



# THE COUNTY OF CHESTER



COMMISSIONERS  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

OFFICE OF THE COMMISSIONERS  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## AGENDA COMMISSIONERS' MEETING

June 4, 2019

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session earlier today, Tuesday, June 4, 2019, to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS

a. **Bid Award**

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.

7. NEW BUSINESS

a. **Resolution 24-19**

Resolution of the Board of the Commissioners authorizing and directing the Director of Facilities & Parks to submit the Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this application on behalf of the County

b. **Contracts**

c. **Grants**

8. **PERSONNEL MATTERS**
  - a. **Human Resources Agenda**
9. **FINANCIAL MATTERS**
  - a. **Finance Agenda**
10. **PUBLIC COMMENT**
11. **ADJOURNMENT**



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## COMMISSIONERS' MEETING MINUTES

May 15, 2019

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 11:04 AM on May 15, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

### CALL TO ORDER

### 2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked veteran Buddy Rhoades lead the Pledge.

### PLEDGE OF ALLEGIANCE

### 3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, May 14, 2019 to discuss personnel and legal matters.

### ANNOUNCEMENTS

### 4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on May 2, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the May 2, 2019 Commissioners' meeting.

### MINUTES APPROVED

### 5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

### PUBLIC COMMENT

### 6. OLD BUSINESS

### OLD BUSINESS

#### a. Bid Awards

Commissioner Cozzone made a motion to approve the bid award on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bid for the following:

#### Bid Awards

**Flooring Replacement for Prison Campus, Bid #357904-1333E:**

Seamless Flooring Systems, Inc. \$ 494,900.00

#### b. Bid Rejection

Commissioner Farrell made a motion to approve the bid rejection on the agenda. Commissioner Cozzone seconded the motion. Motion carried to reject the bid for the following:

#### Bid Rejection

**Tile Restoration – Government Services Center, Bid #001801-1331E:**

Old Philadelphia Associates \$ 26,953.00

BSS Contractors, LLC \$ 64,000.00

Tri-State Carpet, Inc. \$ 99,045.00

Donald Reisinger \$ 107,100.00

Reason for rejection:

- First two vendors did not meet specifications.
- Second two vendors exceeded the budget.

7. **NEW BUSINESS**

**NEW BUSINESS**

a. **Agreement**

**Agreement**

Commissioner Cozzone made a motion to approve the cooperation agreement among the County of Chester, the Chester County Industrial Development Authority, Brandywine Station, L.P., Brandywine Station, GP, Inc., Hankin Ventures, LLC, and River Station X, LLC for the Downingtown River Station Project – Phase 2. Commissioner Farrell seconded the motion. Motion carried to approve the cooperation agreement.

b. **Resolution 20-19**

**Resolution 20-19**

Chairman Kichline made a motion to approve Resolution 20-19 delegating signatory authority concerning the execution of certain Commonwealth of Pennsylvania and Federal Grant documents to the Director of the Chester County Department of Emergency Services or authorized designee. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 20-19.

c. **Resolution 21-19**

**Resolution 21-19**

Commissioner Cozzone made a motion to approve Resolution 21-19 authorizing the establishment of a property assessed clean energy program in the County of Chester and further directing necessary county personnel to move forward to affect a county-wide C-PACE program. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 21-19.

d. **Resolution 22-19**

**Resolution 22-19**

Chairman Kichline made a motion to approve Resolution 22-19 authorizing designated officers and employees to open and close bank accounts and delegate authority to open and close accounts. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 22-19.

e. **Contracts**

**Contracts**

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

f. **Grants**

**Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. **PERSONNEL MATTERS**

**PERSONNEL**

a. **Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

**FINANCE**

a. **Finance Agenda**

Commissioner Cozzone made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 09-19
- 1Q 2019 Financial Report
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT**

**PUBLIC COMMENT**

Buddy Rhoades, Ralph D'Angelo, Dave Jackson, Kenneth Bond, Chester Radcliff, Kathryn DiBussolo, Bill Greer, Judith and Tony Bullotta spoke about support provided by the Veterans Affairs Office. They also asked the Commissioners to consider additional support for veterans in Chester County. The Commissioners addressed how veterans are supported in Chester County and have asked the new Director of Veterans Affairs to undertake a strategic review of services provided by the Veterans Affairs Office. The veterans thanked the Commissioners for their support.

