COMMISSIONERS’ MEETING MINUTES

March 22, 2017

1. CALL MEETING TO ORDER
The public meeting of the Chester County Board of Commissioners was called to order at 11:03 a.m. on March 22, 2017 in the Commissioners’ Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

2. PLEDGE OF ALLEGIANCE
Chairman Kichline asked Controller Norm MacQueen to lead the Pledge.

3. ANNOUNCEMENTS
Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, March 21, 2017 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETINGS
Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the minutes from the March 9, 2017 Commissioners’ meeting.

5. PUBLIC COMMENT ON AGENDA
There were no comments from the public.

6. OLD BUSINESS
a. Bid Awards
Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously awarded the following bids:

Linen Products, Bid #015702-1280A:
Bob Barker Company, Inc. $ 45,355.92
Tabb Textile Co., Inc.    $ 26,864.05
Harbor Linen, LLC        $ 1,383.72

Pocopson Home Water Main Improvements, Bid #357612-1274E:
A.J. Jurich, Inc.         $ 184,480.00

7. NEW BUSINESS
a. Resolution 06-17
Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved a resolution authorizing the Deputy Director for Emergency Management, William H. Turner, to sign all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act for DR-4267-Jonas Snow Storm.

b. Resolution 07-17
Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously approved a resolution adopting the Chester County Assessment of Fair Housing, 2018-2022 to be submitted to the U.S. Department of Housing and Urban Development.
c. Resolution 08-17
Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved a resolution authorizing the conveyance of a certain parcel of real property that was formerly a railroad right of way situate in the township of West Nantmeal, Chester County Pennsylvania to Lisa M. Decker as consideration for the grant of a trail easement.

Resolution 08-17

 Authorities, Boards and Commissions

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners approved the following appointments.

  Chester County Water Resources Authority
  Appoint Caren Andrews for an unexpired term ending 12/31/2018

  Chester County Women’s Commission
  Appoint Amber Little for a term ending 12/31/2019
  Appoint Patti Cregan-Ciuffetelli for a term ending 12/31/2019
  Appoint Allison Turner for a term ending 12/31/2019
  Appoint Alison Reichstein for a term ending 12/31/2019

d. Authorities, Boards and Commissions

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e. Authorization to Bid

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously gave authorization to bid the following:

- Ceiling Tile Replacement Courtrooms 1 & 2 at Historic Courthouse
- Caulk Exterior of Building at Government Services Center
- Garage Roof Replacement at Government Services Center

f. Contracts

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

Contracts

g. Grants

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

Human Resources Agenda
Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

Finance Agenda
Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the following:

- Budget Change 23-16
- Budget Change 05-17
- Vouchers as submitted by the Controller

Finance Agenda

10. PUBLIC COMMENT

Penn State Extension’s Leon Ressler and Maria Gorgo-Gourovitch made comments.

PUBLIC COMMENT

11. ADJOURNMENT

The Meeting was adjourned at 11:20 a.m. following a Motion made by Commissioner Farrell and Seconded by Commissioner Cozzone. The Motion passed unanimously.

ADJOURNMENT

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Chief Clerk

Commissioners' Meeting Minutes March 22, 2017