



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

**OFFICE OF THE COMMISSIONERS**  
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## COMMISSIONERS' MEETING MINUTES

March 22, 2017

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 11:03 a.m. on March 22, 2017 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Kichline asked Controller Norm MacQueen to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, March 21, 2017 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETINGS**

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the minutes from the March 9, 2017 Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

**a. Bid Awards**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously awarded the following bids:

**Linen Products, Bid #015702-1280A:**

Bob Barker Company, Inc.	\$ 45,355.92
Tabb Textile Co., Inc.	\$ 26,864.05
Harbor Linen, LLC	\$ 1,383.72

**Pocopson Home Water Main Improvements, Bid #357612-1274E:**

A.J. Jurich, Inc.	\$ 184,480.00
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**OLD BUSINESS**

**Bid Awards**

**7. NEW BUSINESS**

**a. Resolution 06-17**

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved a resolution authorizing the Deputy Director for Emergency Management, William H. Turner, to sign all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act for DR-4267-Jonas Snow Storm.

**NEW BUSINESS**

**Resolution 06-17**

**b. Resolution 07-17**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously approved a resolution adopting the Chester County Assessment of Fair Housing, 2018-2022 to be submitted to the U.S. Department of Housing and Urban Development.

**Resolution 07-17**

**c. Resolution 08-17**

**Resolution 08-17**

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved a resolution authorizing the conveyance of a certain parcel of real property that was formerly a railroad right of way situate in the township of West Nantmeal, Chester County Pennsylvania to Lisa M. Decker as consideration for the grant of a trail easement.

**d. Authorities, Boards and Commissions**

**Authorities, Boards and Commissions**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners approved the following appointments.

**Chester County Water Resources Authority**

Appoint Caren Andrews for an unexpired term ending 12/31/2018

**Chester County Women’s Commission**

Appoint Amber Little for a term ending 12/31/2019

Appoint Patti Cregan-Ciuffetelli for a term ending 12/31/2019

Appoint Allison Turner for a term ending 12/31/2019

Appoint Alison Reichstein for a term ending 12/31/2019

**e. Authorization to Bid**

**Authorization to Bid**

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously gave authorization to bid the following:

- Ceiling Tile Replacement Courtrooms 1 & 2 at Historic Courthouse
- Caulk Exterior of Building at Government Services Center
- Garage Roof Replacement at Government Services Center

**f. Contracts**

**Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**g. Grants**

**Grants**

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**8. PERSONNEL MATTERS**

**PERSONNEL**

**Human Resources Agenda**

Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**Finance Agenda**

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the following:

- Budget Change 23-16
- Budget Change 05-17
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT**

**PUBLIC COMMENT**

Penn State Extension’s Leon Ressler and Maria Gorgo-Gourovitch made comments.

**11. ADJOURNMENT**

**ADJOURNMENT**

The Meeting was adjourned at 11:20 a.m. following a Motion made by Commissioner Farrell and Seconded by Commissioner Cozzone. The Motion passed unanimously.

  
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 Chief Clerk