There was no further public comment.

**11. ADJOURNMENT**

**ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Cozzone which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 12:19PM.



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**Taken by Paige Fenimore  
On behalf of Chief Clerk Kara C. Rahn**

**Commissioners Agenda 06/04/2019**

**Bid Awards:**

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

**Janitorial Services, Bid #075905-1336A**

**RJC Inc., d/b/a ServiceMaster Services**

**\$ 1,201,107.17**

Other Bids Submitted:

Budget Maintenance                      \$ 1,761,852.00

**THE COUNTY OF CHESTER  
COMMONWEALTH OF PENNSYLVANIA  
RESOLUTION No. 24-19**

**BE IT RESOLVED**, by the authority of the Commissioners of the County of Chester, Chester County, and it is hereby resolved by authority of the same, that the Director of Facilities and Parks, Steve Fromnick, of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the MUNICIPALITY.

**COUNTY OF CHESTER**

By: \_\_\_\_\_

Michelle Kichline, Chairman

**ATTEST:**

I, Kara C. Rahn, Chief Clerk of the County of Chester, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Chester County Commissioners held the 4<sup>th</sup> day of June, 2019.

Date: June 4, 2019

By: \_\_\_\_\_

Kara C. Rahn, Chief Clerk

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 04-JUN-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Aging Services</u></b>				
Vendor: Surrey Services For Seniors, Inc. Contract ID: 0018337	Amendment	75,000.00	07-01-2018 06-30-2019	Amendment #2: This amendment provides Fiscal Year 2018-2019 operational funding for the provision of congregate meals, information and assistance, social, recreation and health monitoring services at the Senior Center. CO: 0%                      ST: 100%                      FED: 0%
<b><u>Community Development</u></b>				
Vendor: Educational Data Systems, Inc. Contract ID: 0018592	Amendment	16,000.00	07-01-2018 06-30-2019	Amendment #2: This amendment provides additional funding for the Workforce Opportunity and Innovation Act Title I Services for eligible adult and dislocated worker job seekers. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan for Career and Workforce Development activity. CO: 0%                      ST: 0%                      FED: 100%
<b><u>Court Administration</u></b>				
Vendor: Luff Strenfel, LLP Contract ID: 0018963	Contract	22,719.79	06-05-2019 12-31-2019	This contract provides Conflict Counsel Legal Services for Criminal Cases. CO: 100%                      ST: 0%                      FED: 0%
<b><u>Drug and Alcohol Services</u></b>				
Vendor: West Chester Area School District Contract ID: 0018535	Amendment	5,000.00	06-04-2019 06-30-2019	Amendment #1: This amendment provides additional funding for Fiscal Year 2018 to support the Communities that Care Program for the prevention of substance abuse in West Chester. CO: 0%                      ST: 43%                      FED: 57%
Vendor: West Chester Area School District Contract ID: 0018959	Contract	30,000.00	07-01-2019 06-30-2020	This contract provides Fiscal Year 2019 funding to support the Communities that Care Program for the prevention of substance abuse in West Chester. CO: 0%                      ST: 33%                      FED: 67%
Vendor: Coatesville Youth Initiative Contract ID: 0018960	Contract	30,000.00	07-01-2019 06-30-2020	This contract renews funding to support the Communities that Care Program for the prevention of substance abuse in Coatesville. CO: 0%                      ST: 33%                      FED: 67%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 04-JUN-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Facilities Management</u></b>				
Vendor: Traffic Planning and Design, Inc. Contract ID: 0017802	Amendment	405,900.43	06-04-2019 UNTIL COMPLETE	Amendment #1: This amendment provides additional funding for supplemental Final Design and Construction Consultation Services for the rehabilitation of Bridge #167 on Mill Road over Valley Creek in Tredyffrin Township. This is a retro-reimbursement contract. The County will pay all costs up front and be reimbursed eighty percent (80%) by the State upon project completion and acceptance by PennDot. CO: 20%      ST: 80%      FED: 0%
