960062	0852001	FY2018	23.00	Vehicle Leases Interest						
		001	085200	462310	80960062	0852002	FY2018	52.00	Vehicle Leases Interest						
		001	085200	462310	80960062	0852003	FY2018	23.00	Vehicle Leases Interest						
		001	085200	462310	80960062	0852004	FY2018	17.00	Vehicle Leases Interest						
		001	902100	499999	00000000	9021001		-2,793.00	Unappropriated						
		To adjust budget for Fleet Management expenditures.													
		12-Apr-2018	Emergency Services	001	251400	332231	14200000	2510004	FY2017			10,409.00	State-Penn Emerg Mgmt. Agency	To adjust Hazardous Material Response fund grant	Net Change + 10,409
001	251400			412001	14200000	2510004	FY2017	131.00	FICA						
001	251400			411200	14200000	2510004	FY2017	1,708.00	Wages						
001	251400			425000	14200000	2510004	FY2017	8,570.00	Material & Services						
To Adjust Emergency Services Hazardous Material Response Fund grant to meet current funding .															
02-Apr-2018	Emergency Services	123	251200	420000	96000119	2510001		2,333,071.00	Materials and Services	To rollover PEMA Call delivery grant into 2018	Net Change +2,333,071				
		123	251200	331231	96000114	2510003		2,333,071.00	Fed-Pen Emerg Mangemt						
To Roll over Public Safety PEMA call Delivery Grant into 2018															
12-Apr-2018	Community Development	116	490000	331212	46300100	4900006	FY2017	52,327.00	Federal-Labor & Industry	To budget TANF grant	Net Change +52,327				
		116	493200	420000	46300100	4900006	FY2017	48,999.00	Materials and Services						
		116	493100	420000	46300100	4900006	FY2017	3,328.00	Materials and Services						
To budget TANF (Temporary Assistance for Needy Families) grant which supports employment and training services for eligible youth.															
22-Mar-2018	Community Development	116	490000	331212	47200002	4900005	FY2015	2,505.00	Federal-Labor & Industry	Increase in PY2015 Grant Funding	Net Change +2,505				
		116	492200	420000	47200002	4900005	FY2015	2,505.00							
Increase in PY2015 Rapid Response Funding															
12-Apr-2018	Capital Reserve Fund	301	015000	475700	80800215	3010001		20,031.00	Operating Equipment	To align budget with anticipated expenditures	No Net Change				
		301	000000	499999	00000000	3010001		-20,031.00	Unappropriated						
To budget a replacement Booklet Maker & Paper Trimmer for General Services.															

Amendment Budget Changes
BC-6
April 10, 2018

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
12-Apr-2018	Capital Improv Fund	357	085300	475110	80300200	3570001	FY2017	-300,000.00	Land Development Rights	To align budget with anticipated expenditures	No Net Change
		357	085300	442000	80330093	3570001		300,000.00	To Organizations		
To carryforward the budget from 2017 to 2018 for the Conservancy Program Grant, Natural Lands Trust - Bodine Road Conservation Easement.											
12-Apr-2018	Capital Improv Fund	357	085300	445000	80340074	3570001		110,136.00	To Individuals	To align budget with anticipated expenditures	No Net Change
		357	085300	475110	80300200	3570001	FY2017	-110,136.00	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Christian S. & Katie K. Stoltzfus, installment one of five.											
12-Apr-2018	Capital Improv Fund	357	085300	475110	80340080	3570001		105,023.00	Land Development Rights	To align budget with anticipated expenditures	No Net Change
		357	085300	475110	80300200	3570001	FY2017	-105,023.00	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Sherry L. Buchanan.											
12-Apr-2018	Capital Improv Fund	357	085300	475110	80340077	3570001		249,902.00	Land Development Rights	To align budget with anticipated expenditures	No Net Change
		357	085300	475110	80300200	3570001	FY2017	-249,902.00	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for John B. and Rachel A. Esch.											
12-Apr-2018	Capital Improv Fund	357	085300	475110	80340082	3570001		188,400.00	Land Development Rights	To align budget with anticipated expenditures	No Net Change
		357	085300	475110	80300200	3570001	FY2017	-188,400.00	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for James O. Moore and Joan R. Moore.											