



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
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(610) 344-6100

AGENDA COMMISSIONERS' MEETING

September 17, 2020

1. CALL MEETING TO ORDER

2. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on, Wednesday, September 16, 2020, to discuss personnel and legal matters.

3. MINUTES OF PREVIOUS MEETING

4. PUBLIC COMMENT ON AGENDA

5. OLD BUSINESS

6. NEW BUSINESS

a. Authorities, Boards and Commissions

It is recommended that the Board of Commissioners approve the attached appointments.

b. Authorization to Bid

It is recommended by the Department of Procurement and General Services that the Board of Commissioners approve the attached authorization to bid.

c. Contracts

d. Grants

7. PERSONNEL MATTERS

a. Human Resources Agenda

8. FINANCIAL MATTERS

a. Finance Agenda

9. PUBLIC COMMENT

10. ADJOURNMENT

COUNTY OF CHESTER

Authorities, Boards and Commissions

September 17, 2020

Chester County Drug & Alcohol Advisory Board

Reappoint Robert Strauber, Jr. for a term ending 9/30/2023

Reappoint Jeanette Easley for a term ending 9/30/2023

Chester County Mental Health/ Intellectual and Developmental Disabilities Advisory Board

Appoint Kyle Finucane for a term ending 9/30/2023

Appoint David Klein for a term ending 9/30/2023

Appoint Peter Urscheler for a term ending 9/30/2023

Chester County Parks and Recreation Board

Reappoint Vincent Carosella, Jr. for a term ending 9/30/2023

Reappoint Jeffery Glisson for a term ending 9/30/2023

Commissioners Agenda 9/17/2020

Authorization to Bid:

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Portable Stage and Canopy**
- **Secure Ballot Drop Boxes**

