



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Terence Farrell  
Kathi Cozzone  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

**AGENDA**  
**COMMISSIONERS' MEETING**

December 3<sup>rd</sup>, 2015

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

- Executive Session – The Board of Commissioners met in Executive Session on December 1<sup>st</sup>, 2015 to discuss Personnel Matters.

**4. MINUTES OF PREVIOUS MEETING**

**5. PUBLIC COMMENT ON AGENDA**

**6. OLD BUSINESS**

**a. Approve 2016 Budget**

It is recommended that the Board of Commissioners approve the 2016 Budget of \$522,862,011.

**b. Bid Awards**

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.

**7. NEW BUSINESS**

**a. Resolution # 51-15**

It is recommended that the Board of Commissioners adopt the attached Resolution #51-15 that sets the Real Estate Tax for 2016.

**b. Resolution # 52-15**

It is recommended that the Board of Commissioners adopt the attached Resolution #52-15 adopting the multi-jurisdictional Hazard Mitigation Plan of the County of Chester.

**c. Resolution # 53-15**

It is recommended that the Board of Commissioners approve the attached Resolution# 53-15 delegating Signature Authority to the Director of the Chester County Open Space Program.

d. **Authorities Boards and Commissions**

It is recommended that the Board of Commissioners approve the attached list of Appointments and Reappointments.

e. **Authorization to Bid**

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Superstructure Replacement for County Bridge #59**

f. **Contracts**

g. **Grants**

8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**

9. **FINANCIAL MATTERS**

a. **Finance Agenda**

10. **PUBLIC COMMENT**

11. **ADJOURNMENT**



# THE COUNTY OF CHESTER



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## COMMISSIONERS' MEETING MINUTES

November 12, 2015

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 a.m. on November 12, 2015, in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Farrell asked Mark Rupsis, Chief Operating Officer, to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

- Rebecca Brain, Communications Coordinator, gave a presentation on the Launch of the new Chester County website.
- Chairman Farrell announced that the Board of Commissioners met in Executive Session on November 10, 2015 to discuss personnel matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETING**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the Minutes from the October 29, 2015 Commissioners' Meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the Public.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

**a. Bid Awards**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded the following bid:

**X-Ray Machine for the Government Services Center,**

**Bid #301510-1242A:**

X-Ray Imaging, Inc.

\$ 26,220.00

**OLD BUSINESS  
Bid Awards**

**7. NEW BUSINESS**

**a. Resolution # 49-15**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution #49-15 authorizing the acquisition of lands, interests, and rights of way for a portion of the former Schuylkill Canal from the Commonwealth of Pennsylvania, Department of Environmental Protection.

**NEW BUSINESS  
Resolution 49-15**

**b. Resolution # 50-15**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution #50-15 which is embedded in a Community Development Grant FY2015 Continuum of Care Program Competition.

**Resolution 50-15**

**7. NEW BUSINESS (continued)**

**c. Request to Rescind Resolution # 58-10**

Commissioner Farrell noted a request to rescind Resolution 58-10 and asked if there was a Motion to do so. No Motion to rescind Resolution 58-10 was forthcoming.

**Resolution 58-10**

**d. Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts**

**e. Grants**

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS  
Human Resources Agenda**

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

**PERSONNEL**

**9. FINANCIAL MATTERS  
Finance Agenda**

Commissioner Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the following:

**FINANCE**

- Budget Change 16-2015
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT**

There were no comments from the Public.

**PUBLIC  
COMMENT**

Chief Operating Officer Mark Rupsis announced that the 2016 Budget would be up for discussion and approval at the December 1 and December 3, 2015 meetings.