Vendor: CM3 Building Solutions Contract ID: 0017905	Amendment	0.00	07-01-2019 06-30-2020	Amendment #2: This amendment increases the hourly rates for Maintenance and Service Inspections for the Automation Controls and Mechanical Systems at the Justice Center, Government Services Center, Historic Courthouse, Prison, Work Release and Youth Center. CO: 100%      ST: 0%      FED: 0%
Vendor: Guy M. Cooper, Inc. Contract ID: 0018347	Amendment	5,384.50	06-04-2019 UNTIL COMPLETE	Amendment #2: This amendment provides funding for additional plumbing work as defined in Change Orders #4 through #7 required for the Pocopson Home Jones Building Restroom Renovations per Bid #357803-1309E. CO: 100%      ST: 0%      FED: 0%
Vendor: Cook's Service Company, Inc. Contract ID: 0018711	Amendment	6,925.46	06-04-2019 UNTIL COMPLETE	Amendment #1: This amendment provides funding for additional electrical work as defined in Change Order #4 required for the Government Services Center Cafeteria Modifications per Bid #357510-1324E. CO: 100%      ST: 0%      FED: 0%
<b><u>Human Services</u></b>				
Vendor: La Comunidad Hispana, Inc. Contract ID: 0018929	Contract	0.00	07-01-2019 06-30-2021	This contract renews Routine Information and Referral Services through the Human Services Block Grant for people requiring assistance in accessing Health and Human Services. CO: 0%      ST: 100%      FED: 0%
Vendor: Pennsylvania Home of the Sparrow Contract ID: 0018948	Contract	50,000.00	07-01-2019 06-30-2021	This contract provides funding for the Women's Re-Entry Assessment and Programming Initiative Program (WRAP). The cost associated with this contract is funded by the Pennsylvania Department of Human Services Grant. CO: 0%      ST: 100%      FED: 0%
Vendor: Human Services, Inc. Contract ID: 0018956	Contract	0.00	07-01-2019 06-30-2021	This contract renews Routine Information and Referral Services through the Human Services Block Grant for individuals requiring assistance in accessing Health and Human Services. CO: 0%      ST: 100%      FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 04-JUN-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Human Services</u></b>				
Vendor: Phoenixville Area Community Services Contract ID: 0018957	Contract	0.00	07-01-2019 06-30-2021	This contract renews Routine Information and Referral Services through the Human Services Block Grant for people requiring assistance in accessing Health and Human Services. CO: 0%            ST: 100%            FED: 0%
Vendor: RTM Designs Contract ID: 0018958	Contract	19,200.00	07-01-2019 06-30-2021	This contract provides Technical Support Services for the Refer Web Internet Software System through the Human Services Block Grant. CO: 0%            ST: 100%            FED: 0%
<b><u>MH/IDD</u></b>				
Vendor: ARC of Chester County Contract ID: 0018459	Amendment	0.00	07-01-2018 06-30-2019	Amendment #1: This amendment increases funding to provide additional Advocacy and Outreach Services and updates the Assistive Technology Communication Lab for individuals with intellectual disabilities. CO: 0%            ST: 100%            FED: 0%
Vendor: ARC of Chester County Contract ID: 0018873	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Person Driven Clinical Solutions Contract ID: 0018869	Contract	0.00	07-01-2019 06-30-2020	This contract renews Behavioral Support Services for individuals with intellectual disabilities. CO: 0%            ST: 100%            FED: 0%
Vendor: Arc Alliance Advocacy Services, The Contract ID: 0018870	Contract	0.00	07-01-2019 06-30-2020	This contract renews Supports Coordination Services for individuals with intellectual disabilities. CO: 0%            ST: 100%            FED: 0%
Vendor: PMHCC, Inc. Contract ID: 0018871	Contract	0.00	07-01-2019 06-30-2020	This contract renews Intellectual Disability Training Services to provide clinical record reviews for individuals with intellectual disabilities and training for registered consumers, families and providers on personal and community health. CO: 0%            ST: 100%            FED: 0%