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-SEP-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Open Systems Healthcare, Inc. Contract ID: 0019854	Contract	0.00	09-21-2020 06-30-2023	This contract provides In-Home Services to authorized consumers using standardized rates. This contract is a result of the Request for Proposal #2001-01. CO: 0% ST: 100% FED: 0%
Vendor: MOG International LLC Contract ID: 0019855	Contract	0.00	09-21-2020 06-30-2023	This contract provides In-Home Services to authorized consumers using standardized rates. This contract is a result of the Request for Proposal #2001-01. CO: 0% ST: 100% FED: 0%
Vendor: Platinum Care Inc. Contract ID: 0019876	Contract	0.00	09-21-2020 06-30-2023	This contract provides In-Home Services to authorized consumers using standardized rates. This contract is a result of the Request for Proposal #2001-01. CO: 0% ST: 100% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Brian's House, Inc. Contract ID: 0019026	Amendment	0.00	07-01-2020 06-30-2021	Amendment #1: This amendment extends the contract term for an additional one (1) year period for Residential Services for children. CO: 20% ST: 75% FED: 5%
Vendor: Justice Works Youthcare, Inc. Contract ID: 0019116	Amendment	0.00	07-01-2020 06-30-2021	Amendment #2: This amendment updates the budgets and payment schedules for the Family Group Decision Making, Violation Initiative, Thinking for a Change, Visit Coaching and Strengths Based Family Workers Training Programs for families involved with the Department of Children, Youth and Families and the Juvenile Probation Office. CO: 20% ST: 75% FED: 5%
<u>Community Development</u>				
Vendor: Rover Community Transportation, Inc. Contract ID: 0015417	Amendment	0.00	04-01-2020 12-31-2020	Amendment #9: This amendment for the County Paratransit System updates the fixed rate effective April 1, 2020. The cost associated with this amendment is funded by the Medical Assistance Transportation Program (MATP). This supports Strategic Business Plan Housing and Community Development activity. CO: 0% ST: 100% FED: 0%
Vendor: Petra Community Housing Contract ID: 0018521	Amendment	13,324.00	06-01-2018 12-31-2020	Amendment #4: This amendment provides additional funding and revises Appendix B - Program Budget for the Paradise Street Rehabilitation Project. The cost associated with this amendment is funded by the HealthChoices Affordable Mental Health Housing Reinvestment Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 4% ST: 96% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-SEP-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Chester County Economic Dev. Foundation Contract ID: 0019171	Amendment	0.00	01-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional one (1) year period for the Next Generation Industry Partnership - Manufacturing Alliance for Chester and Delaware Counties. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 100% FED: 0%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0019173	Amendment	0.00	01-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional one (1) year period for the Next Generation Industry Partnership - Health Care Connect Program. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 100% FED: 0%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0019191	Amendment	0.00	01-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional one (1) year period for the Next Generation Industry Partnership - Smart Energy Initiative (SEI). The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 100% FED: 0%
Vendor: Open Hearth, Inc. Contract ID: 0019321	Amendment	35,000.00	04-01-2020 03-31-2021	Amendment #2: This amendment provides additional funding for Permanent Supportive Housing in the form of rental subsidies for persons with disabilities experiencing homelessness. The cost associated with this amendment is funded by the U.S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Open Hearth, Inc. Contract ID: 0019872	Contract	104,225.00	07-01-2020 06-30-2021	This contract provides One Stop Operator Services to Pennsylvania CareerLink and Partners. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunity Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-SEP-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Chester County OIC Inc. Contract ID: 0019857	Contract	30,000.00	07-01-2020 06-30-2021	This contract renews funding for the administration and oversight of General Educational Development (GED) at the Pennsylvania CareerLink Chester County location. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: WC Atkinson Memorial Community Contract ID: 0019871	Contract	52,000.00	04-01-2020 12-31-2020	This contract provides funding for the Emergency Shelter Program to meet the increased cost of operating in a COVID-19 environment for men experiencing homelessness. The cost associated with this contract is funded by the Community Services Block Grant and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Domestic Violence Center of Chester Co. Contract ID: 0019873	Contract	6,000.00	04-01-2020 12-31-2020	This contract provides funding for the Domestic Violence Survivor Stabilization Program. The cost associated with this contract is funded by the Community Services Block Grant and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Housing Authority Of Chester County Contract ID: 0019874	Contract	470,101.52	08-01-2020 07-31-2021	This contract renews funding for The Homeless Prevention Program for individuals and families experiencing homelessness. The cost associated with this contract is funded by the Pennsylvania Department of Community and Economic Development (DCED) and the Emergency Solutions Grant - Coronavirus Aid, Relief, and Economic Security (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Housing Authority Of Chester County Contract ID: 0019884	Contract	1,800,000.00	04-01-2020 12-31-2020	This contract provides funding for rental assistance to individuals and families experiencing near homelessness due to income loss connected to COVID-19. The cost associated with this contract is funded by the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-SEP-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Life Transforming Ministries Contract ID: 0019877	Contract	30,000.00	04-01-2020 12-31-2020	This contract provides funding for COVID-19 Technology Updates for the Volunteer Income Tax Assistance Program. The cost associated with this contract is funded by the Community Services Block Grant and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Community, Youth & Women's Alliance Contract ID: 0019879	Contract	25,000.00	04-01-2020 12-31-2020	This contract provides funding for the COVID-19 Housing Assistance and Food Distribution Program. The cost associated with this contract is funded by the Community Development Block Grant and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Good Samaritan Services Contract ID: 0019880	Contract	28,000.00	07-01-2020 06-30-2021	This contract renews funding for the Emergency Shelter Program for homeless single men. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Kennett Area Community Service Contract ID: 0019881	Contract	67,400.00	04-01-2020 12-31-2020	This contract provides funding for the COVID-19 Housing Assistance and Food Distribution Program. The cost associated with this contract is provided by the Community Development Block Grant and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: North Star of Chester County Contract ID: 0019882	Contract	20,000.00	04-01-2020 12-31-2020	This contract provides funding for the COVID-19 Homeless Prevention and Financial Assistance Program. The cost associated with this contract is funded by the Community Development Block Grant and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-SEP-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Oxford Area Neighborhood Services Center Contract ID: 0019886	Contract	50,000.00	04-01-2020 12-31-2020	This contract provides funding for the COVID-19 Housing Assistance and Food Distribution Program. The cost associated with this contract is funded by the Community Development Block Grant and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
<u>DCIS</u>				
Vendor: ePlus Technology, Inc. Contract ID: 0019158	Amendment	17,000.00	04-30-2020 12-31-2020	Amendment #1: This amendment provides additional funding and extends the contract term for an additional eight (8) month period for Information Technology Services on a time and materials basis for on-site or remote engineering design and support. CO: 100% ST: 0% FED: 0%
<u>Emergency Services</u>				
Vendor: Frontier Communications Contract ID: 0017900	Amendment	6,905.88	09-17-2020 06-30-2022	Amendment #3: This amendment provides additional funding for the installation of ten (10) temporary Vesta 911 training seats in a new computer lab at the Public Safety Training Center firing range to help prevent the spread of COVID-19. Due to modified staffing, training new telecommunicators can no longer take place at the alternate 911 Center. CO: 0% ST: 0% FED: 100%
<u>Facilities</u>				
Vendor: CM3 Building Solutions Contract ID: 0017905	Amendment	0.00	07-01-2020 06-30-2023	Amendment #4: This amendment updates the time and materials hourly labor rates for HVAC Support Services for the Automation Controls and Mechanical Systems at the Justice Center, Government Services Center, Historic Courthouse, Prison, Work Release and Youth Center. CO: 100% ST: 0% FED: 0%
Vendor: Construction Masters Services, LLC Contract ID: 0019230	Amendment	5,940.25	09-17-2020 UNTIL COMPLETE	Amendment #1: This amendment provides funding for additional work as defined in Change Order #1 for the replacement of the superstructure at County Bridge #255 per Bid #301910-1348E. CO: 100% ST: 0% FED: 0%
Vendor: MKSD, LLC Contract ID: 0019890	Contract	7,000.00	09-17-2020 UNTIL COMPLETE	This contract provides Interior Design Services for carpet replacement at the Hankin Library. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
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<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u>				
Vendor: Pressley Ridge Contract ID: 0019878	Contract	0.00	07-01-2020 06-30-2021	This contract provides Residential Services and Supports for youth ages 13-17 years with behavioral and emotional challenges. CO: 0% ST: 100% FED: 0%
<u>Managed Behavioral Healthcare</u>				
Vendor: Open Hearth, Inc. Contract ID: 0019305	Other	0.00	01-01-2020 12-31-2020	Notice of Correction: The contract amount was inadvertently misstated on the March 26, 2020 Commissioners' Agenda. The contract amount is \$148,500.00. CO: 0% ST: 100% FED: 0%
<u>Open Space Preservation</u>				
Vendor: Knighted Swan, Inc. Contract ID: 0016145	Amendment	0.00	09-17-2020 OPEN ENDED	Amendment #4: This amendment for Event Services at Springton Manor Farm adjusts the Vendor's current monthly lease payment made to the County to twenty percent (20%) of Vendor's total monthly revenue for July through December, 2021 and abates prior deferment of April, May and June 2020 payments due to Vendor's inability to operate under COVID-19 restrictions. This is a revenue contract. CO: 0% ST: 0% FED: 0%
<u>Planning Commission</u>				
Vendor: East Nantmeal Township Contract ID: 0019883	Contract	11,000.00	09-01-2020 02-28-2022	This contract provides for the Vision Partnership Program: Cash Grant Manual - East Nantmeal Township Historic Resource Survey. The total project cost is \$16,000.00. County funding is \$11,000.00 (69%). Other funding: Municipality \$5,000.00 (31%). CO: 69% ST: 0% FED: 0%
Vendor: Malvern Borough Contract ID: 0019885	Contract	31,890.00	09-01-2020 08-31-2022	This contract provides for the Vision Partnership Program: Cash Grant Manual - Malvern Borough Comprehensive Plan. The total project cost is \$66,230.00. County funding is \$31,890.00 (48.15%). Other funding: Municipality \$34,340.00 (51.85%). CO: 48% ST: 0% FED: 0%
Vendor: West Grove Borough Contract ID: 0019888	Contract	42,000.00	10-01-2020 09-30-2022	This contract provides for the Vision Partnership Program: Cash Grant Manual - West Grove Comprehensive Plan. The total project cost is \$60,290.00. County funding is \$42,000.00 (69.664%). Other funding: Municipality \$18,290.00 (30.336%). CO: 69% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-SEP-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Planning Commission</u>				
Vendor: Caln Township Contract ID: 0019889	Contract	25,000.00	08-01-2020 07-31-2022	This contract provides for the Vision Partnership Program: Cash Grant Manual - Caln Township Zoning Ordinance Update. The total project cost is \$88,140.00. County funding is \$25,000.00 (28.364%). Other funding: Municipality \$63,140.00 (71.636%). CO: 28% ST: 0% FED: 0%
<u>Pocopson Home</u>				
Vendor: Integrated Medical Transport Contract ID: 0019895	Contract	0.00	09-17-2020 09-16-2022	This contract provides for Non-Emergency Resident Transport per the Request for Proposal #2006-01. CO: 100% ST: 0% FED: 0%
<u>Solicitors</u>				
Vendor: Buckley, Brion, McGuire & Morris, LLP Contract ID: 0019894	Contract	0.00	09-17-2020 UNTIL COMPLETE	This contract provides additional Legal Services as required by the County Solicitor's Office. CO: 100% ST: 0% FED: 0%
Vendor: Brown McGarry Nimeroff, LLC Contract ID: 0019896	Contract	0.00	09-17-2020 OPEN ENDED	This contract provides additional Legal Services as required by the County Solicitor's Office. CO: 100% ST: 0% FED: 0%
<u>Treasurer's Office</u>				
Vendor: East Caln Township Contract ID: 0019892	Contract	0.00	01-01-2021 OPEN ENDED	This contract provides for the collection of Municipal Property Taxes for East Caln Township by the Chester County Treasurer's Office per County Resolution No. 33-20. This is a revenue contract. CO: 0% ST: 0% FED: 0%
<u>Youth Center</u>				
Vendor: Lackawanna County Contract ID: 0019887	Contract	0.00	07-01-2020 06-30-2021	This contract renews bed space rental for Lackawanna County Children and Youth Services at the Chester County Youth Center. This is a revenue contract. CO: 0% ST: 0% FED: 0%

