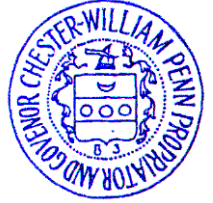




THE COUNTY OF CHESTER



COMMISSIONERS

Terence Farrell
Kathi Cozzone
Michelle Kichline

OFFICE OF THE COMMISSIONERS

313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

May 19, 2016

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, May 17, 2016 to discuss personnel matters.

4. **MINUTES OF PREVIOUS MEETING**

5. **PUBLIC COMMENT ON AGENDA**

6. **OLD BUSINESS**

a. **Bid Awards**

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.

7. **NEW BUSINESS**

a. **Resolution #19-16**

It is recommended that the Board of Commissioners approve the financing by the Cumberland County Municipal Authority of certain projects for the benefit of Diakon Lutheran Social Ministries and authorizing other necessary and appropriate action.

b. **Resolution #20-16**

It is recommended that the Board of Commissioners authorize signature authority and approve the supplemental Agreement for the Hadfield Road Bridge Program/Project.

c. **Authorization to Bid**

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Guide Rail Replacement for County Bridges**

d. Contracts

e. Grants

8. PERSONNEL MATTERS

a. Human Resources Agenda

9. FINANCIAL MATTERS

a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT



THE COUNTY OF CHESTER



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COMMISSIONERS' MEETING MINUTES

May 5, 2016

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:03 a.m. on May 5, 2016 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Farrell asked Eric Roe, Administrative Analyst to Commissioner Kichline, to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Farrell announced that the Board of Commissioners met in Executive Session on Tuesday, May 3, 2016 to discuss personnel matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETINGS

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the Minutes from the April 21, 2016 Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS - There were no items of old business.

OLD BUSINESS

7. NEW BUSINESS

NEW BUSINESS

a. Resolution #16-16

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution #16-16 to approve the reissuance of the Chester County Industrial Development Authority's 2012 Bonds and 2013 Bonds in the designated amounts on behalf of University Student Housing, LLC.

Resolution # 16-16

b. Contracts

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

Contracts

c. Grants

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

PERSONNEL

Human Resources Agenda

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

Finance Agenda

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the following:

- Budget Change 09-16
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

**PUBLIC
COMMENT**

There were no comments from the public.

11. ADJOURNMENT

ADJOURNMENT

The Meeting was adjourned at 10:06 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.



Chief Clerk

Commissioners Agenda 05/19/2016

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

Generator at Hankin Library, Bid #301605-1250E:

A.N. Lynch Co., Inc

\$ 145,000.00

Other Bids Submitted:

Lenni Electric Corporation	\$126,799.00 (non-responsive)
Philips Brothers Electrical Contractors, Inc.	\$142,599.00 (non-responsive)
Shannon A. Smith, Inc.	\$164,400.00 (non-responsive)

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
Resolution No. 19-16**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CHESTER, APPROVING THE FINANCING BY THE CUMBERLAND COUNTY MUNICIPAL AUTHORITY OF CERTAIN PROJECTS FOR THE BENEFIT OF DIAKON LUTHERAN SOCIAL MINISTRIES WHICH PROJECTS CONSIST OF, AMONG OTHER THINGS, THE FUNDING OF VARIOUS CAPITAL IMPROVEMENTS, THE REFUNDING OF CERTAIN OUTSTANDING BONDS OF THE AUTHORITY ISSUED FOR THE BENEFIT OF DIAKON LUTHERAN SOCIAL MINISTRIES AND THE PAYMENT OF THE COSTS AND EXPENSES RELATED TO SUCH FINANCING; DECLARING THAT IT IS DESIRABLE FOR THE HEALTH, SAFETY AND WELFARE OF THE PEOPLE IN THE AREAS SERVED BY DIAKON LUTHERAN SOCIAL MINISTRIES, TO HAVE THE PROJECT PROVIDED BY AND FINANCED THROUGH THE AUTHORITY; DESIGNATING THE CHAIRMAN OF THE BOARD OF COMMISSIONERS OR, IN HIS ABSENCE, ANY OTHER MEMBER OF THE BOARD OF COMMISSIONERS AS THE PERSON TO ACT ON BEHALF OF THE BOARD OF COMMISSIONERS AS THE “APPLICABLE ELECTED REPRESENTATIVE” WITHIN THE MEANING OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED; AUTHORIZING SUCH CHAIRMAN OR ANY SUCH MEMBER OF THE BOARD OF COMMISSIONERS TO TAKE CERTAIN ACTIONS ON BEHALF OF THE BOARD OF COMMISSIONERS AS SUCH “APPLICABLE REPRESENTATIVE;” AND AUTHORIZING OTHER NECESSARY AND APPROPRIATE ACTION.

