



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Terence Farrell  
Kathi Cozzone  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
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## COMMISSIONERS' MEETING MINUTES

August 16, 2016

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| <p><b>1. CALL MEETING TO ORDER</b><br/>The public meeting of the Chester County Board of Commissioners was called to order at 10:03 a.m. on August 16, 2016 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.</p>   | <p><b>CALL TO ORDER</b></p>   |
| <p><b>2. PLEDGE OF ALLEGIANCE</b><br/>Chairman Farrell asked Controller Norman MacQueen to lead the Pledge.</p>   | <p><b>PLEDGE OF ALLEGIANCE</b></p>  |
| <p><b>3. ANNOUNCEMENTS</b><br/>Chairman Farrell announced that the Board of Commissioners met in Executive Session on Monday, August 15, 2016 to discuss Personnel Matters.</p>   | <p><b>ANNOUNCEMENTS</b></p>   |
| <p><b>4. MINUTES OF PREVIOUS MEETINGS</b><br/>Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the Minutes from the July 14, 2016 Commissioners' Meeting.</p>  | <p><b>MINUTES APPROVED</b></p>  |
| <p><b>5. PUBLIC COMMENT ON AGENDA</b><br/>There were no comments from the public.</p>   | <p><b>PUBLIC COMMENT</b></p>  |
| <p><b>6. OLD BUSINESS</b><br/><b><u>Bid Awards</u></b><br/>Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded the following bid:<br/><b><u>Guide Rail Replacement for County Bridges, Bid #301606-1258E:</u></b><br/>Wm. Orr and Sons, Inc.                      \$ 108,852.50</p>  | <p><b>OLD BUSINESS</b><br/><b>Bid Award</b></p>   |
| <p><b>7. NEW BUSINESS</b><br/><b>a. <u>Resolution # 28-16</u></b><br/>Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution #28-16 approving a financing by the Chester County Industrial Development Authority of a project for the Hickman Friends Senior Community of West Chester.</p> <p><b>b. <u>Resolution # 29-16</u></b><br/>Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution #29-16 authorizing the conveyance of a certain parcel of real property that was formerly a railroad right of way situate in the township of West Nantmeal, Chester County, Pennsylvania to the Miller Farm Family Limited Partnership as consideration for the grant of a trail easement.</p> | <p><b>NEW BUSINESS</b><br/><b>Resolution #28-16</b></p> <p><b>Resolution #29-16</b></p> |

7. **NEW BUSINESS (continued)**

c. **Authorization to Bid**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously gave authorization to bid the following:

- **Wireless Network Equipment**
- **Justice Center Adult Probation and Law Library Alterations**

**Authorization to Bid**

d. **Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts**

e. **Grants**

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

8. **PERSONNEL MATTERS**

**Human Resources Agenda**

Commissioner Kichline made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Human Resources Agenda.

**PERSONNEL**

9. **FINANCIAL MATTERS**

**Finance Agenda**

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the following:

- Budget Change 13-16
- Approve an Agreement between the County and PSSU Local 668 SEIU Pennsylvania Social Services Union Court Appointed Professionals
- Vouchers as submitted by the Controller

**FINANCE**

10. **PUBLIC COMMENT**

There were no comments from the public.

**PUBLIC COMMENT**

11. **ADJOURNMENT**

The Meeting was adjourned at 10:08 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

**ADJOURNMENT**

  
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Chief Clerk