



THE COUNTY OF CHESTER



COMMISSIONERS
Terence Farrell
Kathi Cozzone
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA **COMMISSIONERS' MEETING**

1. **CALL MEETING TO ORDER** April 2, 2015
2. **PLEDGE OF ALLEGIANCE**
3. **ANNOUNCEMENTS**
 - Proclamation – National Public Health Week
 - Executive Session – The Board of Commissioners met in Executive Session on March 31, 2015 to discuss personnel matters.
4. **MINUTES OF PREVIOUS MEETING**
5. **PUBLIC COMMENT ON AGENDA**
6. **OLD BUSINESS - There are no items of old business.**
7. **NEW BUSINESS**
 - a. **Authorities Boards and Commissions**

It is recommended that the Board of Commissioners approve the attached appointments.
 - b. **Contracts**
 - c. **Grants**
8. **PERSONNEL MATTERS**
 - a. **Human Resources Agenda**
9. **FINANCIAL MATTERS**
 - a. **Finance Agenda**
10. **PUBLIC COMMENT**
11. **ADJOURNMENT**



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COMMISSIONERS' MEETING MINUTES

MARCH 19, 2015

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 a.m. on March 19, 2015 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Commissioner Farrell asked County Controller Norman MacQueen to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Farrell announced that the Board of Commissioners met in Executive Session on March 17, 2015 to discuss personnel matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the Minutes from the March 13, 2015 Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the Public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Awards

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded the following bids:

Janitorial Supplies, Bid #015502-1222A:

Calico Industries, Inc.	\$ 1,711.70
Central Poly Corp.	\$ 260.00
Interboro Packaging	\$ 49.50
Office Basics	\$ 57,553.80
Philip Rosenau Co., Inc.	\$ 1,668.00
T. Frank McCalls Inc.	\$ 12,859.85

**OLD BUSINESS
Bid Awards**

7. NEW BUSINESS

a. Amendment to a Conservation Easement

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously approved the Amendment to a Conservation Easement affecting Columbia Gas Transmission, LLC right of way over certain property (UPI 30-6-21 and 30-6-70).

**NEW BUSINESS
Amendment**

b. Authorities, Boards and Commissions

A Motion was made by Commissioner Kichline, which was Seconded by Commissioner Farrell, to approve the reappointment of ValDiGiorgio to the Independence Hospital Indemnity Plan for a term ending 3/12/18. Commissioner Cozzone opposed. The motion was carried.

**Authorities, Boards
and Commissions**

7. **NEW BUSINESS (continued)**
- c. **Authorization to Bid** **Authorization to Bid**
Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved an Authorization to Bid the following:
- **Trailer Mounted Generators for EMS**
 - **Replace Roof over Kitchen, Boiler Room, Section 3 & 4 and Dry Storage at the Chester County Prison**
- d. **Contracts** **Contracts**
Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.
- e. **Grants** **Grants**
Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.
8. **PERSONNEL MATTERS** **PERSONNEL**
Human Resources Agenda
Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Human Resources Agenda.
9. **FINANCIAL MATTERS** **FINANCE**
Finance Agenda
Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the following:
- Budget Change 20-2014
 - Budget Change 05-2015
 - Vouchers as submitted by the Controller
10. **PUBLIC COMMENT** **PUBLIC COMMENT**
Chester County Chief Operating Officer Mark Rupsis reported on the results of the bond issue on March 17, 2015, which resulted in a savings of \$5.4 million. Mr. Rupsis thanked members of the finance department, legal advisors, bankers and financial advisors for their efforts in bringing the bond issue to Market.
11. **ADJOURNMENT** **ADJOURNMENT**
The Meeting was adjourned at 10:08 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.



