



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Terence Farrell  
Kathi Cozzone  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
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## COMMISSIONERS' MEETING MINUTES

April 21, 2016

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 a.m. on Thursday, April 21, 2016 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Farrell asked Jim McErlane, Esquire, to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Chairman Farrell announced that the Board of Commissioners met in Executive Session on Wednesday, April 20, 2016 to discuss Personnel Matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETINGS**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the Minutes from the April 6, 2016 Commissioners' Meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

**Bid Awards**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously awarded the following bids:

**OLD BUSINESS Bid Awards**

**Superstructure Replacement for County Bridge #254, Bid #301602-1246E:**

Bi-State Construction Co., Inc. \$ 510,946.10

**Plaza Deck Roof Replacement at the Government Services Center,**

**Bid #357603-1248E:**

Munn Roofing Corporation \$ 746,000.00

**Data Center Cleaning Services, Bid #015604-1249A:**

FirstTech Corp \$ 29,978.00

**7. NEW BUSINESS**

**a. Resolution #12-16**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution #12-16 authorizing the Director of Facilities and Parks to perform necessary bridge inventory and inspections pursuant to the Federal-Aid Highway Act.

**NEW BUSINESS Resolution #12-16**

**b. Resolution #13-16**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution #13-16 approving a financing project by the Chester County Health and Education Facilities Authority for the benefit of Kendal-Crosslands Communities.

**Resolution #13-16**

7. **NEW BUSINESS (continued)**

c. **Resolution #14-16**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution #14-16 designating Thomas Glass, Deputy Director for Emergency Management, as applicant agent for Snowed Disaster Reimbursement.

**Resolution #14-16**

d. **Intergovernmental Agreement**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously renewed the Agreement for a Southeast Pennsylvania regional household hazardous waste education, collection and management program.

**Intergovernmental Agreement**

e. **Authorities, Boards and Commissions**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved the following appointments and reappointments:

**Authorities, Boards and Commissions**

**Aging Citizens' Advisory Council**

Reappoint Toby Gelman for a term ending 6/30/2019  
Reappoint Dolores Hagerstrom for a term ending 6/30/2019  
Reappoint Cecelia Harkness for a term ending 6/30/2019  
Reappoint William Hoffman for a term ending 6/30/2019

**Agricultural Land Preservation Board**

Reappoint Bill Covaleski for a term ending 6/30/2019  
Reappoint Donald Cairns for a term ending 6/30/2019  
Reappoint Eli Silberman for a term ending 6/30/2019

**Children, Youth and Families Citizens' Advisory Committee**

Reappoint Anne Hearn for a term ending 6/30/2019

**Conference and Visitors Bureau**

Reappoint Noreen Lagoy for a term ending 6/30/2019

**Drug and Alcohol Advisory Board**

Appoint Eva Nerenberg for a term ending 6/30/2019

**Mental Health/Intellectual and Development Disabilities Board**

Reappoint Natalie Cali for a term ending 6/30/2019  
Reappoint Francesca Crane for a term ending 6/30/2019

**Parks and Recreation Board**

Appoint Noreen Cleary Vigilante for a term ending 6/30/2021

**Solid Waste Authority**

Appoint Skelly Holmbeck for a term ending 6/30/2021

f. **Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts**

g. **Grants**

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

8. **PERSONNEL MATTERS**

**PERSONNEL**

**Human Resources Agenda**

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**Finance Agenda**

Commissioner Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the following:

- Budget Change 08-16
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT**

There were no comments from the public.

**PUBLIC  
COMMENT**

**11. ADJOURNMENT**

The Meeting was adjourned at 10:07 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

**ADJOURNMENT**

  
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Chief Clerk