



# THE COUNTY OF CHESTER



COMMISSIONERS  
Terence Farrell  
Kathi Cozzone  
Michelle Kichline

OFFICE OF THE COMMISSIONERS  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## AGENDA COMMISSIONERS' MEETING

November 16, 2016

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ANNOUNCEMENTS**
  - Presentation of the Chester County Farmer of the Year and the Distinguished Service to Agriculture Awards.
  - Executive Session – The Board of Commissioners met in Executive Session on Tuesday, November 15, 2016 to discuss personnel and legal matters.
4. **MINUTES OF PREVIOUS MEETINGS**
5. **PUBLIC COMMENT ON AGENDA**
6. **OLD BUSINESS**
  - a. **Bid Award**

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bids.
  - b. **Bid Rejection**

The Department of Procurement & General Services recommends that the Board of Commissioners reject the attached bid and request authorization to re-bid.
7. **NEW BUSINESS**
  - a. **Contracts**
  - b. **Grants**

**8. PERSONNEL MATTERS**

**a. Human Resources Agenda**

**9. FINANCIAL MATTERS**

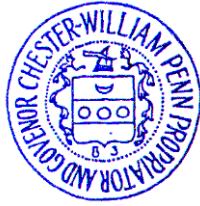
**a. Finance Agenda**

**10. PUBLIC COMMENT**

**11. ADJOURNMENT**



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## COMMISSIONERS' MEETING MINUTES

October 27, 2016

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 2:35 p.m. on October 27, 2016 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Farrell asked administrative analyst Rob Malone to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Chairman Farrell announced that the Board of Commissioners met in Executive Session on Wednesday, October 26, 2016 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETINGS**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the minutes from the October 6, 2016 Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

**Bid Awards**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded the following bids:

**OLD BUSINESS Bid Awards**

**Replace Kitchen Floor at the Chester County Prison (Re-Bid),**

**Bid #357608-1261E:**

Seamless Flooring Systems, Inc. \$ 28,040.00

**Carpet Replacement for the County of Chester, Bid #357608-1263E:**

Franklin Flooring, Inc. \$ 232,405.00

**Justice Center Adult Probation and Law Library Alterations,**

**Bid #357610-1266E – General Contractor:**

L.J. Paoella Construction, Inc. \$ 268,304.00

**Justice Center Adult Probation and Law Library Alterations,**

**Bid #357610-1267E – Electrical Contractor:**

Lenni Electric Corporation \$ 46,846.00

**Justice Center Adult Probation and Law Library Alterations,**

**Bid #357610-1268E – Mechanical (HVAC) Contractor:**

Allstates Mechanical, Ltd. \$ 39,000.00

**7. NEW BUSINESS**

**NEW BUSINESS**

**a. Resolution #33-16**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution #33-16 approving a financing by Central and Western Chester County Industrial Development Authority of a project for the Phelps School.

**Resolution #33-16**

**b. Resolution #34-16**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution #34-16 authorizing the appointment of Solid Waste Enforcement Counsel.

**Resolution #34-16**

**c. Authorities, Boards and Commissions**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously approved the following appointment:

**Authorities, Boards and Commissions**

**Chester County Workforce Development Board**

Appoint Bill Adams for an unexpired term ending June 30, 2018

**d. Authorization to Bid**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously gave authorization to bid the following:

**Authorization to Bid**

- **Pocopson Home Water Main Improvements**

**e. 2016 Community Revitalization Program and 2017 HUD Community Development Program Awards**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded 2016 Community Revitalization Program (CRP) and 2017 HUD Community Development Program Awards.

**Program Funding Awards**

**f. Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts**

**g. Grants**

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**PERSONNEL**

**Human Resources Agenda**

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**Finance Agenda**

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the following:

- Budget Change 16-16
- Agreement
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT**

Citizen Mary Bush made comments regarding Pocopson Home.