Chief Clerk

Authorities, Boards and Commissions Appointments and Reappointments

April 2, 2015

Industrial Development Authority

Appoint Kathi Cozzone for an unexpired term ending 12/31/17

SEPTA Board

Appoint William McSwain for an unexpired term ending 1/31/17

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-Apr-2015

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Child Guidance Resource Centers Contract ID: 0016032	Amendment	0.00	01-01-2015 06-30-2015	Amendment #1: This amendment increases the rate from \$45.15 to \$50.00 per quarter hour unit for Multisystemic Therapy Services for high risk youth ages 12-17. CO: 5% ST: 95% FED: 0%
<u>Community Development</u>				
Vendor: ARC of Chester County Contract ID: 0013288	Amendment	-8,956.81	04-02-2015 08-31-2015	Amendment #1: This amendment deducts administrative expenses not covered under this contract. The cost associated with this amendment is funded by the U. S. Department of Housing and Urban Development Shelter Plus Care Program. This supports Strategic Business Plan Housing Services activity and Community Support Services activity. CO: 0% ST: 0% FED: 100%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Open Hearth, Inc. Contract ID: 0016389	Contract	68,998.00	01-01-2015 12-31-2015	This contract provides funding to administer the Goal Achievement Program (GAP), Financial Insight and Resource Management (FIRM) and the Family Savings Partner (FSP) Program. These programs provide transitional housing, financial counseling, and asset development services to assist low income households achieve self-sufficiency. The cost associated with this contract is funded by the Community Services and Community Development Block Grants. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-Apr-2015

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Family Service of Chester County Contract ID: 0016390	Contract	5,000.00	01-01-2015 12-31-2015	This contract provides funding for a Housing Coordination Program which serves low income individuals with Auto Immune Deficiency Syndrome (AIDS). The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Chester County Dept. of Drug & Alcohol Contract ID: 0016392	Contract	40,000.00	01-01-2015 12-31-2015	This contract provides funding for Halfway House Services for homeless persons with severe drug or alcohol addiction. The cost associated with this contract is funded by the Housing Trust and Community Service Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 12% ST: 0% FED: 88%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-Apr-2015

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Chester County OIC, Inc. Contract ID: 0016393	Contract	29,750.00	01-01-2015 12-31-2015	This contract provides funding for the Workforce Reintegration Program which consists of vocational counseling, employment and job training for low-income individuals and families. The cost associated with this contract is provided by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Chester County OIC, Inc. Contract ID: 0016394	Contract	24,000.00	01-01-2015 12-31-2015	This contract provides funding for the Certified Nursing Assistant Program for low income individuals. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Unruh, Turner, Burke & Frees, P.C. Contract ID: 0016395	Contract	25,000.00	01-01-2015 12-31-2017	This contract provides funding for Legal Services for the administration of Federal, State and County funding. The cost associated with this contract is provided by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services, Homeless Shelter, Home Construction and Community Revitalization, Career and Workforce Development, Youth Development and Public Awareness activities. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-Apr-2015

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Family Service of Chester County Contract ID: 0016397	Contract	260,000.00	01-01-2015 12-31-2015	This contract provides funding for staffing the Connect Points Call-in Center which refers individuals and families experiencing homelessness to emergency shelters. The cost associated with this contract is funded by the Department of Housing and Urban Development Continuum of Care Program, Community Development Block Grant and four percent (4%) Private Sector funds. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 4% ST: 0% FED: 96%
Vendor: Handi-Crafters, Inc. Contract ID: 0016399	Contract	50,000.00	01-01-2015 12-31-2015	This contract provides funding for Housing Counseling Services for people with disabilities. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-Apr-2015

