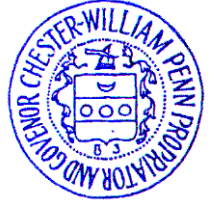




THE COUNTY OF CHESTER



COMMISSIONERS
Terence Farrell
Kathi Cozzone
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA **COMMISSIONERS' MEETING**

1. **CALL MEETING TO ORDER** **November 12, 2015**
2. **PLEDGE OF ALLEGIANCE**
3. **ANNOUNCEMENTS**
 - Launch of new Chester County website
 - Executive Session – The Board of Commissioners met in Executive Session on November 10, 2015 to discuss personnel matters.
4. **MINUTES OF PREVIOUS MEETING**
5. **PUBLIC COMMENT ON AGENDA**
6. **OLD BUSINESS**
 - a. **Bid Awards**

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.
7. **NEW BUSINESS**
 - a. **Resolution # 49-15**

It is recommended that the Board of Commissioners adopt the attached Resolution #49-15 authorizing the acquisition of lands, interests, and rights of way for a portion of the former Schuylkill Canal from the Commonwealth of Pennsylvania, Department of Environmental Protection.
 - b. **Resolution # 50-15**

It is recommended that the Board of Commissioners adopt the attached Resolution #50-15 which is embedded in a Community Development Grant FY2015 Continuum of Care Program Competition.
 - c. **Contracts**
 - d. **Grants**
8. **PERSONNEL MATTERS**
 - a. **Human Resources Agenda**

9. FINANCIAL MATTERS

a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT



THE COUNTY OF CHESTER



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COMMISSIONERS' MEETING MINUTES

October 29, 2015

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 1:01 p.m. on Thursday, October 29, 2015, in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Farrell asked Chester County Controller Norman MacQueen to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Farrell announced that the Board of Commissioners met in Executive Session on October 29, 2015 to discuss legal and personnel matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the Minutes from the October 8, 2015 Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the Public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Awards

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded the following bids:

**OLD BUSINESS
Bid Awards**

Roof Repairs for the Youth Center, Bid #301510-1239E:

Munn Roofing Corp. \$ 42,400.00

Fitness Trail Paving at Nottingham Park, Bid #357510-1240E:

DiRocco Brothers, Inc. \$ 61,200.00

Roof Repairs for the Justice Center, Bid #357510-1241E:

David/Randall Associates, Inc. \$ 42,000.00

7. NEW BUSINESS

NEW BUSINESS

a. Adopt Update to Strategic Plan Priorities

Chief Operating Office Mark Rupsis modified wording on the previous Strategic Plan Update. Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted the updated Strategic Plan.

**Strategic Plan
Priorities**

7. NEW BUSINESS (continued)

b. Resolution # 48-15

Resolution 48-15

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution # 48-15 acquiring certain parcels of real estate situated in the townships of West Brandywine and West Caln, Chester County, Pennsylvania.

c. Authorization to Bid

Authorization to Bid

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously gave Authorization to Bid the following:

- **Communication Tower Maintenance for Octorara Site**

d. Contracts

Contracts

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

e. Grants

Grants

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

Human Resources Agenda

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

Finance Agenda

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the following:

- Budget Change 15-2015
- Approve attached 2016 Official County Government Holiday Schedule
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

PUBLIC COMMENT

There were no comments from the Public.

11. ADJOURNMENT

ADJOURNMENT

The Meeting was adjourned at 1:07 p.m. following a Motion made by Commissioner Kichline and Seconded by Commissioner Cozzone. The Motion passed unanimously.



Chief Clerk

Commissioners Agenda 11/12/2015

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

X-Ray Machine for the Government Services Center, Bid #301510-1242A:

X-Ray Imaging, Inc.	\$ 26,220.00
----------------------------	---------------------

Other Bids Submitted:

Access Control Systems	\$ 22,273.93*
Astrophysics, Inc.	\$ 17,650.00*
JCCY Technologies, LLC	\$ 16,800.00*

*Does not meet specifications

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION NO. 49-15**

**ACQUISITION OF LANDS, INTERESTS, AND RIGHTS-OF-WAY FOR A PORTION
OF THE FORMER SCHUYLKILL CANAL FROM THE COMMONWEALTH OF
PENNSYLVANIA, DEPARTMENT OF ENVIRONMENTAL PROTECTION**

