



THE COUNTY OF CHESTER



COMMISSIONERS
Terence Farrell
Kathi Cozzone
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

December 14, 2016

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ANNOUNCEMENTS**
Executive Session – The Board of Commissioners met in Executive Session on Tuesday, December 13, 2016 to discuss personnel and legal matters.
4. **MINUTES OF PREVIOUS MEETINGS**
5. **PUBLIC COMMENT ON AGENDA**
6. **OLD BUSINESS**
 - a. **Bid Award**
The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.
7. **NEW BUSINESS**
 - a. **Resolution #37-16**
It is recommended that the Board of Commissioners adopt the attached **Resolution #37-16** authorizing collection of certain municipal taxes by the County Treasurer.
 - b. **Authorization to Bid**
The Department of Procurement and General Services is requesting authorization to bid the following:
 - **Pocopson Home Restroom Renovations**
 - c. **Contracts**
 - d. **Grants**
8. **PERSONNEL MATTERS**
 - a. **Human Resources Agenda**
9. **FINANCIAL MATTERS**
 - a. **Finance Agenda**
10. **PUBLIC COMMENT**
11. **ADJOURNMENT**



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COMMISSIONERS' MEETING MINUTES

December 1, 2016

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 a.m. on December 1, 2016 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Farrell asked Prothonotary Matt Holliday to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Farrell announced that the Board of Commissioners met in Executive Session on Wednesday, November 30, 2016 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETINGS

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the minutes from the November 16, 2016 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Approve 2017 Budget

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners approved the 2017 Budget of \$547,598,974.

**OLD BUSINESS
2017 Budget**

7. NEW BUSINESS

a. Resolution #35-16

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution #35-16 authorizing signature authority.

**NEW BUSINESS
Resolution #35-16**

b. Resolution #36-16

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners approved Resolution #36-16 authorizing the 2017 real estate tax rate.

Resolution #36-16

c. Contracts

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

Contracts

d. Grants

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

PERSONNEL

Human Resources Agenda

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

Finance Agenda

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the following:

- Budget Change 18-16
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

**PUBLIC
COMMENT**

There were no comments from the public.

11. ADJOURNMENT

ADJOURNMENT

The Meeting was adjourned at 10:06 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.



Chief Clerk

Commissioners Agenda 12/14/2016

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

Pest Control Services, Bid #015611-1271A:

Tri-County Termite & Pest Control, Inc.

\$ 16,920.00

Other Bids Submitted:

None

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
Resolution #37-16**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING COLLECTION OF
CERTAIN MUNICIPAL TAXES BY THE COUNTY TREASURER**

WHEREAS, pursuant to the legal authority of 72 P.S. Section 5511.4d., the governing body of a municipality within the County of Chester, a Third Class County, may enter into an Agreement with the County providing that the County Treasurer may assume the duties and responsibilities of billing and collecting all taxes levied by the municipality; and

WHEREAS, as set forth in prior separate Resolutions executed by the Chester County Commissioners, the following municipalities had authorized said tax collection which memorialized the terms and conditions of the powers and authority delegated in a separate Agreement for a period of one year. These municipalities include:

Easttown Township
West Caln Township

WHEREAS, these municipalities have requested that the Chester County Commissioners authorize the County Treasurer's Office to continue billing and collecting taxes as designated for each municipality effective January 1, 2017 and continuing forward until terminated by either the municipality, the County, or as provided by 72 P.S. Section 5511.4d.(a)(b)(c).

NOW THEREFORE, IT IS HEREBY RESOLVED that the Chester County Commissioners hereby authorize the Chester County Treasurer to continue the collection of municipal taxes as requested and delegated in any current or subsequently executed Agreement.

This Resolution adopted this day of , 2016, by the Board of Commissioners.

