

# THE COUNTY OF CHESTER

**COMMISSIONERS**  
**Terence Farrell**  
**Kathi Cozzone**  
**Michelle Kichline**

**OFFICE OF THE COMMISSIONERS**  
**313 W. Market Street, Suite 6202**  
**P.O. Box 2748**  
**West Chester, PA 19380-0991**  
**(610) 344-6100**

## COMMISSIONERS' MEETING MINUTES

**August 25, 2015**

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 a.m. on August 25, 2015, in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

**CALL TO  
ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Farrell asked Carroll Reid, Administrative Assistant in the Finance Department, to lead the Pledge.

**PLEDGE OF  
ALLEGIANCE**

**3. ANNOUNCEMENTS**

- Commissioner Kichline read a citation recognizing Twin Valley High School senior Brianna Bonaduce as a winner of the Congressional Art Competition.
- Chairman Farrell introduced Tom Hogan, Chester County District Attorney, who presented a commendation to state troopers from the PA Reading Barracks for their excellent work, alongside the DA's staff, in the investigation, arrest and prosecution of Warren Yerger. The Commissioners also presented the state troopers with a citation.
- A proclamation for National Preparedness Month was read by Commissioner Cozzone. John Haynes, Deputy Director of the Department of Emergency Services accepted.
- Chairman Farrell announced that the Board of Commissioners met in Executive Session August 18, 2015 to discuss legal and personnel matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETING**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the Minutes from the July 21, 2015 Commissioners' Meeting.

**MINUTES  
APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the Public.

**PUBLIC  
COMMENT**

**6. OLD BUSINESS**

**OLD BUSINESS**

**a. Bid Awards**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded the following bids:

**Bid Awards**

**Paving at Hibernia County Park, Springton Manor Farm &  
Wolf's Hollow County Park, Bid #357507-1235E:**

Martin Paving, Inc. \$ 241,527.50

**Elevator Maintenance and Service Bid #015504-1229A:**

Brandywine Elevator Co. \$ 28,260.00

Kencor, Inc. \$ 149,729.00

**7. NEW BUSINESS****NEW BUSINESS****a. Resolution # 30-15**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution # 30-15 authorizing the receipt of 911 subscriber and consumer fees for local use as provided by 35 Pa.C.S. §5306.1 of Chapter 53 (911 Emergency Communication Service) of Title 35 (Health and Safety) of the Pennsylvania Consolidated Statutes.

**Resolution 30-15****b. Resolution # 31-15**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution # 31-15 authorizing the engagement of special counsel and audit services.

**Resolution 31-15****c. Resolution # 32-15**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution # 32-15 authorizing exoneration of certain county taxes.

**Resolution 32-15****d. Resolution # 33-15**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution # 33-15 authorizing exoneration of certain county taxes.

**Resolution 33-15****e. Resolution # 34-15**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution # 34-15 authorizing exoneration of certain county taxes.

**Resolution 34-15****f. Resolution # 35-15**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution # 35-15 authorizing the Director of Facilities and Parks to electronically or otherwise execute an agreement with the Pennsylvania Department of Transportation for the Reconstruction of Chester County Bridge # 175, Creek Road over Pickering Creek in Schuylkill Township.

**Resolution 35-15****g. Authorization to Bid**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously gave Authorization to Bid the following:

- **Fitness Trail Paving at Nottingham County Park**
- **Roof Repairs for the Youth Center**
- **X-Ray Machine for the GSC**
- **Roof Repairs for the Justice Center**

**Authorization to Bid****h. Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts****i. Grants**

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS****PERSONNEL****Human Resources Agenda**

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS****FINANCE****Finance Agenda**

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the following:

- Budget Change 12-2015
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT ON AGENDA****PUBLIC  
COMMENT**

There were no comments from the Public.

**11. ADJOURNMENT****ADJOURNMENT**

The Meeting was adjourned at 10:20 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

  
\_\_\_\_\_  
Chief Clerk