WHEREAS, the Commissioners of Chester County believe it to be in the public interest to acquire a portion of the former Schuylkill Canal lands, interests, and rights-of-way situated in East Coventry Township, Pennsylvania, hereinafter known as the "Premises"; and

WHEREAS, the former canal towpath will be utilized for the future construction of a Regional County Trail, the Schuylkill River Trail between Linfield Road and U.S. Route 422; and

WHEREAS, after due negotiation with the owners of the Premises, the parties have generally agreed on the terms of acquisition, in conformance with the provisions of 16 P.S. Section 2501(b) which have been memorialized in an Agreement of Sale which specifies those terms; and

WHEREAS, the Commissioners of Chester County authorize acceptance of the attached Quit Claim Deed conveying certain lands, interests, and rights-of-way more particularly described in the foregoing Deed to the County of Chester.

NOW, THEREFORE, BE IT RESOLVED, that the agents, servants, employees, representatives and Solicitor of Chester County are hereby directed to take all actions as may be required to acquire the Premises in accord with the negotiated terms of sale.

ADOPTED by the Board of Commissioners of Chester County the _____ day of _____, 2015.

COMMISSIONERS:

Terence Farrell, Chairman

Kathi Cozzone, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Janelle Swab, Chief Clerk

AGREEMENT OF SALE

THIS AGREEMENT, made this _____ day of _____, 2015, by and between the **COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF ENVIRONMENTAL PROTECTION** (hereinafter referred to as "Department") and the **BOARD OF COMMISSIONERS, COUNTY OF CHESTER**, Commonwealth of Pennsylvania.

WITNESSETH

WHEREAS, the Commonwealth of Pennsylvania, through the Water and Power Resources Board of the former Department of Forests and Waters, predecessor in interest to the Department of Environmental Protection, did acquire for purposes of the Schuylkill River Desilting Project, certain canal lands, interests, and rights-of-way located in the Counties of Berks, Chester, Montgomery, and Philadelphia, Commonwealth of Pennsylvania, referred to collectively as the Schuylkill Canal; and,

WHEREAS, the County of Chester wishes to acquire those canal lands, interests, and rights-of-way for a portion of the Schuylkill Canal located in East Coventry Township, County of Chester, for wildlife habitat, public park, open space, and public recreational use; and,

WHEREAS, the Commonwealth of Pennsylvania, Department of Environmental Protection has determined that the said portion of Schuylkill Canal are no longer needed for the Schuylkill River Desilting Project; and,

WHEREAS, the Commonwealth of Pennsylvania, Department of Environmental Protection has determined that wildlife habitat and continued public park, open space, and public recreational use of the said portion of the Schuylkill Canal is most compatible with the public's interest in the Schuylkill River; and,

WHEREAS, the Commonwealth of Pennsylvania, Department of Environmental Protection is authorized to dispose of the said portion of the Schuylkill Canal pursuant to the provisions of Section 7(c) of the Act of June 4, 1945 (P.L. 1383, No. 441), as amended (32 P.S. 751.7(c)).

NOW, THEREFORE, the parties hereto, intending to be legally bound hereby, agree as follows:

(1) The Commonwealth of Pennsylvania, Department of Environmental Protection, will quitclaim to the Board of Commissioners, County of Chester, all right, title, and interest to the portion of the Schuylkill Canal (said rights, titles, and interests hereinafter collectively referred to as "Property") which are described in the proposed Quitclaim Deed marked Exhibit I (hereinafter referred to as "Deed"), hereto attached, the terms, conditions, exceptions, reservations and restrictions of which are incorporated herein.

(2) In addition to the monetary consideration of \$1.00 set forth in the proposed Deed and payment of any and all transfer taxes, costs, and fees by the County of Chester, the Board of Commissioners agrees that the County of Chester will forever indemnify and save harmless the Department from and against any and all liability, loss, direct or consequential damage, suits, claims, demands, charges, costs and expenses which the Department may suffer, sustain or in any way be subjected to on account of this Agreement and subsequent conveyance.

(3) All rights, titles, and interests, and right to possession of the Property quitclaimed under this Agreement will revert back to the Department, in accordance with the procedure stipulated in the Deed, in the event the County of Chester's use of the Property violates the conditions and restrictions enumerated in the Deed. The property shall be restored, at the expense of the County of Chester, to its original condition or to a condition consistent with the terms of the Deed.

