



# THE COUNTY OF CHESTER



COMMISSIONERS  
Terence Farrell  
Kathi Cozzone  
Michelle Kichline

OFFICE OF THE COMMISSIONERS  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## AGENDA COMMISSIONERS' MEETING

December 1, 2016

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ANNOUNCEMENTS**  
Executive Session – The Board of Commissioners met in Executive Session on Wednesday, November 30, 2016 to discuss personnel and legal matters.
4. **MINUTES OF PREVIOUS MEETINGS**
5. **PUBLIC COMMENT ON AGENDA**
6. **OLD BUSINESS**
  - a. **Approve 2017 Budget**  
It is recommended that the Board of Commissioners approve the 2017 Budget of \$547,598,974.
7. **NEW BUSINESS**
  - a. **Resolution #35-16**  
Resolution of the Chester County Commissioners authorizing signature authority.
  - b. **Resolution #36-16**  
Resolution of the Chester County Commissioners authorizing the 2017 real estate tax rate.
  - c. **Contracts**
  - d. **Grants**
8. **PERSONNEL MATTERS**
  - a. **Human Resources Agenda**
9. **FINANCIAL MATTERS**
  - a. **Finance Agenda**
10. **PUBLIC COMMENT**
11. **ADJOURNMENT**



# THE COUNTY OF CHESTER



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## COMMISSIONERS' MEETING MINUTES

November 16, 2016

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 11:04 a.m. on November 16, 2016 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Farrell asked Chester County Library Director Marguerite Dube to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

- Hillary Krummrich, director of the Chester County Agricultural Development Council, presented the Chester County Farmer of the Year Award to King's Pumpkin Farm and the Distinguished Service to Agriculture Award to Sarah Manning, American Mushroom Institute.
- Chairman Farrell announced that the Board of Commissioners met in Executive Session on Tuesday, November 15, 2016 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETINGS**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the minutes from the October 27, 2016 Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

**a. Bid Awards**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded the following bids:

**OLD BUSINESS Bid Awards**

**Janitorial Services, Bid #075610-1269A:**

ISS Facility Services, Inc. \$ 1,454,868.00

**Balcony Redesign Project for the Chester County Library, Bid #124610-1270E:**

Benjamin Roberts Ltd. \$ 131,422.07

**New and Remanufactured/Compatible Toner Cartridges for the Southeastern Pennsylvania Counties Cooperative Purchasing Board, Bid #015610-1260A:**

Section I - Star Image Supply, Inc. \$ 46,921.85  
Section II - Vision Business Products \$ 326,416.25

**6. OLD BUSINESS (continued)**

**b. Bid Rejection**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously rejected the following bid and approved authorization to re-bid:

**Wireless Network Equipment, Bid #301609-1265E:**

Reason for Rejection: Pursue a new alternate solution.

**Bid Rejection**

**7. NEW BUSINESS**

**a. Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**NEW BUSINESS  
Contracts**

**b. Grants**

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**Human Resources Agenda**

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

**PERSONNEL**

**9. FINANCIAL MATTERS**

**Finance Agenda**

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the following:

- Budget Change 17-16
- Vouchers as submitted by the Controller

**FINANCE**

**10. PUBLIC COMMENT**

There were no comments from the public.

**PUBLIC  
COMMENT**

**11. ADJOURNMENT**

The Meeting was adjourned at 11:22 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

**ADJOURNMENT**

  
\_\_\_\_\_  
Chief Clerk

**COUNTY OF CHESTER  
COMMONWEALTH OF PENNSYLVANIA  
Resolution #35-16**

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**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING  
SIGNATURE AUTHORITY**

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**WHEREAS**, The Commonwealth of Pennsylvania, Department of Transportation (Department) and the County Of Chester (Municipality) under the date of May 15, 1997 entered into Agreement No. 062645 and subsequent supplements A through E, wherein the Commonwealth and the Municipality agreed to participate in a Non-Federal Aid Highway Program to construct the replacement of the Valley Road Bridge over the Branch of White Clay Creek (#248); and