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Petra Community Housing Contract ID: 0016400	Contract	12,495.00	01-01-2015 12-31-2015	This contract provides funding for the 2015 Community Housing Development Organization Program (CHDO) to create affordable housing for low income individuals. The cost associated with this contract is funded by the U.S. Department of Housing and Urban Development Home Investment Partnerships Program (HOME). This supports Strategic Business Plan Housing, Home Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%
Vendor: Legal Aid of Southeastern PA Contract ID: 0016401	Contract	42,000.00	01-01-2015 12-31-2015	This contract provides funding for Consumer Law Education, Advocacy and Legal Representation for low to moderate income individuals. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Safe Harbor of Greater West Chester Contract ID: 0016402	Contract	91,260.00	01-01-2015 12-31-2015	This contract provides funding for Case Management and Emergency Shelter Services to low income individuals. The cost associated with this contract is funded by The Emergency Solutions Grant and Community Services Block Grant. This supports Strategic Business Plan Homeless Shelter and Housing and Community Support Services activities. CO: 0% ST: 0% FED: 100%
Vendor: Domestic Violence Center of Chester Co. Contract ID: 0016403	Contract	15,000.00	01-01-2015 12-31-2015	This contract provides funding for Emergency Shelter for victims of domestic violence and their children. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 0% FED: 100%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Life Transforming Ministries Contract ID: 0016404	Contract	12,345.00	01-01-2015 12-31-2015	This contract provides funding to support the Volunteer Income Tax Assistance Program (VITA) and Financial Education Services for low income individuals. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Interfaith Housing Assistance Corp Contract ID: 0016406	Contract	17,370.00	01-01-2015 12-31-2015	This contract provides funding for Case Management, Rental Assistance, Budgeting and other Financial Services for the prevention of homelessness for single parents with dependent children. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Housing Authority Of Chester County Contract ID: 0016407	Contract	45,000.00	01-01-2015 12-31-2015	This contract provides funding for the Housing Locator Program to assist individuals and families experiencing homelessness find permanent housing. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
<u>Coroners Office</u>				
Vendor: Schaeffer-Patton, James Thomas Contract ID: 0016405	Contract	0.00	04-02-2015 OPEN	This contract provides for Death Investigations and Transportation of Deceased. Various fees shall be charged in accordance with the current fee schedule. CO: 100% ST: 0% FED: 0%
<u>DCIS</u>				
Vendor: ePlus Technology, Inc. Contract ID: 0015581	Amendment	128,100.00	02-09-2015 02-09-2016	Amendment #1: This amendment extends the contract term for an additional one (1) year period and increases the monthly allowance of Help Desk calls. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Wescott Electric Company Contract ID: 0015523	Amendment	67,163.14	04-02-2015 UNTIL COMPLETE	Amendment #2: This amendment provides for changes as defined in Change Orders 3, 4, 5, 6R1, 7 and 9 to the Electrical Work for the Tactical Village Project per Bid #357311-1161E. CO: 100% ST: 0% FED: 0%
<u>MH/IDD</u>				
Vendor: Department of Public Welfare Contract ID: 0014977	Amendment	0.00	01-01-2015 OPEN ENDED	Amendment #1: This amendment revises the contract language of the Waiver Operating Agreement for administration of Waiver Funded Services to eligible individuals with intellectual disabilities receiving Vocational and Transitional Work Services. CO: 0% ST: 46% FED: 54%

Number of Contracts: 21

AGENDA ITEMS - GRANTS

April 2, 2015

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Adult Probation</u>			
U.S. Department of Health and Human Services Office of Justice Programs, Bureau of Justice Assistance Application - New	\$399,754	10/01/2015 09/30/2017	Swift, Certain, and Fair Sanctions Program (SCF) 1 Full-Time New Position Federal Funding = \$399,754 County Match = \$142,542 Total Funding = \$542,296
<u>Community Development</u>			
U.S. Department of Health and Human Services Administration of Children, Youth and Families Application - New	\$200,000	09/30/2015 09/30/2016	Chester County Youth Basic Center Program No New Positions Federal Funding = \$200,000 County Match = \$22,222 Total Funding = \$222,222
<u>District Attorney</u>			
PA Commission on Crime and Delinquency Contract / Award - Amendment 001-129000-332281-12100400-1290001	<i>Increase</i> \$24,418	01/01/2015 12/31/2015	Chester County Child Advocacy Center Grant No New Positions - No County Match State Funding = \$74,418
<u>Drug & Alcohol</u>			
U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration Application - New	\$325,000	10/01/2015 09/30/2018	Grants to Expand Substance Abuse Treatment Capacity in Adult and Family Drug Courts 1 Part-Time New Position No County Match Federal Funding = \$325,000
<u>Facilities and Parks</u>			
PA Department of Conservation and Natural Resources Application - New	\$500,000	10/15/2016 10/15/2019	Chester Valley Trail Phase IVa - Construction No New Positions State Funding = \$500,000 County Match = \$1,108,468 Total Funding = \$1,608,468 RESOLUTION ATTACHED
<u>Public Health</u>			
PA Department of Health Contract / Award - Amendment 001-478000-331207-16300000-4780003-FY2014	<i>Increase</i> \$6,437	10/01/2014 09/30/2015	Women, Infant and Children (WIC) 14-15 Grant Amendment #1 No New Positions - No County Match Federal Funding = \$1,087,240

