



# THE COUNTY OF CHESTER



COMMISSIONERS  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

OFFICE OF THE COMMISSIONERS  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## AGENDA COMMISSIONERS' MEETING

August 14, 2019

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on, Tuesday, August 13, 2019, to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS - There are no items of old business.

7. NEW BUSINESS

a. **Authorities, Boards and Commissions**

It is recommended that the Board of Commissioners approve the attached appointments.

b. **Authorization to Bid**

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Security Camera Equipment**

c. **Resolution 30-19**

A Resolution of the Board of Commissioners of the County of Chester, approving the financing by the Lower Salford Industrial Development Authority of a certain project for the benefit of association for the Colonial Theatre

d. **Contracts**

e. **Grants**

8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**

9. **FINANCIAL MATTERS**

a. **Finance Agenda**

10. **PUBLIC COMMENT**

11. **ADJOURNMENT**



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## COMMISSIONERS' MEETING MINUTES

July 25, 2019

1. **CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 AM on July 25, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Terence Farrell was also present.

**CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

Chairman Kichline asked her Administrative Analyst Eric Roe to lead the pledge.

**PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, July 23, 2019 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

4. **MINUTES OF PREVIOUS MEETING**

Commissioner Farrell made a motion to approve the minutes from the last meeting on June 26, 2019. Chairman Kichline seconded the motion. Motion carried to approve the minutes from the June 26, 2019 Commissioners' meeting.

**MINUTES APPROVED**

5. **PUBLIC COMMENT ON AGENDA**

There was no public comment on the Agenda.

**PUBLIC COMMENT**

6. **OLD BUSINESS** – There are no items of old business.

**OLD BUSINESS**

7. **NEW BUSINESS**

**NEW BUSINESS**

a. **Ordinance 2019-02**

Chairman Kichline made a motion to approve Ordinance 2019-02 authorizing the reimplementation of the Chester County Hotel Tax consistent with Act 109 of 2018. Commissioner Farrell seconded the motion. Motion carried to approve Ordinance 2019-02.

**Ordinance**

b. **Cooperation Agreement**

Chairman Kichline made a motion to approve Cooperation Agreement among the County of Chester, the Chester County Industrial Development Authority and Arcadia Tredyffrin, LLC. Commissioner Farrell seconded the motion. Motion carried to approve the Cooperation Agreement.

**Cooperation Agreement**

c. **Authorities, Boards and Commissions**

Following a motion made by Commissioner Farrell, which was seconded by Chairman Kichline, the Board of Commissioners unanimously approved the following appointment.

**Chester County Women's Commission**

Appoint Megan McVety for a term ending 6/30/2022

**Authorities, Boards  
and Commissions**

d. **Authorization to Bid**

Following a motion made by Chairman Kichline, which was seconded by Commissioner Farrell, the Board unanimously approved the following Authorization to Bid:

- Purchase of Mobile Data Computers
- Attorney / Client Area Redesign at the Justice Center
- Elevator Repair at the Government Services Center
- Refrigeration Unit for the Coroner's Office

**Authorization to Bid**

e. **2019 Community Revitalization Program Awards**

Following a motion made by Chairman Kichline, which was seconded by Commissioner Farrell, the Board unanimously approved the following 2019 Community Revitalization Program Awards.

**CRP Awards**

f. **Contracts**

Commissioner Farrell made a motion to approve the Contracts Agenda. Chairman Kichline seconded the motion. Motion carried to approve the Contracts Agenda.

**Contracts**

g. **Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Chairman Kichline seconded the motion. Motion carried to approve the Grants Agenda.

**Grants**

8. **PERSONNEL MATTERS**

**PERSONNEL**

a. **Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

**FINANCE**

a. **Finance Agenda**

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 12-19
- Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**

**PUBLIC COMMENT**

There was no public comment.

**11. ADJOURNMENT**

The meeting was adjourned following a motion made by Chairman Kichline which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 10:08AM.