COMMISSIONERS:

Terence Farrell, Chairman

Kathi Cozzone, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Janelle Swab, Chief Clerk

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Stevens, Scudder Contract ID: 0015385	Amendment	50,000.00	07-01-2016 OPEN	Amendment #3: This amendment for Attorney Consultant representation for the Older Adult Protective Services Program increases the maximum annual amount from \$30,000 to \$50,000 per year. CO: 0% ST: 100% FED: 0%
Vendor: Potts, Susan Moesch Contract ID: 0017517	Contract	0.00	01-01-2017 OPEN	This contract provides Attorney Consultation assistance or representation in matters relating to delivery of the Older Adult Protective Services Program at a rate of \$85.00 per hour. Maximum annual cost is \$40,000.00. CO: 0% ST: 100% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Community Specialist Corporation Contract ID: 0017535	Contract	0.00	07-01-2016 06-30-2017	This contract provides Residential Placement Services. CO: 40% ST: 55% FED: 5%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Summit School, Inc. Contract ID: 0017536	Contract	0.00	07-01-2016 06-30-2017	This contract provides Residential Placement Services. CO: 40% ST: 55% FED: 5%
Vendor: Maternal & Child Health Consortium of CC Contract ID: 0017545	Contract	185,768.00	07-01-2016 06-30-2017	This contract provides for a Spanish-speaking Life Skills Program for parents of children from birth to eighteen years. CO: 20% ST: 75% FED: 5%
Vendor: Vision Quest National, LTD Contract ID: 0017554	Contract	0.00	07-01-2016 06-30-2017	This contract provides Residential Placement Services. CO: 20% ST: 75% FED: 5%
Vendor: Alternative Rehab. Communities, Inc. Contract ID: 0017558	Contract	0.00	07-01-2016 06-30-2017	This contract provides Residential Placement Services. CO: 20% ST: 75% FED: 5%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Valley Youth House Contract ID: 0017559	Contract	0.00	07-01-2016 06-30-2017	This contract for Independent Living and Residential Services provides Life and Job Skills for youth ages fourteen to twenty-one years and Case Management Services for youth ages fourteen years and older. CO: 11% ST: 63% FED: 26%
Vendor: Triple P America, Inc. Contract ID: 0017570	Contract	51,949.65	01-01-2017 03-31-2017	This contract provides training for parents with children in placement. CO: 20% ST: 75% FED: 5%
<u>Community Development</u>				
Vendor: Rover Community Transportation, Inc. Contract ID: 0015417	Amendment	235,000.00	07-01-2013 06-30-2017	Amendment #2: This amendment for the County Paratransit System provides additional funding to extend the contract term for an additional six (6) month period. The cost associated with this amendment is funded by the Medical Assistance Transportation Program (MATP). This supports Strategic Business Plan Housing and Community Development Services activity. CO: 12% ST: 41% FED: 47%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Unruh, Turner, Burke & Frees, P.C. Contract ID: 0016395	Amendment	30,000.00	01-01-2015 12-31-2017	Amendment #2: This amendment for Legal Services provides additional funding for the administration of Federal, State and County funding. The cost associated with this amendment is funded by the Housing Trust Community Development Block Grant and Workforce Innovation and Opportunity Act. This supports Strategic Business Plan Housing Community Support Services and Career and Workforce Development activity. CO: 40% ST: 0% FED: 60%
Vendor: Delaware County Community College Contract ID: 0016803	Amendment	0.00	07-01-2015 06-30-2017	Amendment #1: This amendment revises the contract language, audit and inspection requirements for Individual Training Accounts for Workforce Innovation and Opportunities Act eligible participants. The cost associated with this amendment is funded by the Workforce Innovation Opportunity Act. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Life Transforming Ministries Contract ID: 0017098	Amendment	0.00	01-01-2016 12-31-2016	Amendment #1: This amendment revises the contract language, audit and inspection requirements for the Volunteer Income Tax Assistance Program. The cost associated with this amendment is funded by the Community Service Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Human Services, Inc. Contract ID: 0017352	Amendment	0.00	07-01-2016 06-30-2017	Amendment #1: This amendment increases the base funding to provide Emergency Rental Assistance for low to moderate income individuals or families facing homelessness. The cost associated with this amendment is funded by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Safe Harbor of Greater West Chester Contract ID: 0017392	Amendment	27,733.32	01-01-2016 12-31-2017	Amendment #1: This amendment provides additional funding for Case Management and Emergency Shelter Services for low income individuals and extends the contract term for an additional one (1) year period. The cost associated with this amendment is funded by the Emergency Solutions and Community Service Block Grants. This supports Strategic Business Plan Homeless Shelter activities. CO: 0% ST: 0% FED: 100%
Vendor: Human Services, Inc. Contract ID: 0017540	Contract	80,000.00	12-01-2016 12-31-2017	This contract provides funding for Emergency Rental Assistance for low to moderate income individuals or families facing homelessness. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: PathStone Corporation Contract ID: 0017547	Contract	150,000.00	10-01-2016 09-30-2017	This contract provides funding for Workforce Employment and Training Services for Work Ready Program eligible participants. The cost associated with this contract is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Darrell Andrews Enterprises Contract ID: 0017551	Contract	15,000.00	12-01-2016 06-30-2017	This contract provides funding for Job Seeker Workshops to build personal motivation and job search success. The cost associated with this contract is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%