**WHEREAS**, the design of said construction of replacement of the Valley Road Bridge over the Branch of White Clay Creek has shown that this bridge project will require the adjustment of certain of West Grove Borough facilities, portions of which are presently outside the existing public right of way; and

**WHEREAS**, West Grove Borough has executed the attached agreement to address all issues between the parties; and

**NOW, THEREFORE**, the parties hereto, for and in consideration of the foregoing promises and mutual promises set forth in the attached agreement between The County of Chester and West Grove Borough, with the intention of being legally bound hereby agree as follows:

**NOW, THEREFORE, BE IT RESOLVED**, by the authority of the Board of County Commissioners of Chester County, that the Chairman of the Board be authorized and directed to singularly execute the attached agreement on behalf of the entirety of the Board of Commissioners, and in doing so, agrees to be legally bound to the terms, conditions and provisions set forth by the agreements and the Chief Clerk be authorized and directed to attest to the same.

**COUNTY OF CHESTER**

**ATTEST:**

\_\_\_\_\_  
Chief Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Terence Farrell, Chairman

\_\_\_\_\_  
Kathi Cozzone, Commissioner

\_\_\_\_\_  
Michelle Kichline, Commissioner

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the COUNTY of CHESTER in the Commonwealth of Pennsylvania, hereinafter called the MUNICIPALITY,

a  
n  
d

WEST GROVE BOROUGH with its principal place of business located at 117 Rosehill Avenue, P.O. Box 61, West Grove, Pennsylvania, hereinafter called UTILITY.

W I T N E S S E T H

WHEREAS, the MUNICIPALITY is about to undertake a highway construction project located on S.R. 0000, Section BRG, County Bridge #248, between Station 1+85 and Station 10+00 and located in London Grove, Chester County, Pennsylvania; and,

WHEREAS, this highway construction project is being constructed pursuant to the terms of Agreement Number 062645 dated May 15, 1997, as supplemented, entered into between the MUNICIPALITY and Commonwealth of Pennsylvania, Department of Transportation, hereinafter Department, which provides, inter alia, that the Department is acting as an agent of the Federal Highway Administration to coordinate the design and construction of the project; and,

WHEREAS, the highway construction project is to be participated in by the Federal Highway Administration, U. S. Department of Transportation and the Department; and,

WHEREAS, this highway project will require the adjustment of certain of the UTILITY's facilities, portions of which are presently located outside the existing public right of way; and,

WHEREAS, any such facilities transferred to or remaining at a location within the right of way of a Federally aided highway will be accommodated in accordance with the provisions of the current 23 Code of Federal Regulations, Part 645, Subpart B, of the Federal Highway Administration, United States Department of Transportation; and,

WHEREAS, the MUNICIPALITY has notified and will require the UTILITY to adjust certain of its facilities to accommodate the highway project and has agreed to enter into this agreement with the UTILITY to contribute toward the expense of the adjustment of those existing facilities for which the UTILITY has a real property interest compensable under the law of eminent domain.

WHEREAS, all utility work performed pursuant to this Agreement must comply with the "Buy America" provisions in 23 U.S.C. §313 and 23 CFR §635.410 and the Steel Products Procurement Act, 73 P.S. §1881 et seq.

NOW, THEREFORE:

In consideration of the foregoing premises and the mutual covenants hereinafter contained and with the intent to be legally bound hereby, the Parties agree as follows:

FIRST – That the UTILITY has agreed to incur all costs associated with the design of the relocation of its facilities consisting of water and sanitary sewer, together with fittings and appurtenances thereto between Stations 1+85 and 10+00, on State Route 0000, Section BRG, County Bridge #248, in the London Grove, Chester County.

SECOND - That the MUNICIPALITY has agreed to make the adjustments to the UTILITY's facilities as authorized by letter from the UTILITY dated September 22, 2015, consisting of water, together with fittings and appurtenances thereto between Stations 1+85 and 10+00, on State Route 0000, Section BRG, County Bridge #248, in the London Grove, Chester County, in the manner and at the location approved by the MUNICIPALITY at the sole cost of the MUNICIPALITY. Detailed cost estimates and plans showing the adjustments of the UTILITY's facilities are in the possession of the Parties.

