



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

October 17, 2018

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, October 16, 2018 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS – There are no items of old business

7. NEW BUSINESS

a. Authorization to Bid

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Tile Restoration at the Government Services Center**

b. Contracts

c. Grants

8. PERSONNEL MATTERS

a. Human Resources Agenda

9. FINANCIAL MATTERS

a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

October 4, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:03 AM on October 4, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Chief Deputy Sheriff Jason Suydam to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, October 2, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on September 13, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the September 13, 2018 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Bid Award

Bid Award

Commissioner Cozzone made a motion to approve the bid awards on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bids for the following:

Exton Library Sidewalk Replacement, Bid #124808-1319E

G&B Construction Group, Inc.

\$69,800.00

Bread Products, Bid #501809-1321A

Bimbo Bakeries USA, Inc.

\$66,364.00

b. Bid Rejection

Commissioner Farrell made a motion to reject the bid for security services per the request of the Department of Procurement & General Services due to a shift in priorities. Commissioner Cozzone seconded the motion. Motion carried to reject the following bids:

Bid Rejection

Security Services, Bid #075709-1292A

Kelly Security Services, Inc.	\$ 832,932.68
Allied Universal Security Services	\$ 880,009.20
Scotlandyard Security Services, Inc.	\$ 932,710.00
NMS Security Services, LLC	\$ 962,483.00
OPS Security Group	\$1,609,901.92

7. NEW BUSINESS

NEW BUSINESS

a. Authorities, Boards & Commissions

Following a motion made by Chairman Kichline which was seconded by Commissioner Farrell, the Board of Commissioners approved the following appointments and reappointments to the corresponding Authorities, Boards and Commissions:

Authorities, Boards & Commissions

Chester County Office of Aging Citizens' Advisory Council

Appoint M. Diane Berquist for a term ending September 30, 2021

Chester County Agricultural Development Council

Appoint Barbara D. Schaer for a term ending December 31, 2021

Chester County Area Airport Authority

Reappoint Richard G. Saylor for a term ending December 31, 2023

Chester County Drug and Alcohol Advisory Board

Appoint Kevin B. Kelly for a term ending September 30, 2021

Appoint Catherine E. O'Donnell for a term ending September 30, 2021

Chester County Health and Education Facilities Authority

Reappoint Robert W. Thomas for a term ending December 31, 2023

Chester County Mental Health/Intellectual and Developmental Disabilities Board

Appoint Philip A. Lawson, Ph.D. for a term ending June 30, 2021

b. Authorization to Bid

Following a Motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:

Authorization to Bid

- **Replace Telecommunicator Consoles**

c. Contracts

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

d. Grants

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following item:

- Budget Change 16-18

10. PUBLIC COMMENT

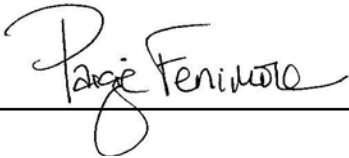
There was no public comment.

**PUBLIC
COMMENT**

11. ADJOURNMENT

The Meeting was adjourned following a motion made by Commissioner Cozzone which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 10:08AM.

ADJOURNMENT



A handwritten signature in black ink that reads "Paige Fenimore". The signature is written in a cursive style and is positioned above a horizontal line.