(4) The Board of Commissioners agrees that this Agreement is binding upon its heirs, executors, administrators, successors, assigns, and subsequent grantees, and if the Board of Commissioners subsequently transfers any or all of the Property, the Board of Commissioners will assign its obligations under this Agreement, for that portion of the Property transferred, to its grantee. Evidence of that assignment of the obligations under this Agreement, and the acceptance of those obligations by the successors, assigns, or grantees, will be provided by the Board of Commissioners to the Department.

(5) The time of final settlement and delivery of deed shall be on or before 90 days from the date of this Agreement.

(6) Deed recordation fees, and other incidental costs of this transfer associated with recordation, shall be paid by the Board of Commissioners.

(7) The obligations and conditions of this Agreement shall remain in force and effect and shall not be deemed merged into the Deed executed hereunder.

WHEREFORE, the parties hereto, intending to be legally bound hereby, have caused this Agreement to be executed by their duly authorized representatives.

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

ATTEST:

BY: _____
John H. Quigley
Secretary

**BOARD OF COMMISSIONERS
COUNTY OF CHESTER**

ATTEST:

Chief Clerk

BY: _____
Chairman

Typed/Printed Name

BY: _____
Commissioner

Typed/Printed Name

BY: _____
Commissioner

Typed/Printed Name

Approved as to Legality and Form:

Chief/Assistant Counsel
Department of Environmental Protection

Office of General Counsel

APPROVED:

Office of Attorney General

TOM WOLF
GOVERNOR

EXHIBIT 1

QUITCLAIM DEED

THIS DEED, made the _____ day of _____, 2015, by and between the **COMMONWEALTH OF PENNSYLVANIA**, acting by and through the DEPARTMENT OF ENVIRONMENTAL PROTECTION, hereinafter called Grantor, and the **BOARD OF COMMISSIONERS, COUNTY OF CHESTER**, Commonwealth of Pennsylvania, hereinafter called Grantee.

WITNESSETH, that the said Grantor, for and in consideration of the sum of One Dollar (\$1.00), lawful money of the United States of America, well and truly paid by the said Grantee to the said Grantor, at or before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has remised, released and quitclaimed and by these presents does remise, release and quitclaim unto the said Grantee, its successors and assigns:

ALL RIGHT, TITLE, AND INTEREST in and to that portion of the former Schuylkill Canal located in the Township of East Coventry, County of Chester, Commonwealth of Pennsylvania, including the canal bed, berm, towpath, drainage structures, embankment, and all related structures and appurtenances:

BEGINNING at a line crossing the canal, being the southeasterly boundary line of the canal lands quitclaimed by the Commonwealth of Pennsylvania, acting through the Water and Power Resources Board of the Department of Forests and Waters, to Dr. Lamar T. Zimmerman on October 5, 1965, said transaction recorded in the Office for the Recorder of Deeds of Chester County in Deed Book X 36, page 140, and continuing downstream in an easterly direction approximately 3,000 feet to the southwesterly boundary line of the canal lands quitclaimed by the Commonwealth of Pennsylvania, Department of Environmental Resources, to Anna M. Gresko on April 21, 1976, said transaction recorded in the Office for the Recorder of Deeds of Chester County in Deed Book N 48, page 254.

BEING a portion of the same premises which the Presidents, Managers and Company of The Schuylkill Navigation Company released and quitclaimed to the Commonwealth of Pennsylvania by Quitclaim Deed dated April 1, 1947, and recorded in the Office for the Recorder of Deeds of Chester County in Deed Book H-22, page 230.

ALSO being a portion of the same premises which the Reading Company released and quitclaimed to the Commonwealth of Pennsylvania by Quitclaim Deed dated April 1, 1947, and recorded in the Office, aforesaid, in Deed Book H-22, page 231.

UNDER AND SUBJECT to the express conditions and restrictions that said premises shall not at any time hereafter be used for any purpose other than wildlife habitat, public park, open space, or public recreational use, and no commercial use of the premises other than boat rental or recreation-related concessions shall be permitted. The phrase "recreational use" as herein used shall be limited to recreational use by the general public; and municipal buildings to accommodate government offices and house municipally owned machinery, equipment and materials to support other recreational uses.

In the event the land ceases to be used for wildlife habitat, public park, open space, or public recreational use as described above, then the title and right to possession of said premises, together with the improvements and equipment thereon, shall revert to the Commonwealth of Pennsylvania only after one year from the notification to the County of Chester of the Commonwealth of Pennsylvania's intent to repossess all or part of the premises.