**PUBLIC  
COMMENT**

**11. ADJOURNMENT**

The Meeting was adjourned at 2:48 p.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

**ADJOURNMENT**

  
\_\_\_\_\_  
Chief Clerk

**Commissioners Agenda 11/16/2016**

**Bid Awards:**

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid awards as they are the lowest responsive and responsible bidders:

**Janitorial Services, Bid #075610-1269A:**

**ISS Facility Services, Inc. \$ 1,454,868.00**

Other Bids Submitted:

T.U.C.S. Cleaning Service, Inc.	\$ 1,808,496.00
ABM Janitorial Services-Mid Atlantic, Inc.	\$ 1,821,456.00
Able Services	\$ 2,485,760.95

**Balcony Redesign Project for the Chester County Library, Bid #124610-1270E:**

**Benjamin Roberts Ltd. \$ 131,422.07**

Other Bids Submitted:

None

**New and Remanufactured/Compatible Toner Cartridges for the Southeastern Pennsylvania Counties Cooperative Purchasing Board, Bid #015610-1260A:**

**Section I - Star Image Supply, Inc. \$ 46,921.85**

Other Bids Submitted:

Printing Supplies USA	\$ 58,705.00
*Rasix Computer Center, Inc. dba Academic Supplier	\$ 65,902.30
Office Basics, Inc.	\$ 70,582.11
Vision Business Products	\$ 76,490.25
Weaver Associates, Inc.	\$ 81,481.75
Office Technologies, LLC	\$ 106,508.89

**Section II - Vision Business Products**

**\$ 326,416.25**

Other Bids Submitted:

*Rasix Computer Center, Inc. dba Academic Supplier	\$ 322,797.10
Printing Supplies USA	\$ 341,729.00
Weaver Associates, Inc.	\$ 344,416.30
Star Image Supply, Inc.	\$ 356,631.41
Office Technologies, LLC	\$ 365,548.02
Office Basics, Inc.	\$ 367,629.75
Star Data Company	\$ 375,965.00

\* Unresponsive Bid

**Commissioners Agenda 11/16/2016**

**Bid Rejection:**

The Department of Procurement and General Services recommends to the Board of Commissioners the following Bids for Wireless Network Equipment, Bid #301609-1265E be rejected:

**Wireless Network Equipment, Bid #301609-1265E:**

CDW-G	\$ 123,190.47
Pomeroy	\$ 167,943.69
ePlus	\$ 184,097.20

Reason for Rejection: Pursue a new alternate solution.



<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Aging Services</u></b>				
Vendor: Bautista, Helen W. Contract ID: 0017479	Contract	158,760.00	11-01-2016 06-30-2019	This contract provides Consultant Services for execution of the Long Term Care Ombudsman Program responsibilities in accordance with the Pennsylvania Department of Aging Program Directives. This contract is a result of RFP# 1608-01. CO: 0% ST: 100% FED: 0%
Vendor: Costello, Jennifer Contract ID: 0017480	Contract	185,920.00	11-01-2016 06-30-2019	This contract provides Consultant Services for a Long Term Care Ombudsman Program Coordinator in accordance with the Pennsylvania Department of Aging Program Directives. This contract is a result of RFP# 1608-02. CO: 0% ST: 100% FED: 0%
<b><u>Children Youth and Families</u></b>				
Vendor: Concern, Inc. Contract ID: 0017470	Contract	0.00	07-01-2016 06-30-2018	This contract provides Residential Foster Care Services. CO: 20% ST: 75% FED: 5%