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**Taken by Deborah L. Leach  
On behalf of Chief Clerk Kara C. Rahn**

**ADJOURNMENT**

Authorities, Boards and Commissions

Appointments

August 14, 2019

**Chester County Office of Aging Citizens' Advisory Council**

Appoint Martha Taylor for a term ending 9/30/2022

**Chester County Conservation District**

Appoint Francis Iacobucci for an unexpired term ending 12/31/2022

**Chester County Mental Health/Intellectual and Developmental Disabilities**

Appoint Donald Altemus for a term ending 6/30/2022

**Chester County Planning Committee**

Appoint Angie Lobb for a term ending 12/31/2023

## Commissioners Agenda 08/14/2019

### Authorization to Bid:

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Security Camera Equipment**

**THE COUNTY OF CHESTER**  
**COMMONWEALTH OF PENNSYLVANIA**  
**RESOLUTION No. 30-19**

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On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_:

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A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CHESTER, APPROVING THE FINANCING BY THE LOWER SALFORD INDUSTRIAL DEVELOPMENT AUTHORITY OF A CERTAIN PROJECT FOR THE BENEFIT OF ASSOCIATION FOR THE COLONIAL THEATRE WHICH PROJECTS CONSIST OF, AMONG OTHER THINGS, THE REFUNDING OF OUTSTANDING DEBT OF THE BORROWER INCURRED TO PAY A PORTION OF THE COSTS OF THE ACQUISITION, CONSTRUCTION, RECONSTRUCTION, AND REHABILITATION, AND EQUIPPING OF THE BORROWER'S FACILITIES AT 227 BRIDGE STREET, PHOENIXVILLE, PENNSYLVANIA 19460 AND PROVIDING THE APPROVAL OF THE COMMISSIONERS AS THE "APPLICABLE ELECTED REPRESENTATIVE" WITHIN THE MEANING OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED; AND AUTHORIZING THE CHAIRMAN OR ANY SUCH MEMBER OF THE BOARD OF COMMISSIONERS TO TAKE CERTAIN ACTIONS ON BEHALF OF THE BOARD OF COMMISSIONERS AS SUCH "APPLICABLE REPRESENTATIVE;" AND AUTHORIZING OTHER NECESSARY AND APPROPRIATE ACTION.

**WHEREAS**, The Lower Salford Industrial Development Authority (the "Authority") is an industrial development authority incorporated pursuant to and is existing under and governed by the provisions of the Pennsylvania Economic Development Financing Law, Act of August 23, 1967, P.L. 251, *et seq.*, as amended and supplemented (the "Act"); and

**WHEREAS**, The Act permits the Authority to assist in the financing of, among other things, buildings and facilities to promote the use of urban and commercial centers by, among other things, providing parking, convention, tourism, recreational and sports facilities; and

**WHEREAS**, the Association for The Colonial Theatre, a Pennsylvania nonprofit corporation (the "Borrower") has requested that the Authority finance a project (the "Project") which consists of, among other things: (i) the refunding of outstanding debt of the Borrower (the "Prior Debt") incurred to pay a portion of the costs of the acquisition, construction, reconstruction, and rehabilitation, and equipping of the Borrower's facilities (the "Facilities") at 227 Bridge Street, Phoenixville, Pennsylvania 19460; and (ii) the payment of the costs and expenses incident to the issuance of the 2019 Note(s); and

**WHEREAS**, The Borrower has represented to the Authority that (i) it owns or will own the Facilities comprising the Project, and (ii) proceeds of the Prior Debt were used to pay a portion of the costs of the acquisition, construction, reconstruction, and rehabilitation, and equipping of the Facilities ; and

**WHEREAS**, In order to finance the Project, the Borrower has requested that the Authority issue its Revenue Note(s) (Association for The Colonial Theatre Project) Series of 2019 in one or more series (the “2019 Note(s)”); and

**WHEREAS**, the Authority held a public hearing on behalf of The County of Chester (the “County”) and Lower Salford Township after timely notice thereof being published in the Pottstown Mercury, a newspaper of general circulation in the County and elsewhere; and

**WHEREAS**, the County approves the financing of the Project for the benefit of the Borrower; and

**WHEREAS**, Pursuant to the Internal Revenue Code of 1986, as amended (the “Code”), all bonds to be executed by the Authority, such as the 2019 Note(s) to be issued to finance the Project for the benefit of the Borrower, must be approved by the “applicable elected representative” of the governmental units in which the Project is located after a public hearing following reasonable public notice; and

**WHEREAS**, Pursuant to the Code, the term “applicable elected representative” means, among other things, the elected legislative body of the governmental unit in which the Project is located; and

**WHEREAS**, the Project is located in the County; and

**WHEREAS**, The Board of Commissioners of the County (the “Board”) is the “applicable elected representative” of the County within the meaning of the Code; and

**WHEREAS**, The Board desires to authorize and direct any member of its Board to act on its behalf as such “applicable elected representative.”

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD, AS FOLLOWS:**

1. In connection with the financing of the Project by the Authority, this Board of Commissioners hereby approves the financing of the Project for the benefit of the Borrower. The Board intends that this resolution shall constitute the “approval by a government unit” required by Section 147 (f) of the Code.
2. The approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.
3. The County acknowledges that the Authority is entitled to rely upon, and will rely upon, the findings and determinations of this County as set forth in Paragraph 1 above.

