



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## **AGENDA COMMISSIONERS' MEETING**

**April 15, 2020**

- 1. CALL MEETING TO ORDER**
- 2. ANNOUNCEMENTS**
  - Executive Session – The Board of Commissioners met in Executive Session on, Monday, April 13, 2020, to discuss personnel and legal matters.
- 3. MINUTES OF PREVIOUS MEETING**
- 4. PUBLIC COMMENT ON AGENDA**
- 5. OLD BUSINESS** – There are no items of old business.
- 6. NEW BUSINESS**
  - a. Contracts
  - b. Grants
- 7. PERSONNEL MATTERS**
  - a. Human Resources Agenda
- 8. FINANCIAL MATTERS**
  - a. Finance Agenda
- 9. PUBLIC COMMENT**
- 10. ADJOURNMENT**



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## COMMISSIONERS' MEETING MINUTES

March 26, 2020

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on March 26, 2020 via teleconference by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

### CALL TO ORDER

### 2. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Thursday, March 5, 2020 to discuss personnel and legal matters.

### ANNOUNCEMENTS

### 3. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the minutes from the last meeting on March 5, 2020. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the motion to approve the minutes from the March 5, 2020 Commissioners' Meeting.

### MINUTES APPROVED

### 4. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

### PUBLIC COMMENT

### 5. OLD BUSINESS

There were no items of old business.

### OLD BUSINESS

### 6. NEW BUSINESS

### NEW BUSINESS

#### a. Authorities, Boards and Commissions

Following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline, the Board of Commissioners unanimously approved the following appointments after a roll call vote.

#### Authorities, Boards and Commissions

#### Delaware Valley Regional Finance Authority

Appoint Marian D. Moskowitz for a term ending 12/31/2024

#### Pennsylvania Convention Center Authority

Appoint Josh Maxwell for a term ending 12/31/2024

**b. Resolution 11-20**

Commissioner Kichline made a motion to approve Resolution 11-20 approving the Chester County Health and Education Facilities Authority's bond issuance of up to \$16,000,000 for the benefit of Tel Hai Retirement Community. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the motion to approve Resolution 11-20.

**Resolution 11-20**

**c. Resolution 12-20**

Commissioner Maxwell made a motion to approve Resolution 12-20 concerning the city of Coatesville Local Economic Revitalization Tax Assistance (LERTA). Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the motion to approve Resolution 12-20.

**Resolution 12-20**

**d. Resolution 13-20**

Commissioner Kichline made a motion to approve Resolution 13-20 authorizing the exercise of the purchase option for property designated as 313 West Market Street, West Chester, Pennsylvania 19380. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the motion to approve Resolution 13-20.

**Resolution 13-20**

**e. Intergovernmental Cooperation Agreement**

Following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline, the Board of Commissioners unanimously approved an Intergovernmental Cooperation Agreement which allows for Chester County to provide COVID-19 public health services in Delaware County. After a roll call vote, all Commissioners voted yes the motion carried.

**Intergovernmental  
Cooperation Agreement**

**f. Contracts**

Commissioner Kichline made a motion to approve the Contracts Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the motion to approve the Contracts Agenda.

**Contracts**

**g. Grants**

Commissioner Maxwell made a motion to approve the Grants Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the motion to approve the Grants Agenda.

**Grants**

**7. PERSONNEL MATTERS**

**PERSONNEL**

**a. Human Resources Agenda**

Commissioner Kichline made a motion to approve the Human Resources Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the motion to approve the Human Resources Agenda.

**8. FINANCIAL MATTERS**

**FINANCE**

**a. Finance Agenda**

Commissioner Maxwell made a motion to approve the Finance Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the motion to approve the Finance Agenda with the following items:

- Budget Change 25-19
- Budget Change 5-20
- Vouchers as submitted by the Controller

**9. PUBLIC COMMENT**

**PUBLIC COMMENT**

Chester County Solicitor Tom Whiteman asked the Commissioners to ratify the initial County Declaration of Disaster Emergency and subsequent continuation of the County Declaration of Disaster Emergency. Commissioner Maxwell made a motion to ratify the initial and subsequent county Declarations of Disaster Emergency. Commissioner Kichline seconded the motion. After a roll call vote, the Board of Commissioner unanimously approved the initial and subsequent ratifications of County Declarations of Disaster Emergency.

Chester County Recorder of Deeds Chris Pielli stated that the Record of Deeds office is once again open, but still closed to the public.

There was no further public comment.

**10. ADJOURNMENT**

**ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell. After a roll call vote, all Commissioners unanimously approved the motion to adjourn the meeting. Meeting adjourned at 10:28 AM.