County of Chester
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<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Human Services, Inc. Contract ID: 0017556	Contract	235,255.00	12-01-2016 11-30-2017	This contract provides funding for Rapid Rehousing Services to assist individuals and families prevent homelessness. The cost associated with this contract is funded by the U. S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Open Hearth, Inc. Contract ID: 0017560	Contract	40,000.00	11-01-2016 12-31-2017	This contract provides funding for administrative costs to implement the Expanding Opportunities and Housing Option Grants. The cost associated with this contract is funded by the U. S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Service activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Horizon House, Inc. Contract ID: 0017561	Contract	90,060.00	12-01-2016 11-30-2017	This contract provides funding for Rental Subsidies for eight (8) chronically homeless individuals with severe mental illness. The cost associated with this contract is funded by the U. S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Housing Authority Of Chester County Contract ID: 0017563	Contract	171,620.00	12-01-2016 11-30-2017	This contract provides funding for Rapid Rehousing Services to assist individuals and families prevent homelessness. The cost associated with this contract is funded by the U. S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Court Administrator</u>				
Vendor: Sardella, Albert C. Contract ID: 0017538	Contract	37,608.00	01-01-2017 12-31-2017	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,134.00. CO: 100% ST: 0% FED: 0%
<u>District Justice Admin</u>				
Vendor: Daywalt, Jon W. Contract ID: 0017557	Contract	0.00	01-01-2016 12-31-2021	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
<u>Emergency Services</u>				
Vendor: International Assoc. of Fire Fighters Contract ID: 0017574	Contract	25,000.00	01-01-2016 12-31-2016	This contract provides for the design and implementation of a Fitness Program to benefit fire fighters and assist with physical training of recruits during the challenge entry tests. This contract is funded by the Brandywine Health Grant. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Affordable Paving & Excavating, LLC Contract ID: 0017465	Amendment	6,766.00	12-14-2016 UNTIL COMPLETE	Amendment #1: This amendment provides additional funding to repair stormwater management devices, concrete water meter pit grade access covers and repair a section of deteriorated curb at the Exton Library. CO: 100% ST: 0% FED: 0%
Vendor: East Coventry Township Contract ID: 0017562	Contract	0.00	11-22-2016 OPEN	This Reimbursement and Indemnification Agreement provides funding to reimburse East Coventry Township for costs incurred for the design, construction, maintenance and operation of the Schuylkill River Trail signal crossing improvements at Linfield Road. The Township will be reimbursed annually by the County, including an administrative fee equal to 10% of the yearly costs incurred by the Township. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Mitchell, Jeffrey W. Contract ID: 0017564	Contract	0.00	01-01-2017 12-31-2022	This contract is for the lease of 116.8 acres of farmland in West Whiteland Township. The yearly revenue amount to the County will be \$8,413.00. CO: 0% ST: 0% FED: 0%
Vendor: United States House of Representatives Contract ID: 0017565	Contract	0.00	01-03-2017 01-02-2019	This contract is for the lease of the District Office for the 114th Congress at the Historic Courthouse. The monthly revenue amount to the County will be \$2,812.40. CO: 0% ST: 0% FED: 0%
Vendor: EPH Land, LLC Contract ID: 0017572	Contract	29,000.00	12-14-2016 OPEN	This Easement Agreement for Schuylkill River Trail allows for trail development across Parcel #18-5-9 in East Coventry Township. CO: 100% ST: 0% FED: 0%
<u>MH/IDD</u>				
Vendor: Creative Health Services, Inc. Contract ID: 0017218	Contract	0.00	07-01-2016 06-30-2017	This contract renews Outpatient and Administrative Management Services to eligible residents with mental illness. CO: 0% ST: 100% FED: 0%