Number of Contracts: **40**

GRANTS AGENDA
September 17, 2020

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Children, Youth and Families</u>			
Pennsylvania Department of Human Services - Act 148 Contract / Award - Renewal 145-450045-331221/332221-70600000; 71300000; 71301000; 71303000-2220001; 4515001; 4517002-FY2021-FY2022	\$ 24,194,175.00	07/01/2021 06/30/2022	Act 148 Funding (FY 2021/2022) No New Positions County Match = \$7,310,948 Federal = \$4,166,932 State = \$19,516,730 Program Income = \$510,513 Total Funding = \$31,505,123
<u>Community Development</u>			
U.S. Department of Housing and Urban Development Contract / Award - New 116-490000-331200-41900401-4900001-FY2020	\$ 1,521,461.00	09/02/2020 09/01/2026	2020 Community Development Block Grant - CARES Act No New Positions - No County Match Federal Funding = \$1,521,461.00
U.S. Department of Housing and Urban Development Contract / Award - New 116-490000-331200-41900407-4900001-FY2020	\$ 764,283.00	09/02/2020 09/01/2022	2020 Emergency Solutions Grant - CARES Act - 1st Allocation No New Positions - No County Match Federal Funding = \$764,283.00
U.S. Department of Housing and Urban Development Contract / Amendment 116-490000-331200-41900407-4900001-FY2020	\$ 2,220,667.00 <i>Increase</i>	09/02/2020 09/01/2022	2020 Emergency Solutions Grant - CARES Act - 2nd Allocation No New Positions - No County Match Federal Funding = \$2,220,667.00 Revised Total Federal Funding = \$2,984,950.00
<u>Mental Health / Intellectual and Developmental Disabilities</u>			
Office of Mental Health and Substance Abuse Services Contract / Award 141-450041-331221-55101420-4511001-FY2020	\$ 200,000.00	07/01/2020 06/30/2021	First Episode Psychosis (FEP) program in Chester County. No New Positions - No County Match Federal Funding = \$200,000.00
<u>Pocopson Home</u>			
U.S. Department of Health and Human Services Contract / Award 501-460000-331207-92000005-4600007	\$ 408,750.00 <i>Increase</i>	03/01/2020 12/31/2020	CARES Act - Provider Relief Fund for Skilled Nursing Facilities (SNFs) No New Positions - No County Match Federal Funding = \$408,750.00 Revised Total Federal Funding = 1,678,449.24

GRANTS AGENDA

September 17, 2020

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Public Health</u>			
Phoenixville Community Health Foundation Contract / Award - Renewal 1-478000-36xxxx-1540xxxx-4780001-FY2018	\$ 28,000.00	10/01/2020 09/30/2021	Phoenixville Community Health Foundation Grant No New Positions - No County Match Local Funding = \$28,000.00
<u>Voter Services</u>			
Center for Technology and Civic Life Application - New	\$ 2,558,080.00	09/01/2020 12/31/2020	2020 General Election Support Grant No New Positions - No County Match Other Funding = \$2,558,080.00