And the Grantee, for itself, its successors and assigns, by acceptance of this Quitclaim Deed agrees with the Grantor, its successors and assigns, that the restrictions set forth below shall be covenants running with the land, and that in any deed of conveyance of said premises or any part thereof to any person or persons, said restrictions shall be incorporated by reference to this deed and the record hereof or as fully as the same are contained herein.

(1) No buildings, structures or facilities shall hereafter be constructed, erected or structurally altered within the premises except for those which enhance or facilitate river-oriented activities such as boating, fishing, swimming, hiking, picnicking, and similar recreational activities.

(2) No storage or dump of ashes, trash, garbage, sawdust, hazardous waste, abandoned vehicles or any unsightly or offensive material, nor any materials which could degrade water quality of the Schuylkill River, shall be placed within the premises.

(3) No sign, billboard, outdoor advertising structure or advertisement of any kind shall be erected, displayed, placed or maintained within the premises so as to be visible from any point four feet above the mean water level of the Schuylkill River anywhere between the banks of the river.

(4) No native trees or shrubs shall be removed from or destroyed within the premises, except as may be necessary to the permitted use.

(5) The property shall not be conveyed to any subsequent owner absent the written approval signed by a duly authorized representative of the Grantor subject to the conditions and restrictions of this deed.

(6) In the event that the land reverts to Grantor due to use inconsistent with the conditions and restrictions of this deed, the property shall be restored, at the expense of the Grantee, to its original condition or to a condition of a use consistent with the terms of this deed.

TO HAVE AND TO HOLD the said premises with all and singular the appurtenances, unto the said Grantee, its successors and assigns, to and for the only proper use and behoof of the said Grantee, its successors and assigns so long as it is used for wildlife habitat, public park, open space, or public recreational use consistent with the aforesaid restrictions and conditions.

IN WITNESS WHEREOF, the said parties hereto have caused this deed to be duly executed on the day and year first above written.

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF
ENVIRONMENTAL PROTECTION**

ATTEST:

BY: _____
SECRETARY

**BOARD OF COMMISSIONERS
COUNTY OF CHESTER**

ATTEST:

Chief Clerk

BY: _____
Chairman

Typed/Printed Name

BY: _____
Commissioner

Typed/Printed Name

BY: _____
Commissioner

Typed/Printed Name

APPROVED AS TO LEGALITY AND FORM:

CHIEF COUNSEL/ASSISTANT COUNSEL
DEPARTMENT OF ENVIRONMENTAL
PROTECTION

OFFICE OF GENERAL COUNSEL

APPROVED:

OFFICE OF ATTORNEY GENERAL

TOM WOLF
GOVERNOR

COMMONWEALTH OF PENNSYLVANIA :
COUNTY OF DAUPHIN :

On this, the _____ day of _____, 2015, before me, a Notary Public, the undersigned officer, personally appeared John H. Quigley, who acknowledged himself to be the Secretary of the Department of Environmental Protection, Commonwealth of Pennsylvania, and that he as such official, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public

COMMONWEALTH OF PENNSYLVANIA :
COUNTY OF CHESTER :

On this, the _____ day of _____, 2015, before me, a Notary Public, the undersigned officer, personally appeared _____, _____, and _____ who acknowledged themselves to be the Commissioners of the County of Chester, Commonwealth of Pennsylvania, and that they as such officials, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public

I HEREBY CERTIFY that the principal place of business/residence of the Grantee in the within Deed is 313 West Market Street, PO Box 2748, West Chester, Pennsylvania 19380-0991.

Attorney for Grantee

COMMONWEALTH OF PENNSYLVANIA :
COUNTY OF CHESTER :

RECORDED in the Office for Recording of Deeds, Mortgages, etc., in and for the County of
Chester in Deed Book Volume _____, Page _____.

WITNESS my hand and seal of office this _____ day of _____, 2015.

Recorder

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION # 50-15**

Resolution adopting the updated Chester County Department of Community Development Continuum of Care PA-505 Governance Charter as required by the U.S. Department of Housing & Urban Development.