County of Chester  
**COMMISSIONERS' CONTRACT AGENDA**  
DATE: 16-Nov-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: ARC of Chester County Contract ID: 0014938	Amendment	0.00	04-01-2013 11-30-2016	Amendment #1: This amendment extends the contract for an additional two (2) month period for the Expanding Opportunities Program. The cost associated with this amendment is funded by the U.S. Department of Housing and Urban Development Shelter Plus Care Continuum of Care. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%    ST: 0%    FED: 100%
Vendor: Pathstone Alliance For Better Housing Contract ID: 0016087	Amendment	0.00	01-01-2014 12-31-2017	Amendment #2: This amendment extends the contract for an additional one (1) year period for the completion of the Oxford Townhome Development in the Borough of Oxford. The cost associated with this amendment is funded by the U.S. Department of Housing and Urban Development Home Investment Partnership Program. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 0%    ST: 0%    FED: 100%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Chester County Economic Dev. Foundation Contract ID: 0017138	Amendment	0.00	01-01-2016 12-31-2016	Amendment #2: This amendment extends the contract for an additional three (3) month period for Employer Engagement and Industry Partnership Services. The cost associated with this amendment is funded by the Pennsylvania Department of Labor. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Open Hearth, Inc. Contract ID: 0017482	Contract	30,285.00	11-01-2016 08-31-2017	This contract provides funding for Permanent Rental Subsidies for chronically homeless individuals and families with disabilities. The cost associated with this contract is funded by the Shelter Plus Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Open Hearth, Inc. Contract ID: 0017483	Contract	600,913.00	11-01-2016 03-31-2017	This contract provides funding for Permanent Rental Subsidies for chronically homeless individuals and families with disabilities. The cost associated with this contract is funded by the Shelter Plus Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: WorkPlace, Inc., The Contract ID: 0017485	Contract	300,000.00	10-01-2016 06-30-2017	This contract provides funding for Job Development, Classroom Training and Financial Services for long term unemployed individuals through the Platform to Employment Pilot Program. The cost associated with this contract is funded by the Sector Partnership National Emergency Grant. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 16-Nov-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Court Administrator</u></b>				
Vendor: Brendza, Esq., Robert P. Contract ID: 0017486	Contract	44,064.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,672.00. CO: 100% ST: 0% FED: 0%
Vendor: Conte, Mark J. Contract ID: 0017487	Contract	37,608.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,134.00. CO: 100% ST: 0% FED: 0%
Vendor: Donatoni & Associates Contract ID: 0017488	Contract	37,608.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,134.00. CO: 100% ST: 0% FED: 0%
Vendor: Gallen, Edward James Contract ID: 0017489	Contract	18,816.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$1,568.00. CO: 100% ST: 0% FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 16-Nov-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Court Administrator</u></b>				
Vendor: Jones, Brenda L. Contract ID: 0017490	Contract	18,816.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$1,568.00. CO: 100% ST: 0% FED: 0%
Vendor: Harmelin, Laurence, Esq. Contract ID: 0017491	Contract	37,608.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,134.00. CO: 100% ST: 0% FED: 0%
Vendor: DiSantis, Esq., John A. Contract ID: 0017492	Contract	24,432.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$2,036.00. CO: 100% ST: 0% FED: 0%
Vendor: Binder, Ira D. Contract ID: 0017493	Contract	24,432.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$2,036.00. CO: 100% ST: 0% FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 16-Nov-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Court Administrator</u></b>				
Vendor: Law Offices of Alexander L. Silow, LLC Contract ID: 0017494	Contract	37,608.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,134.00. CO: 100% ST: 0% FED: 0%
Vendor: Saling & Litvin Contract ID: 0017495	Contract	37,608.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,134.00. CO: 100% ST: 0% FED: 0%
Vendor: First, Penny Contract ID: 0017496	Contract	24,432.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$2,036.00. CO: 100% ST: 0% FED: 0%
Vendor: Hutchinson, Marita Contract ID: 0017497	Contract	33,753.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$2,812.75. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Court Administrator</u></b>				
Vendor: McOscar, Gerald K. Contract ID: 0017498	Contract	24,432.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$2,036.00. CO: 100% ST: 0% FED: 0%
<b><u>District Attorney</u></b>				
Vendor: Massi, Raymond Contract ID: 0017481	Contract	249,228.00	01-01-2017 12-31-2018	This contract provides funding for the Deputy Director position for the Philadelphia-Camden High Intensity Drug Trafficking Area (PCHIDTA). CO: 0% ST: 0% FED: 100%
<b><u>District Justice Admin</u></b>				
Vendor: Willauer, Gregory B. Contract ID: 0017471	Contract	0.00	01-04-2016 12-31-2021	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
<b><u>Drug and Alcohol Services</u></b>				
Vendor: Phoenixville Area Positive Alternatives Contract ID: 0017455	Contract	18,520.00	10-01-2016 06-30-2017	This contract provides funding to support the Communities that Care Program for the prevention of substance abuse in Phoenixville. CO: 0% ST: 0% FED: 100%