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020

Hires and Rehires

1. Employee : Alfano, Rachel
 Department : 070000 - Recorder of Deeds
 Job : 801060 - General Clerk
 Salary Grade :
 Compensation : \$ 15.00(H)
 Effective Date : 09/21/2020

2. Employee : Baldwin, Tammy L
 Department : 045000 - Treasurer
 Job : 030420 - Accountant II
 Salary Grade : E03
 Compensation : \$ 44,886.66(A)
 Effective Date : 09/21/2020

3. Employee : Bell, Tiffany A
 Department : 451141 - Mental Hlth/Intel & Dev Disabl
 Job : 048460 - EI Service Coordinator
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 09/21/2020

4. Employee : Boggess, Keith E
 Department : 120000 - Court Administration
 Job : 020085 - Hearing Officer
 Salary Grade : M05
 Compensation : \$ 72,000.00(A)
 Effective Date : 09/28/2020

5. Employee : Dickens, Keith Allen
 Department : 075500 - Facilities Mgt - 313 W Market
 Job : 020650 - Environmental Svcs Supv
 Salary Grade : E02
 Compensation : \$ 46,924.80(A)
 Effective Date : 09/21/2020

6. Employee : Driban, Emma C
 Department : 589000 - Libraries P/T
 Job : 805100 - Library Assistant
 Salary Grade :
 Compensation : \$ 10.00(H)
 Effective Date : 09/21/2020

7. Employee : Fox, Ashley M
 Department : 030000 - Voter Services
 Job : 040095 - Election Supervisor
 Salary Grade : N10
 Compensation : \$ 53,649.96(A)
 Effective Date : 09/14/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020Hires and Rehires

8. Employee : Gaugler,Dennis R
Department : 589000 - Libraries P/T
Job : 805015 - Van Driver
Salary Grade :
Compensation : \$ 14.24(H)
Effective Date : 09/21/2020
9. Employee : Gonzalez,Kenny L
Department : 465100 - Pocopson Food & Dietary
Job : 041670 - Dietary Aide
Salary Grade : N01
Compensation : \$ 27,760.20(A)
Effective Date : 09/14/2020
10. Employee : Griffy,Dymond J
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 09/28/2020
11. Employee : Guzman,Kelly
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 09/14/2020
12. Employee : Hammond,Gary H
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 42,118.00(A)
Effective Date : 10/05/2020
13. Employee : Harper,Najiia T
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 08/31/2020
14. Employee : Kapuscinski,Julia Lynn
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 09/14/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020Hires and Rehires

15. Employee : Karakas, Daniel
Department : 251315 - Safety and Security
Job : 841381 - Safety & Security Operator-PT
Salary Grade :
Compensation : \$ 17.26(H)
Effective Date : 09/21/2020
16. Employee : Lauer, Michael A
Department : 465100 - Pocopson Food & Dietary
Job : 351670 - Dietary Aide
Salary Grade :
Compensation : \$ 14.23(H)
Effective Date : 09/28/2020
17. Employee : Lichtner, Alexis
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 09/14/2020
18. Employee : Little, Dawn Marie
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 09/14/2020
19. Employee : Marker, Ashley Nicole
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 09/28/2020
20. Employee : Martin, Janet M
Department : 478210 - Nursing
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 26.89(H)
Effective Date : 09/21/2020
21. Employee : Mathers, Vickie L
Department : 465100 - Pocopson Food & Dietary
Job : 041670 - Dietary Aide
Salary Grade : N01
Compensation : \$ 27,760.20(A)
Effective Date : 09/14/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020Hires and Rehires

22. Employee : McCain-Smith,Diamond M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 09/28/2020
23. Employee : McClain,Dave
Department : 589000 - Libraries P/T
Job : 805015 - Van Driver
Salary Grade :
Compensation : \$ 14.24(H)
Effective Date : 09/21/2020
24. Employee : McClain,Marcella
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 041124 - Administrative Clerk
Salary Grade : N03
Compensation : \$ 33,664.80(A)
Effective Date : 09/21/2020
25. Employee : Meaney,Valerie
Department : 129000 - District Attorney
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 29,216.46(A)
Effective Date : 09/28/2020
26. Employee : Miles Jr,Robert Allen
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Salary Grade : N04
Compensation : \$ 37,498.55(A)
Effective Date : 09/14/2020
27. Employee : Miles,Shannon V
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 08/31/2020
28. Employee : Nadachowski,Marissa R
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 09/14/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020Hires and Rehires

