



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

December 13, 2017

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, December 12, 2017 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETING**

5. **PUBLIC COMMENT ON AGENDA**

6. **OLD BUSINESS**

a. **Approve 2018 Budget**

It is recommended that the Board of Commissioners approve the 2018 Budget of \$526,132,037.

7. **NEW BUSINESS**

a. **Resolution 50-17**

A Resolution of the Chester County Commissioners authorizing the 2018 real estate tax rate

b. **Resolution 51-17**

A Resolution of the Chester County Commissioners closing out Community Conservation Partnerships Grant Project (BRC-TAX-20—49)

c. **Resolution 52-17**

Resolution of the Chester County Commissioners appointing Mark J. Rupsis as the Acting Chief Clerk authorized to act in the absence or unavailability of the Chief Clerk

d. **Contracts**

e. **Grants**

8. **PERSONNEL MATTERS**
 - a. **Human Resources Agenda**
9. **FINANCIAL MATTERS**
 - a. **Finance Agenda**
10. **PUBLIC COMMENT**
11. **ADJOURNMENT**



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COMMISSIONERS' MEETING MINUTES

November 30, 2017

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 a.m. on October 18, 2017 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Terence Farrell was also present. Commissioner Kathi Cozzone was absent.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked administrative analyst Ashley Fox to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Michelle Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, November 28, 2017 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETINGS

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board voted to accept the minutes from the November 2, 2017 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Awards

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners awarded the following bids:

Paper Products for the Southeastern Pennsylvania Counties Cooperative Purchasing Board, Bid # 015710-1294A:

W.B. Mason Co. Inc.	\$ 494,595.82
Sysco Philadelphia, Inc.	\$ 73,702.20
Jersey Paper Plus	\$ 48,756.00

Prison Furniture Replacement, Bid # 357711-1299E:

Jess Crate Furniture	\$ 35,275.00
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OLD BUSINESS
Bid Award

7. NEW BUSINESS

a. Ordinance 2017-02

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Ordinance 2017-02 authorizing the incurrence of non-electoral debt by the issuance of general obligation bonds, series of 2017, in the aggregate principal amount not to exceed \$85,000,000 to finance the advance refunding of all or a portion of the County's general obligation bonds, series of 2011 and general obligation bonds, series of 2012 and to pay the cost of issuance of the bonds; and authorizing other necessary action.

NEW BUSINESS
Ordinance 2017-02

b. Resolution 45-17

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution 45-17 of the Chester County Commissioners authorizing the action to harvest and remove Pitch Pine softwood trees at Nottingham Park.

Resolution 45-17

- c. Resolution 46-17** **Resolution 46-17**
 Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution 46-17 of the Chester County Commissioners authorizing the acquisition of certain real estate situate in the Township of West Caln, Chester County, Pennsylvania.
- d. Resolution 47-17** **Resolution 47-17**
 Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution 47-17 of the Chester County Commissioners authorizing execution of a Memorandum of Understanding with the Chester County Workforce Development Board.
- e. Resolution 48-17** **Resolution 48-17**
 Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution 48-17 of the Chester County Commissioners authorizing collection of certain municipal taxes by the County Treasurer.
- f. Resolution 49-17** **Resolution 49-17**
 Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution 49-17 of the Chester County Commissioners in support of nuclear energy in Pennsylvania.
- g. Authorities, Boards and Commissions** **Authorities, Boards and Commissions**
 Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved the following Reappointments:
 Chester County Agricultural Development Council
 Reappoint Christopher Alonzo for a term ending 12/31/2020
 Chester County Conference and Visitors Bureau
 Reappoint Michael Chain for a term ending 12/31/2020
 Reappoint Bruce Mowday for a term ending 12/31/2020
 Chester County Conservation District
 Reappoint Michelle Kichline for a term ending 12/31/2018
 Reappoint Robert Struble, Jr. for a term ending 12/31/2021
 Chester County Health and Education Facilities Authority
 Reappoint Kathleen Pearse for a term ending 12/31/2022
 Reappoint Todd Reider for a term ending 12/31/2022
 Chester County Industrial Development Authority
 Reappoint Kathi Cozzone for a term ending 12/31/2022
 Chester County Library Board
 Reappoint William Connor for a term ending 12/31/2020
 Chester County Solid Waste Authority
 Reappoint Peter Knipe for a term ending 12/31/2022
 Chester County Workforce Development Board
 Reappoint Michael Reese for a term ending 12/31/2020
- h. Authorization to Bid** **Authorization to Bid**
 Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:
- Bunk Replacement for Chester County Prison
 - Drug Unit Expansion for District Attorney
- i. Contracts** **Contracts**
 Commissioner Farrell made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted to approve the Contracts Agenda.
- j. Grants** **Grants**
 Commissioner Farrell made a Motion, which was Seconded by Commissioner Kichline, to approve the Grants Agenda. The Board voted to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