<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Emergency Services</u></b>				
Vendor: Aquila Strategy & Operations Group, LLC Contract ID: 0017500	Contract	75,000.00	01-01-2017 12-31-2017	This contract provides Consultant Services to develop Leadership and Strategic Planning Programs for Emergency Services staff to consistently improve the Emergency Services provided to County citizens. CO: 100% ST: 0% FED: 0%
<b><u>Facilities Management</u></b>				
Vendor: Wilson Consulting Group Inc. Contract ID: 0007568	Amendment	60,008.60	10-27-2016 UNTIL COMPLETE	Amendment #2: This amendment for Engineering Consultant Services is required to complete Phase II Archaeological Survey Work for construction of the Schuylkill River Trail. CO: 100% ST: 0% FED: 0%
Vendor: Essex Technology Group, Inc. Contract ID: 0017474	Contract	17,820.00	01-01-2017 12-31-2017	This contract provides Support Services for the Maximo Work Order System. CO: 100% ST: 0% FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 16-Nov-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Facilities Management</u></b>				
Vendor: Mitchellson Corporation Contract ID: 0017477	Contract	41,891.10	10-18-2016 OPEN	This Easement Agreement allows for construction of the Schuylkill River Trail in North Coventry Township. CO: 100% ST: 0% FED: 0%
Vendor: Tyco Integrated Security, LLC Contract ID: 0017499	Contract	44,608.00	01-20-2017 01-19-2018	This contract provides Annual Maintenance Services for security access systems at the Government Services Center, Justice Center, 313 West Market, Historic Courthouse, Public Safety Training Center and the Data Center. CO: 100% ST: 0% FED: 0%
<b><u>MH/IDD</u></b>				
Vendor: Child and Family Focus, Inc. Contract ID: 0017317	Amendment	0.00	09-01-2016 06-30-2017	Amendment #1: This amendment provides additional Administrative Management Services to enhance the Children's Respite Program. CO: 0% ST: 100% FED: 0%
Vendor: Chester Co. Council on Addictive Disease Contract ID: 0017449	Contract	0.00	07-01-2016 06-30-2017	This contract renews Student Assistance, Mental Health and Mental Health First Aid Services. CO: 0% ST: 100% FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 16-Nov-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Open Space Preservation</u></b>				
Vendor: Natural Lands Trust Contract ID: 0015780	Amendment	0.00	11-16-2016 12-12-2017	Amendment #3: This amendment extends the contract term for an additional one (1) year period for the Round 26 Preservation Partnership Program Trail Construction Grant, Brandywine Creek Recreation Access. Non-profit funding = 61%. CO: 39%    ST: 0%    FED: 0%
Vendor: Joseph Winfield Trego Estate Contract ID: 0017478	Contract	314,707.90	11-16-2016 UNTIL COMPLETE	70.99 acres of farmland owned by Gideon L. & Lavina B. Stoltzfus and Emmanuel B. & Betty A. Stoltzfus in West Brandywine Township are recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$388,528.27. County funding is \$314,707.90 (81%) and Landowner donation is \$73,820.37 (19%). CO: 81%    ST: 0%    FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Planning Commission</u></b>				
Vendor: John Milner Associates, Inc. Contract ID: 0017472	Contract	11,000.00	11-16-2016 12-01-2017	This contract provides Consultation Services to perform a Military Terrain and Geophysical Land Analysis for the Brandywine Battlefield Implementation. CO: 0%    ST: 0%    FED: 100%