WHEREAS, The Cumberland County Municipal Authority (the “Authority”) is a municipal authority incorporated pursuant to a resolution of the Board of Commissioners of the County of Cumberland, Pennsylvania, and is existing under and governed by the provisions of the Pennsylvania Municipality Authorities Act, 53 Pa. C.S.A. § 5601 *et seq.*, as amended and supplemented (the “Authorities Act”); and

WHEREAS, The Authorities Act permits the Authority to assist in the financing of buildings and facilities for health centers; and

WHEREAS, Diakon Lutheran Social Ministries, a Pennsylvania nonprofit corporation (“DLSM”) has requested that the Authority finance a project (the “Project”) which consists of, among other things: (1) the current refunding of the Authority’s Revenue Bonds (Diakon Lutheran Social Ministries Project) Series B of 2014 (the “2014 Bonds”); (2) the design, acquisition, construction, renovation, improvement and equipping of various capital improvements to the independent living units, cottages, apartments, personal care units and other retirement living facilities owned and operated by DLSM; (3) the payment of a portion of the costs of terminating an interest rate management agreement related to the 2014 Bonds; (4) the funding of necessary reserves, if any; and (5) the payment of the costs and expenses incident to the issuance of the 2016 Bonds; and

WHEREAS, DLSM has represented to the Authority that (i) it owns the facilities comprising the Project, (ii) proceeds of the 2014 Bonds were used to finance or refinance the acquisition, construction, renovation, improvement and equipping of certain skilled nursing, personal care and independent living facilities owned and operated by DLSM; and (iii) such Project is a “health center” in that it constitutes integrated facilities which provide substantial health care services on a nonsectarian basis and reasonably related services and which is operated by a nonprofit corporation existing under the laws of the Commonwealth of Pennsylvania (the “Commonwealth”); and

WHEREAS, In order to finance the Project, DLSM has requested that the Authority issue its Revenue Bonds or Notes (Diakon Lutheran Social Ministries Project) Series of 2016 (the “2016 Bonds”); and

WHEREAS, The County of Chester (the “County”) approves the financing of the Project for the benefit of DLSM, and has determined that it is in the best interests of the people in the County of Chester, and is desirable for the health, safety and welfare of the people in the area served by DLSM and the Project to have the Project provided, and undertaken, by the Authority; and

WHEREAS, Pursuant to the Internal Revenue Code of 1986, as amended (the “Code”), all bonds to be executed by the Authority, such as the 2016 Bonds to be issued to finance the Project for the benefit of DLSM, must be approved by the “applicable elected representative” of the governmental units in which the Project is located after a public hearing following reasonable public notice; and

WHEREAS, Pursuant to the Code, the term “applicable elected representative” means, among other things, the elected legislative body of the governmental unit in which the Project is located; and

WHEREAS, A portion of the Project is located in the County; and

WHEREAS, The Board of Commissioners of the County (the “Board”) is the “applicable elected representative” of the County within the meaning of the Code; and

WHEREAS, The Board desires to authorize and direct any member of its Board to act on its behalf as such “applicable elected representative.”

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD, AS FOLLOWS:

1. In connection with the financing of the Project by the Authority, this Board of Commissioners hereby declares it to be desirable for the health, safety and welfare of the people in the area served by DLSM and the Project, to have the Project provided by, and financed through, the Authority.
2. The Board hereby empowers, authorizes and directs the Chairman of the Board or, in his absence, any other member of the Board, to execute and deliver an “approval of applicable representative” in the form attached hereto; provided that, such approval shall be delivered only following a public hearing, held on behalf of the County, which has followed reasonable public notice, with respect to the Project (described on such approval). The Board intends that this resolution and the subsequent execution and delivery of the approval of “applicable elected representative” by any Commissioner of

this County shall constitute the “approval by a government unit” required by Section 147 (f) of the Code.

3. The approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.
4. The County acknowledges that the Authority is entitled to rely upon, and will rely upon, the findings and determinations of this County as set forth in Paragraph 1 above.

ADOPTED this ____ day of May, 2016 by the Board of Commissioners of the County of Chester, in lawful session duly assembled.

BOARD OF COMMISSIONERS OF CHESTER
COUNTY, PENNSYLVANIA

By: _____
Chairman

By: _____
Commissioner

By: _____
Commissioner

I, _____, Chief Clerk to the County of Chester, Pennsylvania, do hereby affirm that the above resolution was passed unanimously by the Chester County Board of Commissioners on the ____ day of May, 2016.

ATTEST:

CHIEF CLERK
COUNTY OF CHESTER, PENNSYLVANIA

Date: May __, 2016

APPROVAL OF APPLICABLE ELECTED REPRESENTATIVE

I, _____, Chairman of the Board of Commissioners of Chester County, Pennsylvania having been designated and empowered to approve the execution of tax-exempt obligations issued by the Cumberland County Municipal Authority (the "Authority") to finance the cost of the Projects described below, hereby approve the following Projects for the applicant as described below.