**11. ADJOURNMENT**

The Meeting was adjourned at 10:15 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

**ADJOURNMENT**

  
\_\_\_\_\_  
Chief Clerk

**Commissioners Agenda 12/03/2015**

**Bid Award:**

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

**Senior Center Food Service Program, Bid #450511-1243A:**

<b>The Nutrition Group</b>	<b>\$ 256,725.00</b>
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Other Bids Submitted:

BTC Foods, Inc.	\$ 299,250.00
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**COUNTY OF CHESTER  
COMMONWEALTH OF PENNSYLVANIA  
RESOLUTION 51-15**

**BE IT RESOLVED**, the Chester County real estate tax rate for 2016 is set as follows:

General Fund	2.794 Mills
Debt Service Fund	1.071 Mills
Parks and Recreation Fund	.114 Mills
Library Fund	.184 Mills

**ATTEST:**

**CHESTER COUNTY COMMISSIONERS**

\_\_\_\_\_  
**Janelle Swab, Chief Clerk**

\_\_\_\_\_  
**Terence Farrell, Chairman**

\_\_\_\_\_  
**Kathi Cozzone, Commissioner**

\_\_\_\_\_  
**Michelle Kichline, Commissioner**

**ADOPTED THIS 3<sup>rd</sup> DAY OF  
DECEMBER, 2015**

COUNTY OF CHESTER  
COMMONWEALTH OF PENNSYLVANIA

RESOLUTION 52-15

A RESOLUTION ADOPTING THE MULTI-JURISDICTIONAL  
HAZARD MITIGATION PLAN OF THE COUNTY OF CHESTER.

**WHEREAS**, the Disaster Mitigation Act of 2000 (DMA 2000) (P.L. 106-390) provides an opportunity for states, Tribes and local governments to take a new and revitalized approach to mitigation planning; and,

**WHEREAS**, DMA 2000 amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act (the Act) by repealing the previous mitigation planning provisions (Section 409) and replacing them with a new set of mitigation plan requirements (Section 322). This new section emphasizes the need for state, Tribal, and local entities to closely coordinate mitigation planning and implementation efforts; and,

**WHEREAS**, Hazard Mitigation Grant Program funding available after a Presidential Disaster Declaration shall only be made to municipalities having a Federal Emergency Management Agency approved Pre-Disaster Mitigation Plan in place prior to the disaster declaration,

**NOW, THEREFORE, BE IT RESOLVED** by the County of Chester, Commonwealth of Pennsylvania, the adoption of the Chester County Multi-Jurisdictional Hazard Mitigation Plan.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
Terence Farrell, Chair  
County Commissioner

\_\_\_\_\_  
Kathi Cozzone  
County Commissioner

\_\_\_\_\_  
Michelle Kichline  
County Commissioner

(SEAL)

ATTEST:

By: \_\_\_\_\_  
Janelle Swab, Chief Clerk

**COUNTY OF CHESTER**  
**COMMONWEALTH OF PENNSYLVANIA**  
**RESOLUTION NO. 53-15**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS DELEGATING SIGNATURE  
AUTHORITY TO THE DIRECTOR OF THE CHESTER COUNTY OPEN SPACE PROGRAM**

**WHEREAS**, as part of administering the Chester County Open Space Program, it is necessary to both review and have certain easement agreements and amendments executed in furtherance of the goals and mission of preserving open space within the County; and

**WHEREAS**, the necessity for such action routinely applies to projects funded by the Chester County Commissioners through the Preservation Partnership Program, Brandywine Headwaters, Northern Conservation Initiative and the Municipal Grant Programs as amended; and

**WHEREAS**, the delegation of signature authority to the Director would administratively streamline the transactional process and significantly benefit the Director in executing his job duties consistent with the overall objectives of the Commissioners and the County's Open Space Program; and

**WHEREAS**, as a condition precedent to executing any documents that fall within the delegation of signature authority, the Director shall confer as necessary with the Chester County Chief Operating Officer and the Chester County Solicitor, especially in matters that are deemed other than routine; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Chester County, that the Director of the Chester County Open Space Program be delegated and authorized to execute the necessary documentation as contemplated herein on behalf of the entirety of the Board of Commissioners.