**ADOPTED** this 14th day of August, 2019 by the Board of Commissioners of the County of Chester, in lawful session duly assembled.

**COUNTY OF CHESTER, PENNSYLVANIA  
COMMISSIONERS:**

By: \_\_\_\_\_  
**Michelle Kichline**, Chairman

By: \_\_\_\_\_  
**Kathi Cozzone**, Commissioner

By: \_\_\_\_\_  
**Terence Farrell**, Commissioner

I, Kara C. Rahn, Chief Clerk to the County of Chester, Pennsylvania, do hereby affirm that the above resolution was passed unanimously by the Chester County Board of Commissioners on the 14th day of August, 2019.

**ATTEST:**

\_\_\_\_\_  
**Kara C. Rahn**, Chief Clerk  
County of Chester, Pennsylvania

Date: August 14, 2019

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 14-AUG-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Children Youth and Families</u></b>				
Vendor: Access Services, Inc. Contract ID: 0017936	Amendment	0.00	07-01-2019 06-30-2020	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Specialized Foster Care Services. CO: 20%      ST: 75%      FED: 5%
Vendor: Valley Youth House Committee Inc. Contract ID: 0018069	Amendment	0.00	07-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional two (2) year period and revises the Payment Schedule and Work Statement for Residential Foster Care Services. CO: 20%      ST: 75%      FED: 5%
Vendor: Mattox, Robert Contract ID: 0018662	Amendment	38,000.00	07-01-2019 06-30-2020	Amendment #1: This amendment extends the contract term for an additional one (1) year period at the existing rate for Foster Home Recruitment. CO: 20%      ST: 75%      FED: 5%
Vendor: Family Service of Chester County Contract ID: 0019075	Contract	0.00	07-01-2019 06-30-2020	This contract provides for implementation of the Familias Unidas Program for Hispanic or English speaking families with children ages 12-17 years. CO: 5%      ST: 95%      FED: 0%
<b><u>Community Development</u></b>				
Vendor: WC Atkinson Memorial Community Contract ID: 0018065	Amendment	21,735.00	07-01-2019 12-31-2019	Amendment #2: This amendment provides additional funding for Case Management Services to support individuals with housing needs in an Emergency Shelter setting. The cost associated with this amendment is funded by the Community Development Block Grant. This supports Strategic Business Plan Homeless Shelter activity. CO: 0%      ST: 82%      FED: 18%
Vendor: Safe Harbor of Greater West Chester Contract ID: 0018788	Amendment	44,291.00	01-01-2019 12-31-2019	Amendment #1: This amendment provides additional funding for Emergency Shelter Operations and Case Management Program. The cost associated with this amendment is funded by the Community Services and the Community Development Block Grants. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%      ST: 0%      FED: 100%
Vendor: Domestic Violence Center of Chester Co. Contract ID: 0019068	Contract	32,000.00	07-01-2019 06-30-2020	This contract renews funding for the Transitional Housing Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%      ST: 100%      FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 14-AUG-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Pennsylvania Home of the Sparrow Contract ID: 0019069	Contract	15,000.00	07-01-2019 06-30-2020	This contract renews funding for the Pre-Senior Bridge Transitional Housing Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 100%            FED: 0%
Vendor: Human Services, Inc. Contract ID: 0019073	Contract	70,000.00	07-01-2019 06-30-2020	This contract renews funding for the Emergency Rental Assistance Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 100%            FED: 0%
Vendor: Good Samaritan Shelter, Inc. Contract ID: 0019078	Contract	28,000.00	07-01-2019 06-30-2020	This contract renews funding for the Emergency Shelter Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 100%            FED: 0%
Vendor: Chester County OIC Inc. Contract ID: 0019081	Contract	30,000.00	07-01-2019 06-30-2020	This contract provides funding for the administration of General Educational Development (GED) Testing at the Pennsylvania CareerLink Chester County location. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation Opportunity Act (WIOA). This supports Strategic Business Plan Youth and Workforce Development activity. CO: 0%            ST: 0%                FED: 100%
<b><u>Drug and Alcohol Services</u></b>				
Vendor: Holcomb Associates, Inc. Contract ID: 0018534	Amendment	50,000.00	07-01-2019 06-30-2020	Amendment #2: This amendment for Outpatient Services increases the contract amount and adds additional billing codes. Other funding: DUI/ACT 198 = 11%. CO: 1%            ST: 42%                FED: 46%
Vendor: Creative Health Services, Inc. Contract ID: 0018538	Amendment	-50,000.00	07-01-2019 06-30-2020	Amendment #2: This amendment for Outpatient Services decreases the contract amount, revises the Work Statement language and adds additional billing codes. Other funding: DUI/ACT 198 = 10%. CO: 1%            ST: 41%                FED: 48%
Vendor: White Deer Run, Inc. Contract ID: 0019062	Contract	0.00	07-01-2019 06-30-2021	This contract renews Non-Hospital Residential Rehabilitation and Detoxification Services and Halfway House Services. Other funding: DUI/Act 198 = 22%. CO: 11%            ST: 39%                FED: 28%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 14-AUG-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Drug and Alcohol Services</u></b>				
Vendor: Spanish American Civic Association Contract ID: 0019063	Contract	0.00	07-01-2019 06-30-2021	This contract renews Non-Hospital Residential Rehabilitation and Halfway House services. Other funding: DUI/Act 198 = 22%. CO: 11%            ST: 39%            FED: 28%
Vendor: Outside In School of Experiential Contract ID: 0019064	Contract	0.00	07-01-2019 06-30-2021	This contract provides Non-Hospital Residential Rehabilitation Services for Adolescent Males. Other funding: DUI/Act 198 = 22%. CO: 11%            ST: 39%            FED: 28%
Vendor: Pyramid Healthcare, Inc. Contract ID: 0019066	Contract	0.00	07-01-2019 06-30-2021	This contract renews Non-Hospital Residential Rehabilitation and Detoxification services. Other funding: DUI/Act 198 = 22%. CO: 11%            ST: 39%            FED: 28%
Vendor: Daystar Center for Spiritual Recovery Contract ID: 0019071	Contract	0.00	07-01-2019 06-30-2021	This contract renews Halfway House services. Other funding: DUI/Act 198 = 22%. CO: 11%            ST: 39%            FED: 28%
<b><u>Emergency Services</u></b>				
Vendor: North Coventry Township Contract ID: 0016143	Amendment	0.00	08-14-2019 10-27-2064	Amendment #1: This Tower and Group Space Lease Agreement for the tower site at North Coventry modifies original contract language for Section 5 (b): Option to Terminate. CO: 100%            ST: 0%            FED: 0%