NAME AND ADDRESS OF OWNER AND OPERATOR OF FACILITIES TO BE FINANCED:

Diakon Lutheran Social Ministries ("Applicant")
798 Hausman Road, Suite 300
Allentown, Pa. 18104-9108

ADDRESSES OF PROJECT:

Lutheran Home at Topton
One South Home Avenue
Topton (Berks County), PA 19562

Luther Crest
800 Hausman Road
Allentown (Lehigh County), PA 18104

Manatawny Manor
Rt. 724 at Old Schuylkill Road, Pottstown (Chester County), PA 19465

Buffalo Valley Lutheran Village
189 E. Tressler Blvd.
Lewisburg (Union County), PA 17837

Ohesson
276 Green Avenue Extended
Lewistown (Mifflin County), PA 17044-1699

Frey Village
1020 N. Union Street
Middletown (Dauphin County), PA 17057-2199

Twining Village
280 Middle Holland Road
Holland (Bucks County), PA 18966

Cumberland Crossings Retirement Village
1 Longsdorff Way
Carlisle (Cumberland County), PA 17013

TOTAL COST OF PROJECT:

Not to exceed \$43,000,000.00 in the aggregate and for each project described below.

MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF DEBT TO BE ISSUED:

Not to exceed \$43,000,000.00 in the aggregate and for each project described below.

PROJECT DESCRIPTION:

Proceeds of the debt will be used on behalf of the Applicant to finance among other things: (1) the current refunding of the Authority's Revenue Bonds (Diakon Lutheran Social Ministries Project) Series B of 2014 (the "2014 Bonds"); (2) the design, acquisition, construction, renovation, improvement and equipping of various capital improvements to the independent living units, cottages, apartments, personal care units and other retirement living facilities at each of the campuses identified above; (3) the payment of a portion of the costs of terminating an interest rate management agreement related to the 2014 Bonds; (4) the funding of necessary reserves, if any; and (5) the payment of the costs and expenses in connection with the issuance of the debt.

COUNTY OF CHESTER

By: _____
Chairman, Board of County
Commissioners of the County of Chester

Dated: May __, 2016

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION NO. 20-16**

**RESOLUTION OF THE BOARD OF COMMISSIONERS AUTHORIZING SIGNATURE
AUTHORITY AND APPROVING SUPPLEMENTAL AGREEMENT**

WHEREAS, the County of Chester (County) and the Pennsylvania Department of Transportation (PennDot) have previously entered into an Agreement known as Agreement 069210, and Supplemental Agreements known as Agreement 069210-A, Agreement 069210-B and Agreement 069210-C whereby Chester County, PennDot and Engineer Michael Baker, Jr. agreed to participate in a Federal-Aid Highway Program/Project for preliminary engineering work for County Bridge No. 244, (Hadfield Road) located in East Brandywine Township, Chester County, PA; and

WHEREAS, the County and the Engineer desire to supplement the underlying Agreements as designated above by the execution of a Supplemental Engineering Agreement (designated herein as 069210-D) which memorializes the increased costs of Preliminary Engineering from \$383,869.17 to a maximum reimbursement cost of \$431,498.57 which represents an increase of \$47,629.40; and

WHEREAS, the Commissioners must execute the aforementioned Supplemental Agreement and by this Resolution authorize the Chairman of the Board of Commissioners, Terence Farrell, to solely execute said Supplemental Agreement on behalf of the entire Board of Commissioners; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chester County Commissioners, by this Resolution, authorizes its Chairman, Terence Farrell, to execute the necessary Supplemental Agreement concerning the Hadfield Road Bridge Program\Project.

THIS RESOLUTION, adopted this _____ day of _____, 2016, by the Board of Chester County Commissioners.

COUNTY OF CHESTER

Terence Farrell, Chairman

Kathi Cozzone, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Chief Clerk

Commissioners Agenda 05/19/2016

Authorization to Bid:

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Guide Rail Replacement for County Bridges**