**COUNTY OF CHESTER**

**ATTEST:**

\_\_\_\_\_  
Chief Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Terence Farrell, Commissioner

\_\_\_\_\_  
Kathi Cozzone, Commissioner

\_\_\_\_\_  
Michelle Kichline, Commissioner



## **Authorities, Boards and Commissions Appointments and Reappointments**

**December 3, 2015**

### **Aging Citizens' Advisory Council**

Reappoint John Cardwell for a term ending 12/31/2018  
Reappoint Joyce Chester for a term ending 12/31/2018  
Appoint Rosemary Scapellati for a term ending 12/31/2018  
Appoint James Kane for a term ending 12/31/2018  
Appoint Ernest Devlin for a term ending 12/31/2018  
Appoint Sally Moatz for a term ending 12/31/2018  
Appoint Raman Patel for a term ending 12/31/2018

### **Agricultural Development Council**

Reappoint Duncan Allison for a term ending 12/31/2018  
Reappoint Jodi Gauker for a term ending 12/31/2018  
Reappoint Karl Herr for a term ending 12/31/2018  
Reappoint David Longenecker for a term ending 12/31/2018  
Reappoint William Wells for a term ending 12/31/2018  
Reappoint Larry Welsch for a term ending 12/31/2018

### **Children, Youth and Families Citizens' Advisory Council**

Reappoint Victoria Boccelli Damiani for a term ending 12/31/2018

### **Conference and Visitors Bureau**

Reappoint Scott Huston for a term ending 12/31/2018  
Reappoint Rosie Silva for a term ending 12/31/2018

### **Conservation District**

Reappoint Brian Campbell for a term ending 12/31/2019  
Reappoint Kathi Cozzone for a term ending 12/31/2016

### **Drug and Alcohol Advisory Board**

Reappoint Mary Lyness for a term ending 12/31/2018  
Reappoint Darlene Whenry for a term ending 12/31/2018  
Appoint Kim Gallgher for a term ending 12/31/2018  
Appoint Barbara Dery Paul for a term ending 12/31/2018  
Appoint Margaret Adams for a term ending 12/31/2018

### **Board of Health**

Appoint Michele Tucker for a term ending 12/31/2019

### **Health and Education Facilities Authority**

Reappoint Thom Clapper for a term ending 12/31/2020

**Industrial Development Authority**

Reappoint Tamara Miles for a term ending 12/31/2018

Reappoint William Latoff for a term ending 12/31/2018

**Library Board**

Reappoint Earl Baker for a term ending 12/31/2018

Reappoint Richard Hankin for a term ending 12/31/2018

**Mental Health/Intellectual and Developmental Disabilities**

Appoint Katherine Gelling for a term ending 12/31/2018

**Planning Commission**

Reappoint Daniel DiMucci for a term ending 12/31/2019

Reappoint Douglas Fasick for a term ending 12/31/2019

Reappoint Matthew Hammond for a term ending 12/31/2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Assessment</u></b>				
Vendor: Tyler Technologies, Inc. Contract ID: 0012973	Amendment	98,480.00	01-01-2016 12-31-2016	Amendment #5: This amendment extends the contract term for an additional one (1) year period for the Support Agreement on the Integrated Assessment System (IAS) and Visual Landisc. CO: 100% ST: 0% FED: 0%
<b><u>Children Youth and Families</u></b>				
Vendor: Affinity Forensic Services, LLC Contract ID: 0016876	Contract	0.00	07-01-2015 06-30-2016	This contract provides Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Maddox, Fredda L. Contract ID: 0016885	Contract	0.00	07-01-2015 06-30-2016	This contract provides Guardian Ad Litem Legal Services. Billing rate for out of court time is \$48.88 per hour and in court time is \$59.75 per hour. CO: 45% ST: 50% FED: 5%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 03-Dec-2015**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Kennett Square Borough Contract ID: 0014564	Amendment	0.00	07-01-2012 12-31-2016	Amendment #2: This amendment extends the contract term for an additional one (1) year period for streetscape improvements along West Cypress Street. The cost associated with this amendment is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: Chester County Economic Develop. Council Contract ID: 0014925	Amendment	0.00	01-01-2013 12-31-2017	Amendment #2: This amendment extends the contract term for an additional two (2) year period for Loan Administration Services and other economic development activities. The cost associated with this amendment is funded by the Housing Trust Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Coatesville Area Senior Center, Inc. Contract ID: 0015241	Amendment	110,000.00	01-01-2013 12-31-2016	Amendment #3: This amendment provides additional funding and extends the contract term for an additional one (1) year period for renovations at the Coatesville Area Senior Center. The cost associated with this amendment is funded by the Community Development Block Grant. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%
Vendor: Spring City Borough Contract ID: 0015334	Amendment	0.00	08-01-2015 12-31-2016	Amendment #2: This amendment extends the contract term for an additional seventeen (17) months for Storm Water Improvements. The cost associated with this amendment is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: West Grove Borough Contract ID: 0016868	Contract	400,000.00	10-01-2015 12-31-2017	This contract provides funding for Hillside Avenue Streetscape Improvements within the Borough of West Grove. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization Program activity. CO: 100% ST: 0% FED: 0%
Vendor: Downingtown Borough Contract ID: 0016869	Contract	180,000.00	10-01-2015 12-31-2017	This contract provides funding for the Bradford Avenue Storm Water Improvements and American with Disabilities Act compliant upgrades within the Borough of Downingtown. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Elverson Borough Contract ID: 0016874	Contract	590,000.00	10-01-2015 12-31-2017	This contract provides funding for Sanitary Systems Improvements within the Borough of Elverson. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: Oxford Borough Contract ID: 0016875	Contract	575,000.00	10-01-2015 12-31-2017	This contract provides funding for Wheeler Boulevard Streetscape Improvements within the Borough of Oxford. The cost associated with this contract is funded by the Community Revitalization Program. The supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Phoenixville Borough Contract ID: 0016879	Contract	500,000.00	10-01-2015 12-31-2017	This contract provides funding for Starr Street and Second Avenue Infrastructure Improvements within the Borough of Phoenixville. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: Honey Brook Borough Contract ID: 0016880	Contract	250,000.00	10-01-2015 12-31-2017	This contract provides funding for White Birch Street Infrastructure Improvements within the Borough of Honey Brook. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%



