AGENDA

COMMISSIONERS’ MEETING

May 15, 2017

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS
   • Executive Session – The Board of Commissioners met in Executive Session on Thursday, May 11, 2017 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS
   There are no items of old business.

7. NEW BUSINESS
   a. Resolution #15-17
      Resolution authorizing the refund of certain county taxes.
   b. Contracts
   c. Grants

8. PERSONNEL MATTERS
   a. Human Resources Agenda

9. FINANCIAL MATTERS
   a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT
1. **CALL MEETING TO ORDER**
The public meeting of the Chester County Board of Commissioners was called to order at 10:01 a.m. on May 4, 2017 in the Commissioners’ Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

2. **PLEDGE OF ALLEGIANCE**
Chairman Kichline asked Sarah Clark Stuart, Executive Director of the Bicycle Coalition of Greater Philadelphia, to lead the Pledge.

3. **ANNOUNCEMENTS**
Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, May 2, 2017 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETINGS**
Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board unanimously voted to accept the minutes from the April 6, 2017 Commissioners’ meeting.

5. **PUBLIC COMMENT ON AGENDA**
Sarah Clark Stuart from the Bicycle Coalition of Greater Philadelphia thanked the Commissioners for their consideration of Resolution 14-17 endorsing the completion of the Circuit Trails.

6. **OLD BUSINESS**
There were no items of old business.

7. **NEW BUSINESS**
   a. **Resolution 14-17**
      Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved a resolution endorsing the Completion of the Circuit Trails.

   b. **Authorization to Bid**
      Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:
      - Replacement of County Bridge #289

   c. **Contracts**
      Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

   d. **Grants**
      Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.
8. **PERSONNEL MATTERS**
   **Human Resources Agenda**
   Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**
   **Finance Agenda**
   Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the following:
   - Budget Change 07-17
   - Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**
    There were no comments from the public.

11. **ADJOURNMENT**
    The Meeting was adjourned at 10:08 a.m. following a Motion made by Commissioner Farrell and Seconded by Commissioner Cozzone. The Motion passed unanimously.

    [Signature]
    Chief Clerk
WHEREAS, located in Willistown Township, Chester County, Pennsylvania is a property designated as tax parcel 54-3-343.2 which is subject to County taxes; and

WHEREAS, Norbertine Fathers Inc. filed an exemption appeal with the Board of Assessment Appeals and was heard on October 13, 2016; and

WHEREAS, The Chester County Board of Assessment Appeals granted a partial tax exemption on the property effective for the 2017 tax year; and

WHEREAS, prior to the granting of partial tax exemption, the 2016 County tax bill was issued and paid on the property and Norbertine Fathers Inc. is requesting the partial exemption to be effective for the 2016 county taxes.

WHEREAS, the Great Valley School District has authorized the partial exemption for the 2016/2017 school year; and

WHEREAS, Willistown Township has also authorized the partial exemption for the 2016 tax year.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing, the County of Chester, at the request of Norbertine Fathers Inc., does hereby grant the partial exemption for the 2016 tax year, resulting in $30,426.08 refund of 2016 County taxes paid by Norbertine Fathers Inc.

This Resolution adopted this______day of______________ 2017 by the Board of County Commissioners.

COMMISSIONERS:

_______________________  __________________
Michelle Kichline, Chairman

_______________________  __________________
Kathi Cozzone, Commissioner

_______________________  __________________
Terence Farrell, Commissioner

ATTEST:

_______________________
Janelle Swab, Chief Clerk
<table>
<thead>
<tr>
<th>Location</th>
<th>Type</th>
<th>Amount $</th>
<th>Term</th>
<th>Description/Funding Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Probation &amp; Parole</td>
<td>Contract</td>
<td>45,788.64</td>
<td>05-01-2017</td>
<td>This contract provides Case Management and Support Services for participants in the Women's Re-Entry Assessment and Programming Initiative Program (WRAP). CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Vendor: PA Home of the Sparrow</td>
<td>Contract</td>
<td>8,580.00</td>
<td>05-01-2017</td>
<td>This contract provides Consultation and Support Services to develop updated mission frameworks for Adult Probation, the Parole &amp; Pretrial Services Department and the Women's Re-entry Assessment and Programming Initiative Program (WRAP). CO: 0% ST: 100% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0017745</td>
<td></td>
<td></td>
<td>06-30-2017</td>
<td></td>
</tr>
<tr>
<td>Vendor: Capacity For Change, LLC</td>
<td>Contract</td>
<td>32,500.00</td>
<td>05-15-2017 UNTIL COMPLETE</td>
<td>This contract provides for a new Offender Case Management System for Adult Probation and the Parole &amp; Pretrial Services Department. This contract is a result of the Request for Proposal #1704-01. CO: 0% ST: 100% FED: 0%</td>
</tr>
<tr>
<td>Location</td>
<td>Type</td>
<td>Amount $</td>
<td>Term</td>
<td>Description/Funding Percentage</td>
</tr>
<tr>
<td>---------------------------</td>
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<td>--------------------------------</td>
</tr>
<tr>
<td>Community Development</td>
<td>Contract</td>
<td>24,800.00</td>
<td>05-01-2017, 09-30-2017</td>
<td>This contract provides funding for academic and workforce development training for Temporary Assistance for Needy Families (TANF) eligible youth for the 2017 Summer Youth Program. The cost associated with this contract is funded by the Department of Labor. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Vendor: Stone Garage, The</td>
<td>Contract</td>
<td>24,800.00</td>
<td>05-01-2017, 09-30-2017</td>
<td>This contract provides funding for academic and workforce development training for Temporary Assistance for Needy Families (TANF) eligible youth for the 2017 Summer Youth Program. The cost associated with this contract is funded by the Department of Labor. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%</td>
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<tr>
<td>Contract ID: 0017740</td>
<td></td>
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<tr>
<td>Vendor: Triskeles, Inc.</td>
<td>Contract</td>
<td>24,800.00</td>
<td>05-01-2017, 09-30-2017</td>
<td>This contract provides funding for academic and workforce development training for Temporary Assistance for Needy Families (TANF) eligible youth for the 2017 Summer Youth Program. The cost associated with this contract is funded by the Department of Labor. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Contract ID: 0017742</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>Type</td>
<td>Amount $</td>
<td>Term</td>
<td>Description/Funding Percentage</td>
</tr>
<tr>
<td>-------------------</td>
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<td>--------------------------------</td>
</tr>
<tr>
<td><strong>DCIS</strong></td>
<td>Contract</td>
<td>30,520.00</td>
<td>05-15-2017</td>
<td>This contract provides Professional Services for the Video Switch Replacement Project. This equipment will provide for a majority of teleconferencing capability across the County. This contract is a result of the Request for Quotation #RPD17-01. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Vendor: Core BTS, Inc.</td>
<td>Contract</td>
<td>5,200,000.00</td>
<td>05-05-2017 05-04-2022</td>
<td>This contract provides for implementation of Regional Internet Protocol Based Selective Routers which are Next Generation 911 compatible and capable to selectively route 911 calls throughout the Southeast Region. This five (5) year contract includes $3.3M for Infrastructure (up front funding via an approved Pennsylvania Emergency Management Agency (PEMA) Grant) and up to sixty (60) months of monthly recurring cost billed to each participating County. The sixty (60) month recurring cost for Chester County is $1.9 million. CO: 0% ST: 100% FED: 0%</td>
</tr>
</tbody>
</table>
## Facilities Management

**Vendor:** McCormick Taylor, Inc.  
**Contract ID:** 0017738  
**Amount:** $197,949.83  
**Term:** 05-04-2017 UNTIL COMPLETE  
**Description/Funding Percentage:** This contract provides Consultant Services to complete the Alternative Analysis Part I for the rehabilitation of Bridge #196 located on Bertolet School Road over French Creek in East and West Vincent Townships.  
**Funding:** CO: 20%  
**ST:** 80%  
**FED:** 0%

## Human Resources

**Vendor:** Delta-T Group, Inc.  
**Contract ID:** 0017628  
**Amount:** $0.00  
**Term:** 04-01-2017 09-30-2017  
**Description/Funding Percentage:** Amendment #1: This amendment for Temporary Staffing adds Case Manager positions to the rate schedule.  
**Funding:** CO: 100%  
**ST:** 0%  
**FED:** 0%