Human Resources Agenda

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

Finance Agenda

Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted to approve the following:

- Budget Change 16-17
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

**PUBLIC
COMMENT**

There were no comments from the public

11. ADJOURNMENT

ADJOURNMENT

The Meeting was adjourned at 10:07 a.m. following a Motion made by Commissioner Kichline and Seconded by Commissioner Farrell.



Chief Clerk

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
Resolution 50-17**

BE IT RESOLVED, The Chester County real estate tax rate for 2018 is set as follows:

General Fund Expenditures	<u>2.876 Mills</u>
Debt Purposes	<u>1.222 Mills</u>
Park Expenditures	<u>.087 Mills</u>
Library Expenditures	<u>.184 Mills</u>

COMMISSIONERS OF THE COUNTY OF CHESTER

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Chief Clerk

ADOPTED THIS _____ DAY OF
_____, 2017

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION NO. 51-17**

**A RESOLUTION CLOSING OUT COMMUNITY CONSERVATION PARTNERSHIPS
GRANT PROJECT (BRC-TAG-20-49)**

WHEREAS, the _____ County of Chester _____ has
(Name of grantee)

prepared a _____ Feasibility Study/Master Plan _____ for the
(Type of plan)

_____ Chester Valley Trail Extension _____ area; and,
(Name of the area/facility)

WHEREAS, the purpose of the Plan is to determine the recommended alignment for extending the Chester Valley Trail into Downingtown and connecting to the existing Struble and East Branch Brandywine Trails; and,

WHEREAS, the Plan was financed in part by a Community Conservation Partnerships Program grant under the administration of the Pennsylvania Department of Conservation and Natural Resources, Bureau of Recreation and Conservation, under contract number **BRC-TAG-20-49**.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the _____ Board of Commissioners _____
(Name of governing body)

of the _____ County of Chester _____ that:
(Name of grantee)

- a. The project was completed in accordance with the Grant Agreement.
- b. All project expenditures have been made and were in accordance with the Grant Agreement.
- c. The Plan and related materials are acceptable to the _____ County of Chester _____.
(Name of grantee)
- d. The Plan and related materials will be used to guide future recreation and conservation decisions.

ADOPTED THIS _____ DAY OF _____, _____, by the

_____ Chester County Board of Commissioners _____
(Name of governing body and name of grantee)

Michelle Kichline, Chair County of Chester Commissioners

Attest: _____
Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION 52-17**

RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS APPOINTING MARK J. RUP SIS AS THE ACTING CHIEF CLERK AUTHORIZED TO ACT IN THE ABSENCE OR UNAVAILABILITY OF THE CHIEF CLERK

WHEREAS, it is necessary pursuant to the County Code to have a Chief Clerk fulfill certain duties and responsibilities on behalf of the Chester County Commissioners; and

WHEREAS, on occasion, the current duly appointed Chief Clerk is unable or otherwise unavailable to act in that capacity; and

WHEREAS, on those occasions that the Chief Clerk is temporarily unable or unavailable to perform those duties, the Commissioners intend to have a substitute Acting Chief Clerk perform those requisite duties; and

WHEREAS, Mark J. Rupsis is the Chief Operating Officer of Chester County and is available to fulfill the duties and responsibilities during the absence or unavailability of the Chief Clerk; and

NOW THEREFORE, BE IT RESOLVED that Mark J. Rupsis is hereby appointed as the Acting Chief Clerk authorized to act in the absence or unavailability of the Chief Clerk and is authorized to perform such duties and have all powers, duties and obligations of the Chief Clerk until such time as this appointment is revoked, rescinded or otherwise terminated.

This Resolution adopted by the Chester County Commissioners this _____ day of December, 2017.