<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Emergency Services</u></b>				
Vendor: Motorola Solutions, Inc. Contract ID: 0016888	Contract	150,453.85	01-01-2016 12-31-2016	This contract provides Maintenance Support for the Mobile Data Computers (MDC's) in service by Law Enforcement, Fire, and Emergency Medical personnel and the Network Infrastructure comprised of the controller connecting the Computer Aided Dispatch System (CADS) with the MDC's and Network Base Stations located at twelve (12) tower sites. CO: 33%    ST: 67%    FED: 0%
Vendor: TeleCommunication Systems Inc. Contract ID: 0016889	Contract	35,188.68	12-03-2015 03-02-2018	This contract allows the County Text-to-911 connectivity to move from an internet based system to a telephone circuit system using the capabilities of the upgraded 911 phone switch. CO: 100%    ST: 0%    FED: 0%
<b><u>Human Resources</u></b>				
Vendor: Monarch Staffing, LLC Contract ID: 0016866	Contract	0.00	12-30-2015 12-31-2016	This contract renews Temporary Staffing Services to supply qualified temporary employees as requested by various County Departments. CO: 100%    ST: 0%    FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Human Resources</u></b>				
Vendor: Independence Blue Cross Contract ID: 0016873	Contract	2,466,455.28	01-01-2016 12-31-2018	This contract provides Administration Services for County employee Personal Choice benefits. The contract amount is an estimate based on current employee enrollment. CO: 100% ST: 0% FED: 0%
Vendor: Randstad North America, L.P. Contract ID: 0016887	Contract	0.00	01-01-2016 12-31-2016	This contract renews Temporary Staffing Services to supply qualified temporary employees as requested by various County Departments. CO: 100% ST: 0% FED: 0%
<b><u>MH/IDD</u></b>				
Vendor: Holcomb Associates, Inc. Contract ID: 0016681	Amendment	0.00	07-01-2015 06-30-2016	Amendment #1: This amendment provides Housing Supports to individuals with mental illness living independently. CO: 0% ST: 100% FED: 0%
Vendor: Chester Co. Council on Addictive Disease Contract ID: 0016749	Contract	0.00	07-01-2014 06-30-2015	This contract provides additional funding for services provided above units projected for the Student Assistance Program. CO: 0% ST: 100% FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 03-Dec-2015**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Prison</u></b>				
Vendor: PA District Attorney's Institute Contract ID: 0016878	Contract	11,397.82	01-01-2016 12-31-2016	This contract provides for Maintenance of the Statewide Automated Victim Information and Notification System (SAVIN) that sends automated crime victim notification to crime victims and law enforcement. CO: 100% ST: 0% FED: 0%
<b><u>Public Health Admin</u></b>				
Vendor: Nurse-Family Partnership Contract ID: 0016867	Contract	109,818.00	10-01-2015 09-30-2018	This contract provides Technical Assistance and Training Services for the Nurse-Family Partnership Program. CO: 0% ST: 0% FED: 100%
<b><u>Treasurer's Office</u></b>				
Vendor: West Pikeland Township Contract ID: 0016886	Contract	0.00	01-01-2016 OPEN	This contract is for the Collection of Municipal Taxes for West Pikeland Township by the County Treasurer's Office. This is a revenue producing contract. CO: 0% ST: 0% FED: 0%