WHEREAS, Chester County, through its Department of Community Development (DCD), serves as this jurisdiction's Continuum of Care Lead Agency and Homeless Management Information System (HMIS) Lead Agency; and

WHEREAS, Chester County Department of Community Development makes funding recommendations to the Chester County Board of Commissioners based on the goals and strategies outlined in the Consolidated Plan and Decade to Doorways Implementation and Governance Structure; and

WHEREAS, Chester County, through its Department of Community Development (DCD), will follow all policies and procedures as written within the Continuum of Care Governance Charter including compliance with 24 CFR 578 'Continuum of Care Program', said Charter and Executive Summary attached hereto and incorporated herein:

NOW, THEREFORE, BE IT RESOLVED by the County of Chester that:

1. The Chester County Continuum of Care Governance Charter is formally adopted and approved.
2. The Chester County Department of Community Development on behalf of the Board of Commissioners of the County of Chester is authorized and directed to serve as this jurisdiction's Continuum of Care Lead Agency and Homeless Management Information System (HMIS) Lead Agency.
3. The Chester County Department of Community Development assumes the responsibility for operating the Continuum of Care and abiding by federal regulatory guidelines.
4. The Chester County Department of Community Development assumes the responsibility for operating as the Continuum of Care's Homeless Management Information System Lead Agency.
5. The County of Chester is authorized to provide such assurances, certificates, and supplemental data or revised data that may be requested in connection with the Continuum of Care Governance Charter.

Adopted this _____ day of _____, 2015

Chair, Board of Commissioners
County of Chester

Chief Clerk
Attest

RECEIVED

Grant Transmittal Form (rev'd 02.22.13) OCT 29 2015

FINANCE DEPT

Date: October 27 2015

Department: Community Development

Grant Name: FY2015 Continuum of Care Program Competition

Grant Coordinator: D. Colligan

Phone/Extension: 6772

Grant Objectives: The purpose of the Continuum of Care Program is to promote community-wide commitment to the goal of ending homelessness; to quickly re-house homeless households; to promote access to effective utilization of mainstream programs and to optimize self-sufficiency among individuals and families experiencing homelessness. This grant provides funding to up to 15 community projects that provide transitional and permanent supportive housing.

Grantor: U.S. Dept of Housing & Urban Development

Grant/Subgrant Number:

Grant Allocation: 1,552,316

Grant Period: 01/01/2016 to 12/31/2016

[X] Application (Please attach application guidelines)

[] Contract/Award

[X] New

[] Renewal (Recurring)

[] Amendment

[] One-time Grant

[] Increase/(Decrease) in funding

[] Start-Up (New initiative)

[] Change of Contract Period-Please list previous contract period:

[] Other

Funding Sources:

1,552,316 Federal
State
County [] Match [] In-Kind
Program Income
Other
1,552,316 Total Funding

Existing position(s) covered by grant
Full-time Part-time

New position(s) to be filled if grant awarded
Full-time Part-time

How will new position(s) be funded after grant ends?

For Grant Awards Only:

Are grant revenue and expenditures in current budget? [] Yes

If "No" and this is a contract award, please attach a budget amendment (if applicable) [] No

[] Yes, Program Audit Required

Revenue Chart of Account(s) (attach additional sheet if necessary)

Table with 3 columns: Fund-Organization-Account-Project-Activity Budget Reference, Federal CFDA #(s), Amount by Account & CFDA #(s) (if applicable). Row 1: 14.267, FY2015 Continuum of Care Program

Notes/Comments (Optional)

Administrative Use Only:

[] No Signatures Required

[X] Yes, Resolution is attached.

Finance Date Received: 10/29/15 BS

Department

Financial Analyst Reviewed: 10/29/15 BS

Head Signature: [Signature]

Finance Signature: [Signature]

Date of Commissioners' Approval

Approval

Date Department Notified

One Original Copy to Controller (with copy of Trans. Form)

COUNTY OF CHESTER, PENNSYLVANIA

CHESTER COUNTY (PA-505) CONTINUUM OF CARE GOVERNANCE CHARTER

EXECUTIVE SUMMARY

Enacted into law on May 20, 2009, the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), consolidated the McKinney-Vento Homeless Assistance Act administered by the U.S. Department of Housing & Urban Development (HUD), into a single grant program now known as the Continuum of Care Program.

The HEARTH Act also codified into law the Continuum of Care (CoC) planning process, a longstanding part of HUD's CoC application process to assist individuals and families experiencing homelessness by providing greater system-wide coordination, decision-making, and leadership that promotes a community-wide commitment to the goal of ending homelessness.