**Taken by Paige Fenimore
On behalf of Acting Chief Clerk Robert J. Kagel**

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-OCT-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: New Life Youth & Family Services Contract ID: 0017388	Amendment	0.00	07-01-2018 06-30-2020	Amendment #1: This amendment for In-Home Forefront and Visitation Program Services extends the contract term for an additional two (2) year period and replaces Appendices I.A, II.A and II.C. CO: 20% ST: 75% FED: 5%
Vendor: New Life Youth & Family Services Contract ID: 0017595	Amendment	162,066.82	07-01-2018 06-30-2019	Amendment #1: This amendment for the Triple-P Parenting Program that supports parents of teens who are finding parenting challenging extends the contract term for an additional one (1) year period and replaces Appendices B and C-1. CO: 5% ST: 95% FED: 0%
Vendor: Gateway HorseWorks Contract ID: 0018594	Contract	48,590.00	07-01-2018 06-30-2019	This contract provides for the Beyond The Barn Program to implement equine-assisted learning activities for youth ages 13-18 years that are involved with Children, Youth and Families and the Juvenile Probation Office. CO: 10% ST: 90% FED: 0%
<u>Community Development</u>				
Vendor: WC Atkinson Memorial Community Contract ID: 0018612	Contract	0.00	09-01-2018 12-31-2019	This contract provides permanent housing performance based bonus incentives to the West Chester Atkinson Memorial Community Service Center Emergency Shelter Program. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 100% FED: 0%
Vendor: Good Samaritan Shelter, Inc. Contract ID: 0018613	Contract	0.00	09-01-2018 12-31-2019	This contract provides permanent housing performance based bonus incentives to the Good Samaritan Emergency Shelter Program. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 100% FED: 0%
<u>Coroners Office</u>				
Vendor: National Medical Services, Inc. Contract ID: 0018615	Contract	0.00	01-01-2019 12-31-2020	This contract provides Forensic Toxicology Laboratory Services. CO: 100% ST: 0% FED: 0%
<u>Court Administration</u>				
Vendor: West Publishing Corporation Contract ID: 0018610	Contract	269,244.00	09-01-2018 08-31-2021	This contract renews the West ProFlex Internet Legal Research subscription for multiple County Department users. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-OCT-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Court Administration</u>				
Vendor: West Publishing Corporation Contract ID: 0018619	Contract	29,628.00	09-01-2018 08-31-2021	This contract renews the West ProFlex Internet Legal Research subscription for public access at Chester County Law Library. CO: 100% ST: 0% FED: 0%
<u>DCIS</u>				
Vendor: Business & Tech. Resource Group. Inc Contract ID: 0018290	Amendment	28,000.00	10-17-2018 UNTIL COMPLETE	Amendment #1: This amendment provides for increased service hours due to a change in Oracle release dates for the 2018 PeopleSoft Upgrade. CO: 100% ST: 0% FED: 0%
<u>Emergency Services</u>				
Vendor: AT&T Mobility II, LLC Contract ID: 0001509	Amendment	0.00	10-17-2018 09-30-2040	Amendment #4: This amendment for leasing Tower Space at the Elverson Tower Site allows for equipment modifications. This is a revenue contract. CO: 0% ST: 0% FED: 0%
<u>Facilities Management</u>				
Vendor: McCormick Taylor, Inc. Contract ID: 0013402	Amendment	11,926.33	10-17-2018 UNTIL COMPLETE	Amendment #3: This amendment provides for supplemental Engineering Services required to coordinate relocation of water and sewer mains with West Grove Borough Municipal Authority and electric and gas lines with PECO for County Bridge #248, Pusey's Abbatoir Bridge over White Clay Creek in London Grove Township. CO: 20% ST: 80% FED: 0%
Vendor: Column Construction, Inc. Contract ID: 0017961	Amendment	33,098.82	10-08-2018 UNTIL COMPLETE	Amendment #3: This amendment provides funding for additional work required for project completion as defined in Change Order #3 for County owned Bridge #289 on State Street over Indian Creek in Avondale Borough. CO: 100% ST: 0% FED: 0%
<u>Human Services</u>				
Vendor: Community, Youth & Women's Alliance Contract ID: 0018618	Contract	185,000.00	07-01-2018 06-30-2019	This contract provides funding to implement a Family Center Opioid and Substance Use Disorders (OUD/SUD) Expansion Pilot Program to serve families with children ages 0-5 years living in the Coatesville Area School District who are impacted by a mother with a history of an opioid or other substance use disorder and are in need of parenting skills and education. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-OCT-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u>				
Vendor: Neighbours International, Inc. Contract ID: 0018563	Contract	0.00	07-01-2018 06-30-2019	This contract renews Family Driven Fiscal Management Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Chester County Intermediate Unit Contract ID: 0018564	Contract	0.00	07-01-2018 06-30-2019	This contract renews Supported Employment, Behavioral Support and In-Home Community Supports for individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
<u>Open Space Preservation</u>				
Vendor: New Garden Township Contract ID: 0017104	Amendment	0.00	10-17-2018 04-21-2019	Amendment #1: This amendment for Round 28 Municipal Acquisition; St. Anthony in the Hills, changes the project scope from acquisition of a 137 acre conservation easement to a fee simple land purchase. The original contract amount of \$200,000.00 remains the same. Other funding: 52% Municipality. CO: 15% ST: 33% FED: 0%
<u>Planning Commission</u>				
Vendor: Thornbury Township Contract ID: 0018614	Contract	43,120.00	10-01-2018 09-30-2020	This contract provides funding for the Vision Partnership Program; Municipal Grant Manual - Thornbury Township Zoning Ordinance Update. The total project cost is \$61,600.00. County funding is \$43,120.00 (70%). Other funding: Municipality \$18,480 (30%). CO: 70% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: Walker Tracker Inc. Contract ID: 0018320	Amendment	7,000.00	03-26-2018 12-31-2020	Amendment #1: This amendment provides additional funding, extends the contract term and increases the number of active users for the County's Walk Tracker Software. CO: 0% ST: 0% FED: 100%
Vendor: Nurse-Family Partnership Contract ID: 0018617	Contract	71,772.00	10-01-2018 09-30-2021	This contract renews Technical Assistance and Training Services for the Nurse-Family Partnership Program. CO: 0% ST: 0% FED: 100%