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 19-May-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Phoenixville Borough Contract ID: 0015987	Amendment	0.00	07-01-2014 12-31-2017	Amendment #1: This amendment extends the term of the contract an additional eighteen (18) months for the Water Treatment Plant Schuylkill River Flood Retaining Wall Improvements. The cost associated with this amendment is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: South Coatesville Borough Contract ID: 0016024	Amendment	0.00	07-01-2014 12-31-2017	Amendment #1: This amendment extends the term of the contract an additional eighteen (18) months for the Sanitary Sewer Line Extension and Storm Water Project. The cost associated with this amendment is funded by the Community Revitalization Program. This project supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 19-May-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: MicroEdge Intermediate Holdings, LLC Contract ID: 0016454	Amendment	36,773.37	04-11-2015 04-10-2017	Amendment #1: This amendment provides additional funding for renewal of the Grants Information and Financial Tracking System (GIFTS) Client Care Core and IGAM 4 annual subscription. Payment is for Year 2 of a five (5) year renewal agreement. The cost associated with this amendment is funded by the Housing Trust Program and Workforce Investment Act. This supports Strategic Business Plan Housing and Community Support Services, Career and Workforce Development and Youth Development activity. CO: 25% ST: 40% FED: 35%
Vendor: Friends Association for the Care Contract ID: 0016642	Amendment	15,000.00	07-01-2015 06-30-2016	Amendment #1: This amendment provides additional funding for Transitional Housing Services. The cost associated with this amendment is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 100% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Family Service of Chester County Contract ID: 0017078	Amendment	15,000.00	01-01-2016 12-31-2016	Amendment #1: This amendment provides additional funding for 24/7 staffing of the Connect Points Call-In Center that refers County residents experiencing homelessness to emergency shelters throughout the county. The cost associated with this amendment is funded by the Department of Housing and Urban Development Continuum of Care Program, the Community Development Block Grant and the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 20% ST: 0% FED: 80%
Vendor: Housing Authority Of Chester County Contract ID: 0017137	Contract	45,000.00	01-01-2016 12-31-2016	This contract provides funding for the Housing Locator Program to assist individuals and families experiencing homelessness find permanent housing. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 19-May-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Chester County Economic Dev. Foundation Contract ID: 0017138	Contract	75,000.00	01-01-2016 09-30-2016	This contract provides funding for Industry Partnership and Employer Engagement Services through the Manufacturing Alliance of Chester and Delaware Counties. The cost associated with this contract is funded by the Pennsylvania Department of Labor. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
<u>District Justice Admin</u>				
Vendor: Elder, Charlie V. Contract ID: 0017151	Contract	0.00	01-04-2016 OPEN ENDED	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
Vendor: Albrecht, Cathryn R. Contract ID: 0017155	Contract	0.00	06-01-2016 05-31-2026	This Lease Agreement provides office space for Valley District Court 15-1-05. This lease is a result of the Request for Proposal #1507-01. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>District Justice Admin</u>				
Vendor: City of Coatesville Contract ID: 0017156	Contract	0.00	07-01-2017 06-30-2027	This Lease Agreement provides office space for Coatesville District Court 15-1-03. This lease is a result of the Request for Proposal #1507-01. CO: 100% ST: 0% FED: 0%
<u>Emergency Services</u>				
Vendor: Commonwealth of PA Contract ID: 0017152	Contract	15.00	10-01-2016 09-30-2031	This Ground Lease Agreement is for a new radio tower to be constructed in place of the water tower being demolished at the Southeast Pennsylvania Veteran's Center in East Vincent Township. CO: 100% ST: 0% FED: 0%
<u>Facilities Management</u>				
Vendor: Remington, Vernick & Beach Engr, Inc. Contract ID: 0017157	Contract	70,638.00	05-19-2016 12-31-2020	This contract provides Bridge Inspection Services for Chester Valley Trail for required bi-annual inspections of four (4) non-highway bridges over PennDOT roadways. This contract includes the initial inspections in 2016 and routine inspections in 2018 and 2020. This contract is a result of the Request for Proposal #1602-03. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 19-May-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u>				
Vendor: Carelink Community Support Service Contract ID: 0016534	Amendment	0.00	07-01-2015 06-30-2016	Amendment #1: This amendment for Community Residential Rehabilitation and Supported Employment Services reinstates Bright Future Extended Education Classes, a community based skills training class for individuals with mental illness. CO: 0% ST: 100% FED: 0%
Vendor: Eminent Medical Transport, Inc. Contract ID: 0016840	Contract	0.00	07-01-2015 06-30-2016	This contract renews Emergency Transportation Services in collaboration with Crisis Intervention Services for County residents. CO: 0% ST: 100% FED: 0%
<u>Planning Commission</u>				
Vendor: West Chester University of Pennsylvania Contract ID: 0017161	Contract	0.00	05-19-2016 OPEN ENDED	This Memorandum of Understanding creates, in conjunction with West Chester University, a shuttle service for West Chester University students and County of Chester employees between Exton train station and West Chester University. Other funding: 50% West Chester University. CO: 50% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 19-May-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Planning Commission</u>				
Vendor: South Coatesville Borough Contract ID: 0017162	Contract	0.00	05-01-2016 04-30-2018	This contract provides reimbursement to the County in the amount of \$8,000.00 from participating municipalities for Consultant Services paid to McMahon Associates, Inc. for the Vision Partnership Program Mill Trail Bicycle and Pedestrian Facilities Plan. Participating municipalities include the Borough of South Coatesville, City of Coatesville, Borough of Modena and Township of Valley. The total cost for the Consultant Services is \$30,000.00. County funding is \$22,000.00 (73%). Other funding: Municipalities \$8,000.00 (27%). CO: 73% ST: 0% FED: 0%
Vendor: McMahon Associates, Inc. Contract ID: 0017163	Contract	30,000.00	05-01-2016 04-30-2018	This contract retains McMahon Associates, Inc. to provide Consultant Services for project management of the Vision Partnership Program Mill Trail Bicycle and Pedestrian Facilities Plan. Participating municipalities will reimburse the County \$8,000.00 (27%). CO: 73% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 19-May-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Public Health Admin</u>				
Vendor: ChesPenn Health Services, Inc. Contract ID: 0016806	Amendment	7,142.30	09-14-2015 05-31-2016	Amendment #1: This amendment provides additional funding for the School Based Dental Sealant Program for low income children. Costs may be funded by the County if the Federal Government does not approve the increased dental budget. CO: 0% ST: 0% FED: 100%
<u>Youth Center</u>				
Vendor: County of Montgomery Contract ID: 0017149	Contract	0.00	07-01-2015 06-30-2016	This contract provides revenue from the County of Montgomery to rent bed space at the Chester County Youth Center. CO: 0% ST: 0% FED: 0%