**Taken by Taylor Pettit**  
**On behalf of Chief Clerk Robert J. Kagel**

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 15-APR-2020**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Adult Probation &amp; Parole</u></b>				
Vendor: Pennsylvania Home of the Sparrow Contract ID: 0017745	Amendment	34,341.50	07-01-2020 12-31-2020	Amendment #4: This amendment extends the contract term for an additional six (6) month period for Case Management and Support Services for participants in the Women's Re-Entry Assessment and Programming Initiative Program (WRAP). CO: 100%            ST: 0%            FED: 0%
<b><u>Children Youth and Families</u></b>				
Vendor: New Life Youth & Family Services Contract ID: 0017388	Amendment	0.00	03-14-2020 06-30-2020	Amendment #2: This amendment updates the payment schedules for In-Home Forefront and Visitation Program Services. CO: 20%            ST: 75%            FED: 5%
Vendor: New Life Youth & Family Services Contract ID: 0017943	Amendment	0.00	03-14-2020 06-30-2020	Amendment #3: This amendment updates the payment schedule for the Family Finding Program for children and their caretakers who need to increase their natural supports and/or reach permanency. CO: 5%            ST: 95%            FED: 0%
Vendor: New Life Youth & Family Services Contract ID: 0019134	Amendment	0.00	03-14-2020 06-30-2020	Amendment #1: This amendment updates the payment schedule for the Triple P Parenting for Teens Program to support parents of teens who are finding parenting challenging. CO: 5%            ST: 95%            FED: 0%
Vendor: Diakon Child Family Community Ministries Contract ID: 0017792	Amendment	0.00	03-14-2020 06-30-2021	Amendment #2: This amendment updates the payment schedule for Bridge and Weekend Alternative Program Services for youth ages 11-18 years currently involved with Children, Youth and Families or the Juvenile Probation Office. CO: 20%            ST: 75%            FED: 5%
Vendor: Boggess, Keith Earl Contract ID: 0018003	Amendment	0.00	07-01-2020 06-30-2021	Amendment #3: This amendment extends the contract term for an additional one (1) year period for Guardian Ad Litem Services at the existing monthly rate of \$2,500.00 plus expenses. CO: 45%            ST: 50%            FED: 5%
Vendor: Goewert, Carla M. Contract ID: 0018007	Amendment	0.00	07-01-2020 06-30-2021	Amendment #3: This amendment extends the contract term for an additional one (1) year period for Guardian Ad Litem Services at the existing monthly rate of \$2,500.00 plus expenses. CO: 45%            ST: 50%            FED: 5%
Vendor: Chester County Intermediate Unit Contract ID: 0018029	Amendment	0.00	03-14-2020 06-30-2021	Amendment #2: This amendment updates the payment schedule for Behavioral Health and School Liaison Specialists and Truancy Intervention Services. CO: 20%            ST: 75%            FED: 5%

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**DATE: 15-APR-2020**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Children Youth and Families</u></b>				
Vendor: Maternal & Child Health Consortium of CC Contract ID: 0018128	Amendment	0.00	03-14-2020 06-30-2021	Amendment #4: This amendment updates the payment schedule for Life Skills and Diversion Services for English and Spanish speaking families. CO: 20%            ST: 75%            FED: 5%
Vendor: Community Service Foundation, Inc. Contract ID: 0018144	Amendment	0.00	03-14-2020 06-30-2020	Amendment #3: This amendment updates the payment schedule for the Home and Community Supervision Program and Intensive Supervision Program for youth ages 12-20 years with previous drug and alcohol issues that are involved with the Juvenile Probation Office. CO: 20%            ST: 75%            FED: 5%
Vendor: Chester Co. Council on Addictive Disease Contract ID: 0018154	Amendment	0.00	03-14-2020 06-30-2020	Amendment #3: This amendment updates the payment schedule for the Strengthening Families for Parents and Youth 10-14 Program to assist families with children in fifth, sixth or seventh grades to address challenging issues. CO: 5%            ST: 95%            FED: 0%
Vendor: Child Guidance Resource Centers Contract ID: 0018502	Amendment	0.00	03-14-2020 06-30-2020	Amendment #1: This amendment updates the payment schedules for Multisystemic Therapy Services for high risk youth ages twelve to seventeen years and the Incredible Years Program for at-risk children ages 6-12 years and their parents. CO: 5%            ST: 95%            FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0018523	Amendment	0.00	03-14-2020 06-30-2020	Amendment #1: This amendment updates the payment schedules for the Truancy Prevention Program and Consulting Services for children identified by their school district as having attendance difficulties. CO: 10%            ST: 90%            FED: 0%
Vendor: Human Services, Inc. Contract ID: 0018549	Amendment	0.00	03-14-2020 06-30-2020	Amendment #1: This amendment updates the payment schedule for the Supportive Housing Program. CO: 15%            ST: 85%            FED: 0%
Vendor: Preventative Aftercare, Inc. Contract ID: 0018562	Amendment	0.00	03-14-2020 06-30-2020	Amendment #2: This amendment updates the payment schedule for Preventative Aftercare Programs. CO: 20%            ST: 75%            FED: 5%
Vendor: Pearls Academy, Inc. Contract ID: 0019113	Amendment	0.00	03-14-2020 06-30-2021	Amendment #2: This amendment updates the payment schedules for the Making Proud Choices and Recognizing Your Strengths Everyday Programs for youth ages 10-21 years involved with Children, Youth and Families and the Juvenile Probation Office. CO: 20%            ST: 75%            FED: 5%