The Chester County Board of Commissioners serves as the Continuum of Care (CoC) governing body who in turn authorizes and designates the Chester County Department of Community Development (DCD) as the entity responsible for carrying out the regulations set forth in the CoC Program Interim Rule, 24 CFR Part 578, as follows:

- Planning for the CoC, operating the CoC, and ensuring compliance with HUD requirements and regulations which include acting as the CoC Lead Agency, Collaborative Applicant and HMIS Lead Agency
- Coordinating the implementation of a housing and service system that meets the needs of the individuals and families who experience homelessness, including prevention and diversion strategies, outreach and engagement, coordinated assessment, emergency shelter, temporary housing, permanent housing, and supportive services
- Designing and implementing the annual process associated with applying for HUD CoC Program funds

This Governance Charter outlines the roles and responsibilities of the Chester County Board of Commissioners, the Decade to Doorways Partnership and the Chester County Department of Community Development which serves as the CoC Lead Agency, Collaborative Applicant and the Homeless Management Information System (HMIS) Lead. This Governance Charter was developed by the DCD in consultation with the Decade to Doorways Executive Committee, which includes representatives from emergency housing and service providers located within the CoC service area.

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Chester County Youth Center</u>				
Vendor: County of Lehigh Contract ID: 0015688	Amendment	0.00	07-01-2015 06-30-2016	Amendment #1: This amendment extends the contract for an additional one (1) year period for the County of Lehigh to rent bed space at the Chester County Youth Center. This is a revenue contract. CO: 0% ST: 0% FED: 0%
Vendor: County of York Contract ID: 0016025	Amendment	0.00	07-01-2015 06-30-2016	Amendment #1: This amendment extends the contract for an additional one (1) year period for the County of York to rent bed space at the Chester County Youth Center. This is a revenue contract. CO: 0% ST: 0% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Maternal & Child Health Consortium of CC Contract ID: 0016122	Amendment	-6,005.00	07-01-2015 06-30-2016	Amendment #2: This amendment for Spanish Speaking Life Skills Program decreases the maximum contract amount. CO: 20% ST: 75% FED: 5%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Valley Youth House Contract ID: 0016737	Amendment	0.00	07-01-2015 06-30-2016	Amendment #1: This amendment for Residential Services adds Supervised Independent Living and Mother/Baby Programs to the contract. CO: 11% ST: 63% FED: 26%
Vendor: NHS Pennsylvania Contract ID: 0016843	Contract	0.00	07-01-2015 06-30-2016	This contract provides Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: NHS Youth Services Contract ID: 0016844	Contract	0.00	07-01-2015 06-30-2016	This contract provides Residential Services. CO: 20% ST: 75% FED: 5%
Vendor: Bethany Christian Services Contract ID: 0016854	Contract	0.00	07-01-2015 06-30-2016	This contract provides rent, utility or food assistance for "placing" families who are involved with the Safe Families for Children Program living in the Phoenixville Area School District. CO: 20% ST: 75% FED: 5%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Clear Vision Residential Treatment Contract ID: 0016855	Contract	0.00	07-01-2015 06-30-2017	This contract provides Residential Treatment Services for adolescent females. CO: 20% ST: 75% FED: 5%
Vendor: KidsPeace National Centers, Inc. Contract ID: 0016856	Contract	0.00	07-01-2015 06-30-2016	This contract provides Foster Care Services. CO: 20% ST: 75% FED: 5%
<u>Community Development</u>				
Vendor: Chester County Economic Dev. Foundation Contract ID: 0016848	Contract	50,000.00	08-01-2015 06-30-2016	This contract provides funding for Employer Engagement and Industry Partnership Services through the Manufacturing Alliance of Chester and Delaware Counties. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0016850	Contract	135,128.00	09-01-2015 06-30-2016	This contract provides funding for Employer Outreach Services through the Hire One Program. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Nov-2015

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: Verizon Wireless Contract ID: 0009532	Amendment	0.00	11-12-2015 07-25-2017	Amendment #1: This amendment to the lease for the Elverson Tower Site increases the monthly revenue by \$633.79. CO: 0% ST: 0% FED: 0%
Vendor: Harris Corporation Contract ID: 0014789	Amendment	441,064.82	11-12-2015 UNTIL COMPLETE	Amendment #12: This amendment provides for the purchase of thirty five (35) full spectrum multiband portable radios and fifty one (51) full spectrum multiband mobile radios for direct inter-operability with surrounding counties. CO: 100% ST: 0% FED: 0%
Vendor: SSC Consulting, LLC Contract ID: 0016862	Contract	24,080.00	11-12-2015 UNTIL COMPLETE	This contract provides on-site Radio End User Training for Police, Fire and Emergency Medical Services. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Nov-2015

