



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## COMMISSIONERS' MEETING MINUTES

October 2, 2019

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:05 AM on October 2, 2019 in the Commissioners' Boardroom by the Chairman of the Board of Commissioners, Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

### CALL TO ORDER

### 2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Controller Margaret Reif to lead the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

### 3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, October 1, 2019 to discuss personnel and legal matters.

### ANNOUNCEMENTS

### 4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on September 12, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the September 12, 2019 Commissioners' Meeting.

### MINUTES APPROVED

### 5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

### PUBLIC COMMENT

### 6. OLD BUSINESS

#### a. Bid Awards:

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following bids:

### OLD BUSINESS

#### Replacement of Hot Water Heater System at the Chester County Prison, Bid #357908-1339E:

3B Services, Inc.	\$138,620.00
<u>Water Coolers &amp; Drinking Water, Bid #015909-1342A</u>	
WG America Co. d/b/a "The Water Guy"	\$30,298.80

## 7. NEW BUSINESS

### a. Resolution 37-19

Commissioner Farrell made a motion to approve Resolution 37-19 authorizing and directing issuance of one or more series of Authority's revenue bonds for the benefit of Longwood Gardens, Inc. in an aggregate principle amount not to exceed \$75,000,000. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 37-19.

### b. Contracts

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

### c. Grants

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

## 8. PERSONNEL MATTERS

### a. Human Resources Agenda

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

## 9. FINANCIAL MATTERS

### a. Finance Agenda

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 16-19
- Vouchers as submitted by the Controller

## 10. PUBLIC COMMENT

There was no public comment.

## 11. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 10:08 AM.



**Taken by Taylor Pettit**  
**On behalf of Chief Clerk Kara C. Rahn**

## NEW BUSINESS

### Resolution 37-19

### Contracts

### Grants

## PERSONNEL

## FINANCE

## PUBLIC COMMENT

## ADJOURNMENT