Number of Contracts:    35

**AGENDA ITEMS - GRANTS**  
**November 16, 2016**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Adult Probation &amp; Parole and Pretrial Services</u></b>			
PA Commission on Crime and Delinquency Application / New	\$19,388	12/01/2016 06/30/2017	Chester County System Improvements No New Positions - No County Match State Funding = \$19,388
<b><u>Community Development</u></b>			
US Dept. of Housing & Urban Development Contract / Award - New 116-490000-331200-4130001-4900001-FY2015	\$174,120	10/06/2016 10/05/2017	Continuum of Care Homeless Grant Program - Rapid Rehousing for Individuals and Families No New Positions - No County Match Federal Funding = \$174,120
US Dept. of Housing & Urban Development Contract / Award - Renewal 116-490000-331200-40300013-4900001-FY2015	\$90,060	12/01/2016 11/30/2017	Continuum of Care Program: Supportive Living Program (Horizon House) No New Positions - No County Match Federal Funding = \$90,060
US Dept. of Housing & Urban Development Contract / Award - New 116-490000-331200-41300002-4900001-FY2015	\$239,255	11/01/2016 10/31/2017	Continuum of Care Homeless Grant Program - Rapid Rehousing for Critical Time Intervention Individuals & Families Experiencing Homelessness No New Positions - No County Match Federal Funding = \$239,255
<b><u>District Attorney</u></b>			
PCHIDTA Philadelphia Camden HIDTA Contract / Award - Amendment 001-129000-331208-12600650-1290002	\$249,228	01/01/2017 12/31/2018	Philadelphia-Camden High Intensity Drug Trafficking Area (PCHIDTA) No New Positions - No County Match Federal Funding = \$249,228
<b><u>Emergency Services</u></b>			
PA Emergency Management Agency (PEMA) Contract / Award - New 001-251400-332231-14200000-2510003-FY2016	\$36,081	07/01/2016 06/30/2017	Hazardous Materials Response Fund (HMRF) No New Positions - No County Match State Funding = \$36,081
<b><u>Prison</u></b>			
U.S. Department of Justice Contract / Award - Renewal 001-210000-331200-1280000-2100003-FY2014	\$83,076	07/02/2014 06/30/2015	State Criminal Assistance Program No New Positions - No County Match Federal Funding = \$83,076
<b><u>Public Health</u></b>			
PA Department of Health Contract / Award - Renewal 001-478000-331207-14X0000X-4780006-FY2014	\$56,000	07/01/2016 06/30/2017	Safe & Healthy Communities - Million Hearts Subsequently Available Funds #3 (SAF3) No New Positions - No County Match Federal Funding = \$56,000

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 11/16/2016Hires and Rehires

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1. Employee : Burgette, Jessica N  
Department : 065000 - Public Defender  
Job : 041120 - SSS III  
Salary Grade : N02  
Compensation : \$ 26,886.86(A)  
Effective Date : 10/31/2016
2. Employee : Drushler, Catherine A  
Department : 478210 - Nursing  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : \$ 18.29(H)  
Effective Date : 11/21/2016  
Comment : Temp end 12/30/16
3. Employee : Dunn, Jeanette L  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 396970 - PRN  
Salary Grade : 249  
Compensation : \$ 35.00(H)  
Effective Date : 11/17/2016
4. Employee : Glasco, Jean A  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Salary Grade : 91  
Compensation : \$ 9.32(H)  
Effective Date : 11/17/2016
5. Employee : Hurst, Courtney C  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048461 - ID Support Coordinator  
Salary Grade : T04  
Compensation : \$ 34,054.80(A)  
Effective Date : 12/05/2016
6. Employee : Keegan, Frank J  
Department : 588300 - Parks Nottingham  
Job : 040150 - Regional Park Ranger  
Salary Grade : N04  
Compensation : \$ 36,325.12(A)  
Effective Date : 11/28/2016
7. Employee : Koeller, Sarah A  
Department : 478210 - Nursing  
Job : 020441 - PH Emerg Preparedness Planner  
Salary Grade : N08  
Compensation : \$ 40,556.88(A)  
Effective Date : 12/05/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 11/16/2016Hires and Rehires

