



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
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## COMMISSIONERS' MEETING MINUTES

July 30, 2020

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on July 30, 2020 via webinar by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

### CALL TO ORDER

### 2. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Tuesday, July 28, 2020 to discuss personnel and legal matters.

### ANNOUNCEMENTS

### 3. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the minutes from the last meeting on June 24, 2020. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the minutes from the June 24, 2020 Commissioners' Meeting.

### MINUTES APPROVED

### 4. PUBLIC COMMENT ON AGENDA

There was no public comment on the agenda.

### PUBLIC COMMENT

### 5. OLD BUSINESS

### OLD BUSINESS

#### a. Bid Award

#### Bid Award

Commissioner Kichline made a motion to approve the following Bid Award, which was seconded by Commissioner Maxwell. After a roll call vote, all Commissioners approved the following Bid Award:

#### Infectious Medical Waste and Sharps Disposal, Bid #015003-1355A

Choice MedWaste LLC

\$24,720.00

## 6. NEW BUSINESS

## NEW BUSINESS

### a. Authorization to Bid

Commissioner Maxwell made a motion to approve the following Authorizations to Bid, which was seconded by Commissioner Kichline. After a roll call vote, all Commissioners approved the following Authorization to Bid:

- **Guiderail Replacement for County Bridges**
- **Repave and Seal Coat Roadways and Parking Areas at the Prison**
- **Replace Domestic Hot Water Tanks at the Prison**
- **Purchase of Coils for 313 HVAC Units**

### Authorizations to Bid

### b. Resolution 29-20

Commissioner Kichline made a motion to approve Resolution 29-20 concerning the termination of a Keystone Opportunity Zone Agreement for certain real property. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved Resolution 29-20.

### Resolution 29-20

### c. Resolution 30-20

Commissioner Kichline made a motion to approve Resolution 30-20 authorizing the exoneration of certain county taxes. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved Resolution 30-20.

### Resolution 30-20

### d. Resolution 31-20

Commissioner Maxwell made a motion to approve Resolution 31-20 authorizing signature authority and approving supplemental reimbursement agreement for Bridge No. 175, Creek Road over Pickering Creek. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved Resolution 31-20.

### Resolution 31-20

### e. Resolution 32-20

Commissioner Kichline made a motion to approve Resolution 32-20 authorizing signature authority for the Department of Environmental Protection E-Permitting Program. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved Resolution 32-20.

### Resolution 32-20

### f. Contracts

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Contracts Agenda.

### Contracts

**g. Grants**

Commissioner Kichline made a motion to approve the Grants Agenda. Chair Moskowitz seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Grants Agenda.

**Grants**

**7. PERSONNEL MATTERS**

**PERSONNEL**

**a. Human Resources Agenda**

Commissioner Kichline made a motion to approve the Human Resources Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Human Resources Agenda.

**8. FINANCIAL MATTERS**

**FINANCE**

**a. Finance Agenda**

Commissioner Maxwell made a motion to approve the Finance Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Finance Agenda with the following items:

- Budget Change 11-20
- Vouchers as submitted by the Controller

**9. PUBLIC COMMENT**

**PUBLIC COMMENT**

Mike Rellahan of the *Daily Local News* had questions regarding the contracts agenda and hiring of the new County Solicitor, which were addressed by the Commissioners and County Administrator, Bobby Kagel.

There was no further public comment.

**10. ADJOURNMENT**

**ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. After a roll call vote, all Commissioners unanimously approved the motion to adjourn the meeting. Meeting adjourned at 10:08 AM.



**Taken by Taylor Pettit**

**On behalf of Chief Clerk Robert J. Kagel**