Number of Contracts: **19**

AGENDA ITEMS - GRANTS
October 17, 2018

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
U.S. Dept. of Housing & Urban Development Contract / Award - Renewal 116-490000-331200-40200000-4900003-FY2018	\$1,152,764	01/01/2018 12/31/2018	2018 HOME Investment Partnership Program No New Positions - No County Match Federal Funding = \$1,152,764
U.S. Dept. of Housing & Urban Development Contract / Award - Renewal 116-490000-331200-40700000-4900001-FY2018	\$209,176	01/01/2018 12/31/2018	2018 Emergency Solutions Grant No New Positions - No County Match Federal Funding = \$209,176
U.S. Dept. of Housing & Urban Development Contract / Award - Renewal 116-490000-331200-40100000-4900001--FY2018	\$2,561,340	01/01/2018 12/31/2018	2018 Community Development Block Grant No New Positions - No County Match Federal Funding = \$2,561,340
<u>Public Health</u>			
PA Department of Human Services / DHHS Contract / Award - Renewal 001-478000-332221-15400500-4780003-FY2015	\$499,874	07/01/2018 06/30/2019	Nurse-Family Partnership Program - (OCDEL) Office of Child Development and Early Learning No New Positions State = \$363,688 County Match = \$36,368 Program Income = \$57,000 Donations = \$79,186 Total Funding = \$499,874
PA Department of Human Services / DHHS Contract / Award - Renewal 001-478000-331207-15400501-4780003-FY2015	\$202,256	07/01/2018 06/30/2019	Nurse Family Partnership Program - (MIECHV) Maternal, Infant and Early Childhood Home Visiting No New Positions - No County Match Federal Funding = \$202,256

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

Hires and Rehires

1. Employee : Adesida,Adekunle A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 29,971.50(A)
Effective Date : 10/29/2018

2. Employee : Allen,Ashley L
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 10/08/2018

3. Employee : Bogan,Emily
Department : 588500 - Parks Springton Manor
Job : 808102 - PT Ranger
Salary Grade :
Compensation : \$ 12.12(H)
Effective Date : 10/22/2018

4. Employee : Bottomley,Matthew
Department : 588300 - Parks Nottingham
Job : 808102 - PT Ranger
Salary Grade :
Compensation : \$ 12.12(H)
Effective Date : 10/22/2018