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<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Children Youth and Families</u></b>				
Vendor: Justice Works Youthcare, Inc. Contract ID: 0019116	Amendment	0.00	03-14-2020 06-30-2021	Amendment #1: This amendment updates the payment schedules for the Family Group Decision Making, Violation Initiative, Thinking for a Change, Visit Coaching and Strengths Based Family Workers Training Programs for families involved with the Department of Children, Youth and Families and the Juvenile Probation Office. CO: 20%            ST: 75%            FED: 5%
Vendor: Valley Youth House Committee Inc. Contract ID: 0019127	Amendment	0.00	03-14-2020 06-30-2020	Amendment #2: This amendment updates the payment schedule for Independent Living Services for eligible youth ages 14-20 years involved with Children, Youth and Families or Juvenile Probation. CO: 11%            ST: 63%            FED: 26%
<b><u>Community Development</u></b>				
Vendor: Open Hearth, Inc. Contract ID: 0019317	Contract	120,000.00	01-01-2020 12-31-2020	This contract provides funding for the Targeted Homeless Resource Coordination Program. The cost associated with this contract is funded by the Community Services Block Grant, the Community Development Block Grant and Mental Health's Health Choices. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 67%            FED: 33%
Vendor: Open Hearth, Inc. Contract ID: 0019318	Contract	160,050.00	01-01-2020 12-31-2020	This contract renews funding for the Mental Health Housing Resource Program. The cost associated with this contract is funded by the HealthChoices Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 100%            FED: 0%
Vendor: Open Hearth, Inc. Contract ID: 0019321	Contract	746,602.00	04-01-2020 03-31-2021	This contract provides funding for Permanent Supportive Housing in the form of rental subsidies for persons with disabilities experiencing homelessness. The cost associated with this contract is funded by the Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Kennett Area Community Service Contract ID: 0019323	Contract	50,000.00	01-01-2020 12-31-2020	This contract provides funding for the Homeless Prevention and Diversion Program. The cost associated with this contract is funded by the Community Development Block and the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Grants. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 50%            FED: 50%

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<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>DCIS</u></b>				
Vendor: Unlimited Technology, Inc. Contract ID: 0019365	Contract	0.00	04-15-2020 04-14-2022	This contract provides Security Camera Services per the Request for Proposal #2001-04. CO: 100%            ST: 0%            FED: 0%
<b><u>Facilities</u></b>				
Vendor: EDF Energy Services LLC Contract ID: 0019360	Amendment	15,200.00	03-20-2020 12-31-2021	Amendment #1: This amendment to the County's existing power purchase agreement includes Renewable Energy Certificates for 100% of the County's power usage for the remainder of 2020. CO: 100%            ST: 0%            FED: 0%
<b><u>MH/IDD</u></b>				
Vendor: PMHCC, Inc. Contract ID: 0018871	Amendment	0.00	07-01-2019 06-30-2020	Amendment #1: This amendment for Intellectual Disability Training Services adds Regional Programming Support and Oversight Services including a new Forensic Data Analyst position to support reporting and planning with the Office of Mental Health and Substance Abuse Services (OMHSAS) initiatives. CO: 0%            ST: 100%            FED: 0%
Vendor: Elwyn, Inc. Contract ID: 0018983	Amendment	0.00	11-01-2019 06-30-2020	Amendment #1: This amendment for Employment, Community Participation and Residential Services adds Mental Health Residential Services for adults ages 18 years and up. CO: 0%            ST: 100%            FED: 0%
Vendor: Service Access & Management, Inc. Contract ID: 0019280	Contract	0.00	03-01-2020 06-30-2020	This contract provides for incident investigations as required to comply with the Administrative Entity Operating Agreement with the Office of Developmental Programs to support the health, safety and rights protection for individuals with developmental disabilities and autism. CO: 0%            ST: 13%            FED: 87%
<b><u>Open Space Preservation</u></b>				
Vendor: Knighted Swan, Inc. Contract ID: 0016145	Amendment	0.00	04-01-2020 OPEN ENDED	Amendment #3: This amendment for Event Services at Springton Manor Farm defers Contractor's April 1, 2020 lease payment to the County due to Contractor's inability to operate under current COVID-19 restrictions. County shall evaluate subsequent lease payments on a month-to-month basis. Adjustments shall be documented in writing from the County to Contractor on official letterhead. This is a revenue contract. CO: 0%            ST: 0%            FED: 0%