Number of Contracts: 19

AGENDA ITEMS - GRANTS
May 19,2016

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
PA Dept. of Labor and Industry Contract / Award - Renewal 116-493200-439740-46300100-4900006-FY2015	\$77,760	04/01/2015 06/30/2016	Temporary Assistance to Needy Families (TANF) Youth No New Positions - No County Match Federal Funding = \$77,760
PA Dept. of Labor and Industry Contract/Amendment 116-492200-420000-47510000-4900005-FY2015	\$100,000 <i>Decrease</i>	10/01/2015 06/30/2018	Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker - DeObligation No New Positions - No County Match Federal Funding = \$475,867
PA Dept. of Labor and Industry Contract/Amendment 116-492200-439740-46010000-4900005-FY2015	\$100,000 <i>Increase</i>	10/01/2015 16/30/2018	ReObligation Workforce Innovation and Opportunity Act (WIOA) Adult No New Positions - No County Match Federal Funding = \$590,977
<u>Emergency Services</u>			
Pennsylvania Counties Risk Pool (PCoRP) Contract / Award - New 001-251300-367300-14100500-2510003	\$15,000	06/01/2015 05/31/2016	2015 - 2016 Pennsylvania Counties Risk Pool (PCoRP) Loss Preventiopn Grant No New Positions Other Funding = \$15,000 County Match = \$7,900 Total Funding = \$22,900
<u>Facilities - Parks & Recreation</u>			
PA Dept. of Conservation and Natural Resources Contract / Award - New 357-588200-332238-80380008-3570001	\$125,000	10/02/2015 12/31/2019	Hibernia County Park - Roberts Acquisition No New Positions State Funding = \$125,000 County Match = \$125,000 Total Funding = \$250,000
<u>Liquid Fuels</u>			
PA Dept. of Transportation Contract/Amendment 301-310000-332108-00000000-3010001- FY2016	\$24,700 <i>Increase</i>	03/13/2009 Completion	Federal-Aid Bridge Project Reimbursement Agreement-Bridge #244 Hadfield Road over Beaver Creek E. Brandywine Township No New Positions Federal Funding = \$650,400 State Funding = \$121,950 County Match = \$40,650 Total Funding = \$813,000 Resolution Attached - 21-16

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016Hires and Rehires

1. Employee : Alve, Mihir
Department : 589000 - Libraries P/T
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 8.50(H)
Effective Date : 05/23/2016
Comment : Temp end 8/14/16
2. Employee : Beck, Wendy
Department : 135000 - Domestic Relations
Job : 040780 - SSS IV
Salary Grade : N03
Compensation : \$ 28,916.16(A)
Effective Date : 06/06/2016
3. Employee : Bollig, Shaun R
Department : 491100 - Dept of Community Development
Job : 020637 - Planner II
Salary Grade : E03
Compensation : \$ 41,308.54(A)
Effective Date : 05/23/2016
4. Employee : Cunningham, Tyler D
Department : 588500 - Parks Springton Manor
Job : 808102 - PT Ranger
Salary Grade :
Compensation : \$ 12.12(H)
Effective Date : 05/09/2016
5. Employee : Dorsey, Helen L
Department : 491100 - Dept of Community Development
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 34.36(H)
Effective Date : 05/23/2016
Comment : Temp end 8/31/16
6. Employee : Ianni, Samuel
Department : 466100 - Pocopson Operations & Maint
Job : 040094 - Pocopson Campus Foreman
Salary Grade : N09
Compensation : \$ 51,475.84(A)
Effective Date : 06/13/2016
7. Employee : LeStrange, Connor
Department : 090000 - Dept of Computing Info Service
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 05/23/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016Hires and Rehires