5. Employee : Cruz,Iris T
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Salary Grade :
Compensation : \$ 15.37(H)
Effective Date : 10/29/2018

6. Employee : Davis,Latroya L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 29,971.50(A)
Effective Date : 10/29/2018

7. Employee : Dracup,Angela M
Department : 035100 - Assessment
Job : 040780 - SSS IV
Salary Grade : N03
Compensation : \$ 30,082.78(A)
Effective Date : 10/29/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

Hires and Rehires

- 8. Employee : Francis, Pamela
 Department : 126000 - Clerk of Courts
 Job : 801060 - General Clerk
 Salary Grade :
 Compensation : \$ 11.41(H)
 Effective Date : 10/15/2018

- 9. Employee : Graham Nelson, Chanieka R
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Salary Grade : N02
 Compensation : \$ 29,971.50(A)
 Effective Date : 10/29/2018

- 10. Employee : Grove, Ashley L
 Department : 461210 - Pocopson Nursing Care
 Job : 040262 - LPN
 Salary Grade : N08
 Compensation : \$ 46,715.76(A)
 Effective Date : 10/12/2018

- 11. Employee : Hopkins, April C
 Department : 461210 - Pocopson Nursing Care
 Job : 041646 - Resident Services Technician
 Salary Grade : N27
 Compensation : \$ 21,245.25(A)
 Effective Date : 10/29/2018

- 12. Employee : Hopson, Meghan Rose
 Department : 135000 - Domestic Relations
 Job : 040780 - SSS IV
 Salary Grade : N03
 Compensation : \$ 30,082.78(A)
 Effective Date : 10/22/2018

- 13. Employee : Hudecki, Krista M
 Department : 465100 - Pocopson Food & Dietary
 Job : 351670 - Dietary Aide
 Salary Grade :
 Compensation : \$ 10.89(H)
 Effective Date : 10/29/2018

- 14. Employee : Johnston III, Graffus G
 Department : 251320 - ES Fire Services
 Job : 240202 - E S Instructor
 Salary Grade :
 Compensation : \$ 16.00(H)
 Effective Date : 10/29/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

Hires and Rehires

- 15. Employee : Kamara,Usifu V
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Salary Grade : N02
 Compensation : \$ 29,971.50(A)
 Effective Date : 10/29/2018

- 16. Employee : Lysle,Hilaire
 Department : 588300 - Parks Nottingham
 Job : 808102 - PT Ranger
 Salary Grade :
 Compensation : \$ 12.12(H)
 Effective Date : 10/22/2018

- 17. Employee : Matthews,Sabrina N
 Department : 461210 - Pocopson Nursing Care
 Job : 351420 - Nurse Aide
 Salary Grade :
 Compensation : \$ 15.37(H)
 Effective Date : 10/29/2018

- 18. Employee : McCallin,Melissa
 Department : 588500 - Parks Springton Manor
 Job : 808500 - Maintenance Worker
 Salary Grade :
 Compensation : \$ 18.16(H)
 Effective Date : 10/22/2018

- 19. Employee : McNeil,Wastell G
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Salary Grade : N02
 Compensation : \$ 29,971.50(A)
 Effective Date : 10/29/2018

- 20. Employee : Natter,William C
 Department : 451141 - Mental Hlth/Intel & Dev Disabl
 Job : 048461 - ID Support Coordinator
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 10/15/2018

- 21. Employee : Ranalli,Ruby
 Department : 126000 - Clerk of Courts
 Job : 801060 - General Clerk
 Salary Grade :
 Compensation : \$ 11.41(H)
 Effective Date : 10/15/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

Hires and Rehires

- 22. Employee : Trego, Harold R
Department : 251320 - ES Fire Services
Job : 240202 - E S Instructor
Salary Grade :
Compensation : \$ 14.00(H)
Effective Date : 10/29/2018

- 23. Employee : Turner, Simone S
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Salary Grade :
Compensation : \$ 15.37(H)
Effective Date : 10/29/2018