## Youth Center

**Vendor:** County of Berks  
**Contract ID:** 0014394  
**Amount:** $0.00  
**Term:** 07-01-2017 06-30-2018  
**Description/Funding Percentage:** Amendment #6: This amendment extends the contract term for an additional one (1) year period for the County of Berks Youth Center to rent bed space at the Chester County Youth Center. This is a revenue contract.  
**Funding:** CO: 0%  
**ST:** 0%  
**FED:** 0%

**Number of Contracts:** 10
<table>
<thead>
<tr>
<th>DEPARTMENT / FUND</th>
<th>AWARD</th>
<th>TERM</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>Community Development</td>
<td>Change of Contract</td>
<td>Period 07/01/2013</td>
<td>Workforce Development Grant Agreement 06/30/2018 No New Positions - No County Match</td>
</tr>
<tr>
<td>PA Department of Labor &amp; Industry Amendment</td>
<td>$50,000 01/01/2017</td>
<td>Chester Valley Trail - Western Section - Planning 12/31/2020 No New Positions State Funding = $50,000 County In Kind = $50,000 Total Funding = $100,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Employee</td>
<td>Department</td>
<td>Job</td>
</tr>
<tr>
<td>---</td>
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<td>-----------------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>1</td>
<td>Anders, Adam A</td>
<td>491100 - Dept of Community Development</td>
<td>020720 - Fiscal Coordinator</td>
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<tr>
<td>2</td>
<td>Butler, Natasha Y</td>
<td>451145 - Children, Youth and Families</td>
<td>048563 - Casework Specialist</td>
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<tr>
<td>3</td>
<td>Connolly, Megan T</td>
<td>451141 - Mental Hlth/Intel &amp; Dev Disabl</td>
<td>048461 - ID Support Coordinator</td>
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<tr>
<td>4</td>
<td>Davies, Jessica L</td>
<td>465100 - Pocopson Food &amp; Dietary</td>
<td>041670 - Dietary Aide</td>
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<tr>
<td>5</td>
<td>Decker, Stephanie L</td>
<td>135000 - Domestic Relations</td>
<td>030890 - Dom Rel Hearing Officer</td>
</tr>
<tr>
<td>6</td>
<td>Evans, Nakiesha A</td>
<td>453205 - Chester County Youth Center</td>
<td>806210 - Youth Center Officer</td>
</tr>
<tr>
<td>7</td>
<td>Fields, Corey J</td>
<td>453205 - Chester County Youth Center</td>
<td>806210 - Youth Center Officer</td>
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</tbody>
</table>
8. Employee : Greenleaf, Sheena M  
Department : 210000  - Chester County Prison  
Job : 040870  - Account Clerk II  
Salary Grade : N03  
Compensation : $29,493.10(A)  
Effective Date : 05/22/2017

9. Employee : Harris, Ryan J  
Department : 478310  - Environmental Health Protection  
Job : 240222  - Mosquito-borne Disease Ctrl Tech  
Salary Grade :  
Compensation : $10.00(H)  
Effective Date : 05/22/2017  
Comment : Temp end 9/29/17

10. Employee : Hart, Patrel L  
Department : 451145  - Children, Youth and Families  
Job : 048560  - County Caseworker II  
Salary Grade : T04  
Compensation : $34,054.80(A)  
Effective Date : 05/30/2017

11. Employee : Hayes, Keith A  
Department : 451145  - Children, Youth and Families  
Job : 801068  - Temporary Administrator  
Salary Grade :  
Compensation : $52.50(H)  
Effective Date : 05/15/2017  
Comment : Temp end 9/1/17

12. Employee : Johnson, Antoinette L  
Department : 461212  - Pocopson Casual P/T Pool  
Job : 351650  - Resident Services Technician  
Salary Grade : 91  
Compensation : $9.32(H)  
Effective Date : 05/15/2017

13. Employee : Judge, Christie M  
Department : 451141  - Mental Hlth/Intel & Dev Disabl  
Job : 048461  - ID Support Coordinator  
Salary Grade : T04  
Compensation : $34,054.80(A)  
Effective Date : 05/22/2017