Vendor: Radio IP Software Inc. Contract ID: 0016825	Amendment	26,100.00	08-14-2019 07-31-2020	Amendment #3: This amendment provides additional Radio IP Software licenses for the Computer Aided Dispatch (CAD) System. CO: 33%            ST: 67%            FED: 0%
Vendor: Communications Marketing Associates Contract ID: 0017226	Amendment	97,540.06	04-03-2019 04-03-2020	Amendment #1: This amendment extends the contract term for an additional one (1) year period for Maintenance Services provided by Kova Corporation for the 9-1-1 Operations Center Audiolog Recorders. CO: 100%            ST: 0%            FED: 0%
Vendor: SolarWinds MSP UK Limited Contract ID: 0017733	Amendment	2,603.13	08-14-2019 01-31-2022	Amendment #3: This amendment provides additional licenses for the Cybersecurity Suite Software for County owned computers mounted in emergency responder vehicles and connected to the Emergency Services Computer Aided Dispatch (CAD) system. CO: 25%            ST: 75%            FED: 0%
Vendor: Frontier Communications Contract ID: 0017900	Amendment	29,261.75	08-14-2019 06-30-2022	Amendment #1: This amendment upgrades the VESTA Software on the 9-1-1 call handling equipment to version R7.2 as required for the implementation of the Selective Router call delivery project. CO: 100%            ST: 0%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 14-AUG-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Facilities Management</u></b>				
Vendor: Procure Technologies Inc. Contract ID: 0018333	Amendment	25,923.00	05-07-2019 05-06-2020	Amendment #1: This amendment extends the County's current Project Management Software subscription for an additional one (1) year period. CO: 100%      ST: 0%      FED: 0%
<b><u>Human Resources</u></b>				
Vendor: Vision Benefits of America Contract ID: 0000096	Amendment	0.00	01-01-2020 12-31-2021	Amendment #10: This amendment for the Group Managed Vision Care Plan extends the contract term for an additional two (2) year period with a less than a two percent (2%) increase to monthly rates. CO: 100%      ST: 0%      FED: 0%
Vendor: Monarch Staffing, LLC Contract ID: 0017526	Amendment	0.00	08-02-2019 OPEN ENDED	Amendment #2: This amendment for Temporary Staffing adds a Bilingual Receptionist position to the fee schedule. CO: 100%      ST: 0%      FED: 0%
<b><u>MH/IDD</u></b>				
Vendor: Handi-Crafters, Inc. Contract ID: 0018966	Contract	0.00	07-01-2019 06-30-2020	This contract renews vocational rehabilitation services for adults with mental illness. CO: 0%      ST: 100%      FED: 0%
Vendor: The Advocacy Alliance Contract ID: 0019010	Contract	0.00	07-01-2019 06-30-2020	This contract renews Office of Development Programs investigations from incident management as needed. CO: 0%      ST: 100%      FED: 0%
Vendor: Woods Services Inc. Contract ID: 0019014	Contract	0.00	07-01-2019 06-30-2020	This contract renews Residential & Community Support Services for one (1) individual with intellectual disabilities. CO: 0%      ST: 100%      FED: 0%
Vendor: Pennel Mental Health Center Inc. Contract ID: 0019017	Contract	0.00	07-01-2019 06-30-2020	To provide Supports Coordination Services for individuals with Intellectual Disabilities. CO: 0%      ST: 100%      FED: 0%
Vendor: Pediatric Therapeutics Inc. Contract ID: 0019054	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services for eligible children ages birth to 3 years old in their natural environment and Interpreter Services for non-English speaking children and their families. CO: 10%      ST: 90%      FED: 0%
Vendor: Devereux Foundation Contract ID: 0019056	Contract	0.00	07-01-2019 06-30-2020	This contract renews Residential and Home and Community Habilitation Services for individuals with intellectual disabilities. CO: 42%      ST: 9%      FED: 49%
Vendor: Martha Lloyd School, Inc. Contract ID: 0019057	Contract	0.00	07-01-2019 06-30-2020	This contract renews Residential and Community Participation Support Services for individuals with intellectual disabilities. CO: 0%      ST: 100%      FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 14-AUG-2019**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>MH/IDD</u></b>				
Vendor: Salisbury Behavioral Health, Inc. Contract ID: 0019059	Contract	0.00	07-01-2019 06-30-2020	This contract renews Enhanced Residential and Clinical Services utilizing the Long Term Structured Residence Model and Assertive Community Treatment Team Services for individuals with mental illness. CO: 0%            ST: 100%            FED: 0%
Vendor: Child Guidance Resource Centers Contract ID: 0019060	Contract	0.00	07-01-2018 06-30-2019	This contract provides funding for Community Services provided to children will mental illness and their families. CO: 0%            ST: 100%            FED: 0%
<b><u>Open Space Preservation</u></b>				
Vendor: Natural Lands Trust Contract ID: 0019079	Contract	33,200.00	08-14-2019 06-13-2020	Brandywine Headwaters Preservation Program: Hess Conservation Easement. This contract is for the purchase of a 16.6 acre conservation easement in East Brandywine Township. The total project cost is \$260,500.00. Other funding: 87% Township. CO: 13%            ST: 0%            FED: 0%
Vendor: Natural Lands Trust Contract ID: 0019080	Contract	32,400.00	08-14-2019 06-13-2020	Northern Conservation Initiative: Cook Conservation Easement. This contract is for the purchase of an 18.2 acre conservation easement in West Pikeland Township including a public access trail corridor. The total project cost is \$264,500.00. Other funding: 88% Township. CO: 12%            ST: 0%            FED: 0%
Vendor: King, Marvin W. Contract ID: 0019084	Contract	278,340.00	08-14-2019 UNTIL COMPLETE	46.39 acres of farmland owned by Marvin W. King and Darryl Marvin King in New London Township is recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$278,340.00. CO: 100%            ST: 0%            FED: 0%
<b><u>Pocopson Home</u></b>				
Vendor: IntelyCare Inc. Contract ID: 0018149	Amendment	0.00	06-30-2019 OPEN ENDED	Amendment #1: This amendment for Temporary Nurse Staffing adds Weekend Shift rates as shown in the 2019 Intelycare Rate Update. CO: 100%            ST: 0%            FED: 0%
<b><u>Youth Center</u></b>				
Vendor: Aramark Services, Inc. Contract ID: 0017882	Amendment	0.00	07-01-2019 06-30-2020	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Food Service Management Services. CO: 35%            ST: 0%            FED: 65%
Vendor: County of Delaware Contract ID: 0019074	Contract	0.00	07-01-2019 06-30-2020	This contract renews bed space rental for Delaware County Children and Youth Services at the Chester County Youth Center. This is a revenue contract. CO: 0%            ST: 0%            FED: 0%
Number of Contracts:			<b>41</b>	