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8. Employee : Lee, Kyung A  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048461 - ID Support Coordinator  
Salary Grade : T04  
Compensation : \$ 34,054.80(A)  
Effective Date : 11/28/2016
9. Employee : Maglio, Michael  
Department : 478210 - Nursing  
Job : 020439 - Disease&Surveillance Invstgatr  
Salary Grade : N08  
Compensation : \$ 40,556.88(A)  
Effective Date : 11/28/2016
10. Employee : Palmer, Marlon D  
Department : 090000 - Dept of Computing Info Service  
Job : 801068 - Temporary Administrator  
Salary Grade :  
Compensation : \$ 50.82(H)  
Effective Date : 11/21/2016  
Comment : Temp end 4/1/17
11. Employee : Pollard, Christina J  
Department : 461210 - Pocopson Nursing Care  
Job : 030671 - Registered Nurse  
Salary Grade : E05  
Compensation : \$ 54,656.88(A)  
Effective Date : 11/17/2016
12. Employee : Reeves, Jacqueline L  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N01  
Compensation : \$ 25,548.90(A)  
Effective Date : 11/07/2016
13. Employee : Ross, Ashley N  
Department : 467100 - Pocopson Housekeeping  
Job : 041710 - Housekeeper  
Salary Grade : N17  
Compensation : \$ 18,813.60(A)  
Effective Date : 11/17/2016
14. Employee : Seth, Myishia R  
Department : 467100 - Pocopson Housekeeping  
Job : 041710 - Housekeeper  
Salary Grade : N17  
Compensation : \$ 18,813.60(A)  
Effective Date : 11/17/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 11/16/2016Hires and Rehires

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15. Employee : Shelton, Kenise L  
Department : 451145 - Children, Youth and Families  
Job : 048563 - Casework Specialist  
Salary Grade : T06  
Compensation : \$ 38,177.10(A)  
Effective Date : 11/28/2016
16. Employee : Singleton, Stacey L  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Salary Grade : N08  
Compensation : \$ 44,902.26(A)  
Effective Date : 11/17/2016
17. Employee : Slezak, Anna C  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 396970 - PRN  
Salary Grade : 249  
Compensation : \$ 33.00(H)  
Effective Date : 11/28/2016
18. Employee : Tracey, Serena M  
Department : 065000 - Public Defender  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : \$ 10.50(H)  
Effective Date : 11/28/2016  
Comment : Temp end 5/26/17
19. Employee : Vanaman, Katherine M  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N01  
Compensation : \$ 25,548.90(A)  
Effective Date : 11/17/2016



COUNTY OF CHESTER  
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## Transfers

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20.	Employee	: Arbucias, Daniel	
		<u>Proposed</u>	<u>Current</u>
	Department	: 011000 - Commissioners	131000
	Job	: 030543 - Administrative Analyst	801060
	Salary Grade	: E03	
	Compensation	: \$ 47,476.00(A)	\$ 15.00(H)
	Effective Date	: 12/10/2016	07/25/2016
21.	Employee	: Bishop, Scott J	
		<u>Proposed</u>	<u>Current</u>
	Department	: 588900 - Parks Schuylkill Silt Basin	588900
	Job	: 040960 - Maint/Const Worker I	808500
	Salary Grade	: N04	
	Compensation	: \$ 36,325.12(A)	\$ 17.46(H)
	Effective Date	: 11/26/2016	02/16/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 11/16/2016

## Promotions

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22.	Employee	:	Murphy, Kayla Sharee		
			<u>Proposed</u>		<u>Current</u>
	Department	:	070000 - Recorder of Deeds		070000
	Job	:	040151 - Special Projects Coordinator		040146
	Salary Grade	:	N06		N03
	Compensation	:	\$ 38,085.37(A)		\$ 34,004.79(A)
	Effective Date	:	11/26/2016		04/02/2016
23.	Employee	:	Nunez, Brenda		
			<u>Proposed</u>		<u>Current</u>
	Department	:	221000 - Adult Probation		221000
	Job	:	048784 - Probation Officer I-AP		030493
	Salary Grade	:	U04		U02
	Compensation	:	\$ 40,685.00(A)		\$ 36,936.00(A)
	Effective Date	:	12/10/2016		10/06/2016
24.	Employee	:	Story, Amanda Ruth		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461210
	Job	:	040262 - LPN		041420
	Salary Grade	:	N08		N01
	Compensation	:	\$ 44,902.26(A)		\$ 28,132.09(A)
	Effective Date	:	11/12/2016		04/02/2016
25.	Employee	:	Thomas Jr, David J		
			<u>Proposed</u>		<u>Current</u>
	Department	:	222000 - Juvenile Probation		222000
	Job	:	030040 - Probation Supervisor I		048250
	Salary Grade	:	E05		U07
	Compensation	:	\$ 67,372.30(A)		\$ 65,410.00(A)
	Effective Date	:	11/26/2016		01/09/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
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Promotions