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/02/2015Hires and Rehires

1. Employee : Butler, Janise M
Department : 461212 - Pocopson Casual P/T Pool
Job : 350260 - LPN
Salary Grade : 171
Compensation : \$ 23.96(H)
Effective Date : 04/06/2015
2. Employee : Downes, Kelly A
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Salary Grade : 249
Compensation : \$ 35.00(H)
Effective Date : 04/06/2015
3. Employee : Finley, Matthew G
Department : 129000 - District Attorney
Job : 030423 - Attorney I
Salary Grade : L01
Compensation : \$ 45,943.04(A)
Effective Date : 04/06/2015
4. Employee : Flurer, Lee
Department : 451146 - Child Care Information Service
Job : 030510 - Accountant II
Salary Grade : E03
Compensation : \$ 44,259.15(A)
Effective Date : 04/06/2015
5. Employee : Frison, Jasmine N
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 25,548.90(A)
Effective Date : 04/06/2015
6. Employee : Hollis, Patrice T
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Salary Grade : 117
Compensation : \$ 13.10(H)
Effective Date : 04/06/2015
7. Employee : Madron, Thomas K
Department : 466100 - Pocopson Operations & Maint
Job : 351560 - Bldg & Sec Offcr I
Salary Grade : 97
Compensation : \$ 13.10(H)
Effective Date : 04/06/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/02/2015Hires and Rehires

8. Employee : Mampallil,George G
Department : 465100 - Pocopson Food & Dietary
Job : 041670 - Dietary Aide
Salary Grade : N01
Compensation : \$ 25,548.90(A)
Effective Date : 04/06/2015
9. Employee : McCabe,Andrea W
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Salary Grade : 249
Compensation : \$ 38.00(H)
Effective Date : 04/06/2015
10. Employee : Murray,Sylvia M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 25,548.90(A)
Effective Date : 04/06/2015
11. Employee : Perkins,Brett
Department : 465100 - Pocopson Food & Dietary
Job : 351672 - Dietary Aide Intern
Salary Grade :
Compensation : \$ 9.00(H)
Effective Date : 04/06/2015
12. Employee : Robinson,Melissa
Department : 465100 - Pocopson Food & Dietary
Job : 351672 - Dietary Aide Intern
Salary Grade :
Compensation : \$ 9.00(H)
Effective Date : 04/06/2015
13. Employee : Sasondoncillo,Bea
Department : 124102 - Dist Court 15-1-02 West Chestr
Job : 041150 - D J Clerk I
Salary Grade : N02
Compensation : \$ 26,886.86(A)
Effective Date : 04/20/2015
14. Employee : Sica III,Samuel M
Department : 129000 - District Attorney
Job : 030423 - Attorney I
Salary Grade : L01
Compensation : \$ 45,943.04(A)
Effective Date : 04/06/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/02/2015

Hires and Rehires

15. Employee : Topper,Deborah L
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Salary Grade : 249
Compensation : \$ 38.00(H)
Effective Date : 04/06/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/02/2015

Transfers

16.	Employee	: Coleman, Tamira Lea	
		<u>Proposed</u>	<u>Current</u>
	Department	: 124301 - Dist Court 15-3-01 Coventry	124305
	Job	: 041150 - D J Clerk I	801310
	Salary Grade	: N02	
	Compensation	: \$ 26,886.86(A)	\$ 12.00(H)
	Effective Date	: 04/04/2015	10/13/2014
17.	Employee	: Woods, Shaquaia	
		<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care	461210
	Job	: 041420 - Nurse Aide	351420
	Salary Grade	: N01	117
	Compensation	: \$ 25,548.90(A)	\$ 13.10(H)
	Effective Date	: 01/24/2015	01/24/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/02/2015

Promotions

18. Employee : Burack, Brian D

	<u>Proposed</u>		<u>Current</u>
Department	: 129000 - District Attorney		129000
Job	: 020261 - Attorney III		030081
Salary Grade	: L03		L02
Compensation	: \$ 62,755.68(A)		\$ 55,513.12(A)
Effective Date	: 04/04/2015		02/12/2015