**GRANTS AGENDA**  
**August 14, 2019**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Adult Probation</u></b>			
Pennsylvania Commission on Crime and Delinquency (PCCD) Contract / Award - Amendment	\$ 963,564.00	7/1/2018 6/30/2020	Intermediate Punishment Treatment Programs No New Positions - No County Match State Funding = \$963,564.00
<b><u>Community Development</u></b>			
PA Department of Labor and Industry Contract / Award - Renewal 116-490000-331212-46310000-4900006-FY2019	\$ 554,189.98	4/1/2019 6/30/2022	Workforce Innovation and Opportunity Act (WIOA) Youth Activities No New Positions - No County Match Federal Funding = \$554,189.98
U. S. Department of Housing and Urban Development Contract / Award - Renewal 116-490000-331200-40100000-490000X-FY2019	\$ 2,522,457.00	1/1/2019 12/31/2019	2019 Community Development Block Grant No New Positions - No County Match Federal Funding = \$2,522,457.00
U. S. Department of Housing and Urban Development Contract / Award - Renewal 116-490000-331200-40200000-4900003-FY2019	\$ 1,048,246.00	1/1/2019 12/31/2019	2019 HOME Investment Partnerships Program No New Positions - No County Match Federal Funding = \$1,048,246.00
U. S. Department of Housing and Urban Development Contract / Award - Renewal 116-490000-331200-40700000-4900001-FY2019	\$ 217,335.00	1/1/2019 12/31/2019	2019 Emergency Solutions Grant No New Positions - No County Match Federal Funding = \$217,335.00
<b><u>District Attorney</u></b>			
Pennsylvania Commission on Crime and Delinquency (PCCD) Application - Renewal	\$ 47,000.00	1/1/2020 12/31/2020	Child Advocacy Centers (CAC) Assistant - Year 4 No New Positions - No County Match State Funding = \$47,000.00
<b><u>Liquid Fuels</u></b>			
Pennsylvania Department of Transportation 301-310000-331108-39000026-301001	\$ 2,477,679.00	4/21/2011 Completion	Federal-Aid Bridge Project Reimbursement Agreement for Bridge #26 located in Elk and New London Townships No New Positions - No County Match Federal Funding = \$1,982,143.00 State = \$495,536.00 Total Funding = \$2,477,679.00 Resolution #29-19