14. Employee : Kelly, Siobahn M  
Department : 478210  - Nursing  
Job : 030651  - Nutritionist  
Salary Grade : N05  
Compensation : $33,953.92(A)  
Effective Date : 05/30/2017
15. Employee : Ketrick, Allysa N  
   Department : 135000 - Domestic Relations  
   Job : 040780 - SSS IV  
   Salary Grade : N03  
   Compensation : $ 29,493.10(A)  
   Effective Date : 07/10/2017

16. Employee : Mace, Rebecca R  
   Department : 461210 - Pocopson Nursing Care  
   Job : 041646 - Resident Services Technician  
   Salary Grade : N27  
   Compensation : $ 20,829.90(A)  
   Effective Date : 06/26/2017

17. Employee : Malik, Muhammad A  
   Department : 589000 - Libraries P/T  
   Job : 805010 - Library Page  
   Salary Grade :  
   Compensation : $ 8.50(H)  
   Effective Date : 05/22/2017

18. Employee : Moss, Lorenzo F  
   Department : 465100 - Pocopson Food & Dietary  
   Job : 041670 - Dietary Aide  
   Salary Grade : N01  
   Compensation : $ 20,829.90(A)  
   Effective Date : 05/15/2017

19. Employee : Naylor, Darjanae A  
   Department : 451145 - Children, Youth and Families  
   Job : 048560 - County Caseworker II  
   Salary Grade : T04  
   Compensation : $ 34,054.80(A)  
   Effective Date : 06/12/2017

20. Employee : Parker, Tearsha M  
   Department : 461212 - Pocopson Casual P/T Pool  
   Job : 351650 - Resident Services Technician  
   Salary Grade : 91  
   Compensation : $ 9.32(H)  
   Effective Date : 05/15/2017

21. Employee : Rapczynski, Joseph J  
   Department : 453205 - Chester County Youth Center  
   Job : 806210 - Youth Center Officer  
   Salary Grade :  
   Compensation : $ 16.00(H)  
   Effective Date : 05/15/2017
<table>
<thead>
<tr>
<th>Employee</th>
<th>Department</th>
<th>Job</th>
<th>Salary Grade</th>
<th>Compensation</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rodak, Katrina A</td>
<td>453205 - Chester County Youth Center</td>
<td>806210 - Youth Center Officer</td>
<td></td>
<td>$16.00 (H)</td>
<td>05/15/2017</td>
</tr>
<tr>
<td>Rue, Chaniqua A</td>
<td>451145 - Children, Youth and Families</td>
<td>048563 - Casework Specialist</td>
<td>T06</td>
<td>$38,177.10 (A)</td>
<td>05/30/2017</td>
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<tr>
<td>Smith, Madison S</td>
<td>129100 - County Detectives</td>
<td>040780 - SSS IV</td>
<td>N03</td>
<td>$29,493.10 (A)</td>
<td>05/22/2017</td>
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<tr>
<td>Smith, Sydney</td>
<td>129000 - District Attorney</td>
<td>040780 - SSS IV</td>
<td>N03</td>
<td>$29,492.10 (A)</td>
<td>05/30/2017</td>
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<td>Speck, Kethlyn E</td>
<td>478310 - Environmental Health Protection</td>
<td>240222 - Mosquito-borne Disease Ctrl Tech</td>
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<td>$10.00 (H)</td>
<td>05/30/2017</td>
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<tr>
<td>Testerman, Alena C</td>
<td>461210 - Pocopson Nursing Care</td>
<td>040262 - LPN</td>
<td>N08</td>
<td>$45,800.95 (A)</td>
<td>05/15/2017</td>
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<tr>
<td>Thegeniste, Yvon</td>
<td>453205 - Chester County Youth Center</td>
<td>806210 - Youth Center Officer</td>
<td></td>
<td>$16.00 (H)</td>
<td>05/15/2017</td>
</tr>
</tbody>
</table>
Hires and Rehires

29. Employee : Trexler, Benjamin M
   Department : 453205  - Chester County Youth Center
   Job : 806210  - Youth Center Officer
   Salary Grade :
   Compensation : $ 16.00(H)
   Effective Date : 05/15/2017

30. Employee : Vorgang, Casey B
   Department : 461210  - Pocopson Nursing Care
   Job : 030671  - Registered Nurse
   Salary Grade : E05
   Compensation : $ 55,751.02(A)
   Effective Date : 05/10/2017