19. Employee : Maloney IV, Charles Patrick

	<u>Proposed</u>		<u>Current</u>
Department	: 129000 - District Attorney		129000
Job	: 030081 - Attorney II		030423
Salary Grade	: L02		L01
Compensation	: \$ 55,513.12(A)		\$ 45,943.04(A)
Effective Date	: 04/04/2015		10/06/2014

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/02/2015End of Employment

20. Employee : Doutre,Brett W
Department : 095000 - Archives & Record Services
Job : 041075 - Digital Archives Technician
Effective Date : 04/04/2015
21. Employee : Hammond,Larashia F
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 04/04/2015
22. Employee : Jackson,Carmela D
Department : 120000 - Court Administration
Job : 030240 - Attorney I
Effective Date : 03/10/2015
23. Employee : Keck,Douglas A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 03/23/2015
24. Employee : Murphy Jr,Michael P
Department : 251400 - Emerg Svcs - HAZMAT Admin
Job : 241345 - Hazmat Responder
Effective Date : 03/24/2015
25. Employee : Proctor,Nikia N
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 04/04/2015
26. Employee : Reynolds,Meghan K
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Effective Date : 04/02/2015
27. Employee : Salvucci,Laura
Department : 589000 - Libraries P/T
Job : 605190 - Librarian
Effective Date : 05/08/2015
28. Employee : Siebert,Brian G
Department : 090000 - Dept of Computing Info Service
Job : 801060 - General Clerk
Effective Date : 05/23/2015

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/02/2015

Retirements

29. Employee : Bailey,Ronald T
Department : 085100 - Planning
Job : 010130 - Director Of Planning
Effective Date : 06/13/2015

COUNTY OF CHESTER
Finance Agenda
Commissioners' Meeting, April 2, 2015

1. Budget Change 21-2014.
2. Budget Change 06-2015.
3. Vouchers as submitted by the Controller.

Budget Change 21-2014

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	<u>Justification Loaded in PS</u>	Change to Budget
Prison	001	210000	411120	00000000	2100003		140,000.00	Regular Salaries	To align Prison budget	Net Change +140,000
Non Departmental	001	902100	499999	00000000	9021001		-140,000.00	Unappropriated	with personnel expenses	

To budget Prison personnel adjustments.

Budget Change 06-2015

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
District Attorney	001	129000	332281	12100400	1290001		24,418.00	State-Executive Offices	To budget additional grant award for CAC	Net Change +24,418
	001	129000	420000	12100400	1290001		24,418.00	Materials and Services		
To budget the additional funding awarded for the Child Advocacy Center (CAC) Grant.										
Adult Probation	001	221000	411120	13300750	2210002	FY2014	-15,697.00	Regular Salaries	To adjust APO Grant to meet current Funding	Net Change +235
	001	221000	411120	00000000	2210002		235.00	Regular Salaries		
	001	221000	411200	13300750	2210002	FY2014	15,462.00	Wages		
	001	221000	331281	13300750	2210002	FY2014	235.00	Federal -Executives' Offices		
	001	902100	499999	00000000	9021001		235.00	Unappropriated		
To adjust Adult Probation budget for Women's Re-Entry Assessment & Programming Grant WRAP-I grant to align budget to current funding levels.										
Public Health	001	478210	411120	16300000	4780003	FY2014	5,000.00	Regular Salaries	To adjust budget to reflect actual funding award	Net Change +6,437
	001	478210	412001	16300000	4780003	FY2014	383.00	FICA		
	001	478210	412100	16300000	4780003	FY2014	747.00	Standard Fringe		
	001	478210	412200	16300000	4780003	FY2014	308.00	County Retirement		
	001	478210	411120	00000000	4780003		-5,000.00	Regular Salaries		
	001	478210	412001	00000000	4780003		-383.00	FICA		
	001	478210	412100	00000000	4780003		-747.00	Standard Fringe		
	001	478210	412200	00000000	4780003		-308.00	County Retirement		
	001	478000	331207	16300000	4780003	FY2014	6,437.00	Federal-Health		
	001	902100	499999	00000000	9021001		6,437.00	Unappropriated		
To amend budget for additional increase in Women, Infant and Children Grant funding.										
Community Development	116	490000	331212	46000000	4900005	FY2014	125,424.00	Federal-Labor & Industry	To align budget with anticipated expenditures.	Net Change +1,118,076
	116	492200	420000	46000000	4900005	FY2014	125,424.00	Materials & Services		
	116	490000	331212	47500000	4900005	FY2014	272,410.00	Federal-Labor & Industry		
	116	492100	420000	47500000	4900005	FY2014	1,308.00	Materials & Services		
	116	492200	420000	47500000	4900005	FY2014	271,102.00	Materials & Services		
	116	490000	331221	42400102	4900005	FY2014	52,940.00	Federal-DPW		
	116	493100	420000	42400102	4900005	FY2014	1,009.00	Materials & Services		
	116	493200	420000	42400102	4900005	FY2014	51,931.00	Materials & Services		
	116	490000	331221	46500101	4900005	FY2014	155,425.00	Federal-DPW		