THIRD - It is further agreed that if, for any reason, the highway construction project referred to herein shall be cancelled, abandoned, or revised, in such a manner that the work described in Section SECOND of this Agreement should no longer be required, then in such event, the MUNICIPALITY will restore the UTILITY's s system to normal operating conditions.

IN WITNESS WHEREOF, the MUNICIPALITY and the UTILITY have caused this Agreement to be duly executed, ensealed and attested by their proper officials, pursuant to due and legal action authorizing the same to be done, the day and year first above written.

ATTEST:

WEST GROVE BOROUGH

Sharon B Nesbitt 11/3/16  
SIGNATURE DATE

BY Mark Johnson 11/3/16  
SIGNATURE DATE

Borough Manager  
TITLE

Borough Council President  
TITLE

ATTEST:

COUNTY OF CHESTER

\_\_\_\_\_  
SIGNATURE DATE

BY \_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
TITLE

**COUNTY OF CHESTER  
COMMONWEALTH OF PENNSYLVANIA  
Resolution 36-16**

**BE IT RESOLVED**, The Chester County real estate tax rate for 2017 is set as follows:

General Fund Expenditures	<u>2.849 Mills</u>
Debt Purposes	<u>1.222 Mills</u>
Park Expenditures	<u>.114 Mills</u>
Library Expenditures	<u>.184 Mills</u>

COMMISSIONERS OF THE COUNTY OF CHESTER

\_\_\_\_\_  
Terence Farrell, Chairman

\_\_\_\_\_  
Kathi Cozzone, Commissioner

\_\_\_\_\_  
Michelle Kichline, Commissioner

ATTEST:

\_\_\_\_\_  
Janelle Swab  
Chief Clerk

ADOPTED THIS \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 2016



**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 01-Dec-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Assessment</u></b>				
Vendor: Tyler Technologies, Inc. Contract ID: 0012973	Amendment	102,260.00	01-01-2017 12-31-2017	Amendment #6: This amendment extends the contract term for an additional one (1) year period for the Support Agreement on the Integrated Assessment System (IAS) and Visual Landisc. CO: 100% ST: 0% FED: 0%
<b><u>Children Youth and Families</u></b>				
Vendor: Valley Youth House Contract ID: 0017476	Contract	0.00	07-01-2016 06-30-2017	This contract provides Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: NHS Pennsylvania Contract ID: 0017505	Contract	0.00	07-01-2016 06-30-2017	This contract provides Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Devereux Foundation Contract ID: 0017506	Contract	0.00	07-01-2016 06-30-2017	This contract provides Residential Placement Services. CO: 40% ST: 55% FED: 5%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 01-Dec-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Children Youth and Families</u></b>				
Vendor: Access Services, Inc. Contract ID: 0017507	Contract	0.00	07-01-2016 06-30-2017	This contract provides Specialized Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Pressley Ridge Contract ID: 0017510	Contract	0.00	07-01-2016 06-30-2017	This contract provides Residential Placement Services. CO: 20% ST: 75% FED: 5%
Vendor: Affinity Forensic Services, LLC Contract ID: 0017512	Contract	0.00	07-01-2016 06-30-2017	This contract provides Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Child and Family Focus, Inc. Contract ID: 0017513	Contract	84,804.00	07-01-2016 06-30-2017	This contract renews the High Fidelity Wraparound Program. CO: 5% ST: 95% FED: 0%
Vendor: Children's Choice, Inc. Contract ID: 0017523	Contract	0.00	07-01-2016 06-30-2017	This contract provides Residential Foster Care Services. CO: 20% ST: 75% FED: 5%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 01-Dec-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Open Hearth, Inc. Contract ID: 0016987	Amendment	10,520.08	01-01-2016 12-31-2016	Amendment #1: This amendment increases contingency funding for housing needs for individuals with serious mental health and/or co-occurring disorders. The cost associated with this amendment is funded by the Health Choices Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services. CO: 0%    ST: 100%    FED: 0%
Vendor: Chester County Intermediate Unit Contract ID: 0017511	Contract	13,000.00	07-01-2016 06-30-2017	This contract provides funding for Job Seeker Workshop Services for adults and dislocated workers. The cost associated with this contract is funded by the Workforce Innovation and Opportunity Act Eligible Title I Adults and Dislocated Workers through the PA CareerLink-Chester County. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%    ST: 0%    FED: 100%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 01-Dec-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Housing Partnership of Chester County Contract ID: 0017515	Contract	100,000.00	11-01-2016 12-31-2018	This contract provides funding for the Home Maintenance Program for eligible residents. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: Caln Township Contract ID: 0017524	Contract	290,000.00	11-01-2016 12-31-2018	This contract provides funding for sewer improvements at Blackhorse Hill Road in Caln Township. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%
<b><u>Court Administrator</u></b>				
Vendor: Jarmon Legal, LLC Contract ID: 0017531	Contract	37,608.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,134.00. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Court Administrator</u></b>				
Vendor: Chiple, Esq., Rosana I. Contract ID: 0017532	Contract	24,432.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$2,036.00 CO: 100% ST: 0% FED: 0%
<b><u>Emergency Services</u></b>				
Vendor: Crown Atlantic Company, LLC Contract ID: 0017533	Contract	843,473.91	09-01-2016 08-31-2036	This is a twenty (20) year Tower Lease Agreement for the tower site at Downingtown for use in the Voice Radio Project. CO: 100% ST: 0% FED: 0%
<b><u>Facilities Management</u></b>				
Vendor: Pennoni Associates, Inc. Contract ID: 0015542	Amendment	50,600.00	12-01-2016 02-10-2018	Amendment #3: This amendment increases 2016 funding and extends the contract term for an additional one (1) year period for Architectural and Engineering Consulting and Design Services on an as needed basis. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Human Resources</u></b>				
Vendor: Randstad North America, L.P. Contract ID: 0017525	Contract	0.00	01-01-2017 12-31-2017	This contract renews Temporary Staffing Services to supply qualified temporary employees as requested by various County Departments. CO: 100% ST: 0% FED: 0%
Vendor: Monarch Staffing, LLC Contract ID: 0017526	Contract	0.00	01-01-2017 OPEN	This contract renews Temporary Staffing Services to supply qualified temporary employees as requested by various County Departments. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Open Space Preservation</u></b>				
Vendor: Leis, Walter M. and Barbara E. Contract ID: 0017529	Contract	109,134.00	11-16-2016 UNTIL COMPLETE	20.21 acres of farmland owned by Walter M. and Barbara E. Leis in East Nottingham Township are recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$121,260.00. The County will pay \$109,134.00 (90%) and be reimbursed by East Nottingham Township \$49,110.30 (40.5%) per the Funding Agreement. The Landowner donation is \$12,126.00 (10%). The actual cost to the County is \$60,023.70 (49.50%). CO: 50%    ST: 0%    FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 01-Dec-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Open Space Preservation</u></b>				
Vendor: Cohen, Ronald S. & Barbara A. Contract ID: 0017530	Contract	145,708.20	11-16-2016 UNTIL COMPLETE	14.52 acres of farmland owned by Ronald S. and Barbara A. Cohen in East Nottingham Township are recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$161,898.00. The County will pay \$145,708.20 (90%) and be reimbursed by East Nottingham Township \$65,568.69 (40.5%) per the Funding Agreement. The Landowner donation is \$16,189.80 (10%). The actual cost to the County is \$80,139.51 (49.50%). CO: 50% ST: 0% FED: 0%
<b><u>Public Health Admin</u></b>				
Vendor: La Comunidad Hispana, Inc. Contract ID: 0017518	Contract	9,000.00	12-01-2016 06-30-2017	This contract provides Professional Services for implementation of the National Million Hearts Initiative to promote cardiovascular health and prevent heart attacks and strokes. CO: 0% ST: 0% FED: 100%