County of Chester
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DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u>				
Vendor: Stages Arts Initiative Contract ID: 0017376	Amendment	0.00	07-01-2016 06-30-2017	Amendment #1: This amendment renews services for individuals in mental health recovery to develop creative expression through the arts. CO: 0% ST: 100% FED: 0%
<u>Open Space Preservation</u>				
Vendor: Pannell, Bootsie B. Contract ID: 0017571	Contract	87,160.00	12-14-2016 UNTIL COMPLETE	21.79 acres of farmland owned by the Pannell Family in Londonderry Township are recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$87,160.00. The County will pay \$87,160.00 (100%) and be reimbursed by Londonderry Township \$39,222.00 (45%) per the Funding Agreement. The actual cost to the County is \$47,938.00 (55%). CO: 55% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-Dec-2016

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Treasurer's Office</u>				
Vendor: West Caln Township Contract ID: 0017566	Contract	0.00	01-01-2017 OPEN	This contract is for the Collection of Municipal Taxes for West Caln Township by the County Treasurer's Office. This is a revenue producing contract. CO: 0% ST: 0% FED: 0%
Vendor: Easttown Township Contract ID: 0017569	Contract	0.00	01-01-2017 OPEN	This contract is for the Collection of Municipal Taxes for Easttown Township by the County Treasurer's Office. This is a revenue producing contract. CO: 0% ST: 0% FED: 0%

Number of Contracts: 35

AGENDA ITEMS - GRANTS
December 14, 2016

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>District Justice Administration</u>			
Administrative Office of PA Courts (AOPC) Contract / Award - New 001-124100-332251-10000000-1240001	\$40,000	12/13/2016 03/31/2017	Security Equipment Grant No New Positions - No County Match State Funding = \$40,000
<u>Mental Health & Intellectual and Developmental Disabilities (MH/IDD)</u>			
PA Department of Human Services Developmental Programs Application / New 141-450041-332221-55200100-4511001-FY2016	\$5,000	08/01/2016 06/30/2017	MH/IDD Regional Collaborative Grant No New Positions - No County Match State Funding = \$5,000
<u>Planning</u>			
Dept.of the Interior/National Park Service Application / New	\$50,000	08/01/2017 12/31/2018	American Battlefield Protection Program Grant No New Positions Federal Funding = \$50,000 County In-Kind = \$5,000 Total Funding = \$55,000
<u>Public Health</u>			
PA Department of Health Contract / Award - Amendment 001-478000-331207-15300000-4780003-FY2016	\$96,953	01/01/2017 03/31/2017	Immunization (IAP) Grant No New Positions - No County Match Federal Funding = \$96,953

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016Hires and Rehires

1. Employee : Anastasi, Richard N
Department : 090000 - Dept of Computing Info Service
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 12/20/2016
2. Employee : Barnes, Timothy
Department : 133000 - Sheriff
Job : 041380 - Security Operator
Salary Grade : N03
Compensation : \$ 33,047.04(A)
Effective Date : 01/03/2017
3. Employee : Berry, Jennifer A
Department : 075100 - Facilities Management - Admin
Job : 040450 - Account Clerk III
Salary Grade : N04
Compensation : \$ 31,784.48(A)
Effective Date : 01/03/2017
4. Employee : Brooks, Valarie L
Department : 451145 - Children, Youth and Families
Job : 020570 - Co Casework Supervisor
Salary Grade : E03
Compensation : \$ 44,259.15(A)
Effective Date : 12/19/2016
5. Employee : Buckley, Tracy D
Department : 124101 - Dist Court15-1-01 West Chester
Job : 041150 - D J Clerk I
Salary Grade : N02
Compensation : \$ 26,886.86(A)
Effective Date : 12/19/2016
6. Employee : Burns, William W
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 38,592.33(A)
Effective Date : 12/19/2016
7. Employee : Cowdright, W Keith
Department : 129100 - County Detectives
Job : 040070 - Detective I
Salary Grade :
Compensation : \$ 83,518.11(A)
Effective Date : 01/09/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016Hires and Rehires