COMMISSIONERS

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Chief Clerk

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 13-Dec-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Valley Youth House Committee Inc. Contract ID: 0017393	Amendment	0.00	07-01-2017 06-30-2018	Amendment #1: This amendment revises the Face to Face and Non Face to Face Rates for Supportive Housing Services for transition aged youth. CO: 15% ST: 85% FED: 0%
Vendor: Avanco International, Inc. Contract ID: 0018187	Contract	132,948.00	10-01-2017 06-30-2018	This contract renews Application and Systems Related Support Services for the Child Accounting and Profile System (CAPS). CO: 35% ST: 51% FED: 14%
<u>Community Development</u>				
Vendor: Open Hearth, Inc. Contract ID: 0016987	Amendment	33,100.00	01-01-2017 12-31-2017	Amendment #5: This amendment provides additional contingency funding for housing needs to individuals with serious mental health and/or co-occurring disorders. The cost associated with this amendment is funded by the HealthChoices Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 13-Dec-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Educational Data Systems, Inc. Contract ID: 0017954	Amendment	155,000.00	07-01-2017 06-30-2018	Amendment #2: This amendment provides additional funding for Individual Training Accounts for eligible job seekers. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry Sector Partnership National Emergency Grant (NEG) Program. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Friends Assoc.Care & Protection Children Contract ID: 0018050	Amendment	10,000.00	07-01-2017 06-30-2018	Amendment #1: This amendment provides additional funding for Emergency Shelter and Homeless Diversion Services. The cost associated with this amendment is funded by the Pennsylvania Human Services Block Grant, Housing Affordability and Rehabilitation Enhancement and Housing Trust Programs. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Oxford Borough Contract ID: 0018188	Contract	1,078,077.00	11-01-2017 12-31-2019	This contract provides funding for the Multimodal Transportation Center in the Borough of Oxford. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: PathStone Corporation Contract ID: 0018201	Contract	150,000.00	10-01-2017 09-30-2018	This contract provides Workforce Development and Employment Training Services to eligible adults. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Work Ready Program. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 13-Dec-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Open Hearth, Inc. Contract ID: 0018203	Contract	30,285.00	09-01-2017 08-31-2018	This contract provides Permanent Rental Subsidies for chronically homeless individuals and families with disabilities. The cost associated with this contract is funded by the U. S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Human Services, Inc. Contract ID: 0018206	Contract	140,505.00	12-01-2017 11-30-2018	This contract provides funding for Rapid Rehousing Services to assist individuals and families prevent homelessness and return to permanent housing. The cost associated with this contract is funded by the Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 13-Dec-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Housing Partnership of Chester County Contract ID: 0018207	Contract	25,000.00	12-01-2017 12-31-2018	This contract provides funding for the 2018 Maintenance Program for eligible Chester County Senior residents. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%
<u>Coroners Office</u>				
Vendor: National Medical Services, Inc. Contract ID: 0015256	Amendment	0.00	01-01-2018 12-31-2018	Amendment #3; This amendment for Forensic Toxicology Services. extends the contract term for an additional one (1) year period and updates the rates for 2018. CO: 100% ST: 0% FED: 0%
<u>Court Administration</u>				
Vendor: Children's Choice, Inc. Contract ID: 0018202	Contract	0.00	01-01-2018 12-31-2018	This contract provides Orphans' Court Investigation Services. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 13-Dec-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: Alcatel-Lucent USA, Inc. Contract ID: 0010898	Amendment	196,515.00	01-01-2018 12-31-2018	Amendment #3: This amendment extends the contract term for an additional one (1) year period for Maintenance Services for the Alcatel Microwave System part of the County's Integrated Emergency Communications System. CO: 100% ST: 0% FED: 0%
Vendor: Metropolitan Communications, Inc. Contract ID: 0018208	Contract	577,998.30	01-01-2018 12-31-2021	This contract provides three (3) years of Paging Infrastructure Maintenance for the Fire and EMS (Emergency Medical Services) Paging System. This contract is a result of Request for Proposal #1710-02. CO: 100% ST: 0% FED: 0%
<u>Human Resources</u>				
Vendor: PMA Management Corp. Contract ID: 0018204	Contract	52,515.00	01-01-2018 12-31-2020	This contract renews Administrative Services for Workers Compensation Claims. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Managed Behavioral Healthcare</u>				
Vendor: Community Care Behavioral Health Org Contract ID: 0014000	Amendment	72,334,408.00	01-01-2018 12-31-2018	Amendment #5: Managed Care Organization - HealthChoices - This amendment acknowledges the terms of the Pennsylvania Department of Human Services agreement Amendment #10 and extends the contract term for an additional one (1) year period. CO: 0% ST: 100% FED: 0%
Vendor: Drexel Univ College of Medicine Behavior Contract ID: 0017653	Amendment	0.00	11-01-2017 12-31-2017	Amendment #1: This amendment provides additional training dates for Trauma Informed Training and Targeted Consultation Services. CO: 0% ST: 100% FED: 0%
<u>Open Space Preservation</u>				
Vendor: Natural Lands Trust Contract ID: 0015780	Amendment	0.00	12-13-2017 06-12-2018	Amendment #4: This amendment extends the contract term for an additional six (6) month period for Round 26 Preservation Partnership Program Trail Construction Grant, Brandywine Creek Recreation Access. Other funding: Non-profit = 51%. CO: 49% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Westlake Land Company LP Contract ID: 0018209	Contract	687,625.66	12-13-2017 UNTIL COMPLETE	119.09 acres of farmland owned by the Westlake Land Company, LP in Honey Brook Township is recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$687,625.66. The County will pay \$687,625.66 (100%) and be reimbursed by Honey Brook Township \$309,431.55 (45%) per the Funding Agreement. The actual cost to the County is \$378,194.11 (55%). CO: 55% ST: 0% FED: 0%
Vendor: Neal, Franklin W. Contract ID: 0018210	Contract	365,730.00	12-13-2017 UNTIL COMPLETE	73.00 acres of farmland owned by Franklin W. and Curtis W. Neal in West Caln Township is recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$365,730.00. The County will pay \$365,730.00 (100%). CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 13-Dec-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Esch, John B & Rachel A Contract ID: 0018211	Contract	249,901.20	12-13-2017 UNTIL COMPLETE	102.84 acres of farmland owned by John B. and Rachel A. Esch in West Caln Township is recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$277,668.00. The County will pay \$249,901.20 (90%). The Landowner donation is \$27,766.80 (10%). CO: 90% ST: 0% FED: 0%
<u>Treasurer's Office</u>				
Vendor: Valley Township Contract ID: 0018212	Contract	0.00	01-01-2018 OPEN	This contract is for the Collection of Municipal Taxes for Valley Township by the County Treasurer's Office. This is a revenue producing contract. CO: 0% ST: 0% FED: 0%