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<b><u>Open Space Preservation</u></b>				
Vendor: East Bradford Township Contract ID: 0019327	Contract	65,901.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Plum Run Water Quality Improvements. The total project cost is \$265,590.00. County funding is \$65,901.00 (25%). Other funding: State (73%) and Township (2%). CO: 25%            ST: 73%            FED: 0%
Vendor: East Brandywine Township Contract ID: 0019328	Contract	106,883.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Bondsville Mill Park Improvements - Phases 3 and 4. The total project cost is \$213,767.00. County funding is \$106,883.00 (50%). Other funding: State (50%). CO: 50%            ST: 50%            FED: 0%
Vendor: East Fallowfield Township Contract ID: 0019329	Contract	84,500.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Community Park Improvements. The total project cost is \$169,000.00. County funding is \$84,500.00 (50%). Other funding: State (50%). CO: 50%            ST: 50%            FED: 0%
Vendor: East Whiteland Township Contract ID: 0019330	Contract	100,000.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Bacton Hill Park Improvements - Phase I. The total project cost is \$867,747.91. County funding is \$100,000.00 (12%). Other funding: State (23%) and Township (65%). CO: 12%            ST: 23%            FED: 0%
Vendor: Malvern Borough Contract ID: 0019331	Contract	21,279.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Quann Park Improvements. The total project cost is \$85,118.00. County funding is \$21,279.00 (25%). Other funding: Borough (75%). CO: 25%            ST: 0%            FED: 0%
Vendor: Modena Borough Contract ID: 0019332	Contract	24,467.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Mode Park Acquisition. This contract is for the purchase of 2.32 acres for a Borough park. The total project cost is \$47,161.24. County funding is \$24,467.00 (52%). Other funding: State (48%). CO: 52%            ST: 48%            FED: 0%
Vendor: New Garden Township Contract ID: 0019333	Contract	131,200.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Hiles Property Acquisition. This contract is for the purchase of 7.8 acres to add to Chandler Woods Preserve. The total project cost is \$248,200.00. County funding is \$131,200.00 (53%). Other funding: State (47%). CO: 53%            ST: 47%            FED: 0%
Vendor: North Coventry Township Contract ID: 0019334	Contract	80,200.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Miller Property Acquisition. The total project cost is \$160,900.00. County funding is \$80,200.00 (50%). Other funding: State (50%). CO: 50%            ST: 50%            FED: 0%

**County of Chester**  
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**DATE: 15-APR-2020**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Open Space Preservation</u></b>				
Vendor: Penn Township Contract ID: 0019335	Contract	250,000.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Sports Park Improvements - Phase 1. The total project cost is \$3,575,533.50. County funding is \$250,000.00 (7%). Other funding: State (42%) and Township (51%). CO: 7%            ST: 42%            FED: 0%
Vendor: South Coatesville Borough Contract ID: 0019341	Contract	3,500.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Kozacheson Park Improvements. The total project cost is \$14,050.00. County funding is \$3,500.00 (25%). Other funding: Borough (75%). CO: 25%            ST: 0%            FED: 0%
Vendor: Uwchlan Township Contract ID: 0019342	Contract	11,891.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Milford Road Trail. The total project cost is \$47,564.00. County funding is \$11,891.00 (25%). Other funding: Township (75%). CO: 25%            ST: 0%            FED: 0%
Vendor: West Bradford Township Contract ID: 0019343	Contract	740,000.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: HogLen, LLC Property Acquisition. This contract is for the purchase of 108.28 acres to add to Telegraph Preserve. The total project cost is \$2,951,271.72. County funding is \$740,000.00 (25%). Other funding: Township (75%). CO: 25%            ST: 0%            FED: 0%
Vendor: West Chester Borough Contract ID: 0019344	Contract	90,000.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Everhart Park Improvements. The total project cost is \$361,950.00. County funding is \$90,000.00 (25%). Other funding: Borough (75%). CO: 25%            ST: 0%            FED: 0%
Vendor: Brandywine Conservancy Contract ID: 0019345	Contract	313,192.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Philadelphia Ethical Society Easement. This contract is for the purchase of a 51.1 acre conservation easement including public access in West Bradford Township. The total project cost is \$618,376.57. County funding is \$313,192.00 (51%). Other funding: Township (49%). CO: 51%            ST: 0%            FED: 0%
Vendor: Brandywine Conservancy Contract ID: 0019346	Contract	14,349.00	04-15-2020 04-14-2022	Round 32 Preservation Partnership Program Grant: Kerr Trust Water Quality Improvements in West Marlborough Township. The total project cost is \$47,830.00. County funding is \$14,349.00 (30%). Other funding: State (19%) and Nonprofit (51%). CO: 30%            ST: 19%            FED: 0%