8. Employee : DeMarino,Valerie
Department : 124101 - Dist Court15-1-01 West Chester
Job : 041150 - D J Clerk I
Salary Grade : N02
Compensation : \$ 26,886.86(A)
Effective Date : 12/19/2016
9. Employee : Dudas,Patricia A
Department : 015000 - Procurement & General Services
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 28,246.47(A)
Effective Date : 01/03/2017
10. Employee : Feather,Andrew J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 38,592.33(A)
Effective Date : 12/19/2016
11. Employee : Gallagher,Daniel J
Department : 221000 - Adult Probation
Job : 040860 - Pretrial Services Officer
Salary Grade : U03
Compensation : \$ 35,958.00(A)
Effective Date : 01/03/2017
12. Employee : Greenawalt,Teresa M
Department : 085200 - Water Resources Authority
Job : 030144 - Fiscal & Office Coord
Salary Grade : E03
Compensation : \$ 41,308.54(A)
Effective Date : 01/03/2017
13. Employee : Griffith,Rachael G
Department : 085100 - Planning
Job : 030095 - Planner III
Salary Grade : E05
Compensation : \$ 49,365.68(A)
Effective Date : 12/19/2016
14. Employee : Hoenl,Aaron
Department : 221000 - Adult Probation
Job : 030493 - Collection Officer
Salary Grade : U02
Compensation : \$ 37,952.00(A)
Effective Date : 01/03/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016Hires and Rehires

15. Employee : Knudson,Scott
Department : 589000 - Libraries P/T
Job : 805010 - Library Page
Salary Grade :
Compensation : \$ 8.50(H)
Effective Date : 12/21/2016
16. Employee : Lynch,Danielle M
Department : 085100 - Planning
Job : 030731 - Technical Services Specialist
Salary Grade : N08
Compensation : \$ 40,566.88(A)
Effective Date : 12/19/2016
17. Employee : Martin,Bernard S
Department : 129100 - County Detectives
Job : 040070 - Detective I
Salary Grade :
Compensation : \$ 83,518.11(A)
Effective Date : 01/09/2017
18. Employee : Montafia,Michael V
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 38,592.33(A)
Effective Date : 12/19/2016
19. Employee : Nagel,Alexis M
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 13.75(H)
Effective Date : 12/19/2016
20. Employee : Novarina,Michael J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 38,592.33(A)
Effective Date : 12/19/2016
21. Employee : O'Donnell,John C
Department : 129100 - County Detectives
Job : 040070 - Detective I
Salary Grade :
Compensation : \$ 83,518.11(A)
Effective Date : 01/09/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016Hires and Rehires

22. Employee : O'Neill, Margaret R
Department : 451143 - Office of Aging Services
Job : 048933 - Aging Care Manager
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 01/17/2017
23. Employee : Osinski, Joseph C
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 38,592.33(A)
Effective Date : 12/19/2016
24. Employee : Pineda, Jairo A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 38,592.33(A)
Effective Date : 12/19/2016
25. Employee : Shiflet, Sharon E
Department : 131000 - Prothonotary
Job : 803760 - Court Clerk
Salary Grade :
Compensation : \$ 11.00(H)
Effective Date : 12/19/2016
26. Employee : Smith, Benita F
Department : 120000 - Court Administration
Job : 803800 - Judicial Secretary
Salary Grade :
Compensation : \$ 20.76(H)
Effective Date : 12/28/2016
27. Employee : Sorrentino, Rose M
Department : 589300 - Henrietta Hankin Library
Job : 805010 - Library Page
Salary Grade :
Compensation : \$ 8.50(H)
Effective Date : 12/19/2016
28. Employee : Taylor IV, George E
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 38,592.33(A)
Effective Date : 12/19/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016Hires and Rehires

29. Employee : Volante, Joseph A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 38,592.33(A)
Effective Date : 12/19/2016
30. Employee : Walls, Geoffrey R
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 38,592.33(A)
Effective Date : 12/19/2016
31. Employee : Walton, Donna R
Department : 133000 - Sheriff
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 34,000.00(A)
Effective Date : 01/03/2017
32. Employee : Wright, Joshua A
Department : 015000 - Procurement & General Services
Job : 041532 - Mailroom Clerk II
Salary Grade : N03
Compensation : \$ 28,916.16(A)
Effective Date : 01/03/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016

Transfers

33. Employee : Anyon, Samantha A

	<u>Proposed</u>		<u>Current</u>
Department	: 453205	- Chester County Youth Center	466100
Job	: 806210	- Youth Center Officer	351560
Salary Grade	:		97
Compensation	: \$ 13.75(H)		\$ 13.46(H)
Effective Date	: 12/19/2016		12/18/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016