Number of Contracts: 23

**AGENDA ITEMS - GRANTS**  
**December 3, 2015**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Adult Probation and Parole</u></b>			
PA Commission on Crime and Delinquency Contract / Award - New 001-221000-332281-13300950-2210002	\$1,500	06/01/2015 03/31/2016	CJAB Strategic Planning - Criminal Justice Advisory Board No New Positions - No County Match State Funding = \$1,500
<b><u>Aging Services</u></b>			
PA Department of Agriculture Contract / Award - Renewal 143-450043-332204-4513001-61000000-FY2015	\$5,000	07/01/2015 06/30/2020	Senior Farmers Market Nutrition Program No New Positions - No County Match State Funding = \$5,000
<b><u>Community Development</u></b>			
U.S. Department of Housing & Urban Development Contract / Award - Renewal 116-490000-331200-40300011-4900001-FY2014	\$58,656	12/01/2015 11/30/2016	Continuum of Care Program: Forensic House (Human Services, Inc.) No New Positions - No County Match Federal Funding = \$58,656

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/03/2015Hires and Rehires

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1. Employee : Begian,Christina C  
Department : 589300 - Henrietta Hankin Library  
Job : 805010 - Library Page  
Salary Grade :  
Compensation : \$ 8.50(H)  
Effective Date : 11/30/2015
2. Employee : Helmuth,Cathy L  
Department : 085300 - Open Space Preservation  
Job : 040780 - SSS IV  
Salary Grade : N03  
Compensation : \$ 29,000.00(A)  
Effective Date : 12/21/2015
3. Employee : Hubbard,Danice M  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Salary Grade :  
Compensation : \$ 13.75(H)  
Effective Date : 12/07/2015
4. Employee : Johnston,Nicole L  
Department : 451145 - Children, Youth and Families  
Job : 048563 - Casework Specialist  
Salary Grade : T06  
Compensation : \$ 38,177.10(A)  
Effective Date : 12/07/2015
5. Employee : Longacre,Arpi D  
Department : 478310 - EnvironmentalHealth Protection  
Job : 040510 - SSS V  
Salary Grade : N04  
Compensation : \$ 31,748.48(A)  
Effective Date : 12/07/2015
6. Employee : Lynch,Jessica  
Department : 135000 - Domestic Relations  
Job : 040780 - SSS IV  
Salary Grade : N03  
Compensation : \$ 28,916.16(A)  
Effective Date : 12/07/2015
7. Employee : Malloy-Good,Julia  
Department : 135000 - Domestic Relations  
Job : 020085 - Master  
Salary Grade : M05  
Compensation : \$ 71,400.00(A)  
Effective Date : 01/04/2016

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/03/2015Hires and Rehires

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8. Employee : Rosado,Oscar  
Department : 129100 - County Detectives  
Job : 040070 - Detective I  
Salary Grade :  
Compensation : \$ 81,085.56(A)  
Effective Date : 01/04/2016
9. Employee : Ruark,Rebecca K  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 396970 - PRN  
Salary Grade : 249  
Compensation : \$ 35.00(H)  
Effective Date : 12/07/2015
10. Employee : Smith Jr,Oliver Douglas  
Department : 128000 - Coroner  
Job : 010442 - Chief Deputy Coroner  
Salary Grade : E05  
Compensation : \$ 72,000.00(A)  
Effective Date : 12/07/2015
11. Employee : Stone,Janaya D  
Department : 124307 - Dist Court 15-3-07 Parkesburg  
Job : 041150 - D J Clerk I  
Salary Grade : N02  
Compensation : \$ 26,886.86(A)  
Effective Date : 12/07/2015
12. Employee : Zavala,Maribel  
Department : 468100 - Pocopson Laundry  
Job : 806500 - Laundry Wrkr  
Salary Grade :  
Compensation : \$ 9.65(H)  
Effective Date : 12/07/2015