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26. Employee : Young, Kathleen L

	<u>Proposed</u>	<u>Current</u>
Department	: 222000 - Juvenile Probation	124101
Job	: 040781 - SSS IV	041150
Salary Grade	: N03	N02
Compensation	: \$ 30,981.60(A)	\$ 27,626.25(A)
Effective Date	: 11/26/2016	04/02/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
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27. Employee : Agatsiotis,Michael A  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 10/31/2016
28. Employee : Armand,Courtney E  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Effective Date : 11/02/2016
29. Employee : Arraya,Silvana  
Department : 478210 - Nursing  
Job : 030651 - Nutritionist  
Effective Date : 11/17/2016
30. Employee : Benfield,Jennifer Kim  
Department : 135000 - Domestic Relations  
Job : 030643 - Enforcement Specialist  
Effective Date : 11/02/2016
31. Employee : Chelmow,Kristen S  
Department : 589300 - Henrietta Hankin Library  
Job : 805100 - Library Assistant  
Effective Date : 11/05/2016
32. Employee : Drayton,Marissa M  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 11/20/2016
33. Employee : Figueroa,Juana M  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Effective Date : 11/07/2016
34. Employee : Gentile,Angelica J  
Department : 451145 - Children, Youth and Families  
Job : 048563 - Casework Specialist  
Effective Date : 10/21/2016
35. Employee : Haley,David C  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 10/27/2016
36. Employee : Lalli,Kathleen A  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 11/12/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 11/16/2016End of Employment

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37. Employee : Lenzi Jr,Patrick N  
Department : 055000 - Controller  
Job : 030421 - Auditor II  
Effective Date : 11/19/2016
38. Employee : Linn,Alicia V  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 10/21/2016
39. Employee : Maholland,Carol Ann  
Department : 124207 - Dist Court 15-2-07 Uwchlan  
Job : 041150 - D J Clerk I  
Effective Date : 10/08/2016
40. Employee : Mayo,Jane M  
Department : 589300 - Henrietta Hankin Library  
Job : 805010 - Library Page  
Effective Date : 12/03/2016
41. Employee : McClain,Danielle M  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 396970 - PRN  
Effective Date : 11/24/2016
42. Employee : Myers,Melissa E  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048460 - EI Service Coordinator  
Effective Date : 11/11/2016
43. Employee : Palmer,Marlon D  
Department : 090000 - Dept of Computing Info Service  
Job : 030348 - Senior Analyst / Programmer II  
Effective Date : 11/05/2016  
Comment : Temp end 4/1/17
44. Employee : Rivera Jr,Juan L  
Department : 465100 - Pocopson Food & Dietary  
Job : 041670 - Dietary Aide  
Effective Date : 10/31/2016
45. Employee : Roenne,Janet L  
Department : 451144 - Drug and Alcohol  
Job : 048655 - D&A Case Mgmnt Spclst  
Effective Date : 10/26/2016
46. Employee : Slaughter,Molly F  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 10/28/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 11/16/2016

End of Employment

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- 47. Employee : Smith, Karen M  
Department : 075100 - Facilities Management - Admin  
Job : 040450 - Account Clerk III  
Effective Date : 11/14/2016
  
- 48. Employee : Stanley, Cari-Edina  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 10/30/2016
  
- 49. Employee : Wall, Maria T  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Effective Date : 11/05/2016
  
- 50. Employee : Zavala, Jasmin A  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 11/04/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 11/16/2016

Retirements

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- 51. Employee : Cumens-Harris, Rebecca A  
Department : 462100 - Pocopson Resident Activities  
Job : 351649 - Activity Aide (PT)  
Effective Date : 11/11/2016
  
- 52. Employee : Laudenslager, Mary Louise  
Department : 135000 - Domestic Relations  
Job : 040271 - Intake Coordinator  
Effective Date : 12/02/2016
  