29. Employee : Richardson,Alexis D
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 09/28/2020
30. Employee : Santucci,Daniel R
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 09/28/2020
31. Employee : Shauger,Pamela
Department : 589300 - Henrietta Hankin Library
Job : 805100 - Library Assistant
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 09/21/2020
32. Employee : Siolek Jr Jr,Thomas
Department : 451144 - Drug and Alcohol
Job : 048655 - D&A Case Mgmt Spclst
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 10/05/2020
33. Employee : Sivels,Taylor A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 08/31/2020
34. Employee : Wisniewski I,Richard
Department : 018000 - Public Information
Job : 030268 - Communications Coordinator
Salary Grade : E03
Compensation : \$ 50,000.00(A)
Effective Date : 09/21/2020
35. Employee : Yost,Jennifer D
Department : 461210 - Pocopson Nursing Care
Job : 030678 - Charge Nurse
Salary Grade : N11
Compensation : \$ 66,100.32(A)
Effective Date : 10/01/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020

Transfers

36. Employee : Presby, Laura

	<u>Proposed</u>	<u>Current</u>
Department	: 589300 - Henrietta Hankin Library	589300
Job	: 030350 - Librarian II	605190
Salary Grade	: E02	
Compensation	: \$ 41,059.20(A)	\$ 18.54(H)
Effective Date	: 09/26/2020	03/30/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020

Promotions

37.	Employee	:	Brooks, James L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	210000 - Chester County Prison		210000
	Job	:	023330 - Correctional Officer V		040110
	Salary Grade	:	C06		C04
	Compensation	:	\$ 82,888.16(A)		\$ 78,941.11(A)
	Effective Date	:	09/26/2020		01/04/2020
38.	Employee	:	Hopson, Meghan Rose		
			<u>Proposed</u>		<u>Current</u>
	Department	:	120000 - Court Administration		135000
	Job	:	040510 - SSS V		040780
	Salary Grade	:	N04		N03
	Compensation	:	\$ 34,538.14(A)		\$ 31,420.48(A)
	Effective Date	:	09/26/2020		03/24/2020
39.	Employee	:	Polvino, Tiffany L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451143 - Office of Aging Services		451143
	Job	:	020571 - Community Service Supervisor I		048253
	Salary Grade	:	E03		T04
	Compensation	:	\$ 48,092.85(A)		\$ 40,171.00(A)
	Effective Date	:	09/26/2020		06/20/2020
40.	Employee	:	Sassa, David M		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129100 - County Detectives		129100
	Job	:	010310 - Chief County Detective		040040
	Salary Grade	:	D01		
	Compensation	:	\$138,989.84(A)		\$138,989.84(A)
	Effective Date	:	09/12/2020		09/09/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020End of Employment

41. Employee : Biagiotti, Brigit D
Department : 453205 - Chester County Youth Center
Job : 040312 - Evening Reporting Center Supv
Effective Date : 09/03/2020
42. Employee : Bracero, Elizabeth
Department : 222000 - Juvenile Probation
Job : 040585 - SSS V
Effective Date : 09/11/2020
43. Employee : DiGiammo Jr, Andrew J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/05/2020
44. Employee : Dioguardi Jr, Mario J
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 08/29/2020
45. Employee : Fisher, Jeanell L
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 09/20/2020
46. Employee : Fox, Nicholas E
Department : 451145 - Children, Youth and Families
Job : 030510 - Accountant II
Effective Date : 09/19/2020
47. Employee : Haefner, Julie A
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Effective Date : 09/11/2020
48. Employee : Handfield, Dennean
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 09/21/2020
49. Employee : Jackson, Tamera J
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 09/09/2020
50. Employee : Kerns, Kathryn Rita
Department : 090100 - Dept of Computing Info Service
Job : 020438 - Application Development Coord
Effective Date : 10/03/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020End of Employment