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/03/2015

Transfers

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13.	Employee	: Butcher, Laura L		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	: 11/28/2015		07/27/2015
14.	Employee	: Draughn, Sharese M		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	: 11/28/2015		11/11/2015
15.	Employee	: Durham, Jamie L		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N01		91
	Compensation	: \$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	: 11/28/2015		09/28/2015
16.	Employee	: James, Sharnice R		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461210
	Job	: 041420 - Nurse Aide		351420
	Salary Grade	: N01		
	Compensation	: \$ 25,548.90(A)		\$ 15.00(H)
	Effective Date	: 11/28/2015		11/18/2015

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/03/2015

Transfers

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17.	Employee	:	Johnston,Darlene G		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	11/28/2015		10/22/2015
18.	Employee	:	Jones,Donielle J		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	11/28/2015		09/28/2015
19.	Employee	:	Kesslering,Katie L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	11/28/2015		10/03/2015
20.	Employee	:	Rhone,Lisa T		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	11/28/2015		09/28/2015



COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/03/2015

Transfers

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21.	Employee	:	Rogers,Rakeeda R		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	11/28/2015		09/28/2015
22.	Employee	:	Sims,Jaleisha C		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461210
	Job	:	041420 - Nurse Aide		351420
	Salary Grade	:	N01		
	Compensation	:	\$ 25,548.90(A)		\$ 15.00(H)
	Effective Date	:	11/28/2015		11/18/2015
23.	Employee	:	Taylor,Sherie L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	11/28/2015		09/28/2015
24.	Employee	:	Trammell,Tenesha Nicole		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N01		91
	Compensation	:	\$ 25,548.90(A)		\$ 9.32(H)
	Effective Date	:	11/28/2015		08/31/2015

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/03/2015

Promotions

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25.	Employee	:	Martinie, Mary G		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	351420 - Nurse Aide		351650
	Salary Grade	:			91
	Compensation	:	\$ 15.00(H)		\$ 9.32(H)
	Effective Date	:	11/28/2015		08/31/2015
26.	Employee	:	Morgan, Cynthia B		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	030081 - Attorney II		030423
	Salary Grade	:	L02		L01
	Compensation	:	\$ 55,513.12(A)		\$ 47,091.62(A)
	Effective Date	:	12/12/2015		04/04/2015
27.	Employee	:	Speidel, Justin M		
			<u>Proposed</u>		<u>Current</u>
	Department	:	251200 - Public Safety Communications		251200
	Job	:	021053 - ES Trainer I		040730
	Salary Grade	:	N05		N03
	Compensation	:	\$ 38,045.28(A)		\$ 33,643.73(A)
	Effective Date	:	12/12/2015		04/04/2015

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/03/2015End of Employment

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28. Employee : Alderman,Brian E  
Department : 310000 - Liquid Fuels  
Job : 040970 - Maint/Const Tech II  
Effective Date : 11/25/2015
29. Employee : Baylarian,Mitchell H  
Department : 065000 - Public Defender  
Job : 030081 - Attorney II  
Effective Date : 12/03/2015
30. Employee : Beckett,Nicole  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 12/05/2015
31. Employee : Clay,Thomas R  
Department : 589300 - Henrietta Hankin Library  
Job : 805010 - Library Page  
Effective Date : 11/22/2015
32. Employee : Cossaboon,Sharon M  
Department : 132000 - Register of Wills/Orphans' Crt  
Job : 041120 - SSS III  
Effective Date : 11/18/2015
33. Employee : Dickens,Danielle M  
Department : 011000 - Commissioners  
Job : 020613 - Administrative Secretary  
Effective Date : 12/05/2015
34. Employee : Frison,Jasmine N  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 12/05/2015
35. Employee : Gincley,Elizabeth E  
Department : 124100 - District Justices Admin  
Job : 240510 - SSS V  
Effective Date : 12/03/2015
36. Employee : Greenawalt,Kenneth Michael  
Department : 210000 - Chester County Prison  
Job : 040550 - Correctional Officer II  
Effective Date : 11/22/2015
37. Employee : Hope,Azlyn M  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 11/20/2015