Vendor: Residential Habilitation Consultants Inc Contract ID: 0018872	Contract	0.00	07-01-2019 06-30-2020	This contract renews In-Home and Community Habilitation and Supported Employment Services to individuals with intellectual disabilities. CO: 0%            ST: 100%            FED: 0%
Vendor: Arc Alliance Children's Services Contract ID: 0018874	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 04-JUN-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>MH/IDD</u></b> Vendor: Children & Adult Disability & Edu. Serv. Contract ID: 0018875	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Cerebral Palsy Association Contract ID: 0018876	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Chester County Intermediate Unit Contract ID: 0018887	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: ABA2Day Behavior Services Contract ID: 0018895	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Easter Seals of Southeastern PA Contract ID: 0018897	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Ken-Crest Services, Inc. Contract ID: 0018899	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Pinwheels Dev. & Therapeutic Serv., Inc. Contract ID: 0018900	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Quest Therapeutic Services, Inc. Contract ID: 0018901	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Right Start Children's Services, LLC Contract ID: 0018902	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 04-JUN-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>MH/IDD</u></b> Vendor: Speaking from the Heart, Inc. Contract ID: 0018903	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%      ST: 90%      FED: 0%
Vendor: Sunny Days Early Childhood Dev Svcs Inc. Contract ID: 0018904	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and Interpreter Services to non-english speaking children and their families. CO: 10%      ST: 90%      FED: 0%
Vendor: Theraplay, Inc. Contract ID: 0018905	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%      ST: 90%      FED: 0%
Vendor: Dashoff, Alan Contract ID: 0018911	Contract	0.00	07-01-2019 06-30-2020	This contract renews Software Programming Services for the Mental Health database (LINKS). CO: 0%      ST: 100%      FED: 0%
Vendor: Salisbury Behavioral Health, Inc. Contract ID: 0018930	Contract	0.00	07-01-2018 06-30-2019	This contract provides one time only funding for Service Delivery System Enhancements to improve quality of care. CO: 0%      ST: 100%      FED: 0%
Vendor: Fellowship Health Resources, Inc. Contract ID: 0018931	Contract	0.00	07-01-2018 06-30-2019	This contract provides one time only funding for Service Delivery System Enhancements to improve quality of care. CO: 0%      ST: 100%      FED: 0%
Vendor: Human Services, Inc. Contract ID: 0018932	Contract	0.00	07-01-2018 06-30-2019	This contract provides one time only funding for Relocation, Building and Service System Enhancements to improve quality of care. CO: 0%      ST: 100%      FED: 0%
<b><u>Managed Behavioral Healthcare</u></b> Vendor: The Council of Southeast PA, Inc. Contract ID: 0018650	Amendment	0.00	10-01-2018 09-30-2019	Amendment #2 - This amendment updates Intellectual Property Rights for the Peer Support Expansion Initiative. CO: 0%      ST: 100%      FED: 0%
Vendor: Penn Foundation, Inc. Contract ID: 0018912	Contract	322,923.00	04-26-2019 03-31-2020	This contract provides for implementation of the Assertive Community Treatment (ACT) Program to support individuals with serious and persistent mental illness. CO: 0%      ST: 100%      FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 04-JUN-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b>Youth Center</b> Vendor: County of Wayne Contract ID: 0018949	Contract	0.00	07-01-2018 06-30-2019	This contract allows the County of Wayne to rent bed space from the Chester County Youth Center. This is a revenue contract. CO: 0%                      ST: 0%                      FED: 0%