Number of Contracts: 22

AGENDA ITEMS - GRANTS
December 13, 2017

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
Department of Labor & Industry Contract / Award - Renewal 116-490000-33X212-48200001-4900005-FY2017	\$93,943	07/01/2017 06/30/2018	Department of Labor & Industry Reimbursement PY2017 No New Positions - No County Match Federal Funding = \$49,815 State Funding = \$44,128 Total Funding = \$93,943
<u>Coroner</u>			
PA Department of Health Application / New	\$10,000	10/01/2017 06/30/2018	Supplement to US Centers for Disease Prevention and Control -RFA- CE16-1608: Enhanced State Surveillance of Opioid-involved Morbidity and Mortality No New Positions - No County Match State Funding = \$10,000
<u>Human Services - Manage Behavioral Health</u>			
PA Department of Human Services Contract / Award - Amendment 142-454301-332221-44598000-4512001	\$583,634,738	01/01/2012 12/31/2019	PA Department of Human Services - HealthChoices - Behavioral Health Agreement No New Positions - No County Match State Funding = \$583,634,738
<u>Public Health</u>			
PA Department of Health / Center for Disease Control Contract / Award - Renewal 001-478000-331207-16100000-4780003-FY2017	\$438,658	07/01/2017 06/30/2018	Public Health Emergency Preparedness Grant 2017-2018 No New Positions - No County Match Federal Funding = \$438,685