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 08/14/2019Hires and Rehires

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1. Employee : Birdsong,Diana C  
Department : 055000 - Controller  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : \$ 19.09(H)  
Effective Date : 08/26/2019
2. Employee : Doherty,Nancy A  
Department : 120000 - Court Administration  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : \$ 39.00(H)  
Effective Date : 08/05/2019
3. Employee : Ernst,Lauren  
Department : 478120 - Population Health  
Job : 020441 - PH Emerg Preparedness Planner  
Salary Grade : N08  
Compensation : \$ 43,039.36(A)  
Effective Date : 09/16/2019
4. Employee : Greene,Thomas J  
Department : 128000 - Coroner  
Job : 220347 - Coroner's Transporter-PT  
Salary Grade :  
Compensation : \$ 15.00(H)  
Effective Date : 08/19/2019
5. Employee : Jackson,Carmela D  
Department : 126000 - Clerk of Courts  
Job : 803760 - Court Clerk  
Salary Grade :  
Compensation : \$ 11.41(H)  
Effective Date : 08/19/2019
6. Employee : Lara Milan,Fabiola  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Salary Grade : 91  
Compensation : \$ 9.32(H)  
Effective Date : 08/26/2019
7. Employee : Levere,Anissa C  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N02  
Compensation : \$ 30,570.15(A)  
Effective Date : 08/26/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
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8. Employee : Lewis,Dezia D  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N02  
Compensation : \$ 30,570.15(A)  
Effective Date : 08/26/2019
9. Employee : Marigliano,Steven T  
Department : 090100 - Dept of Computing Info Service  
Job : 040166 - Service Desk Analyst I  
Salary Grade : N06  
Compensation : \$ 43,209.92(A)  
Effective Date : 08/26/2019
10. Employee : McBride,Shamirah L  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Salary Grade : 91  
Compensation : \$ 9.32(H)  
Effective Date : 08/26/2019
11. Employee : McNeil,Kaylyn Y  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Salary Grade : 91  
Compensation : \$ 9.32(H)  
Effective Date : 08/26/2019
12. Employee : Riley,Erin  
Department : 451145 - Children, Youth and Families  
Job : 048559 - GPS Specialist  
Salary Grade : T04  
Compensation : \$ 34,054.80(A)  
Effective Date : 09/03/2019
13. Employee : Rongaus,Andrew M  
Department : 129000 - District Attorney  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : \$ 23.44(H)  
Effective Date : 08/19/2019
14. Employee : Shadle,María Griselda  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 041124 - Administrative Clerk  
Salary Grade : N03  
Compensation : \$ 34,518.80(A)  
Effective Date : 08/19/2019