Number of Contracts:                      **41**

**AGENDA ITEMS - GRANTS**  
**June 4, 2019**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Community Development</u></b>			
PA Dept. of Labor & Industry Amendment/Change in Contract Period 116-490000-332212-48400006-4900005-FY2017	N/A	04/01/2018 09/30/2019	PY17 Reemployment-Strategic Initiatives Grant No New Positions - No County Match State Funding = \$246,000 Ending Grant Period Extended from 06/30/2019 to 09/30/2019
PA Dept. of Labor & Industry Contract/Award - Renewal 116-490000-331212-47500300-4900005-FY2018	\$ 375,000	10/01/2018 09/30/2020	PY 18 Economic Transition Workforce Investment Act No New Positions - No County Match Federal Funding = \$375,000
<b><u>Facilities &amp; Parks</u></b>			
PA Dept. of Transportation Contract/Award - New 357-588900-331208-80400029-3570001	\$ 9,291,000	06/04/2019 Completion	Congestion Mitigation and Air Quality Improvement Program (CMAQ) Federal Aid Reimbursement Program for Schuylkill River Trail Phase II No New Positions - No County Match Federal Funding = \$9,291,000 Resolution # 23 - 19
<b><u>Mental Health/Intellectual and Developmental Disabilities</u></b>			
Chester County Regional Education Services Application - New	\$ 30,000	07/01/2019 06/30/2020	Mental Health First Aid Training No New Positions - No County Match Other Local Funding = \$30,000

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/04/2019Hires and Rehires

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1. Employee : Barker, Hunter  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : C01  
Compensation : \$ 40,955.20(A)  
Effective Date : 06/10/2019
2. Employee : Bowers, Kyle M  
Department : 251315 - Safety and Security  
Job : 841381 - Safety & Security Operator-PT  
Salary Grade :  
Compensation : \$ 16.86(H)  
Effective Date : 07/01/2019
3. Employee : Bray, Susan M  
Department : 222000 - Juvenile Probation  
Job : 020064 - Assist Administrator II  
Salary Grade : E04  
Compensation : \$ 51,208.95(A)  
Effective Date : 07/01/2019
4. Employee : Burns, Tia N  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N02  
Compensation : \$ 30,570.15(A)  
Effective Date : 06/24/2019
5. Employee : Coleman, Briana L  
Department : 451145 - Children, Youth and Families  
Job : 048560 - County Caseworker II  
Salary Grade : T04  
Compensation : \$ 34,054.80(A)  
Effective Date : 05/28/2019
6. Employee : Dahl, Lynn M  
Department : 461210 - Pocopson Nursing Care  
Job : 351420 - Nurse Aide  
Salary Grade :  
Compensation : \$ 15.67(H)  
Effective Date : 06/24/2019
7. Employee : Evans, William G  
Department : 090100 - Dept of Computing Info Service  
Job : 030145 - Systems Engineer  
Salary Grade : N12  
Compensation : \$ 75,000.00(A)  
Effective Date : 07/08/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/04/2019Hires and Rehires

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8. Employee : Francois, Jean  
Department : 131000 - Prothonotary  
Job : 803760 - Court Clerk  
Salary Grade :  
Compensation : \$ 11.00(H)  
Effective Date : 06/10/2019
9. Employee : Gangel, Peter A  
Department : 251315 - Safety and Security  
Job : 841381 - Safety & Security Operator-PT  
Salary Grade :  
Compensation : \$ 16.86(H)  
Effective Date : 06/10/2019
10. Employee : Gantt, Shanice  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048461 - ID Support Coordinator  
Salary Grade : T04  
Compensation : \$ 34,054.80(A)  
Effective Date : 06/10/2019
11. Employee : Goughary, Susan  
Department : 085300 - Open Space Preservation  
Job : 021047 - Land Preservation Coordinator  
Salary Grade : N08  
Compensation : \$ 43,039.36(A)  
Effective Date : 06/10/2019
12. Employee : Grimes, Mackenzie  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048460 - EI Service Coordinator  
Salary Grade : T04  
Compensation : \$ 34,054.80(A)  
Effective Date : 06/10/2019
13. Employee : Grzywacz, Francis  
Department : 090100 - Dept of Computing Info Service  
Job : 030045 - Sr Network Engineer-DCIS  
Salary Grade : N12  
Compensation : \$ 85,000.00(A)  
Effective Date : 07/01/2019
14. Employee : Horwitz, Elizabeth R  
Department : 085100 - Planning  
Job : 020121 - Planner IV  
Salary Grade : E06  
Compensation : \$ 56,481.88(A)  
Effective Date : 06/17/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/04/2019

