



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

April 4, 2019

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 AM on April 4, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Donna Walton from the Sheriff's department to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, April 2, 2019 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on March 20, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the March 20, 2019 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Bid Awards

Commissioner Cozzone made a motion to approve the bid awards on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bids for the following:

Bid Awards

Janitorial Supplies, Bid #015902-1332A

Pyramid School Products	\$ 3,046.30
General Chemical & Supply Inc.	\$ 1,714.85
Fordion Packaging Ltd.	\$ 4,095.00
Interboro Packaging Corp.	\$ 133.30
Cooper Friedman Electric Supply	\$ 745.25
Office Basics	\$ 42,020.80
Imperial Bag & Paper Company LLC	\$ 12,921.64

7. NEW BUSINESS

NEW BUSINESS

a. Resolution 14-19

Commissioner Farrell made a motion to approve Resolution 14-19 approving a letter of adjustment for the Non-Federal-Aid Bridge Project reimbursement agreement and authorizing signature authority. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 14-19.

Resolution 14-19

b. Authorization to Bid

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board unanimously approved the following Authorizaton to Bid:

- **Pocopson Home Exterior Painting**

Authorization to Bid

c. Contracts

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

d. Grants

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 06-19
- Transition Services Agreement
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

11. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Cozzone which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 10:04 AM.

ADJOURNMENT



**Taken by Paige Fenimore
On behalf of Chief Clerk Kara C. Rahn**