Promotions

34.	Employee	: Barone,Michelle V		
			<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney		129000
	Job	: 030081 - Attorney II		030423
	Salary Grade	: L02		L01
	Compensation	: \$ 56,623.84(A)		\$ 53,430.00(A)
	Effective Date	: 01/07/2017		12/24/2016
35.	Employee	: Cardamone,Andrea M		
			<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney		129000
	Job	: 020081 - Attorney IV		020261
	Salary Grade	: L04		L03
	Compensation	: \$ 73,143.78(A)		\$ 71,013.38(A)
	Effective Date	: 01/07/2017		12/24/2016
36.	Employee	: Downing,Erin Feeney		
			<u>Proposed</u>	<u>Current</u>
	Department	: 135000 - Domestic Relations		135000
	Job	: 020085 - Master		030082
	Salary Grade	: M05		L02
	Compensation	: \$ 67,498.34(A)		\$ 57,306.08(A)
	Effective Date	: 01/07/2017		12/24/2016
37.	Employee	: Malloy-Good,Julia		
			<u>Proposed</u>	<u>Current</u>
	Department	: 120000 - Court Administration		135000
	Job	: 020085 - Master		020085
	Salary Grade	: M05		M05
	Compensation	: \$ 84,200.00(A)		\$ 71,400.00(A)
	Effective Date	: 12/24/2016		12/24/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016

Promotions

38.	Employee	:	Pierce, Kevin P		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	020261 - Attorney III		030081
	Salary Grade	:	L03		L02
	Compensation	:	\$ 64,009.92(A)		\$ 58,465.72(A)
	Effective Date	:	01/07/2017		12/24/2016
39.	Employee	:	Rumford, Amy K		
			<u>Proposed</u>		<u>Current</u>
	Department	:	090000 - Dept of Computing Info Service		090000
	Job	:	030348 - Senior Analyst / Programmer II		020452
	Salary Grade	:	N13		N10
	Compensation	:	\$ 85,637.76(A)		\$ 77,657.33(A)
	Effective Date	:	12/24/2016		12/24/2016
40.	Employee	:	Schweitzer, Carriann		
			<u>Proposed</u>		<u>Current</u>
	Department	:	135000 - Domestic Relations		135000
	Job	:	030643 - Enforcement Specialist		048644
	Salary Grade	:	U07		U01
	Compensation	:	\$ 39,594.00(A)		\$ 35,611.00(A)
	Effective Date	:	01/21/2017		12/24/2016
41.	Employee	:	Shreffler, Dylan T		
			<u>Proposed</u>		<u>Current</u>
	Department	:	210000 - Chester County Prison		210000
	Job	:	040560 - Prison Supervisor I		040920
	Salary Grade	:	CO2		CO1
	Compensation	:	\$ 49,711.36(A)		\$ 48,263.46(A)
	Effective Date	:	12/24/2016		12/24/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016

Promotions

42.	Employee	:	Turner, William H	
			<u>Proposed</u>	<u>Current</u>
	Department	:	251300 - ES Emergency Management	251300
	Job	:	020459 - Dpty Dir for Emerg Management	030146
	Salary Grade	:	E07	E03
	Compensation	:	\$ 70,907.78(A)	\$ 68,842.50(A)
	Effective Date	:	12/24/2016	12/24/2016
43.	Employee	:	Yepremian, Rebecca	
			<u>Proposed</u>	<u>Current</u>
	Department	:	133000 - Sheriff	133000
	Job	:	041120 - SSS III	041120
	Salary Grade	:	N02	N02
	Compensation	:	\$ 37,165.80(A)	\$ 35,395.65(A)
	Effective Date	:	12/24/2016	12/24/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016End of Employment

44. Employee : Adriaanse, Katherine E
Department : 589000 - Libraries P/T
Job : 805010 - Library Page
Effective Date : 12/07/2016
45. Employee : Amici Jr, Louis J
Department : 131000 - Prothonotary
Job : 803760 - Court Clerk
Effective Date : 12/05/2016
46. Employee : Burford, Diane E
Department : 453205 - Chester County Youth Center
Job : 350261 - Licensed Practical Nurse(PT)
Effective Date : 12/03/2016
47. Employee : Carson, Shelby
Department : 045000 - Treasurer
Job : 040870 - Account Clerk II
Effective Date : 12/07/2016
48. Employee : Cumens-Harris, Rebecca A
Department : 462100 - Pocopson Resident Activities
Job : 351649 - Activity Aide (PT)
Effective Date : 12/23/2016
49. Employee : DeMarino, Valerie
Department : 135000 - Domestic Relations
Job : 040780 - SSS IV
Effective Date : 11/24/2016
50. Employee : DeNicola, Alexa C
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Effective Date : 11/22/2016
51. Employee : Feinour, Brianne
Department : 478210 - Nursing
Job : 030651 - Nutritionist
Effective Date : 12/17/2016
52. Employee : Giaimo III, Anthony J
Department : 251310 - ES Law Enforcement
Job : 240202 - E S Instructor
Effective Date : 11/17/2016
53. Employee : Gillis, Whitney M
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 12/06/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016End of Employment