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: Profit Systems Inc. Contract ID: 0016863	Contract	40,140.00	12-01-2015 11-30-2018	This contract provides Scheduling Software to streamline management elements of events held at the Public Safety Training Campus. CO: 100% ST: 0% FED: 0%
<u>Facilities Management</u>				
Vendor: Bedwell Company, The Contract ID: 0016180	Amendment	14,646.44	11-12-2015 UNTIL COMPLETE	Amendment #2: This amendment provides for additional work necessary to repair millwork as required for installation of audio visual screens, as defined in Change Orders 4 5, 6, 7, and 8 to the General Contractor Work for the Fit-Out of Courtrooms 18 and 19 at the Justice Center per Bid #357408-1211E. CO: 100% ST: 0% FED: 0%
Vendor: KAC III Realty Corp Contract ID: 0016864	Contract	4,000.00	11-12-2015 OPEN	This Easement Agreement allows for the construction of the Schuylkill River Trail Phase II in East Coventry Township. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Nov-2015

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Finance Department</u>				
Vendor: Maximus Consulting Services, Inc. Contract ID: 0011358	Amendment	45,000.00	01-01-2016 12-31-2018	Amendment #2: This amendment extends the contract term for an additional three (3) year period for the preparation of annual Cost Allocation Plans to identify costs incurred by the County for the support and administration of federal program services provided for County citizens. CO: 100% ST: 0% FED: 0%
<u>MH/IDD</u>				
Vendor: ARC of Chester County Contract ID: 0016744	Contract	0.00	07-01-2014 06-30-2015	This contract provides additional funding for services provided above units projected for Advocacy Services. CO: 0% ST: 100% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Brandywine Conservancy Contract ID: 0016383	Amendment	16,312.50	11-12-2015 01-19-2016	Amendment #1: Brandywine Headwaters Preservation Program Grant; Riehl Property. This amendment provides funding to purchase an additional 14.50 acres for a farmland conservation easement in Honey Brook Township at a total project cost increase of \$68,047.00. The additional cost to the County is \$16,312.50 (24%). Other funding: Township \$16,312.50 (24%) and Brandywine Conservancy \$35,422.00 (52%). CO: 24% ST: 0% FED: 0%
Vendor: Elliott, Ronald F. and Shirley L. Contract ID: 0016858	Contract	84,250.76	11-12-2015 UNTIL COMPLETE	26.84 acres of farmland owned by Ronald F. and Shirley L. Elliott in East Coventry Township are recommended for preservation by the Agricultural Land Preservation Board through the Challenge Grant Program. The total project cost is \$168,501.52. County funding is \$84,250.76 (50%) and Township funding is \$84,250.76 (50%). CO: 50% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Elvin, Roger and Lisa Contract ID: 0016859	Contract	285,030.00	11-12-2015 UNTIL COMPLETE	31.67 acres of farmland owned by Roger and Lisa Elvin in Newlin and East Marlborough Townships are recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$316,700.00. The County will pay \$285,030.00 (90%) and will be reimbursed by Cheshire Land Preservation \$40,000.00 (12.6%) per the Funding Agreement. The Landowner donation is \$31,670.00 (10%). Actual cost to the County is \$245,030.00. CO: 77% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Nov-2015

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Kulp, Edward A. and Kay A. Contract ID: 0016860	Contract	93,692.22	11-12-2015 UNTIL COMPLETE	36.26 acres of farmland owned by Edward A. and Kay A. Kulp in North Coventry Township are recommended for preservation by the Agricultural Land Preservation Board through the Challenge Grant Program. The total project cost is \$208,204.92. County funding is \$93,692.22 (45%). Township funding is \$93,692.21 (45%) and Landowner Donation is \$20,820.49 (10%). CO: 45% ST: 0% FED: 0%
Vendor: Warwick-Yoder, LP Contract ID: 0016861	Contract	575,483.50	11-12-2015 UNTIL COMPLETE	73.31 acres of farmland owned by Warwick-Yoder, L.P. in Warwick Township are recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$575,483.50. The County will pay \$575,483.50 (100%) and will be reimbursed by Warwick Township \$258,967.58 (45%) per the Funding Agreement. The actual cost to the County is \$316,515.92. CO: 55% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-Nov-2015