- 24. Employee : Walsh, Thomas J
Department : 251320 - ES Fire Services
Job : 240202 - E S Instructor
Salary Grade :
Compensation : \$ 14.00(H)
Effective Date : 10/29/2018

- 25. Employee : Yearsley, John R
Department : 251320 - ES Fire Services
Job : 240202 - E S Instructor
Salary Grade :
Compensation : \$ 14.00(H)
Effective Date : 10/29/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

Transfers

26.	Employee	: Achenbach,Michelle		
			<u>Proposed</u>	<u>Current</u>
	Department	: 014000 - Human Resources		014000
	Job	: 010210 - Director HR & Performance Mgt		801068
	Salary Grade	: D02		
	Compensation	: \$109,007.48(A)		\$ 59.89(H)
	Effective Date	: 10/13/2018		03/31/2018
27.	Employee	: Allen,Marisol S		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 29,971.50(A)		\$ 9.32(H)
	Effective Date	: 10/27/2018		07/30/2018
28.	Employee	: Carter,Lapaige F		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 29,971.50(A)		\$ 9.32(H)
	Effective Date	: 10/27/2018		08/27/2018
29.	Employee	: Corey,Rachel A		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 29,971.50(A)		\$ 9.32(H)
	Effective Date	: 10/27/2018		08/27/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

Transfers

30.	Employee	: Jones, Jamirah M		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 29,971.50(A)		\$ 9.32(H)
	Effective Date	: 10/27/2018		08/27/2018
31.	Employee	: Keehn, Shelly L		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 29,971.50(A)		\$ 9.32(H)
	Effective Date	: 10/27/2018		07/30/2018
32.	Employee	: Mathew, Marina M		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 29,971.50(A)		\$ 9.32(H)
	Effective Date	: 10/27/2018		07/30/2018
33.	Employee	: Powell, Hadiya S		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 29,971.50(A)		\$ 9.32(H)
	Effective Date	: 10/27/2018		07/30/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

Transfers

34. Employee : Scott,Brittani F

Proposed

Current

Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 29,971.50(A)
Effective Date : 10/27/2018

461212
351650
91
\$ 9.32(H)
07/31/2018

35. Employee : St John,Jameka M

Proposed

Current

Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 29,971.50(A)
Effective Date : 10/27/2018

461212
351650
91
\$ 9.32(H)
07/30/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

Promotions

36.	Employee	: DiOrio, Mark R	
		<u>Proposed</u>	<u>Current</u>
	Department	: 210000 - Chester County Prison	210000
	Job	: 040550 - Correctional Officer II	040920
	Salary Grade	: CO2	CO1
	Compensation	: \$ 45,474.74(A)	\$ 44,150.24(A)
	Effective Date	: 10/27/2018	03/31/2018
37.	Employee	: Friedman, Stefanie Danielle	
		<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney	129000
	Job	: 030423 - Attorney I	801060
	Salary Grade	: L01	
	Compensation	: \$ 47,796.32(A)	\$ 22.98(H)
	Effective Date	: 10/27/2018	09/24/2018
38.	Employee	: Galloway, Matthew	
		<u>Proposed</u>	<u>Current</u>
	Department	: 210000 - Chester County Prison	210000
	Job	: 040550 - Correctional Officer II	040920
	Salary Grade	: CO2	CO1
	Compensation	: \$ 44,077.27(A)	\$ 42,793.47(A)
	Effective Date	: 10/27/2018	03/31/2018
39.	Employee	: Garcia, Jose J	
		<u>Proposed</u>	<u>Current</u>
	Department	: 210000 - Chester County Prison	210000
	Job	: 040240 - Correctional Officer III	040550
	Salary Grade	: CO3	CO2
	Compensation	: \$ 52,527.35(A)	\$ 49,554.11(A)
	Effective Date	: 10/27/2018	10/11/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