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/03/2015End of Employment

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38. Employee : Maristch-Miller, Jason C  
Department : 128000 - Coroner  
Job : 020342 - Coroner's Investigator  
Effective Date : 11/11/2015
39. Employee : McKendry, Elizabeth Jane  
Department : 035100 - Assessment  
Job : 040610 - Real Estate Appraiser II  
Effective Date : 11/18/2015
40. Employee : Sachsenmaier, Olivia  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 11/20/2015
41. Employee : Scalia, Matthew T  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 12/18/2015
42. Employee : Strehlau, Michele O  
Department : 461210 - Pocopson Nursing Care  
Job : 030063 - Unit Manager (Pocopson)  
Effective Date : 01/09/2016
43. Employee : Sweeney, Myesha R  
Department : 461210 - Pocopson Nursing Care  
Job : 350260 - LPN  
Effective Date : 11/18/2015
44. Employee : Trowery, Laura L  
Department : 460582 - Pocopson LTD  
Job : 041420 - Nurse Aide  
Effective Date : 10/31/2015
45. Employee : Turner, Chanel  
Department : 222000 - Juvenile Probation  
Job : 040781 - SSS IV  
Effective Date : 11/19/2015

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 12/03/2015Retirements

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46. Employee : Alexander, Rick A  
Department : 210000 - Chester County Prison  
Job : 040550 - Correctional Officer II  
Effective Date : 11/21/2015
47. Employee : Benner, Daryl C  
Department : 075100 - Facilities Management - Admin  
Job : 040651 - Facilities Systems Supervisor  
Effective Date : 12/12/2015
48. Employee : Carbo, Joseph A  
Department : 133000 - Sheriff  
Job : 020960 - Deputy Sheriff IV  
Effective Date : 01/09/2016
49. Employee : Finlan, Alexis B  
Department : 122000 - Court Reporters  
Job : 030980 - Court Reporter I  
Effective Date : 12/19/2015
50. Employee : Frampton, Leonard C  
Department : 126000 - Clerk of Courts  
Job : 803760 - Court Clerk  
Effective Date : 12/25/2015
51. Employee : Graham, D Scott  
Department : 210000 - Chester County Prison  
Job : 020450 - Dir Security Ops  
Effective Date : 12/29/2015
52. Employee : Johnson, Richard M  
Department : 478310 - Environmental Health Protection  
Job : 020020 - Dir Bureau Environ Hlth  
Effective Date : 12/12/2015

**COUNTY OF CHESTER**  
**Finance Agenda**  
**Commissioners' Meeting, December 03, 2015**

1. Budget Change 17-2015
2. Approve the private room rate fee of \$305 at Pocopson Home, effective January 1, 2016
3. Vouchers as submitted by the Controller

Budget Change 17-2015

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
Adult Probation	001	221000	332281	13300950	2210002		1,500.00	State Executive Offices	To Budget CJAB Grant - Technical Assistance and Training Grant	Net Change +1,500
	001	221000	420000	13300950	2210002		1,500.00	Material and Services		
To adjust Adult Probation 2015 Budget to reflect Criminal Justice Advisory Board (CJAB) - Technical Assistance and Training Grant										
Capital Reserve	301	090100	475400	80200085	3010001		-60,000.00	Computer Hardware/Software	To align budget with actual expenditures.	No Net Change
	301	090100	475400	80200092	3010001		60,000.00	Computer Hardware/Software		
To budget the Video Switch Upgrade project.										
Capital Improv Fund	357	085300	445000	80340045	3570001		-30,968.00	To Individuals	To align budget with anticipated expenditures.	No Net Change
	357	085300	445000	80340048	3570001		-124,841.00	To Individuals		
	357	000000	499999	00000000	3570001		155,809.00	Unappropriated		
To align budgets for Agricultural Conservation Easements with expenses based on Funding Agreements.										