COUNTY OF CHESTER  
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15. Employee : Tinsman, Kelly E  
Department : 251315 - Safety and Security  
Job : 841381 - Safety & Security Operator-PT  
Salary Grade :  
Compensation : \$ 16.86(H)  
Effective Date : 08/19/2019
16. Employee : Townsend, Chastity A  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Salary Grade : 91  
Compensation : \$ 9.32(H)  
Effective Date : 08/26/2019
17. Employee : Vazquez, Elisa  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048460 - EI Service Coordinator  
Salary Grade : T04  
Compensation : \$ 35,757.54(A)  
Effective Date : 08/19/2019
18. Employee : Werner, Seth  
Department : 589300 - Henrietta Hankin Library  
Job : 041740 - Bldg Maintenance Wrkr  
Salary Grade : N01  
Compensation : \$ 28,916.16(A)  
Effective Date : 09/03/2019
19. Employee : Williamson, Joseph R  
Department : 589100 - Chester County Library  
Job : 041740 - Bldg Maintenance Wrkr  
Salary Grade : N01  
Compensation : \$ 28,916.16(A)  
Effective Date : 08/26/2019
20. Employee : Yarnall, Daniel  
Department : 129000 - District Attorney  
Job : 030423 - Attorney I  
Salary Grade : L01  
Compensation : \$ 48,751.04(A)  
Effective Date : 09/03/2019

COUNTY OF CHESTER  
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Promotions

21.	Employee	:	Broderson, Ty Sommer		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	030081 - Attorney II		030423
	Salary Grade	:	L02		L01
	Compensation	:	\$ 58,911.84(A)		\$ 50,213.57(A)
	Effective Date	:	09/14/2019		03/30/2019
22.	Employee	:	Davis, Michelle J		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451141 - Mental Hlth/Intel & Dev Disabl		451141
	Job	:	010039 - IDD Program Director		020220
	Salary Grade	:	E06		E04
	Compensation	:	\$ 81,306.69(A)		\$ 78,938.54(A)
	Effective Date	:	08/17/2019		03/30/2019
23.	Employee	:	Megaw, Louisa		
			<u>Proposed</u>		<u>Current</u>
	Department	:	478110 - Public Health Admin		478110
	Job	:	040055 - Account Clerk IV		040450
	Salary Grade	:	N08		N04
	Compensation	:	\$ 43,039.36(A)		\$ 33,728.24(A)
	Effective Date	:	08/17/2019		05/31/2019
24.	Employee	:	Smoyer, Lauren A		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451141 - Mental Hlth/Intel & Dev Disabl		451141
	Job	:	020057 - MH/IDD Deputy Administrator I		030010
	Salary Grade	:	E07		E05
	Compensation	:	\$ 70,168.80(A)		\$ 58,955.45(A)
	Effective Date	:	08/17/2019		03/30/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
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25. Employee : Aponte, Jai-La M  
Department : 589000 - Libraries P/T  
Job : 805100 - Library Assistant  
Effective Date : 08/06/2019
26. Employee : Arce, Lysandra M  
Department : 451145 - Children, Youth and Families  
Job : 048563 - Casework Specialist  
Effective Date : 08/15/2019
27. Employee : Brittingham, Rochelle M  
Department : 251300 - ES Emergency Management  
Job : 020959 - Health & Human Svcs Plng Crd  
Effective Date : 08/03/2019
28. Employee : Cap, Stephan  
Department : 478310 - Environmental Health Protection  
Job : 020420 - Environmental Hlth Supv  
Effective Date : 08/28/2019
29. Employee : Chilson, Hailey L  
Department : 461210 - Pocopson Nursing Care  
Job : 041646 - Resident Services Technician  
Effective Date : 07/29/2019
30. Employee : Davis, Jada M  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 07/19/2019
31. Employee : DiDomenico, Tara Marie  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 08/30/2019
32. Employee : Dietrich, Kevin M  
Department : 589300 - Henrietta Hankin Library  
Job : 041740 - Bldg Maintenance Wrkr  
Effective Date : 08/01/2019
33. Employee : Dunlap, Christopher B  
Department : 251200 - Public Safety Communications  
Job : 240200 - Telecommunicator III  
Effective Date : 06/15/2019
34. Employee : Fuller, Brandon Lewis  
Department : 221000 - Adult Probation  
Job : 048251 - Probation Offcr Specialist  
Effective Date : 08/10/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
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35. Employee : Gentile, Mary Theresa  
Department : 251230 - Public Safety Comm - Support  
Job : 030970 - Quality Assurance Assistant  
Effective Date : 08/24/2019
36. Employee : Goldsborough, Brianna N  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 08/08/2019
37. Employee : Hill, Aneesa N  
Department : 451145 - Children, Youth and Families  
Job : 048563 - Casework Specialist  
Effective Date : 08/30/2019
38. Employee : Horning, Clayton M  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 08/08/2019
39. Employee : John, Nia A  
Department : 128000 - Coroner  
Job : 220342 - Coroner's Investigator-PT  
Effective Date : 07/22/2019
40. Employee : Jones, Denise  
Department : 014200 - Human Resources/LTD  
Job : 040146 - Document Recording Tech I  
Effective Date : 07/24/2019
41. Employee : Jordan, Briana  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048460 - EI Service Coordinator  
Effective Date : 09/07/2019
42. Employee : Lawson, Charles W  
Department : 210000 - Chester County Prison  
Job : 040410 - Counselor I  
Effective Date : 07/28/2019
43. Employee : Mattox-Baldini, Faith Ann Victorine  
Department : 129000 - District Attorney  
Job : 030423 - Attorney I  
Effective Date : 08/17/2019
44. Employee : Mellinger, David C  
Department : 466100 - Pocopson Operations & Maint  
Job : 040574 - Maintenance Technician I  
Effective Date : 08/15/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 08/14/2019End of Employment