Promotions

40.	Employee	: Macaulay, Kaitlyn R		
		<u>Proposed</u>		<u>Current</u>
	Department	: 129000 - District Attorney		129000
	Job	: 030423 - Attorney I		801060
	Salary Grade	: L01		
	Compensation	: \$ 47,796.32(A)		\$ 22.98(H)
	Effective Date	: 10/27/2018		08/13/2018
41.	Employee	: Miller, Keith G		
		<u>Proposed</u>		<u>Current</u>
	Department	: 210000 - Chester County Prison		210000
	Job	: 040240 - Correctional Officer III		040550
	Salary Grade	: CO3		CO2
	Compensation	: \$ 54,320.93(A)		\$ 52,738.77(A)
	Effective Date	: 10/27/2018		03/31/2018
42.	Employee	: Panichelli, Victoria Marie		
		<u>Proposed</u>		<u>Current</u>
	Department	: 124102 - Dist Court 15-1-02 West Chestr		124101
	Job	: 040097 - Clerical Supervisor I		040590
	Salary Grade	: N08		N04
	Compensation	: \$ 42,194.88(A)		\$ 34,059.61(A)
	Effective Date	: 10/27/2018		03/31/2018
43.	Employee	: Price, Leanna N		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461210
	Job	: 030678 - Charge Nurse		030671
	Salary Grade	: N11		E05
	Compensation	: \$ 63,286.08(A)		\$ 59,580.08(A)
	Effective Date	: 10/27/2018		03/31/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
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Promotions

44. Employee : Weaver, Brett C

	<u>Proposed</u>	<u>Current</u>
Department	: 210000 - Chester County Prison	210000
Job	: 040550 - Correctional Officer II	040920
Salary Grade	: CO2	CO1
Compensation	: \$ 50,796.16(A)	\$ 47,920.91(A)
Effective Date	: 10/27/2018	03/31/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
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End of Employment

- 45. Employee : Burch,Laquiesha M
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Effective Date : 10/24/2018

- 46. Employee : Casenta,Judith I
 Department : 467100 - Pocopson Housekeeping
 Job : 041710 - Housekeeper
 Effective Date : 10/05/2018

- 47. Employee : Combs-Harris Jr,Reginald J
 Department : 451145 - Children, Youth and Families
 Job : 048560 - County Caseworker II
 Effective Date : 10/27/2018

- 48. Employee : Condron,Emily E
 Department : 478310 - EnvironmentalHealth Protection
 Job : 801070 - Summer Clerk
 Effective Date : 09/01/2018

- 49. Employee : Dellinger,Ashley R
 Department : 478310 - EnvironmentalHealth Protection
 Job : 240222 - Mosquito-borneDiseaseCtrlTech
 Effective Date : 08/25/2018

- 50. Employee : Driggins,Shawn M
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Effective Date : 10/09/2018

- 51. Employee : Grey,Lisa A
 Department : 251200 - Public Safety Communications
 Job : 040730 - Telecommunicator I
 Effective Date : 09/25/2018

- 52. Employee : Guzman-Nava,Elidsandra
 Department : 451140 - Human Services Administration
 Job : 040792 - Administrative Specialist
 Effective Date : 10/13/2018

- 53. Employee : Liddick,Dorothy M
 Department : 461210 - Pocopson Nursing Care
 Job : 040262 - LPN
 Effective Date : 10/22/2018

- 54. Employee : Longo,Austin D
 Department : 478310 - EnvironmentalHealth Protection
 Job : 801070 - Summer Clerk
 Effective Date : 09/01/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

End of Employment

- 55. Employee : McGuire, Kathryn M
Department : 129000 - District Attorney
Job : 040510 - SSS V
Effective Date : 10/31/2018

- 56. Employee : Miller, Justin
Department : 222000 - Juvenile Probation
Job : 801060 - General Clerk
Effective Date : 10/20/2018

- 57. Employee : Monterosso, Marion V
Department : 589100 - Chester County Library
Job : 020310 - Manager, Finance & Admin Svcs
Effective Date : 10/27/2018

- 58. Employee : Samsel, Zachary
Department : 131000 - Prothonotary
Job : 040786 - Automation & Docketing Clerk
Effective Date : 10/25/2018