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<b><u>Open Space Preservation</u></b>				
Vendor: French & Pickering Creeks Conserv. Trust Contract ID: 0019347	Contract	93,354.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Cremers Easement. This contract is for the purchase of a 57.68 acre conservation easement including a publicly accessible trail in South Coventry and Warwick Townships. The total project cost is \$184,284.00. County funding is \$93,354.00 (51%). Other funding: State (35%) and Nonprofit (14%). CO: 51%            ST: 35%            FED: 0%
Vendor: Natural Lands Trust Contract ID: 0019348	Contract	50,000.00	04-15-2020 04-14-2022	Round 32 Preservation Partnership Program Grant: Summerhill Preserve Public Access Improvements in Willistown Township. The total project cost is \$112,150.00. County funding is \$50,000.00 (45%). Other funding: Nonprofit (55%). CO: 45%            ST: 0%            FED: 0%
Vendor: Natural Lands Trust Contract ID: 0019349	Contract	111,987.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: McCaffrey Easement. This contract is for the purchase of a 35.7 acre conservation easement including a publicly accessible trail in West Brandywine Township. The total project cost is \$217,775.00. County funding is \$111,987.00 (51%). Other funding: Township (49%). CO: 51%            ST: 0%            FED: 0%
Vendor: Natural Lands Trust Contract ID: 0019352	Contract	102,480.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Fiandaca Easement. This contract is for the purchase of a 14.3 acre conservation easement including a publicly accessible trail in East Coventry Township. The total project cost is \$195,510.00. County funding is \$102,480.00 (52%). Other funding: Township (48%). CO: 52%            ST: 0%            FED: 0%
Vendor: Natural Lands Trust Contract ID: 0019353	Contract	120,300.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Struble Trail Acquisition. This contract is for the purchase of 2.7 acres including an easement in Upper Uwchlan Township to transfer to Marsh Creek State Park for the Struble Trail. The total project cost is \$227,800.00. County funding is \$120,300.00 (53%). Other funding: State (47%). CO: 53%            ST: 47%            FED: 0%
Vendor: Natural Lands Trust Contract ID: 0019354	Contract	181,200.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Brandywine Creek Acquisition. This contract is for the purchase of 12 acres in East Brandywine Township to provide public access to Brandywine Creek and Struble Trail. The total project cost is \$357,700.00. County funding is \$181,200.00 (51%). Other funding: State (49%). CO: 51%            ST: 49%            FED: 0%

**County of Chester**  
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<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Open Space Preservation</u></b>				
Vendor: Natural Lands Trust Contract ID: 0019355	Contract	44,900.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Reed Easement. This contract is for the purchase of an 11.3 acre conservation easement in South Coventry Township. The total project cost is \$186,600.00. County funding is \$44,900.00 (24%). Other funding: Landowner Donation (76%). CO: 24%                    ST: 0%                    FED: 0%
Vendor: Land Conservancy for Southern CC, The Contract ID: 0019356	Contract	766,900.00	04-15-2020 04-14-2023	Round 32 Preservation Partnership Program Grant: Bayard Open Space Acquisition. This contract is for the purchase of 64.7 acres in Kennett Township for a publicly accessible nature preserve. The total project cost is \$2,449,700.00. County funding is \$766,900.00 (31%). Other funding: State (37%), Township (20%) and Nonprofit (12%). CO: 31%                    ST: 37%                    FED: 0%
Vendor: Esbensshade, Stephen E Contract ID: 0019357	Contract	38,325.00	04-15-2020 UNTIL COMPLETE	15.33 acres of farmland in Highland Township, owned by Stephen E. and Jamie M. Esbensshade are recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$38,325.00. The County will pay \$38,325.00 (100%) and be reimbursed by Highland Township \$17,246.25 (45%) per the Funding Agreement. The actual cost to the County is \$21,078.75 (55%). CO: 55%                    ST: 0%                    FED: 0%
<b><u>Planning Commission</u></b>				
Vendor: Franklin Township Contract ID: 0019337	Contract	43,246.00	04-01-2020 03-31-2022	This contract provides for the Vision Partnership Program: Franklin Township Comprehensive Plan. The total project cost is \$61,780.00. County funding is \$43,246.00 (70%). Other funding: Municipality \$18,534.00 (30%). CO: 70%                    ST: 0%                    FED: 0%
<b><u>Pocopson Home</u></b>				
Vendor: Maven Medical, LLC Contract ID: 0014939	Amendment	0.00	05-09-2020 05-08-2021	Amendment #3: This amendment extends the contract term for an additional one (1) year period at the existing pricing for medical supplies purchased through the Web Based Inventory Management System per the Request for Proposal #1302-01. CO: 100%                    ST: 0%                    FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 15-APR-2020**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b>Prison</b> Vendor: Global Tel Link Corporation Contract ID: 0018123	Amendment	0.00	04-15-2020 10-31-2022	Amendment #2: This amendment for Inmate Telephone System Services provides for the introduction of IP-Enabled Tablets for use by the inmates, Trust Services, Intake Kiosks and Release Cards. There is no cost to the County. CO: 0%                      ST: 0%                      FED: 0%

