



# THE COUNTY OF CHESTER



## COMMISSIONERS

Terence Farrell  
Kathi Cozzone  
Michelle Kichline

## OFFICE OF THE COMMISSIONERS

313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

### COMMISSIONERS' MEETING MINUTES

May 19, 2016

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:06 a.m. on May 19, 2016 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Farrell asked Bruce Mowday to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Chairman Farrell announced that the Board of Commissioners met in Executive Session on Tuesday, May 17, 2016 to discuss personnel matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETINGS**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the minutes from the May 5, 2016 Commissioners' Meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

**Bid Award**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously awarded the following bid:

**Generator at Hankin Library, Bid #301605-1250E:**

A.N. Lynch Co., Inc

\$ 145,000.00

**OLD BUSINESS Bid Award**

**7. NEW BUSINESS**

**a. Resolution #19-16**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution 19-16 for financing by the Cumberland County Municipal Authority of certain projects for the benefit of Diakon Lutheran Social Ministries and authorizing other necessary and appropriate action.

**Resolution #19-16**

**b. Resolution #20-16**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution 19-16 authorizing signature authority and approving the supplemental Agreement for the Hadfield Road Bridge Program/Project.

**Resolution #20-16**

**7. NEW BUSINESS (continued)**

**c. Authorization to Bid**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously gave authorization to bid the following:

- **Guide Rail Replacement for County Bridges**

**Authorization to Bid**

**d. Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts**

**e. Grants**

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**Human Resources Agenda**

Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

**PERSONNEL**

**9. FINANCIAL MATTERS**

**Finance Agenda**

Commissioner Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the following:

- Budget Change 10-16
- Renewal of the County's Property and Casualty insurance program for the period 6/1/16 – 6/1/17 in PCoRP, the CCAP pool program.
- 1Q 2016 Financial Report
- Vouchers as submitted by the Controller

**FINANCE**

**10. PUBLIC COMMENT**

There were no comments from the public.

**PUBLIC COMMENT**

**11. ADJOURNMENT**

The Meeting was adjourned at 10:12 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

**ADJOURNMENT**

  
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Chief Clerk