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/13/2017Hires and Rehires

1. Employee : Barr, Meredith
Department : 131000 - Prothonotary
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 27,423.76(A)
Effective Date : 12/18/2017
2. Employee : Birdsong, Diana C
Department : 055000 - Controller
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 11.41(H)
Effective Date : 12/18/2017
3. Employee : Brindisi, Karen Marie
Department : 129000 - District Attorney
Job : 030423 - Attorney I
Salary Grade : L01
Compensation : \$ 46,860.32(A)
Effective Date : 01/15/2018
4. Employee : Broderson, Ty Sommer
Department : 129000 - District Attorney
Job : 030423 - Attorney I
Salary Grade : L01
Compensation : \$ 46,860.32(A)
Effective Date : 12/18/2017
5. Employee : Cooper, Christine M
Department : 461210 - Pocopson Nursing Care
Job : 030671 - Registered Nurse
Salary Grade : E05
Compensation : \$ 55,751.02(A)
Effective Date : 12/18/2017
6. Employee : Doss, Hollie M
Department : 055000 - Controller
Job : 040870 - Account Clerk II
Salary Grade : N03
Compensation : \$ 29,493.10(A)
Effective Date : 01/02/2018
7. Employee : Dussell, Tracy L
Department : 120000 - Court Administration
Job : 040270 - Asst Orphans Court Admin
Salary Grade : N08
Compensation : \$ 43,500.00(A)
Effective Date : 12/18/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/13/2017Hires and Rehires

8. Employee : Foray-Musa, Mary S
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 20,829.90(A)
Effective Date : 12/18/2017
9. Employee : Freed, Mollie C
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 45,800.95(A)
Effective Date : 12/18/2017
10. Employee : Graham, Christina L
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 12/04/2017
11. Employee : Henry, Thomasa E
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 45,800.95(A)
Effective Date : 12/18/2017
12. Employee : Holmes, Tenisha M
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 12/18/2017
13. Employee : Howard, Cameron S
Department : 120000 - Court Administration
Job : 040510 - SSS V
Salary Grade : N04
Compensation : \$ 32,419.66(A)
Effective Date : 12/18/2017
14. Employee : Macas, Shane E
Department : 120000 - Court Administration
Job : 021150 - Asst Civil Crt Admin
Salary Grade : E01
Compensation : \$ 33,953.92(A)
Effective Date : 01/02/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/13/2017Hires and Rehires

15. Employee : Maisano, Patricia Ann
Department : 045000 - Treasurer
Job : 000300 - Treasurer
Salary Grade :
Compensation : \$ 72,791.75(A)
Effective Date : 01/02/2018
16. Employee : Mami, Mary F
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,055.90(A)
Effective Date : 12/18/2017
17. Employee : Moori-Clark, Madeehah F
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 12/18/2017
18. Employee : Noguera, Obed A
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Salary Grade : T04
Compensation : \$ 35,757.54(A)
Effective Date : 12/04/2017
19. Employee : Reese, Jade I
Department : 122000 - Court Reporters
Job : 030980 - Court Reporter I
Salary Grade : N08
Compensation : \$ 41,368.60(A)
Effective Date : 01/15/2018
20. Employee : Rodriguez, Christopher A
Department : 465100 - Pocopson Food & Dietary
Job : 351670 - Dietary Aide
Salary Grade :
Compensation : \$ 10.68(H)
Effective Date : 12/18/2017
21. Employee : Santiago, Mary L
Department : 467100 - Pocopson Housekeeping
Job : 041710 - Housekeeper
Salary Grade : N01
Compensation : \$ 20,829.90(A)
Effective Date : 12/18/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/13/2017Hires and Rehires

22. Employee : Schuck, Seth D
Department : 589000 - Libraries P/T
Job : 805010 - Library Page
Salary Grade :
Compensation : \$ 8.50(H)
Effective Date : 12/18/2017
23. Employee : Smith, Aja A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,055.90(A)
Effective Date : 12/18/2017
24. Employee : Townsend, Scott
Department : 588700 - Parks Chester Valley Trail
Job : 040577 - Maintenance Technician II
Salary Grade : N06
Compensation : \$ 41,531.36(A)
Effective Date : 01/08/2018
25. Employee : Vazquez-Ortiz, Roberto
Department : 468100 - Pocopson Laundry
Job : 041762 - Laundry Worker
Salary Grade : N27
Compensation : \$ 20,829.90(A)
Effective Date : 12/18/2017
26. Employee : Watson, Sherrell M
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Salary Grade : T06
Compensation : \$ 38,177.10(A)
Effective Date : 01/02/2018
27. Employee : Weber, Stephanie M
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 12/18/2017