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45. Employee : Michalek,Kaitlyn M  
Department : 129000 - District Attorney  
Job : 041120 - SSS III  
Effective Date : 08/10/2019
46. Employee : Naccarella,Anthony T  
Department : 090100 - Dept of Computing Info Service  
Job : 030094 - Network Engineer  
Effective Date : 08/31/2019
47. Employee : Ramirez,Alexis  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048460 - EI Service Coordinator  
Effective Date : 08/15/2019
48. Employee : Ranalli,Ruby  
Department : 126000 - Clerk of Courts  
Job : 801060 - General Clerk  
Effective Date : 07/25/2019
49. Employee : Sapp,David Alex  
Department : 065000 - Public Defender  
Job : 241210 - Interviewer Verifier  
Effective Date : 08/09/2019
50. Employee : Schuster IV,Matthew R  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 08/08/2019
51. Employee : Seningen,Caeli  
Department : 124403 - Dist Court 15-4-03 Exton  
Job : 041150 - D J Clerk I  
Effective Date : 08/10/2019
52. Employee : Skjefstad,Madeline  
Department : 065000 - Public Defender  
Job : 801060 - General Clerk  
Effective Date : 07/27/2019
53. Employee : Smith,Elizabeth N  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 08/17/2019
54. Employee : Winters,Kerstin M  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 07/23/2019

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
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Retirements

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- 55. Employee : Cocchi, John  
Department : 251220 - Public Safety Comm - Technical  
Job : 020341 - Asst Dep Dir-911 Technology  
Effective Date : 09/14/2019
  
- 56. Employee : Sierra, Ricky A  
Department : 014200 - Human Resources/LTD  
Job : 040920 - Correctional Officer I  
Effective Date : 08/01/2019
  
- 57. Employee : Stewart, Henri L  
Department : 210000 - Chester County Prison  
Job : 040560 - Prison Supervisor I  
Effective Date : 09/28/2019

**COUNTY OF CHESTER**  
**Finance Agenda**

**Commissioners' Meeting, August 14, 2019**

1. Budget Change 13-19
2. 2Q Budget Status Report
3. Vouchers as submitted by the Controller

Amendment  
Budget Changes  
BC - 13  
August 14, 2019

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Change to Budget
14-Aug-2019	Capital Improvement Fund	357	085300	475110	80340104	3570001		\$278,340.00	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	(\$278,340.00)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Marvin W. King and Darryl Marvin King.										
14-Aug-2019	Capital Improvement Fund	357	000000	499999	00000000	3570001		\$471,018.00	Unappropriated	No Net Change
	Capital Improvement Fund	357	251200	475700	80600007	3570001		(\$471,018.00)	Operating Equipment	
To align budget with actual expenditures for the Voice Radio System.										