Number of Contracts:                      **55**

## Grants Agenda

April 15, 2020

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Adult Probation, Parole, and Pretrial Services</u></b>			
Administrative Office of Pennsylvania Courts Application / Renewal	\$ 10,000.00	04/01/2020 03/31/2021	Problem Solving Courts Grant-Mental Health Court No New Positions - No County Match State Funding = \$10,000.00
Administrative Office of Pennsylvania Courts Application / Renewal	\$ 10,000.00	04/01/2020 03/31/2021	Problem Solving Courts Grant-Veterans Court No New Positions - No County Match State Funding = \$10,000.00
Administrative Office of Pennsylvania Courts Application / Renewal	\$ 10,000.00	04/01/2020 03/31/2021	Problem Solving Courts Grant- Drug Court No New Positions - No County Match State Funding = \$10,000.00
Administrative Office of Pennsylvania Courts Application / Renewal	\$ 10,000.00	04/01/2020 03/31/2021	Problem Solving Courts Grant- Recovery Court No New Positions - No County Match State Funding = \$10,000.00
<b><u>Emergency Services</u></b>			
U.S. Department of the Treasury Application / New	\$ 91,606,532.08	03/01/2020 12/31/2020	Coronavirus Relief Fund No New Positions - No County Match Federal Funding = \$91,606,532.08
<b><u>Facilities</u></b>			
Pennsylvania Department of Conservation and Natural Resources Application / New	\$ 500,000.00	09/01/2020 12/31/2023	Community Conservation Partnership Program - Struble Trail Extension No New positions State Funding = \$500,000.00 County Match = \$500,000.00 Other Funding = \$250,000.00 Total Funding = \$1,250,000.00 Resolution #14-20

**Grants Agenda**

**April 15, 2020**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Mental Health / Intellectual and Developmental Disabilities</u></b>			
Chester County Regional Educational Services Application / Renewal 141-450041-367300-55500900-4511001-FY2020	\$ 30,000.00	07/01/2020 06/30/2021	Support Youth Mental Health First Aid Training in Chester County No New Positions - No County Match Local Funding = \$30,000.00
<b><u>Public Health</u></b>			
Pennsylvania Department of Health and Human Services / Center for Disease Control Prevention Contract / Award - Amendment 001-478000-331207-16100000-4780006-FY2018	\$ 1,222,456.00 Increase	03/16/2020 06/30/2020	Public Health Emergency Preparedness No New Positions - No County Match Federal Funding = \$1,222,456.00 Revised Total Federal Funding = \$1,732,792.00

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 04/15/2020Hires and Rehires

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1. Employee : Azcona, Maria  
Department : 131000 - Prothonotary  
Job : 040780 - SSS IV  
Salary Grade : N03  
Compensation : \$ 32,920.48(A)  
Effective Date : 04/13/2020
2. Employee : Dellinger, Ashley R  
Department : 478310 - EnvironmentalHealth Protection  
Job : 240223 - MBD Specialist  
Salary Grade :  
Compensation : \$ 15.00(H)  
Effective Date : 04/13/2020
3. Employee : Ferrante, Robert  
Department : 128000 - Coroner  
Job : 220347 - Coroner's Transporter-PT  
Salary Grade :  
Compensation : \$ 15.00(H)  
Effective Date : 04/14/2020
4. Employee : Gomez, Samantha J  
Department : 133000 - Sheriff  
Job : 041380 - Security Operator  
Salary Grade : N03  
Compensation : \$ 35,909.12(A)  
Effective Date : 04/20/2020
5. Employee : Kennon, Joshua W  
Department : 129100 - County Detectives  
Job : 040070 - Detective I  
Salary Grade :  
Compensation : \$ 91,262.50(A)  
Effective Date : 04/27/2020
6. Employee : Riley, Teshawna L  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N02  
Compensation : \$ 31,303.35(A)  
Effective Date : 04/13/2020
7. Employee : Smiley, Alfred J  
Department : 251315 - Safety and Security  
Job : 841381 - Safety & Security Operator-PT  
Salary Grade :  
Compensation : \$ 17.26(H)  
Effective Date : 04/13/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 04/15/2020

Transfers

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8. Employee : Allen, Gregory

	<u>Proposed</u>		<u>Current</u>
Department	: 128000 - Coroner		128000
Job	: 020342 - Coroner's Investigator		220347
Salary Grade	: N05		
Compensation	: \$ 41,340.00(A)		\$ 15.00(H)
Effective Date	: 04/25/2020		04/18/2019