**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 01-Dec-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Public Health Admin</u></b>				
Vendor: Chester County Hospital Contract ID: 0017519	Contract	10,000.00	12-01-2016 06-30-2017	This contract provides Professional Services for implementation of the National Million Hearts Initiative to promote cardiovascular health and prevent heart attacks and strokes. CO: 0% ST: 0% FED: 100%
Vendor: Chester County Food Bank Contract ID: 0017520	Contract	10,000.00	12-01-2016 06-30-2017	This contract provides Professional Services for implementation of the National Million Hearts Initiative to promote cardiovascular health and prevent heart attacks and strokes. CO: 0% ST: 0% FED: 100%
Vendor: DocuManage Contract ID: 0017521	Contract	4,630.00	01-01-2017 12-31-2017	This contract renews Support Services for the Teleform and Compass SaaS Applications and associated products for forms processing. CO: 100% ST: 0% FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 01-Dec-2016**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Public Health Admin</u></b>				
Vendor: The Clinic Contract ID: 0017528	Contract	10,000.00	12-01-2016 06-30-2017	This contract provides Professional Services for implementation of the National Million Hearts Initiative to promote cardiovascular health and prevent heart attacks and strokes. CO: 0% ST: 0% FED: 100%
<b><u>Youth Center</u></b>				
Vendor: PrimeCare Medical, Inc Contract ID: 0015961	Amendment	219,743.00	12-01-2016 09-30-2017	Amendment #1: This amendment expands Health Care Services at the Chester County Youth Center. CO: 40% ST: 60% FED: 0%
Vendor: County of York Contract ID: 0016025	Amendment	0.00	07-01-2016 06-30-2017	Amendment #2: This amendment extends the contract term for an additional one (1) year period for the County of York to rent bed space at the Chester County Youth Center. This is a revenue contract. CO: 0% ST: 0% FED: 0%

**AGENDA ITEMS - GRANTS**  
**December 1, 2016**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Community Development</u></b>			
PA. Housing Finance Agency (PHFA) Application	\$675,000	N/A	PA. Housing Affordability and Rehabilitation Enhancement Funds (PHARE/REALTY Transfer Tax)
<b><u>Public Health</u></b>			
Centers for Disease Control and Prevention Contract/ Award New 001-478000-3310207-1450001	\$15,000	11/15/2016 6/30/2017	National Association of County and City Health Officials (NACCHO) - Accreditation Support Initiative No New Positions - No County Match Federal Funding = \$15,000

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/01/2016Hires and Rehires

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1. Employee : BradyShea, Kathleen M  
Department : 133000 - Sheriff  
Job : 040780 - SSS IV  
Salary Grade : N03  
Compensation : \$ 37,500.00(A)  
Effective Date : 11/28/2016
2. Employee : Brooks, Ariel K  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N01  
Compensation : \$ 25,548.90(A)  
Effective Date : 12/05/2016
3. Employee : Brown, Essence A  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N01  
Compensation : \$ 25,548.90(A)  
Effective Date : 11/28/2016
4. Employee : Cumens-Harris, Rebecca A  
Department : 462100 - Pocopson Resident Activities  
Job : 351649 - Activity Aide (PT)  
Salary Grade :  
Compensation : \$ 13.10(H)  
Effective Date : 12/05/2016
5. Employee : Fanto, Katie L  
Department : 124207 - Dist Court 15-2-07 Uwchlan  
Job : 041150 - D J Clerk I  
Salary Grade : N02  
Compensation : \$ 26,886.86(A)  
Effective Date : 12/05/2016
6. Employee : Ferrer-Saud, Alvinia  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Salary Grade : N08  
Compensation : \$ 44,902.26(A)  
Effective Date : 12/05/2016
7. Employee : Hart, Alesa M  
Department : 129000 - District Attorney  
Job : 041120 - SSS III  
Salary Grade : N02  
Compensation : \$ 26,886.86(A)  
Effective Date : 12/05/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/01/2016Hires and Rehires