51. Employee : Lavelle,LaBrae
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Effective Date : 09/12/2020
52. Employee : Marsh,Heather M
Department : 135000 - Domestic Relations
Job : 040510 - SSS V
Effective Date : 09/12/2020
53. Employee : O'Connell,Gabrielle E
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Effective Date : 09/14/2020
54. Employee : Powell,Eric
Department : 251200 - Public Safety Communications
Job : 040035 - Operations Communication Spec
Effective Date : 09/14/2020
55. Employee : Roberts,Vanessa A
Department : 461210 - Pocopson Nursing Care
Job : 350260 - LPN
Effective Date : 08/24/2020
56. Employee : Scanlon,Felicia C
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048460 - EI Service Coordinator
Effective Date : 09/26/2020
57. Employee : Schapoehler,Nancy
Department : 120000 - Court Administration
Job : 041250 - Jury Clerk
Effective Date : 08/29/2020
58. Employee : Senter,Danelle M
Department : 135000 - Domestic Relations
Job : 040780 - SSS IV
Effective Date : 08/31/2020
59. Employee : Ventrella,Jane T
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Effective Date : 09/14/2020
60. Employee : Wilkins,Matthew N
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/12/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020

End of Employment

61. Employee : Williams, Khayriyyah M
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 08/22/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/17/2020

Retirements

- 62. Employee : Behr, Debra K
Department : 222000 - Juvenile Probation
Job : 020150 - Probation Supervisor II
Effective Date : 10/10/2020

- 63. Employee : Crosson, Maryetta
Department : 465100 - Pocopson Food & Dietary
Job : 041670 - Dietary Aide
Effective Date : 10/10/2020

- 64. Employee : Green, James P
Department : 065000 - Public Defender
Job : 030081 - Attorney II
Effective Date : 10/10/2020

- 65. Employee : Hollingsworth, Merrill A
Department : 466100 - Pocopson Operations & Maint
Job : 040574 - Maintenance Technician I
Effective Date : 09/12/2020

- 66. Employee : Rhodes, Lisa A
Department : 055000 - Controller
Job : 020395 - Accounts Payable Manager
Effective Date : 09/16/2020

COUNTY OF CHESTER

Finance Agenda

Commissioners' Meeting, September 17, 2020

1. Budget Change 13-20
2. Vouchers as submitted by the Controller

**2020
Budget Amendment
BC-13
September 17, 2020**

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Change to Budget
17-Sep-2020	Court Administration	001	120000	331231	00000019	1200001		\$ 33,365	Fed-Penn Emerg Mngement Agency	Net Change + \$33,365
	Court Administration	001	120000	420000	00000019	1200001		\$ 33,365	Materials and Services	
To align budget with anticipated revenue and expenditures for impacts of the Coronavirus.										
17-Sep-2020	District Courts	001	124100	331231	00000019	1240001		\$ 5,809	Fed-Penn Emerg Mngement Agency	Net Change + \$5,809
	District Courts	001	124100	420000	00000019	1240001		\$ 5,809	Materials and Services	
To align budget with anticipated revenue and expenditures for impacts of the Coronavirus.										
17-Sep-2020	Public Health	001	478000	331207	16300000	4780003	FY2018	\$ 23,632	Federal-Health	Net Change + \$23,632
	Public Health	001	478210	420000	16300000	4780003	FY2018	\$ 23,632	Materials and Services	
To align budget with anticipated revenue and expenditures due to additional funding for WIC (Women, Infants, and, Children) Grant.										
17-Sep-2020	Public Health	001	478000	367200	15400500	4780003	FY2018	\$ 10,000	Contributions	Net Change + \$28,000
	Public Health	001	478210	420000	15400500	4780003	FY2018	\$ 10,000	Materials and Services	
	Public Health	001	478000	369290	15401500	4780003		\$ 18,000	Other Reimbursements	
	Public Health	001	478210	420000	15401500	4780003		\$ 18,000	Materials and Services	
To align budget with anticipated revenue and expenditures for the Phoenixville Community Health Foundation Grant.										
17-Sep-2020	Public Health	001	478000	367200	15400500	4780003	FY2018	\$ 3,500	Contributions	Net Change + \$3,500
	Public Health	001	478210	420000	15400500	4780003	FY2018	\$ 3,500	Materials and Services	
To align budget with anticipated revenue and expenditures related to additional Nurse Family Partnership funds.										
17-Sep-2020	Public Health	001	478000	390145	00000000	4780006		\$ 59,590	Transfer from CYF	Net Change + \$59,590
	Public Health	001	478120	420000	00000000	4780006		\$ 59,590	Materials and Services	
To align budget with anticipated revenue and expenditures per agreement with Children, Youth, and Families.										
17-Sep-2020	Voter Services	001	030000	331231	00000019	0300003		\$ 15,661	Fed-Penn Emerg Mngement Agency	Net Change + \$15,661
	Voter Services	001	030000	420000	00000019	0300003		\$ 15,661	Materials and Services	
To align budget with anticipated revenue and expenditures for impacts of the Coronavirus.										
17-Sep-2020	Community Development	116	490000	331224	41900428	4900001	FY2020	\$ 195,000	Federal-Community & Econ Dev	Net Change + \$195,000
	Community Development	116	491000	439740	41900428	4900001	FY2020	\$ 195,000	Provider Services	
To establish budget to extend Pennsylvania Departement of Community & Economic Development (DCED) Emergency Service Grant (ESG) funds carried over from a prior year.										