COUNTY OF CHESTER
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Transfers

28.	Employee	: Fertig, Taylor M		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 26,055.90(A)		\$ 9.32(H)
	Effective Date	: 12/23/2017		10/30/2017
29.	Employee	: Hall, Laquintes D		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 26,055.90(A)		\$ 9.32(H)
	Effective Date	: 12/23/2017		10/30/2017
30.	Employee	: McCain-Smith, Diamond M		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 26,055.90(A)		\$ 9.32(H)
	Effective Date	: 12/23/2017		10/30/2017
31.	Employee	: Mercer, Shatesha Q		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 26,055.90(A)		\$ 9.32(H)
	Effective Date	: 12/23/2017		10/30/2017

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Transfers

32.	Employee	:	Parker, Kadijah A		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 26,055.90(A)		\$ 9.32(H)
	Effective Date	:	12/23/2017		10/30/2017
33.	Employee	:	Regester, Patricia J		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 26,055.90(A)		\$ 9.32(H)
	Effective Date	:	12/23/2017		10/30/2017
34.	Employee	:	Sapp, Cortni J		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 26,055.90(A)		\$ 9.32(H)
	Effective Date	:	12/23/2017		10/30/2017
35.	Employee	:	Starkey, Ashley M		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 26,055.90(A)		\$ 9.32(H)
	Effective Date	:	12/23/2017		10/30/2017

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Transfers

36.	Employee	:	Strait, Erin A		
			<u>Proposed</u>		<u>Current</u>
	Department	:	478110 - Public Health Admin		478110
	Job	:	040488 - Public Health Planner		801060
	Salary Grade	:	N08		
	Compensation	:	\$ 41,368.60(A)		\$ 17.81(H)
	Effective Date	:	12/23/2017		06/12/2017
37.	Employee	:	Williams, Binee S		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 26,055.90(A)		\$ 9.32(H)
	Effective Date	:	12/23/2017		10/30/2017

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Promotions

38.	Employee	:	Benton, Erin C		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	040510 - SSS V		040780
	Salary Grade	:	N04		N03
	Compensation	:	\$ 32,419.66(A)		\$ 31,390.28(A)
	Effective Date	:	12/23/2017		12/23/2017
39.	Employee	:	Jacobs, Tanner K		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	030081 - Attorney II		030423
	Salary Grade	:	L02		L01
	Compensation	:	\$ 56,623.84(A)		\$ 48,622.67(A)
	Effective Date	:	01/06/2018		12/23/2017
40.	Employee	:	King, Megan L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	020261 - Attorney III		030081
	Salary Grade	:	L03		L02
	Compensation	:	\$ 64,009.92(A)		\$ 58,750.92(A)
	Effective Date	:	01/06/2018		12/23/2017
41.	Employee	:	Marcovitz, Aaron L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	035100 - Assessment		035100
	Job	:	040055 - Account Clerk IV		040510
	Salary Grade	:	N08		N04
	Compensation	:	\$ 41,368.60(A)		\$ 37,800.91(A)
	Effective Date	:	12/23/2017		12/23/2017

COUNTY OF CHESTER
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Promotions

42. Employee	:	Mills, Zoey	
		<u>Proposed</u>	<u>Current</u>
Department	:	589000 - Libraries P/T	589000
Job	:	605190 - Librarian	805100
Salary Grade	:		
Compensation	:	\$ 18.00(H)	\$ 10.58(H)
Effective Date	:	12/23/2017	04/01/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
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43. Employee : Chambers,Andrea J
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 11/30/2017
44. Employee : Davis,Shane T
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 11/28/2017
45. Employee : Draughn,Sharese M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 12/09/2017
46. Employee : Eveler,Brittany E
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 12/19/2017
47. Employee : Goldberg,Brenda
Department : 478210 - Nursing
Job : 040510 - SSS V
Effective Date : 11/29/2017
48. Employee : Hoffman,Jennifer R
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 12/12/2017
49. Employee : Hughes,Rakia C
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 11/12/2017
50. Employee : Jackson,Cynthia E
Department : 461212 - Pocopson Casual P/T Pool
Job : 350260 - LPN
Effective Date : 11/30/2017
51. Employee : Johnson,Damaris A
Department : 120000 - Court Administration
Job : 021150 - Asst Civil Crt Admin
Effective Date : 12/21/2017
52. Employee : Knowles,Patricia C
Department : 451143 - Office of Aging Services
Job : 020571 - Community Service Supervisor I
Effective Date : 01/03/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
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53. Employee : Maloney IV, Charles Patrick
Department : 129000 - District Attorney
Job : 020261 - Attorney III
Effective Date : 12/30/2017
54. Employee : McCauley, Lauren A
Department : 589300 - Henrietta Hankin Library
Job : 605190 - Librarian
Effective Date : 12/23/2017
55. Employee : Mitchell, Donovan W
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 12/09/2017
56. Employee : Rhone, Lisa T
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 12/11/2017
57. Employee : Root, Michele N
Department : 129000 - District Attorney
Job : 040510 - SSS V
Effective Date : 12/16/2017
58. Employee : Russell, Garrett K
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 12/05/2017
59. Employee : Scott, Joan S
Department : 478210 - Nursing
Job : 801060 - General Clerk
Effective Date : 11/23/2017
60. Employee : Showell, Allen L
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Effective Date : 12/14/2017
61. Employee : Supplee, Sarah E
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 12/06/2017
62. Employee : Thegeniste, Yvon
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 12/10/2017