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8. Employee : Jordan,TreMaine  
Department : 221000 - Adult Probation  
Job : 040784 - Drug & Alcohol Testing Tech  
Salary Grade : N03  
Compensation : \$ 33,047.04(A)  
Effective Date : 12/12/2016
9. Employee : Liguori,Lisa  
Department : 478210 - Nursing  
Job : 030580 - Public Health Nurse  
Salary Grade : N09  
Compensation : \$ 45,938.62(A)  
Effective Date : 01/09/2017
10. Employee : Martinez,Stephanie M  
Department : 478210 - Nursing  
Job : 030651 - Nutritionist  
Salary Grade : N05  
Compensation : \$ 33,289.62(A)  
Effective Date : 12/05/2016
11. Employee : Seder,Eileen C  
Department : 461210 - Pocopson Nursing Care  
Job : 030671 - Registered Nurse  
Salary Grade : E05  
Compensation : \$ 54,656.88(A)  
Effective Date : 11/21/2016
12. Employee : Van Dyke,Samantha R  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Salary Grade : N08  
Compensation : \$ 44,902.26(A)  
Effective Date : 12/05/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/01/2016

Transfers

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13.	Employee	:	Dawson,Stephany N		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	12/10/2016		09/19/2016
14.	Employee	:	Forsythe,Megan E		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	12/10/2016		09/19/2016
15.	Employee	:	Hart,Kayla M		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	12/10/2016		09/19/2016
16.	Employee	:	Jones,Ashley D		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	12/10/2016		10/03/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/01/2016

Transfers

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17. Employee : Martin, Myeshia J

	<u>Proposed</u>	<u>Current</u>
Department	: 461210 - Pocopson Nursing Care	461212
Job	: 041420 - Nurse Aide	351650
Salary Grade	: N01	91
Compensation	: \$ 25,548.90(A)	\$ 9.32(H)
Effective Date	: 12/10/2016	09/19/2016

18. Employee : Purnell, Natasha N

	<u>Proposed</u>	<u>Current</u>
Department	: 461210 - Pocopson Nursing Care	461212
Job	: 041420 - Nurse Aide	351650
Salary Grade	: N01	91
Compensation	: \$ 25,548.90(A)	\$ 9.32(H)
Effective Date	: 12/10/2016	09/19/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
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Promotions

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19.	Employee	:	Anderson, Kimberly D		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451145 - Children, Youth and Families		451145
	Job	:	020570 - Co Casework Supervisor		048560
	Salary Grade	:	G01		T04
	Compensation	:	\$ 50,867.14(A)		\$ 41,908.70(A)
	Effective Date	:	12/24/2016		12/24/2016
20.	Employee	:	Beattie, Kelly J		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451145 - Children, Youth and Families		451145
	Job	:	020220 - Co Casework Manager I		020570
	Salary Grade	:	G02		G01
	Compensation	:	\$ 53,919.17(A)		\$ 50,867.14(A)
	Effective Date	:	12/24/2016		12/24/2016
21.	Employee	:	Benton, Erin C		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	040780 - SSS IV		041120
	Salary Grade	:	N03		N02
	Compensation	:	\$ 30,476.00(A)		\$ 29,024.83(A)
	Effective Date	:	12/10/2016		04/02/2016
22.	Employee	:	Bollig, Shaun R		
			<u>Proposed</u>		<u>Current</u>
	Department	:	491100 - Dept of Community Development		491100
	Job	:	020219 - Planning Supervisor		020637
	Salary Grade	:	G03		G02
	Compensation	:	\$ 53,344.03(A)		\$ 50,324.56(A)
	Effective Date	:	12/10/2016		11/26/2016



COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
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Promotions

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23.	Employee	: McGready, Nancy Zunino	
		<u>Proposed</u>	<u>Current</u>
	Department	: 462100 - Pocopson Resident Activities	462100
	Job	: 020750 - Activities Director	030830
	Salary Grade	: G01	N05
	Compensation	: \$ 50,867.14(A)	\$ 46,166.92(A)
	Effective Date	: 12/10/2016	04/02/2016
24.	Employee	: McGuire, Kathryn M	
		<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney	129000
	Job	: 040510 - SSS V	040780
	Salary Grade	: N04	N03
	Compensation	: \$ 31,784.48(A)	\$ 30,454.14(A)
	Effective Date	: 12/10/2016	04/02/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/01/2016End of Employment