Hires and Rehires

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15. Employee : Hubbard,Carla M  
 Department : 461210 - Pocopson Nursing Care  
 Job : 350260 - LPN  
 Salary Grade :  
 Compensation : \$ 23.64(H)  
 Effective Date : 06/24/2019
16. Employee : Jacobs,Michael C  
 Department : 210000 - Chester County Prison  
 Job : 040920 - Correctional Officer I  
 Salary Grade : CO1  
 Compensation : \$ 40,955.20(A)  
 Effective Date : 06/10/2019
17. Employee : Keter, Everlyne J  
 Department : 461212 - Pocopson Casual P/T Pool  
 Job : 396970 - PRN  
 Salary Grade : 249  
 Compensation : \$ 33.00(H)  
 Effective Date : 06/24/2019
18. Employee : Kimbrough,Detrick D  
 Department : 210000 - Chester County Prison  
 Job : 040920 - Correctional Officer I  
 Salary Grade : CO1  
 Compensation : \$ 40,955.20(A)  
 Effective Date : 06/10/2019
19. Employee : LaMastra,Denise J  
 Department : 451144 - Drug and Alcohol  
 Job : 041124 - Administrative Clerk  
 Salary Grade : N03  
 Compensation : \$ 32,875.05(A)  
 Effective Date : 06/10/2019
20. Employee : Lange,Cathy A  
 Department : 461212 - Pocopson Casual P/T Pool  
 Job : 396970 - PRN  
 Salary Grade : 249  
 Compensation : \$ 33.00(H)  
 Effective Date : 06/24/2019
21. Employee : Lewis,Kevin  
 Department : 251315 - Safety and Security  
 Job : 841381 - Safety & Security Operator-PT  
 Salary Grade :  
 Compensation : \$ 16.86(H)  
 Effective Date : 06/10/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/04/2019

Hires and Rehires

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22. Employee : Martinez Guadarrama, Brenda L  
 Department : 461210 - Pocopson Nursing Care  
 Job : 041420 - Nurse Aide  
 Salary Grade : N02  
 Compensation : \$ 30,570.15(A)  
 Effective Date : 06/10/2019
23. Employee : Mattes, Haley J  
 Department : 589000 - Libraries P/T  
 Job : 805010 - Library Page  
 Salary Grade :  
 Compensation : \$ 8.50(H)  
 Effective Date : 06/10/2019
24. Employee : Moore, Timothy R  
 Department : 453205 - Chester County Youth Center  
 Job : 806210 - Youth Center Officer  
 Salary Grade :  
 Compensation : \$ 16.00(H)  
 Effective Date : 06/10/2019
25. Employee : Morente, Jacob E  
 Department : 251315 - Safety and Security  
 Job : 841381 - Safety & Security Operator-PT  
 Salary Grade :  
 Compensation : \$ 16.86(H)  
 Effective Date : 06/11/2019
26. Employee : Ndzelen, Solii L  
 Department : 451145 - Children, Youth and Families  
 Job : 030860 - Accountant I  
 Salary Grade : N05  
 Compensation : \$ 37,849.50(A)  
 Effective Date : 06/10/2019
27. Employee : Patterson, Chris-Anne K  
 Department : 451145 - Children, Youth and Families  
 Job : 048560 - County Caseworker II  
 Salary Grade : T04  
 Compensation : \$ 34,054.80(A)  
 Effective Date : 05/28/2019
28. Employee : Perez Lemus, Rosa M  
 Department : 461212 - Pocopson Casual P/T Pool  
 Job : 351650 - Resident Services Technician  
 Salary Grade : 91  
 Compensation : \$ 9.32(H)  
 Effective Date : 06/24/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/04/2019Hires and Rehires

