

# THE COUNTY OF CHESTER

## COMMISSIONERS

Terence Farrell  
Kathi Cozzone  
Michelle Kichline

## OFFICE OF THE COMMISSIONERS

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### COMMISSIONERS' MEETING MINUTES

November 12, 2015

1. **CALL MEETING TO ORDER** **CALL TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 a.m. on November 12, 2015, in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.
2. **PLEDGE OF ALLEGIANCE** **PLEDGE OF ALLEGIANCE**

Chairman Farrell asked Mark Rupsis, Chief Operating Officer, to lead the Pledge.
3. **ANNOUNCEMENTS** **ANNOUNCEMENTS**
  - Rebecca Brain, Communications Coordinator, gave a presentation on the Launch of the new Chester County website.
  - Chairman Farrell announced that the Board of Commissioners met in Executive Session on November 10, 2015 to discuss personnel matters.
4. **MINUTES OF PREVIOUS MEETING** **MINUTES APPROVED**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the Minutes from the October 29, 2015 Commissioners' Meeting.
5. **PUBLIC COMMENT ON AGENDA** **PUBLIC COMMENT**

There were no comments from the Public.
6. **OLD BUSINESS** **OLD BUSINESS**
  - a. **Bid Awards** **Bid Awards**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded the following bid:

**X-Ray Machine for the Government Services Center,**  
**Bid #301510-1242A:**  
X-Ray Imaging, Inc. \$ 26,220.00
7. **NEW BUSINESS** **NEW BUSINESS**
  - a. **Resolution # 49-15** **Resolution 49-15**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution #49-15 authorizing the acquisition of lands, interests, and rights of way for a portion of the former Schuylkill Canal from the Commonwealth of Pennsylvania, Department of Environmental Protection.
  - b. **Resolution # 50-15** **Resolution 50-15**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution #50-15 which is embedded in a Community Development Grant FY2015 Continuum of Care Program Competition.

**7. NEW BUSINESS (continued)**

**c. Request to Rescind Resolution # 58-10**

**Resolution 58-10**

Commissioner Farrell noted a request to rescind Resolution 58-10 and asked if there was a Motion to do so. No Motion to rescind Resolution 58-10 was forthcoming.

**d. Contracts**

**Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**e. Grants**

**Grants**

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**8. PERSONNEL MATTERS**

**PERSONNEL**

**Human Resources Agenda**

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**Finance Agenda**

Commissioner Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the following:

- Budget Change 16-2015
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT**

**PUBLIC COMMENT**

There were no comments from the Public.

Chief Operating Officer Mark Rupsis announced that the 2016 Budget would be up for discussion and approval at the December 1 and December 3, 2015 meetings.

**11. ADJOURNMENT**

**ADJOURNMENT**

The Meeting was adjourned at 10:15 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

  
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Chief Clerk