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25. Employee : Beam, Jessica M  
Department : 129000 - District Attorney  
Job : 040510 - SSS V  
Effective Date : 11/29/2016
26. Employee : Cherry, Jasmine N  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 11/27/2016
27. Employee : Hitchcock, George R  
Department : 210000 - Chester County Prison  
Job : 040560 - Prison Supervisor I  
Effective Date : 11/16/2016
28. Employee : McGough, Christopher M  
Department : 588500 - Parks Springton Manor  
Job : 808102 - PT Ranger  
Effective Date : 11/06/2016
29. Employee : McKernan, Riley P  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Effective Date : 11/14/2016
30. Employee : Murphy, Mary Sue  
Department : 135000 - Domestic Relations  
Job : 040780 - SSS IV  
Effective Date : 12/03/2016
31. Employee : Neary, Kathleen M  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048460 - EI Service Coordinator  
Effective Date : 12/03/2016
32. Employee : Odoms, Zachary J  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 11/15/2016
33. Employee : Parekh, Karan Mukesh  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 11/09/2016
34. Employee : Rodriguez, Anna M  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 11/15/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
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End of Employment

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- 35. Employee : Steel, Autumn  
Department : 132000 - Register of Wills/Orphans' Crt  
Job : 041120 - SSS III  
Effective Date : 12/01/2016
  
- 36. Employee : Yankanich, Kathryn M  
Department : 461210 - Pocopson Nursing Care  
Job : 030063 - Unit Manager (Pocopson)  
Effective Date : 11/16/2016
  
- 37. Employee : Zack, Carolyn Moran  
Department : 120000 - Court Administration  
Job : 020085 - Master  
Effective Date : 12/31/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
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38. Employee : Baker, Cynthia R  
Department : 462100 - Pocopson Resident Activities  
Job : 030830 - Recreation Therapist  
Effective Date : 12/10/2016
39. Employee : Humanick, Kye  
Department : 589100 - Chester County Library  
Job : 041319 - Library Assist II  
Effective Date : 11/17/2016
40. Employee : McMahan, Evelyn A  
Department : 451143 - Office of Aging Services  
Job : 048567 - Protective Service Care Managr  
Effective Date : 02/11/2017
41. Employee : McPherson, Rebecca D  
Department : 461210 - Pocopson Nursing Care  
Job : 350260 - LPN  
Effective Date : 11/30/2016
42. Employee : Menna, Renee L  
Department : 221000 - Adult Probation  
Job : 040491 - Program Administrator  
Effective Date : 12/02/2016
43. Employee : Whiteman, Mark E  
Department : 210000 - Chester County Prison  
Job : 040320 - Prison Supervisor II  
Effective Date : 01/02/2017

**COUNTY OF CHESTER**  
**Finance Agenda**

**Commissioners' Meeting, December 01, 2016**

1. Budget Change 18-16
2. Vouchers as submitted by the Controller

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
Coroner	001	128000	420000	00000000	1280001		39,325.00	Material and Services	To align budget with anticipated expenditures.	Net Change +39.325
	001	902100	499999	00000000	9021001		-39,325.00	Unappropriated		
To align 2016 budget with anticipated expenditures										
Public Health	001	478000	331207	14500001	4780001	FY2016	15,000.00	Federal-Health	To budget additional funding	Net Change +15,000
	001	478110	420000	14500001	4780001	FY2016	15,000.00	Material & Services		
To budget additional funding received for the National Assoc. of County and City Health Officials (NACCHO) Accreditation Support Initiative										
Capital Improv Fund	357	085300	445000	80340058	3570001		109,134.00	To Individuals	To align budget with anticipated expenditures.	No Net Change
	357	085300	475110	80300200	3570001	FY2016	-109,134.00	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Walter M. and Barbara E. Leis.										
Capital Improv Fund	357	085300	445000	80340059	3570001		145,709.00	To Individuals	To align budget with anticipated expenditures.	No Net Change
	357	085300	475110	80300200	3570001	FY2016	-145,709.00	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Ronald S. and Barbara A. Cohen.										