- 59. Employee : Scott, Ian A
Department : 126000 - Clerk of Courts
Job : 801060 - General Clerk
Effective Date : 10/06/2018

- 60. Employee : Strathy, Daniel
Department : 133000 - Sheriff
Job : 040680 - Deputy Sheriff II
Effective Date : 10/27/2018

- 61. Employee : Thomas, Della B
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 10/13/2018

- 62. Employee : Walker, Andrea T
Department : 451143 - Office of Aging Services
Job : 020571 - Community Service Supervisor I
Effective Date : 10/13/2018

- 63. Employee : Williams, Aysia C
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 10/27/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/17/2018

Retirements

- 64. Employee : Lewis, Kim A
Department : 222000 - Juvenile Probation
Job : 030402 - Fiscal Supervisor
Effective Date : 12/22/2018

- 65. Employee : Ross, Helen E
Department : 491100 - Dept of Community Development
Job : 020313 - Accounting Supervisor
Effective Date : 10/06/2018

- 66. Employee : Starkweather, Georgia L
Department : 461213 - Pocopson Clinic
Job : 041422 - Nurse Aide/Patient Drvr
Effective Date : 10/27/2018

COUNTY OF CHESTER
Finance Agenda
Commissioners' Meeting, October 17, 2018

1. Budget Change 17-18
2. Vouchers as submitted by the Controller
3. Settlement Agreement
4. Approve attached 2019 Official County Government Holiday Schedule

Amendment Budget Changes
BC - 17
October 17, 2018

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
17-Oct-2018	Library	124	589100	300000	00000000	5890001		14,400.00	Revenues & Other Fin Sources	Sidewalk repairs and Curb cuts.	Net Change+14,400
		124	589100	471500	21000007	5890001		14,142.00	Building Improvements		
		124	589100	471500	21000007	5890002		14,142.00	Building Improvements		
		124	589100	471500	21000007	5890003		14,142.00	Building Improvements		
		124	589100	471500	21000007	5890004		14,142.00	Building Improvements		
		124	589100	471500	21000007	5890005		14,142.00	Building Improvements		
		124	589100	475700	21000007	5890001		-11,262.00	Operating Equipment		
		124	589100	475700	21000007	5890002		-11,262.00	Operating Equipment		
		124	589100	475700	21000007	5890003		-11,262.00	Operating Equipment		
		124	589100	475700	21000007	5890004		-11,262.00	Operating Equipment		
		124	589100	475700	21000007	5890005		-11,262.00	Operating Equipment		
		To amend budget for sidewalk repairs and curb cuts.									
17-Oct-2018	Capital Improv Fund	357	251120	475300	80600113	3570001		4,736.00	Furniture & Fixtures	To align budget with anticipated revenue	No Net Change
		357	589300	471500	80101220	3570001		-4,736.00	Building Improvements		
To align the budget for a Audio Visual system at the Public Safety Training Campus, Firing Range with anticipated expenditures.											



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6026

ROBERT J. KAGEL
County Administrator

2019 OFFICIAL HOLIDAY SCHEDULE

The County offices will be closed on the official holidays listed below in 2019:

NEW YEAR'S DAY	January 1	Tuesday
MARTIN LUTHER KING, JR DAY	January 21	Monday
PRESIDENT'S DAY	February 18	Monday
MEMORIAL DAY	May 27	Monday
INDEPENDENCE DAY	July 4	Thursday
LABOR DAY	September 2	Monday
ELECTION DAY	November 5	Tuesday
VETERANS DAY	November 11	Monday
THANKSGIVING DAY	November 28	Thursday
DAY AFTER THANKSGIVING	November 29	Friday
CHRISTMAS	December 25	Wednesday

** Per the Attendance Policy, Good Friday, Flag Day and Columbus Day are floating holidays and County Offices will remain open.*

**Good Friday
*Flag Day
Columbus Day

*April 19
June 14
October 14*

*Friday
Friday
Monday*