Budget Change 06-2015

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
Community Development	116	493100	420000	46500101	4900005	FY2014	2,077.00	Materials & Services		
Continued	116	493200	420000	46500101	4900005	FY2014	153,348.00	Materials & Services		
	116	490000	331212	47500200	4900005	FY2012	165,869.00	Federal-Labor & Industry		
	116	492200	420000	47500200	4900005	FY2012	165,869.00	Materials & Services		
	116	490000	332212	48400003	4900005	FY2013	253,253.00	State-Labor & Industry		
	116	492200	420000	48400003	4900005	FY2013	253,253.00	Materials & Services		
	116	490000	331212	47200000	4900005	FY2013	6,002.00	Federal-Labor & Industry		
	116	492200	420000	47200000	4900005	FY2013	6,002.00	Materials & Services		
	116	490000	331212	46300000	4900006	FY2014	86,753.00	Federal-Labor & Industry		
	116	492100	420000	46300000	4900006	FY2014	7,644.00	Materials & Services		
	116	492200	420000	46300000	4900006	FY2014	79,109.00	Materials & Services		

To rollover Fiscal Year budgets to 2015.

Capital Reserve Fund	301	085100	441000	80950034	3010001		21,950.00	To Municipalities	To align budget with	No Net Change
	301	000000	499999	00000000	3010001		-21,950.00	Unappropriated	anticipated expenditures	

To budget the Vision Partnership Program East Goshen Township, Comprehensive Plan Update, Amendment 1.

Capital Reserve Fund	301	085100	441000	80950037	3010001		20,000.00	To Municipalities	To align budget with	No Net Change
	301	085100	441000	80950043	3010001		43,470.00	To Municipalities	anticipated expenditures.	
	301	000000	431700	80720001	3010001	FY2014	3,265.00	Other Professional Servs		
	301	075300	471500	80101126	3010001		17,500.00	Building Improvements		
	301	075300	471700	80101127	3010001		15,000.00	Land Improvements		
	301	251220	475700	80800027	3010001	FY2014	50,000.00	Operating Equipment		
	301	090100	431700	80200037	3010001		33,144.00	Other Professional Servs		
	301	090100	431700	80720008	3010001		219,451.00	Other Professional Servs		
	301	090100	475400	80720016	3010001		4,296.00	Computer Hardwr/Softwr		
	301	090100	431700	80720016	3010001		6,975.00	Other Professional Servs		
	301	000000	499999	00000000	3010001		-413,101.00	Unappropriated		

To carry forward projects from 2014.

Capital Improv Fund	357	000000	499999	00000000	3570001		-14,970.00	Unappropriated	To align budget with	No Net Change
	357	210000	431700	80101166	3570001		14,970.00	Other Professional Servs	anticipated expenditures	

To align budget with anticipated expenditures for professional design services for Prison Roof Replacement, Phase 3 project.

Capital Improv Fund	357	085300	441000	80310067	3570001		475,000.00	To Municipalities	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2015	-475,000.00	Land Development Rights	anticipated expenditures.	

To budget the Municipal Park Acquisition grant, Round 26, West Pikeland Township, White property.

Capital Improv Fund	357	085300	441000	80310070	3570001		300,000.00	To Municipalities	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2015	-300,000.00	Land Development Rights	anticipated expenditures.	

To budget the Municipal Park Acquisition grant, Round 26, East Bradford Township, Comerford Easement.