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29. Employee : Rawls, Melony T  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : \$ 40,955.20(A)  
Effective Date : 06/10/2019
30. Employee : Rowe, Sean K  
Department : 251315 - Safety and Security  
Job : 841381 - Safety & Security Operator-PT  
Salary Grade :  
Compensation : \$ 16.86(H)  
Effective Date : 07/01/2019
31. Employee : Shupard, Christopher  
Department : 131000 - Prothonotary  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : \$ 11.00(H)  
Effective Date : 06/10/2019
32. Employee : Skjefstad, Madeline  
Department : 065000 - Public Defender  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : \$ 10.00(H)  
Effective Date : 06/03/2019
33. Employee : Smith, Ade  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N02  
Compensation : \$ 30,570.15(A)  
Effective Date : 06/25/2019
34. Employee : Specht, Jared E  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : \$ 40,955.20(A)  
Effective Date : 06/10/2019
35. Employee : Wade, Thomas J  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : \$ 40,955.20(A)  
Effective Date : 06/10/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/04/2019

Hires and Rehires

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- 36. Employee : Williams,Bria M  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Salary Grade : 91  
Compensation : \$ 9.32(H)  
Effective Date : 06/24/2019
  
- 37. Employee : Zavala Garcia,Diana  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Salary Grade : 91  
Compensation : \$ 9.32(H)  
Effective Date : 06/24/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/04/2019

Promotions

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38. Employee : Polonoli, Jennifer

Proposed

Current

Department	:	451141	-	Mental Hlth/Intel & Dev Disabl	065000
Job	:	048461	-	ID Support Coordinator	040780
Salary Grade	:	T04			N03
Compensation	:	\$ 34,054.80(A)			\$ 32,227.91(A)
Effective Date	:	06/08/2019			03/30/2019

39. Employee : Powell, Dorothy A

Proposed

Current

Department	:	132000	-	Register of Wills/Orphans' Crt	132000
Job	:	020870	-	Clerical Supervisor II	040360
Salary Grade	:	E02			N06
Compensation	:	\$ 46,371.94(A)			\$ 46,371.94(A)
Effective Date	:	06/08/2019			03/30/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/04/2019End of Employment

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40. Employee : Bakari,Safia  
Department : 461210 - Pocopson Nursing Care  
Job : 351420 - Nurse Aide  
Effective Date : 05/20/2019
41. Employee : Brown,Crystal B  
Department : 451145 - Children, Youth and Families  
Job : 048560 - County Caseworker II  
Effective Date : 05/14/2019
42. Employee : Claude,Serge S  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 06/04/2019
43. Employee : Davidowski,Adreana C  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048460 - EI Service Coordinator  
Effective Date : 05/15/2019
44. Employee : Gallagher,Lori J  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 010039 - IDD Program Director  
Effective Date : 06/08/2019
45. Employee : Hoopes,Jessica  
Department : 131000 - Prothonotary  
Job : 803760 - Court Clerk  
Effective Date : 05/09/2019
46. Employee : Kavanagh,Thaddeus P  
Department : 251300 - ES Emergency Management  
Job : 020413 - Training & Exercise Coordinatr  
Effective Date : 07/06/2019
47. Employee : Knebel,Peter F  
Department : 014200 - Human Resources/LTD  
Job : 030627 - Buyer II  
Effective Date : 05/20/2019
48. Employee : McGroarty,Charles J  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 06/07/2019
49. Employee : McKeever,Valerie D  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Effective Date : 05/21/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/04/2019End of Employment

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50. Employee : Miller,Nicki F  
Department : 461210 - Pocopson Nursing Care  
Job : 350260 - LPN  
Effective Date : 05/28/2019
51. Employee : Moore,Errol J  
Department : 128000 - Coroner  
Job : 220347 - Coroner's Transporter-PT  
Effective Date : 05/16/2019
52. Employee : Palys,Steven  
Department : 589000 - Libraries P/T  
Job : 805010 - Library Page  
Effective Date : 05/18/2019
53. Employee : Quetell,Anais N  
Department : 124301 - Dist Court 15-3-01 Coventry  
Job : 040590 - D J Clerk II  
Effective Date : 06/08/2019
54. Employee : Reasoner,Maria  
Department : 133000 - Sheriff  
Job : 041120 - SSS III  
Effective Date : 06/14/2019
55. Employee : Washington,Kenneth G  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 05/14/2019
56. Employee : Wearing,Dionnah J  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 05/20/2019
57. Employee : Weaverling,Danielle Marie  
Department : 251200 - Public Safety Communications  
Job : 040200 - Telecommunicator III  
Effective Date : 05/29/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/04/2019Retirements