**2020
Budget Amendment
BC-13
September 17, 2020**

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Change to Budget
17-Sep-2020	Community Development	116	490000	331231	00000019	4900001		\$ 150,000	Fed-Penn Emerg. Management Agency Net Change + \$150,000	
	Community Development	116	491100	420000	00000019	4900001		\$ 150,000	Materials & Services	
To align budget with anticipated revenue and expenditures for impacts of the Coronavirus.										
17-Sep-2020	Community Development	116	490000	331200	92000005	4900001		\$ 1,800,000	Federal-Operating	Net Change + \$1,800,000
	Community Development	116	491200	442000	92000005	4900001		\$ 1,800,000	To Organizations	
To align budget with anticipated revenue and expenditures for impacts of the Coronavirus.										
17-Sep-2020	Aging Services	143	450043	331231	00000019	4513001		\$ (200,000)	FEMA - CARES Funding	Net Change (\$200,000)
	Aging Services	143	455119	420000	00000019	4513001		\$ (115,000)	Materials & Services	
	Aging Services	143	453313	490116	00000019	4513001		\$ (70,000)	Transfer to DCD	
	Aging Services	143	451143	411120	00000019	4513001		\$ (12,700)	Salaries	
	Aging Services	143	451143	412001	00000019	4513001		\$ (975)	FICA	
	Aging Services	143	451143	412200	00000019	4513001		\$ (1,325)	Retirement	
Additional funding for COVID-19 received through the Aging Block Grant eliminated the need to budget additional CARES Act funding.										
17-Sep-2020	Pocopson Home	501	460000	331231	00000019	4600007		\$ 200,000	Federal - PEMA	Net Change + \$200,000
	Pocopson Home	501	460100	420000	00000019	4600007		\$ 200,000	Materials & Services	
To budget for COVID-19 anticipated expenditures.										
17-Sep-2020	Pocopson Home	501	460000	331207	92000005	4600007		\$ 408,750	Federal - Health	Net Change + \$408,750
	Pocopson Home	501	460100	420000	92000005	4600007		\$ 408,750	Materials & Services	
To budget for additional CARES grant award (Provider Relief Fund for Skilled Nursing Facilities) received in late August 2020.										
17-Sep-2020	Capital Reserve Fund	301	310000	471100	39000248	3010001		\$ 2,491	Bridge Maint. & Preservation	No Net Change
	Capital Reserve Fund	301	310000	471100	39000205	3010001		\$ (2,491)	Bridge Maint. & Preservation	
To adjust budget for bridge #248 due to additional invoice from PennDOT										
17-Sep-2020	Capital Improvement Fund	357	085300	445000	80340054	3570001		\$ 19,845	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	\$ (19,845)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Sara B. Stoltzfus, installment payment five of five.										

**2020
Budget Amendment
BC-13
September 17, 2020**

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Change to Budget
17-Sep-2020	Capital Improvement Fund	357	085300	445000	80340057	3570001		\$ 14,745	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	\$ (14,745)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for the property of the Pennsgrove Farm, LLC, installment payment five of five.										
17-Sep-2020	Capital Improvement Fund	357	085300	441000	80310104	3570001		\$ 80,200	To Municipalities	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	\$ (80,200)	Land Development Rights	
To budget a Preservation Partnership Program Municipal Grant to North Coventry Township.										