8. Employee : Lewis, Shannon M
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 13.75(H)
Effective Date : 05/23/2016
9. Employee : McMinn, Beverly L
Department : 460100 - Pocopson Home Admin
Job : 351540 - Swtchbd/Mailrm Clk
Salary Grade : 97
Compensation : \$ 13.10(H)
Effective Date : 06/11/2016
10. Employee : Mitchell, Lisa R
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 25,548.90(A)
Effective Date : 05/31/2016
11. Employee : Piergalline, James Patrick
Department : 135000 - Domestic Relations
Job : 040510 - SSS V
Salary Grade : N04
Compensation : \$ 31,784.48(A)
Effective Date : 05/31/2016
12. Employee : Price, Kimberly J
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 37,597.00(A)
Effective Date : 06/06/2016
13. Employee : Ray, Destiny A
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Salary Grade :
Compensation : \$ 13.10(H)
Effective Date : 05/31/2016
14. Employee : Roenne, Janet L
Department : 451144 - Drug and Alcohol
Job : 048655 - D&A Case Mgmnt Spclst
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 05/31/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016Hires and Rehires

15. Employee : Sasso, Megan
Department : 065000 - Public Defender
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 06/07/2016
Comment : Temp end 9/15/16
16. Employee : Snyder, Joanne E
Department : 075100 - Facilities Management - Admin
Job : 040655 - Facilities Systems Assistant
Salary Grade : N09
Compensation : \$ 51,475.84(A)
Effective Date : 05/31/2016
17. Employee : Stauffer, Marissa
Department : 135000 - Domestic Relations
Job : 048644 - Enforcement Officer
Salary Grade : U01
Compensation : \$ 32,909.00(A)
Effective Date : 06/06/2016
18. Employee : Stone, Kimberly
Department : 478210 - Nursing
Job : 801068 - Temporary Administrator
Salary Grade :
Compensation : \$ 54.24(H)
Effective Date : 05/28/2016
Comment : Temp end 6/30/16
19. Employee : Wall, Maria T
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 44,902.26(A)
Effective Date : 05/31/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016

Transfers

20.	Employee	:	Brison,Nijah L	
			<u>Proposed</u>	<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care	461212
	Job	:	041420 - Nurse Aide	351650
	Salary Grade	:	N01	91
	Compensation	:	\$ 25,548.90(A)	\$ 9.32(H)
	Effective Date	:	05/28/2016	03/29/2016
21.	Employee	:	Cassidy,Kristen P	
			<u>Proposed</u>	<u>Current</u>
	Department	:	589000 - Libraries P/T	589100
	Job	:	605190 - Librarian	030350
	Salary Grade	:		E02
	Compensation	:	\$ 18.00(H)	\$ 38,727.78(A)
	Effective Date	:	05/14/2016	05/04/2016
22.	Employee	:	Gallo,Sarah E	
			<u>Proposed</u>	<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care	461212
	Job	:	041420 - Nurse Aide	351650
	Salary Grade	:	N01	91
	Compensation	:	\$ 25,548.90(A)	\$ 9.32(H)
	Effective Date	:	05/28/2016	02/16/2016
23.	Employee	:	Green,Suzanne	
			<u>Proposed</u>	<u>Current</u>
	Department	:	120000 - Court Administration	135000
	Job	:	040780 - SSS IV	040780
	Salary Grade	:	N03	N03
	Compensation	:	\$ 30,454.14(A)	\$ 30,454.14(A)
	Effective Date	:	05/28/2016	04/02/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016

Transfers

24.	Employee	: Janders, Thomas M		
			<u>Proposed</u>	<u>Current</u>
	Department	: 133000 - Sheriff		133000
	Job	: 040950 - Deputy Sheriff I		040680
	Salary Grade	: N04		N06
	Compensation	: \$ 51,461.00(A)		\$ 53,604.72(A)
	Effective Date	: 05/28/2016		04/02/2016
25.	Employee	: Miah, Keshonna S		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461210
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	: 05/28/2016		03/29/2016
26.	Employee	: Seiple, Stephanie G		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461210
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	: 05/28/2016		03/09/2016
27.	Employee	: Smith, Anira L		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	: 05/28/2016		02/01/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016

Transfers

28. Employee : Thompson, Emily D

	<u>Proposed</u>	<u>Current</u>
Department	: 461210 - Pocopson Nursing Care	461212
Job	: 041420 - Nurse Aide	351650
Salary Grade	: N01	91
Compensation	: \$ 25,548.90(A)	\$ 9.32(H)
Effective Date	: 05/28/2016	03/28/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016