31. Employee : Washington, Robin E
   Department : 451141  - Mental Hlth/Intel & Dev Disabl
   Job : 048461  - ID Support Coordinator
   Salary Grade : T04
   Compensation : $ 34,054.80(A)
   Effective Date : 05/22/2017
### Transfers

32. **Employee**: Mattox-Baldini, Faith Ann Victorine  
   **Proposed**  
   **Current**

<table>
<thead>
<tr>
<th>Department</th>
<th>District Attorney</th>
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<tbody>
<tr>
<td>Job</td>
<td>Attorney I</td>
<td>230463</td>
</tr>
<tr>
<td>Salary Grade</td>
<td>L01</td>
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<td>Compensation</td>
<td>$46,860.32(A)</td>
<td>$10.00(H)</td>
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<tr>
<td>Effective Date</td>
<td>06/10/2017</td>
<td>02/06/2017</td>
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</table>

33. **Employee**: Missanelli, Michael J
   **Proposed**  
   **Current**

<table>
<thead>
<tr>
<th>Department</th>
<th>Chester County Library</th>
<th>589000</th>
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</thead>
<tbody>
<tr>
<td>Job</td>
<td>Library Assist II</td>
<td>805100</td>
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<tr>
<td>Salary Grade</td>
<td>N02</td>
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<td>Compensation</td>
<td>$27,423.76(A)</td>
<td>$10.58(H)</td>
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<td>Effective Date</td>
<td>05/27/2017</td>
<td>04/01/2017</td>
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### Promotions

<table>
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<tr>
<th>Employee</th>
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<th>Current</th>
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<tbody>
<tr>
<td>Abraham,Melissa S</td>
<td>Department: 075100 - Facilities Management - Admin</td>
<td>Salary Grade: E03</td>
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<tr>
<td></td>
<td>Job: 030306 - Assistant Administrator I</td>
<td>Compensation: $42,133.00(A)</td>
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<td></td>
<td>Effective Date: 05/27/2017</td>
<td></td>
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<tr>
<td>Kerr,Krista</td>
<td>Department: 126000 - Clerk of Courts</td>
<td>Salary Grade: N03</td>
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<tr>
<td></td>
<td>Job: 040780 - SSS IV</td>
<td>Compensation: $31,000.00(A)</td>
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<td></td>
<td>Effective Date: 05/27/2017</td>
<td></td>
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<tr>
<td>Marsh,Heather M</td>
<td>Department: 135000 - Domestic Relations</td>
<td>Salary Grade: N04</td>
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<tr>
<td></td>
<td>Job: 040510 - SSS V</td>
<td>Compensation: $32,419.66(A)</td>
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<td></td>
<td>Effective Date: 06/10/2017</td>
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<tr>
<td>Perrone,Nora A</td>
<td>Department: 451144 - Drug and Alcohol</td>
<td>Salary Grade: E04</td>
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<tr>
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<td>Job: 030491 - Fiscal Officer III</td>
<td>Compensation: $50,688.22(A)</td>
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<td>Effective Date: 05/27/2017</td>
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End of Employment

38. Employee : Chernovskiy, Klayd  
    Department : 461210 - Pocopson Nursing Care  
    Job : 030671 - Registered Nurse  
    Effective Date : 05/13/2017

39. Employee : Eggerton, Mirissia M  
    Department : 085300 - Open Space Preservation  
    Job : 021047 - Land Preservation Coordinator  
    Effective Date : 05/20/2017

40. Employee : McGuire, Nolan P  
    Department : 085100 - Planning  
    Job : 030731 - Technical Services Specialist  
    Effective Date : 05/22/2017

41. Employee : Rafferty, John  
    Department : 129000 - District Attorney  
    Job : 030423 - Attorney I  
    Effective Date : 05/27/2017

42. Employee : Rauch, Stephanie L  
    Department : 589000 - Libraries P/T  
    Job : 805010 - Library Page  
    Effective Date : 05/17/2017
Retirements

43. Employee : Healy, John G
   Department : 210000 - Chester County Prison
   Job        : 020490 - Dir Inmate Svcs
   Effective Date : 07/08/2017
1. Approve an Agreement between the County and Teamsters Local Union 384.

2. Vouchers as submitted by the Controller