- 53. Employee : Stadtmiller, Dee A  
Department : 462100 - Pocopson Resident Activities  
Job : 020750 - Activities Director  
Effective Date : 12/10/2016
  
- 54. Employee : Venable, Mary E  
Department : 461211 - Pocopson Resident Assessment  
Job : 040263 - Licensed Nurse Assessmt Coordr  
Effective Date : 12/03/2016

**COUNTY OF CHESTER**  
**Finance Agenda**

**Commissioners' Meeting, November 16, 2016**

1. Budget Change 17-16
2. Vouchers as submitted by the Controller



Amendment  
Budget Changes  
BC-17  
Nov. 16, 2016

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
Public Information	001	018000	420000	00000000	0180001		3,850.00	Materials and Services	Anticipated Expenditures	Net Change +3,850
	001	902100	499999	00000000	9021001		-3,850.00	Unappropriated		
To realign budget to cover anticipated year end expenditures										
Public Health	001	478120	420000	14800001	4780006	FY2014	50,500.00	Materials & Services	To budget additional funding	Net Change +56,000
	001	478000	331207	14800001	4780006	FY2014	50,500.00	Federal-Health		
	001	478120	420000	14900000	4780006	FY2014	5,500.00	Materials & Services		
	001	478000	331207	14900000	4780006	FY2014	5,500.00	Federal-Health		
To budget additional funding received for the Safe and Healthy Communities grant.										
Capital Reserve	301	085100	441000	80950060	3010001		35,000.00	To Municipalities	To align budget with	No Net Change
	301	000000	499999	00000000	3010001		-35,000.00	Unappropriated	anticipated expenditures	
To budget the Vision Partnership Program East Bradford Comprehensive Plan update.										
Capital Reserve	301	085100	441000	80950052	3010001		19,500.00	To Municipalities	To align budget with	No Net Change
	301	000000	499999	00000000	3010001		-19,500.00	Unappropriated	anticipated expenditures	
To budget the Vision Partnership Program Phoenixville Borough Subdivision and Land Development Ordinance Update.										
Capital Reserve	301	090100	475400	80200092	3010001		50,000.00	Computer Hrdwr/Softwr	To align budget with	No Net Change
	301	090100	475400	80200088	3010001		-50,000.00	Computer Hrdwr/Softwr	actual expenditures.	
To carry forward funds for the Video Switch Upgrade project.										
	357	085300	475110	80340061	3570001		314,708.00	Land Development Rights	To align budget with	No Net Change
Capital Improv Fund		085300	475110	80300200	3570001	FY2016	-314,708.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Joseph Winfield Trego Estate (Gideon L., Lavina B., Emanuel B. and Betty Anne Stoltzfus - current farm owner)										
	357	085300	445000	80340036	3570001		144,922.00	To Individuals	To align budget with	No Net Change
Capital Improv Fund		085300	475110	80300200	3570001	FY2016	-144,922.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Abner R. and Mary E. King, installment payment three of three.										
	357	085300	445000	80340041	3570001		20,919.00	To Individuals	To align budget with	No Net Change
Capital Improv Fund		085300	475110	80300200	3570001	FY2015	-20,919.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Noah H. and Rachel N. Martin, installment payment two of five.										
	357	085300	445000	80340021	3570001		179,865.00	To Individuals	To align budget with	No Net Change
Capital Improv Fund		085300	475110	80300200	3570001	FY2015	-179,865.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for the McAfee Family Limited Partnership, installment payment four of five.										
	357	085300	00445000	80340048	3570001		24,969.00	To Individuals	To align budget with	No Net Change
Capital Improv Fund		085300	00475110	80300200	3570001	FY2015	-24,969.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Chester and Rebecca Jane Stoltzfus, installment payment two of five.										
	357	251220	475700	80600005	3570001	FY2015	81,843.00	Operating Equipment	To align budget with	No Net Change
Capital Improv Fund		251220	475700	80600005	3570001	FY2016	-81,843.00	Operating Equipment	anticipated expenditures	
To align budget with anticipated expenditures for the Mobile Data Computer replacement project.										