Promotions

29.	Employee	: Boyer, Melissa A		
		<u>Proposed</u>		<u>Current</u>
	Department	: 221000 - Adult Probation		221000
	Job	: 040513 - SSS V		040783
	Salary Grade	: N04		N03
	Compensation	: \$ 36,325.12(A)		\$ 33,955.83(A)
	Effective Date	: 05/28/2016		04/02/2016
30.	Employee	: Dutch, Mary Theresa		
		<u>Proposed</u>		<u>Current</u>
	Department	: 251230 - Public Safety Comm - Support		251200
	Job	: 030970 - Quality Assurance Assistant		040330
	Salary Grade	: N04		N04
	Compensation	: \$ 38,604.80(A)		\$ 35,605.99(A)
	Effective Date	: 06/11/2016		04/02/2016
31.	Employee	: Johnson, Wayne T		
		<u>Proposed</u>		<u>Current</u>
	Department	: 133000 - Sheriff		133000
	Job	: 040680 - Deputy Sheriff II		040950
	Salary Grade	: N06		N04
	Compensation	: \$ 43,683.00(A)		\$ 41,602.76(A)
	Effective Date	: 05/28/2016		04/02/2016
32.	Employee	: Ludwick, Jordan C		
		<u>Proposed</u>		<u>Current</u>
	Department	: 120000 - Court Administration		120000
	Job	: 020321 - Deputy Crt Admn, Criminal		021151
	Salary Grade	: E04		E01
	Compensation	: \$ 45,041.36(A)		\$ 42,754.28(A)
	Effective Date	: 05/28/2016		04/02/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016

Promotions

33.	Employee	: Nadeau, Dawn M		
		Proposed	Current	
		-----	-----	
	Department	: 120000 - Court Administration		120000
	Job	: 021151 - Asst Criminal Crt Admin		040780
	Salary Grade	: E01		N03
	Compensation	: \$ 40,000.00(A)		\$ 38,739.54(A)
	Effective Date	: 05/28/2016		04/02/2016
34.	Employee	: Osborn, Damaris A		
		Proposed	Current	
		-----	-----	
	Department	: 120000 - Court Administration		131000
	Job	: 021150 - Asst Civil Crt Admin		040510
	Salary Grade	: E01		N04
	Compensation	: \$ 39,500.00(A)		\$ 37,746.40(A)
	Effective Date	: 05/28/2016		04/02/2016
35.	Employee	: Robinson, Melissa		
		Proposed	Current	
		-----	-----	
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 351420 - Nurse Aide		351650
	Salary Grade	:		91
	Compensation	: \$ 13.10(H)		\$ 9.32(H)
	Effective Date	: 05/28/2016		04/02/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016End of Employment

36. Employee : Arocho, Edwin O
Department : 467100 - Pocopson Housekeeping
Job : 041710 - Housekeeper
Effective Date : 05/13/2016
37. Employee : Bartholomew, Vicky K
Department : 120000 - Court Administration
Job : 020321 - Deputy Crt Admn, Criminal
Effective Date : 06/04/2016
38. Employee : Bethke, Annette
Department : 085300 - Open Space Preservation
Job : 021047 - Land Preservation Coordinator
Effective Date : 05/25/2016
39. Employee : Boone, Jordan L
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 05/27/2016
40. Employee : Bradlee, John A
Department : 451143 - Office of Aging Services
Job : 048933 - Aging Care Manager
Effective Date : 05/07/2016
41. Employee : Glascoe, Nashawn P
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 05/11/2016
42. Employee : Lesser, Linda L
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 05/13/2016
43. Employee : Miller, Kate E
Department : 478210 - Nursing
Job : 030651 - Nutritionist
Effective Date : 06/02/2016
44. Employee : Monroe, Janyia T
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 04/29/2016
45. Employee : O'Connell, Daniel E
Department : 460100 - Pocopson Home Admin
Job : 351540 - Swtchbd/Mailrm Clk
Effective Date : 05/30/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016End of Employment

46. Employee : Perez Reynoso, Elvis
Department : 467100 - Pocopson Housekeeping
Job : 041710 - Housekeeper
Effective Date : 05/12/2016
47. Employee : Plona, Theresa R
Department : 589100 - Chester County Library
Job : 030850 - Accountant I
Effective Date : 05/21/2016
48. Employee : Rameswaran, Muthuramanan
Department : 251500 - ES Field Services
Job : 240202 - E S Instructor
Effective Date : 04/29/2016
49. Employee : Redmond, Elizabeth A
Department : 221000 - Adult Probation
Job : 020153 - Treatment Court Coordinator
Effective Date : 05/14/2016
50. Employee : Roten, Shadarrah Z
Department : 467100 - Pocopson Housekeeping
Job : 806680 - Housekeeper
Effective Date : 05/02/2016
51. Employee : Ruark, Rebecca K
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 05/10/2016
52. Employee : Sellers, Chantell J
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 04/28/2016
53. Employee : Shertzler, Judy R
Department : 461211 - Pocopson Resident Assessment
Job : 040263 - Resident Assessor
Effective Date : 05/14/2016
54. Employee : Smith, Tiffany L
Department : 461210 - Pocopson Nursing Care
Job : 351650 - Resident Services Technician
Effective Date : 04/28/2016
55. Employee : Stone, Janaya D
Department : 124307 - Dist Court 15-3-07 Parkesburg
Job : 041150 - D J Clerk I
Effective Date : 04/29/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016