9. Employee : Quackenbush, Sue

	<u>Proposed</u>		<u>Current</u>
Department	: 460100 - Pocopson Home Admin		460100
Job	: 041540 - Switchboard/Mailrm Clrk		351540
Salary Grade	: N01		97
Compensation	: \$ 27,760.20(A)		\$ 14.24(H)
Effective Date	: 04/11/2020		01/04/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 04/15/2020

Promotions

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10. Employee : Tinsman, Kelly E

	<u>Proposed</u>		<u>Current</u>
Department	: 251200 - Public Safety Communications		251315
Job	: 221065 - Asst Law Enforcemnt DataCrd-PT		841381
Salary Grade	:		
Compensation	: \$ 18.98(H)		\$ 17.26(H)
Effective Date	: 04/11/2020		01/04/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 04/15/2020End of Employment

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11. Employee : Baise,Nicholas A  
Department : 251315 - Safety and Security  
Job : 841381 - Safety & Security Operator-PT  
Effective Date : 04/01/2020
12. Employee : Bucsock,Brittany N  
Department : 065000 - Public Defender  
Job : 041120 - SSS III  
Effective Date : 03/09/2020
13. Employee : Chirik,Matthew J  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 04/09/2020
14. Employee : Gladden,Tatiana S  
Department : 251315 - Safety and Security  
Job : 840411 - Safety & Security Sup-PT  
Effective Date : 04/06/2020
15. Employee : Grubb,Cherry M  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 04/13/2020
16. Employee : Laloup,John E  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Effective Date : 04/18/2020
17. Employee : Morelli,Carmine  
Department : 131000 - Prothonotary  
Job : 040780 - SSS IV  
Effective Date : 04/11/2020
18. Employee : Ouimet Jr,Anthony J  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 03/27/2020
19. Employee : Sheets,Candace R  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 03/26/2020
20. Employee : Szewczykowski,Julia C  
Department : 055000 - Controller  
Job : 040453 - Payroll Coordinator I  
Effective Date : 03/31/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 04/15/2020

End of Employment

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21. Employee : Trala, Richard J  
Department : 453205 - Chester County Youth Center  
Job : 040650 - Youth Center Officer I  
Effective Date : 04/07/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 04/15/2020

Retirements

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22. Employee : Keeley, Richard P  
Department : 131000 - Prothonotary  
Job : 803760 - Court Clerk  
Effective Date : 05/30/2020

**COUNTY OF CHESTER**

**Finance Agenda**

**Commissioners' Meeting, April 15, 2020**

1. Budget Change 6-20
2. Vouchers as submitted by the Controller

**2020  
Amendment  
BC-06  
April 15, 2020**

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
15-Apr-2020	Commissioners	001	011000	331231	00000019	0110001		\$15,000	Federal Emerg Management Agency	To align budget with anticipated revenue and expenditures	Net Increase \$15,000
	Commissioners	001	011000	420000	00000019	0110001		\$15,000	Materials and Services		
To establish revenue and expenditure budget related to COVID-19.											
15-Apr-2020	Human Resources	001	014000	331231	00000019	0140001		\$5,000	Federal Emerg Management Agency	To align budget with anticipated revenue and expenditures	Net Increase \$5,000
	Human Resources	001	014000	420000	00000019	0140001		\$5,000	Materials and Services		
To establish revenue and expenditure budget related to COVID-19.											
15-Apr-2020	Public Information	001	018000	331231	00000019	0180001		\$10,000	Federal Emerg Management Agency	To align budget with anticipated revenue and expenditures	Net Increase \$10,000
	Public Information	001	018000	420000	00000019	0180001		\$10,000	Materials and Services		
To establish revenue and expenditure budget related to COVID-19.											
15-Apr-2020	Court Administration	001	120000	331231	00000019	1200001		\$8,000	Fed-Penn Emerg Management Agency	To align budget with anticipated revenue and expenditures	Net Increase \$8,000
	Court Administration	001	120000	420000	00000019	1200001		\$8,000	Materials and Services		
To establish revenue and expenditure budget related to COVID-19.											
15-Apr-2020	Coroner	001	128000	331231	00000019	1280001		\$42,000	Federal Emerg Management Agency	To align budget with anticipated revenue and expenditures	Net Increase \$42,000
	Coroner	001	128000	420000	00000019	1280001		\$42,000	Materials and Services		
To establish revenue and expenditure budget related to COVID-19.											
15-Apr-2020	Emergency Services	001	251300	420000	00000019	2510003		\$19,254,000	Fed-Penn Emerg Management Agency	To align budget with anticipated revenue and expenditures	Net Increase \$19,254,000
	Emergency Services	001	251300	331231	00000019	2510003		\$19,254,000	Materials and Services		
To establish revenue and expenditure budget related to COVID-19. (Emergency polled approval April 3, 2020 to be ratified at the April 15, 2020 public meeting.)											
15-Apr-2020	Emergency Services	001	251300	420000	00000019	2510003		\$20,000,000	Fed-Penn Emerg Management Agency	To align budget with anticipated revenue and expenditures	Net Increase \$20,000,000
	Emergency Services	001	251300	331231	00000019	2510003		\$20,000,000	Materials and Services		
To budget for test kits related to COVID-19 (Emergency polled approval April 7, 2020 to be ratified at the April 15, 2020 public meeting.)											
15-Apr-2020	Emergency Services	001	251300	420000	96000114	2510003		\$20,420	Materials and Services	To align budget with anticipated revenue and expenditures	Net Increase \$20,420
	Emergency Services	001	251300	331231	96000114	2510003		\$20,420	Fed-Penn Emerg Management Agency		
To adjust Emergency Services budget as part of the Southeastern Regional Task Force to fund Seek Scan units for COVID-19 response.											
15-Apr-2020	Public Health	001	478000	331207	16100000	4780006	FY2018	\$1,222,456	Federal-Health	To align budget with anticipated revenue and expenditures	Net Increase \$1,222,456
	Public Health	001	478120	420000	16100000	4780006	FY2018	\$1,222,456	Materials and Services		
To align budget with anticipated revenue and expenditures for the Public Health Emergency Preparedness (PHEP) grant.											
15-Apr-2020	Public Health	001	478000	331231	00000019	4780006		\$27,356	Fed-Penn Emerg Management Agency	To align budget with anticipated revenue and expenditures	Net Increase \$27,356
	Public Health	001	478120	420000	00000019	4780006		\$27,356	Materials and Services		
To establish revenue and expenditure budget related to COVID-19.											
15-Apr-2020	Community Development	116	490000	331231	00000019	4900001		\$35,000	Fed-Penn Emerg Management Agency	To align budget with anticipated revenue and expenditures	Net Increase \$35,000
	Community Development	116	491100	420000	00000019	4900001		\$35,000	Materials and Services		
To establish revenue and expenditure budget related to COVID-19.											

