1. **CALL MEETING TO ORDER**

   The public meeting of the Chester County Board of Commissioners was called to order at 11:02 a.m. on February 15, 2017 in the Commissioners’ Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

2. **PLEDGE OF ALLEGIANCE**

   Chairman Kichline asked Chief March to lead the Pledge.

3. **ANNOUNCEMENTS**

   Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, February 14, 2017 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETINGS**

   Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the minutes from the February 2, 2017 Commissioners’ meeting.

5. **PUBLIC COMMENT ON AGENDA**

   David Hirsch, General Manager of Hilton Garden in Exton, made comments regarding Ordinance 2017-01.

6. **OLD BUSINESS**

   a. **Bid Award**

      Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously awarded the following bid:

      **Laboratory Drug and Alcohol Testing Services, Re-Bid #221611-1272A:**
      MedTox Laboratories, Inc. $92,560.04

7. **NEW BUSINESS**

   a. **Ordinance 2017-01**

      Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved the Amendment to Ordinance No. 2012-3 of the County of Chester, Pennsylvania known as the Hotel Room Rental Excise Tax Ordinance.

   b. **Contracts**

      Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

   c. **Grants**

      Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.
8. **PERSONNEL MATTERS**  
   **Human Resources Agenda**  
   Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**  
   **Finance Agenda**  
   Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the following:  
   - Budget Change 03-17  
   - Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**  
    There were no comments from the public.

11. **ADJOURNMENT**  
    The Meeting was adjourned at 11:24 a.m. following a Motion made by Commissioner Farrell and Seconded by Commissioner Cozzone. The Motion passed unanimously.

   [Signature]
   Chief Clerk