End of Employment

- 56. Employee : Thompson,Michael J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 05/14/2016

- 57. Employee : Tongel,Michelle
Department : 463100 - Pocopson Social Services
Job : 030660 - Geriatric Social Worker
Effective Date : 05/14/2016

- 58. Employee : Whitehead II,Gary L
Department : 453205 - Chester County Youth Center
Job : 040650 - Youth Center Officer I
Effective Date : 05/10/2016

- 59. Employee : Williams,Kiara S
Department : 461210 - Pocopson Nursing Care
Job : 351650 - Resident Services Technician
Effective Date : 05/10/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/19/2016

Retirements

- 60. Employee : Carbonell, Martin M
Department : 129100 - County Detectives
Job : 040070 - Detective I
Effective Date : 06/18/2016

- 61. Employee : Salas, Gabriela
Department : 468100 - Pocopson Laundry
Job : 041760 - Laundry Worker
Effective Date : 05/07/2016

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, May 19, 2016

1. Budget Change 10-16
2. Renewal of the County's Property and Casualty insurance program for the period 6/1/16 – 6/1/17 in PCoRP, the CCAP pool program.
3. 1Q 2016 Financial Report
4. Vouchers as submitted by the Controller

Amendment Budget Changes
May 19, 2016
BC-10

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
Adult Probation	001	221000	331281	13300750	2210002	FY2015	7,151.00	Federal-Executive Offices	To align funding for WRAP grant	Net Change +7,151
	001	221000	420000	13300750	2210002	FY2015	7,066.00	Materials and Services		
	001	221000	411200	13300750	2210002	FY2015	-5,280.00	Wages		
	001	221000	412001	13300750	2210002	FY2015	-233.00	FICA		
	001	221000	411200	00000000	2210002		5,280.00	Wages		
	001	221000	412001	00000000	2210002		233.00	FICA		
	001	902100	499999	00000000	9021001		85.00	Unappropriated		
To adjust funding for Women's Re Entry Assessment & Programming (WRAP) grant.										
Emergency Services	001	251300	367300	14100500	2510003		15,000.00	Miscellaneous Grants	To align budget with anticipated revenues and expenditures.	Net Change +15,000
	001	251300	420000	14100500	2510003		15,000.00	Materials & Services		
To budget for Pennsylvania Counties Risk Pool (PCoRP/CCAP) grant award for ALERTUS software.										
Cap Improv Fund	357	588200	332238	80380008	3570001		58,149.00	State Conservation&Natural Resources	DCNR grant award	Net Change +58,149
	357	588200	475100	80380008	3570001		10,000.00	Land		
	357	000000	499999	00000000	3570001		48,149.00	Unappropriated		
To budget 2016 costs for grant award from PA Department of Conservation and Natural Resources for purchase of Roberts property - additional land for Hibernia County Park.										
Cap Improv Fund	357	085300	442000	80330082	3570001		-2,000,000.00	To Organizations	To align budget with anticipated expenditures	No Net Change
	357	085300	475110	80300200	3570001	FY2016	2,000,000.00	Land Development Rights		
To align budget with anticipated expenditures for the Strawbridge North acquisition.										
Cap Improv Fund	357	085300	442000	80330076	3570001		-1,000,000.00	To Organizations	To align budget with anticipated expenditures	No Net Change
	357	085300	475110	80300200	3570001	FY2016	1,000,000.00	Land Development Rights		
To align budget with anticipated expenditure for a Preservation Partnership Program grant, Round 27, to Natural Lands Trust, ChesLen Addition. Project was withdrawn by applicant.										
Cap Improv Fund	357	085300	441000	80310063	3570001		-71,800.00	To Municipalities	To align budget with anticipated expenditures	No Net Change
	357	085300	475110	80300200	3570001		71,800.00	Land Development Rights		
To align budget with anticipated expenditures for the Municipal Park Trail Development grant, Round 25, East Fallowfield Township, Community Park Greenway. Project was withdrawn by applicant.										
Cap Improv Fund	357	085300	442000	80330079	3570001		-244,860.00	To Organizations	To align budget with anticipated expenditures	No Net Change
	357	085300	475110	80300200	3570001	FY2016	244,860.00	Land Development Rights		
To align budget with anticipated expenditures for the Preservation Partnership Program grant, Round 27, The Land Conservancy for Southern Chester County, Barnard's Orchard Conservation. Project was withdrawn by applicant.										
Cap Improv Fund	357	085300	441000	80310077	3570001		-65,315.00	To Municipalities	To align budget with anticipated expenditures	No Net Change
	357	085300	475110	80300200	3570001	FY2016	65,315.00	Land Development Rights		
To align budget with anticipated expenditures for the Municipal Park grant, Round 27, Borough of Phoenixville, Friendship Field Lighting. Project was withdrawn by applicant.										