**2020  
Amendment  
BC-06  
April 15, 2020**

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
15-Apr-2020	Community Development	116	490000	390001	41900478	4900001		\$150,000	Transfer from General Fund	To align budget with anticipated revenue and expenditures	Net Increase \$150,000
	Community Development	116	490300	420000	41900478	4900001		\$150,000	Provider & Other Services		
To add budget for MOU between Community Development and Health Department.											
15-Apr-2020	Community Development	116	490000	390143	00000019	4900001		\$70,000	Transfer from Off of Aging Fund	To align budget with anticipated revenue and expenditures	Net Increase \$70,000
	Community Development	116	491100	439740	00000019	4900001		\$70,000	Provider Services		
To establish revenue and expenditure budget related to COVID-19.											
15-Apr-2020	Aging	143	450043	331231	00000019	4513001		\$200,000	Fed-Penn Emerg Management Agency	To align budget with anticipated revenue and expenditures	Net Increase \$200,000
	Aging	143	455119	420000	00000019	4513001		\$115,000	Materials and Services		
	Aging	143	453313	490116	00000019	4513001		\$70,000	Transfer to DCD - Transportation		
	Aging	143	451143	411120	00000019	4513001		\$12,700	Salaries		
	Aging	143	451143	412001	00000019	4513001		\$975	FICA		
	Aging	143	451143	412200	00000019	4513001		\$1,325	Retirement		
To establish revenue and expenditure budget related to COVID-19.											
15-Apr-2020	Capital Improvement Fund	357	085300	445000	80340108	3570001		\$38,325	To Individuals	To align budget with anticipated expenditures	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	(\$38,325)	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Stephen E. and Jamie M. Esbenshade.											
15-Apr-2020	Capital Improvement Fund	357	085300	442000	80330128	3570001		\$20,000	To Organizations	To align budget with anticipated expenditures	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	(\$20,000)	Land Development Rights		
To budget a Preservation Program grant to Natural Lands Trust for the Boyd Conservation Easement. This is for the purchase of a conservation easement on ten (10) acres in North Coventry Township.											
15-Apr-2020	Capital Improvement Fund	357	085300	441000	80310102	3570001		\$24,467	To Municipalities	To align budget with anticipated expenditures	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	(\$24,467)	Land Development Rights		
To budget a grant, Round 32, to the Borough of Modena, Mode Park Acquisition.											
15-Apr-2020	Capital Improvement Fund	357	085300	445000	80340074	3570001		\$44,924	To Individuals	To align budget with anticipated expenditures	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	(\$44,924)	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Christian S. & Katie K. Stoltzfus, installment three of five.											
15-Apr-2020	Capital Improvement Fund	357	460100	471500	80101277	3570001		\$55,422	Building Improvements	To align budget with anticipated expenditures.	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$55,422)	Unappropriated		
To establish budget for emergency public works replacement of high voltage electrical circuits at Pocopson Home.											