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Planning Commission</u>				
Vendor: Penn Township Contract ID: 0016852	Contract	39,797.00	11-01-2015 12-31-2017	This contract provides funding for the Vision Partnership Program - Penn Township Zoning Ordinance Update. The total project cost is \$56,853.00. County funding is \$39,797.00 (70%) with a Municipality minimum commitment of \$17,056.00 (30%). CO: 70% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: DocuManage Contract ID: 0016865	Contract	27,110.00	11-12-2015 12-31-2016	This contract provides Support Services for the Teleform and Compass SaaS Applications and associated products for forms processing. CO: 100% ST: 0% FED: 0%

Number of Contracts: 26

AGENDA ITEMS - GRANTS
November 12, 2015

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
U.S. Department of Housing & Urban Development Application - New	\$1,552,316	01/01/2016 12/31/2016	Continuum of Care Program Competition No New Positions - No County Match Federal Funding = \$1,552,316 Resolution Attached # 50-15
U.S. Department of Housing & Urban Development Contract / Award - Renewal 116-490000-331200-40300013-4900001-FY2014	\$86,844	12/01/2015 11/30/2016	Continuum of Care Program - Horizon House, Supported Living Program No New Positions - No County Match Federal Funding = \$86,844
<u>District Attorney</u>			
PA Commission on Crime & Delinquency Contract / Award - Amendment 001-129000-331281-1290001-12400000-FY2015	<i>Change in contract period</i>	01/01/2015 06/30/2016	Chester County STOP / VAWA Project No New Positions - No County Match Federal Funding = \$125,000
<u>Managed Behavioral Health Care</u>			
PA Department of Human Services Contract / Award - Amendment 142-454301-332221-44598000-4512001	<i>Language changes only</i>	01/01/2012 12/31/2016	HealthChoices - Behavioral Health Agreement No New Positions - No County Match State Fund = \$324,494,690
<u>Mental Health & Intellectual and Developmental Disabilities</u>			
Office of Child Development and Early Learning Contract / Award - One-time Grant 141-450041-332221-55500900-4511001-FY2015	\$24,962	09/01/2015 06/30/2016	Bureau of Early Intervention Results No New Positions - No County Match State Funding = \$24,962

COUNTY OF CHESTER
Finance Agenda
Commissioners' Meeting, November 12, 2015

1. Budget Change 16-2015
2. Vouchers as submitted by the Controller

Budget Change 16-2015

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
Human Services	140	450040	332221	50500000	4510002	FY2015	22,000.00	State - Public welfare	To align budget	Net Change +22,000
	140	452150	439740	50500000	4510002	FY2015	22,000.00	Provider Services		
To accommodate transfer of Human Services Block Grant funds to fund 140 for January - December 2015.										
Human Services	140	450040	332204	50200000	4510002	FY2015	153,000.00	State - Public welfare	To align budget	Net Change + 153,000
	140	453301	439740	50200000	4510002	FY2015	153,000.00	Provider Services		
To increase pass-through cash portion of the State Food Purchase Program.										
Capital Improv Fund	357	085300	442000	80330069	3570001		16,313.00	To Organizations	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2015	-16,313.00	Land Development Rights	anticipated expenditures.	
To budget the Brandywine Conservancy, Riehl Property Conservation Easement grant, Brandywine Headwaters Preservation Program.										
Capital Improv Fund	357	085300	445000	80340049	3570001		285,030.00	To Individuals	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2015	-285,030.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Roger and Lisa Elvin.										
Capital Improv Fund	357	085300	445000	80340050	3570001		575,484.00	To Individuals	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2015	-575,484.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Warwick-Yoder, LP.										
Capital Improv Fund	357	085300	445000	80350082	3570001		93,693.00	To Individuals	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2015	-93,693.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Challenge Grant Program, Edward A. and Kay A. Kulp.										
Capital Improv Fund	357	075400	475700	80101139	3570001		14,647.00	Operating Equipment	To align budget with	No Net Change
	357	075400	471500	80101139	3570001		14,647.00	Building Improvements	anticipated expenditures	
To align budget with anticipated expenditures for the Justice Center Courtrooms 18 & 19 project.										
Capital Improv Fund	357	085300	445000	80350081	3570001		84,251.00	To Individuals	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2015	-84,251.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Challenge Grant Program, Ronald F. and Shirley L. Elliott.										
Capital Improv Fund	357	085300	445000	80340048	3570001		-24,968.00	To Individuals	To align budget with	No Net Change
	357	085300	445000	80340045	3570001		-12,387.00	To Individuals	anticipated expenditures.	
	357	000000	499999	00000000	3570001		37,355.00	Unappropriated		
To align budgets for Agricultural Conservation Easements with expenses based on Funding Agreements.										