

# THE COUNTY OF CHESTER

## COMMISSIONERS

Terence Farrell  
Kathi Cozzone  
Michelle Kichline

## OFFICE OF THE COMMISSIONERS

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### COMMISSIONERS' MEETING MINUTES

July 21, 2015

1. **CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 a.m. on July 21, 2015, in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

**CALL TO  
ORDER**

2. **PLEDGE OF ALLEGIANCE**

Chairman Farrell asked David Dondero, Development Director for the Housing Partnership of Chester County, to lead the Pledge.

**PLEDGE OF  
ALLEGIANCE**

3. **ANNOUNCEMENTS**

Chairman Farrell announced that the Board of Commissioners met in Executive Session on July 15, 2015 to discuss personnel matters.

**ANNOUNCEMENTS**

4. **MINUTES OF PREVIOUS MEETING**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the Minutes from the June 18, 2015 Commissioners' Meeting.

**MINUTES  
APPROVED**

5. **PUBLIC COMMENT ON AGENDA**

There were no comments from the Public.

**PUBLIC  
COMMENT**

6. **OLD BUSINESS**

a. **Bid Awards**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously awarded the following bids:

**Security Services, Bid #075503-1223A:**

ABM Security Services, Inc. \$ 375,769.90

**Guide Rail Replacement, Bid #301506-1234E:**

Long Fence Company \$ 97,558.50

**Janitorial Services, Bid #075504-1224A:**

ISS Facility Services, Inc. \$ 612,100.56

**OLD BUSINESS  
Bid Awards**

7. **NEW BUSINESS**

a. **Resolution # 26-15**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution # 26-15 authorizing the filing of a proposal for funds with the Department of Community and Economic Development (DCED), Commonwealth of Pennsylvania for the grants agenda.

**NEW BUSINESS  
Resolution 26-15**

b. **Resolution # 27-15**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution # 27-15 presented by the Chester County Industrial Development Authority for a Next Generation Farmer Loan/Financing Project.

**Resolution 27-15**

**7. NEW BUSINESS (continued)**

**c. Resolution # 28-15**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution # 28-15 authorizing execution of an amendment to easement agreement by and between Richard A. Vermeil and Carolyn D. Vermeil Qualified Personal Residence Trust (Grantors), and the County of Chester, Pennsylvania (Grantee), and with Vermeil Tower (Grantee).

**Resolution 28-15**

**d. Resolution # 29-15**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution # 29-15 authorizing Homeland Security Grant Program Document Execution by Director of Emergency Services or Designee.

**Resolution 29-15**

**e. Intergovernmental Agreement**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted the Intergovernmental Agreement for Southeastern Pennsylvania Emergency Services IP Network Regional Fiber Optic Cable Interconnectivity.

**Intergovernmental Agreement**

**f. Authorities, Boards and Commissions**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to approve the following appointments:

**Authorities, Boards and Commissions**

**Parks and Recreation Board**

Appoint Vincent Carosella for an unexpired term ending 9/30/2017

Appoint James Sumner for an unexpired term ending 9/30/2017

**SEPTA Citizens Advisory Committee**

Appoint Paul Drucker for a term ending 7/1/2017

**Solid Waste Authority**

Appoint David Garrison for a term ending 6/30/2020

**g. 2015 Community Revitalization Program Awards**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the proposed 2015 Community Revitalization Program Awards. The Board voted unanimously to approve the awards.

**CRP Awards**

**h. Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts**

**i. Grants**

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**PERSONNEL**

**Human Resources Agenda**

Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**Finance Agenda**

Commissioner Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the following:

- Budget Change 11-2015
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT ON AGENDA**

**PUBLIC  
COMMENT**

David Sweet, President of the Board of Directors of the Housing Partnership of Chester County, spoke to the Commissioners about funding.

Casey Jones, Parkesburg resident, made comments regarding the County's Ready ChesCo emergency notification system.

Commissioner Kichline announced that the County received a grant for \$200,000 from the Delaware Valley Regional Planning Commission for construction of the Chester Valley Trail Phase #4.

Commissioner Cozzone spoke about the launch of P2E (Platform to Employment), a program available to Chester County's long-term unemployed, overseen by the Chester County Workforce Development Board. Commissioner Farrell made additional comments.

**11. ADJOURNMENT**

**ADJOURNMENT**

The Meeting was adjourned at 10:32 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

  
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Chief Clerk