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58. Employee : Barbo,Diane M  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 06/08/2019
59. Employee : Forbes,Edson E  
Department : 210000 - Chester County Prison  
Job : 040110 - Correctional Officer IV  
Effective Date : 05/11/2019
60. Employee : Haynes,John D  
Department : 251200 - Public Safety Communications  
Job : 020232 - Dpty Director for 911 Center  
Effective Date : 06/15/2019
61. Employee : Thrash,Bridget L  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 020057 - MH/IDD Deputy Administrator I  
Effective Date : 07/02/2019
62. Employee : Woodward,Rosemarie D  
Department : 132000 - Register of Wills/Orphans' Crt  
Job : 020870 - Clerical Supervisor II  
Effective Date : 06/08/2019

**COUNTY OF CHESTER**  
**Finance Agenda**

**Commissioners' Meeting, June 4, 2019**

1. Budget Change 10-19
2. Renewal of the County's Property and Casualty insurance program for the period 6/1/19 – 5/31/20 in PCoRP, the CCAP pool program.
3. Vouchers as submitted by the Controller

**Amendment  
Budget Changes  
BC - 10  
June 4, 2019**

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
04-Jun-2019	District Attorney	001	129000	351190	98700830	1290001		\$ 2,405.00	Other Court Fines	To adjust budget for gains from sale of vehicle	Net Change +\$2,405
		001	129000	420000	98700830	1290001		\$ 2,405.00	Materials and Services		
To record gains from sale of vehicle											
04-Jun-2019	Emergency Services	001	251300	420000	96000114	2510003		\$ 14,479.00	Materials & Services	PEMA Direct Procurement Expense Emergency Response Teams	Net Change +\$14,479
		001	251300	331231	96000114	2510003		\$ 14,479.00	Federal-Penn Emerg Mgmt. Agency		
To adjust Emergency Services budget as part of the Southeastern Regional Task Force to fund Emergency Response Teams radios.											
04-Jun-2019	Emergency Services	001	251300	420000	96000114	2510003		\$ 33,606.00	Materials & Services	PEMA Direct Procurement Expense Emergency Response Teams	Net Change +\$33,606
		001	251300	331231	96000114	2510003		\$ 33,606.00	Federal-Penn Emerg Mgmt Agency		
To adjust Emergency Services budget as part of the Southeastern Regional Task Force projects for Coatesville Senior Center Generator and RAVE conference.											
04-Jun-2019	Community Development	116	490000	331212	47500300	49000005	FY2018	\$ 100,000.00	Federal-Labor & Industry	To align budget with anticipated revenue and expenditures	Net change +\$100,000
		116	492200	420000	47500300	49000005	FY2018	\$ 100,000.00	Materials and Services		
To budget for Economic Transition Workforce Investment Act Grant, which will provide support services to eligible dislocated worker job seekers.											
04-Jun-2019	Capital Improvement Fund	357	085300	445000	80340097	3570001		\$ (12,799.00)	To Individuals	To align budget with anticipated revenues	No Net Change
		357	085300	445000	80340086	3570001		\$ (57,708.00)	To Individuals		
		357	085300	445000	80300200	3570001	FY2019	\$ 70,507.00	Land Development Rights		
To align budget for Agricultural Conservation Easements with expenses based on Funding Agreements.											
04-Jun-2019	Capital Improvement Fund	357	085300	441000	80310090	3570001		\$ 62,720.00	To Municipalities	To align budget with anticipated expenditures	No Net Change
		357	085300	442000	80330089	3570001		\$ 100,000.00	To Organizations		
		357	085300	442000	80330092	3570001		\$ 150,000.00	To Organizations		
		357	000000	499999	00000000	3570001		\$ (312,720.00)	Unappropriated		
To carryforward Open Space projects from 2018.											