54. Employee : Grove,Ashley L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 01/07/2017
55. Employee : Hardy,Carl A
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 12/07/2016
56. Employee : Harvey,Brian P
Department : 090000 - Dept of Computing Info Service
Job : 801060 - General Clerk
Effective Date : 12/17/2016
57. Employee : Hayes,Julia K
Department : 465100 - Pocopson Food & Dietary
Job : 351672 - Dietary Aide Intern
Effective Date : 12/16/2016
58. Employee : Hughes,Thomas John
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 12/17/2016
59. Employee : Kinch,David Grafton
Department : 453205 - Chester County Youth Center
Job : 040650 - Youth Center Officer I
Effective Date : 12/11/2016
60. Employee : Kwaha-Lloyd,Hanatu
Department : 453205 - Chester County Youth Center
Job : 040264 - Licensed Practical Nurse(YC)
Effective Date : 12/03/2016
61. Employee : Libbi,Nancy
Department : 124101 - Dist Court15-1-01 West Chester
Job : 041150 - D J Clerk I
Effective Date : 12/03/2016
62. Employee : Scott,Joan S
Department : 478210 - Nursing
Job : 801060 - General Clerk
Effective Date : 11/24/2016
63. Employee : Steidler,Kelly S
Department : 453205 - Chester County Youth Center
Job : 230644 - Registered Nurse (PT)
Effective Date : 12/01/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016

End of Employment

64. Employee : Williams, Gary W
Department : 133000 - Sheriff
Job : 801060 - General Clerk
Effective Date : 12/31/2016

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/14/2016

Retirements

- 65. Employee : Bradley, Kim Cranford
Department : 135000 - Domestic Relations
Job : 030892 - Conference Specialist
Effective Date : 01/12/2017

- 66. Employee : Murphy, Donna D
Department : 133000 - Sheriff
Job : 041120 - SSS III
Effective Date : 12/24/2016

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, December 13, 2016

1. Budget Change 19-16
2. Vouchers as submitted by the Controller

Amendment
 BC-19
 12/14/2016

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
District Attorney	001	129000	420000	11800000	1290001		25,000.00	Materials & Services	To Adjust Sobriety Checkpoint	Net Change + 25,000
	001	129000	332108	11800000	1290001		25,000.00	State Transportation		
To Adjust District Attorney Budget for additional activity in Sobriety Checkpoint grant for 2016										
Capital Reserve	301	085100	441000	80950063	3010001		35,000.00	To Municipalities	To align budget with anticipated expenditures	No Net Change
	301	000000	499999	00000000	3010001		-35,000.00	Unappropriated		
To budget the Vision Partnership Program Kennett Region Economic Development Study.										
Capital Reserve	301	085100	441000	80950069	3010001		5,500.00	To Municipalities	To align budget with anticipated expenditures	No Net Change
	301	000000	499999	00000000	3010001		-5,500.00	Unappropriated		
To budget the Vision Partnership Program East Caln Township Official Map update.										
Capital Improv Fund	357	085300	445000	80340018	3570001		87,160.00	To Individuals	To align budget with anticipated expenditures.	No Net Change
	357	085300	475110	80300200	3570001	FY2016	-87,160.00	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Bootsie B. Pannell and the Revocable Deed of Trust of Andrew P. Pannell Jr.										
Capital Improv Fund	357	251200	475700	80600004	3570001		200,000.00	Operating Equipment	To align budget with anticipated expenditures	No Net Change
	357	251200	475700	80600006	3570001		1,500.00	Operating Equipment		
	357	251200	475700	80600007	3570001		-201,500.00	Operating Equipment		
To align budget with anticipated expenditures for the Data System Infrastructure and Next Generation 9-1-1 projects.										