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End of Employment

- 63. Employee : Volante, Joseph A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 12/10/2017

- 64. Employee : Walk, Bruce E
Department : 451145 - Children, Youth and Families
Job : 040910 - Fiscal Technician
Effective Date : 11/17/2017

COUNTY OF CHESTER
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Retirements

- 65. Employee : Hyatt, Mary Beth
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 030013 - M/H Prgrm Specialist II
Effective Date : 01/06/2018

- 66. Employee : Kinsey, Brenda S
Department : 465100 - Pocopson Food & Dietary
Job : 040710 - Cook
Effective Date : 12/23/2017

- 67. Employee : Swab, Janelle L
Department : 011000 - Commissioners
Job : 020156 - Chief Clerk / Office Manager
Effective Date : 01/06/2018

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, December 13, 2017

1. Budget Change 17-17
2. Vouchers as submitted by the Controller

Amendment Budget Changes
BC - 17
December 13,2017

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
Adult Probation	001	221000	00332225	13100100	2210002	FY2016	5,000.00	State Executive Offices	Adjust 2017 IP Budget from 2018 IP Budget to reflect increase Revenues and Expenditures	Net Change +5,000
	001	221000	00420000	13100100	2210002	FY2016	5,000.00	Material and Services		
To align IP (Intermediate Punishment Treatment Programs) grant FY2016.										
Human Services	140	450040	00332221	50500000	4510002	FY2017	100,000.00	State - Public Welfare	To align budget with anticipated revenues	Net Change +100,000
	140	452150	00439740	50500000	4510002	FY2017	100,000.00	Provider Services		
To accommodate the transfer of Human Services Block Grant funds to the Department of Human Services for January - December 2017 to fund additional costs in the Human Services programs.										
Non-Departmental	001	902100	442000	97300000	9021001		90,000.00	To Orgs - ROVER	Additional funding for 2017	No Net Change
	001	902000	499999	00000000	9021001		-90,000.00	Unappropriated		
Transfer funds to cover expense for ROVER.										
Capital Improvement	357	075200	471500	80101205	3570001		-29,500.00	Building Improvements	To align budget with anticipated expenditures.	No Net Change
	357	075200	471500	80101178	3570001		29,500.00	Building Improvements		
To reallocate funds to GSC Farmhouse Renovations project.										
Capital Improve Fund	357	085300	475110	80300200	3570001	FY2017	-49,981.00	Land Development Rights	To align budget with anticipated expenditures	No Net Change
	357	085300	475110	80340077	3570001		49,981.00	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for the property of John B. Esch and Rachael A. Esch.										
Capital Improve Fund	357	085300	475110	80300200	3570001	FY2016	-365,730.00	Land Development Rights	To align budget with anticipated expenditures	No Net Change
	357	085300	475110	80340078	3570001		365,730.00	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for the property of Franklin W. Neal and Curtis W. Neal.										
Capital Improve Fund	357	085300	475110	80300200	3570001	FY2017	-687,626.00	Land Development Rights	To align budget with anticipated expenditures	No Net Change
	357	085300	445000	80340079	3570001		687,626.00	To Individuals		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for the property of Westlake Land Company.										