



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

COMMISSIONERS' MEETING MINUTES

November 30, 2017

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 a.m. on October 18, 2017 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Terence Farrell was also present. Commissioner Kathi Cozzone was absent.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked administrative analyst Ashley Fox to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Michelle Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, November 28, 2017 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETINGS

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board voted to accept the minutes from the November 2, 2017 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Awards

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners awarded the following bids:

Paper Products for the Southeastern Pennsylvania Counties Cooperative Purchasing Board, Bid # 015710-1294A:

W.B. Mason Co. Inc.	\$ 494,595.82
Sysco Philadelphia, Inc.	\$ 73,702.20
Jersey Paper Plus	\$ 48,756.00

Prison Furniture Replacement, Bid # 357711-1299E:

Jess Crate Furniture	\$ 35,275.00
----------------------	--------------

OLD BUSINESS Bid Award

7. NEW BUSINESS

a. Ordinance 2017-02

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Ordinance 2017-02 authorizing the incurrence of non-electoral debt by the issuance of general obligation bonds, series of 2017, in the aggregate principal amount not to exceed \$85,000,000 to finance the advance refunding of all or a portion of the County's general obligation bonds, series of 2011 and general obligation bonds, series of 2012 and to pay the cost of issuance of the bonds; and authorizing other necessary action.

NEW BUSINESS Ordinance 2017-02

b. Resolution 45-17

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution 45-17 of the Chester County Commissioners authorizing the action to harvest and remove Pitch Pine softwood trees at Nottingham Park.

Resolution 45-17

- c. Resolution 46-17** **Resolution 46-17**
 Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution 46-17 of the Chester County Commissioners authorizing the acquisition of certain real estate situate in the Township of West Caln, Chester County, Pennsylvania.
- d. Resolution 47-17** **Resolution 47-17**
 Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution 47-17 of the Chester County Commissioners authorizing execution of a Memorandum of Understanding with the Chester County Workforce Development Board.
- e. Resolution 48-17** **Resolution 48-17**
 Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution 48-17 of the Chester County Commissioners authorizing collection of certain municipal taxes by the County Treasurer.
- f. Resolution 49-17** **Resolution 49-17**
 Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved Resolution 49-17 of the Chester County Commissioners in support of nuclear energy in Pennsylvania.
- g. Authorities, Boards and Commissions** **Authorities, Boards and Commissions**
 Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Kichline, the Board of Commissioners approved the following Reappointments:
 Chester County Agricultural Development Council
 Reappoint Christopher Alonzo for a term ending 12/31/2020
 Chester County Conference and Visitors Bureau
 Reappoint Michael Chain for a term ending 12/31/2020
 Reappoint Bruce Mowday for a term ending 12/31/2020
 Chester County Conservation District
 Reappoint Michelle Kichline for a term ending 12/31/2018
 Reappoint Robert Struble, Jr. for a term ending 12/31/2021
 Chester County Health and Education Facilities Authority
 Reappoint Kathleen Pearse for a term ending 12/31/2022
 Reappoint Todd Reider for a term ending 12/31/2022
 Chester County Industrial Development Authority
 Reappoint Kathi Cozzone for a term ending 12/31/2022
 Chester County Library Board
 Reappoint William Connor for a term ending 12/31/2020
 Chester County Solid Waste Authority
 Reappoint Peter Knipe for a term ending 12/31/2022
 Chester County Workforce Development Board
 Reappoint Michael Reese for a term ending 12/31/2020
- h. Authorization to Bid** **Authorization to Bid**
 Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:
- Bunk Replacement for Chester County Prison
 - Drug Unit Expansion for District Attorney
- i. Contracts** **Contracts**
 Commissioner Farrell made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted to approve the Contracts Agenda.
- j. Grants** **Grants**
 Commissioner Farrell made a Motion, which was Seconded by Commissioner Kichline, to approve the Grants Agenda. The Board voted to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

Human Resources Agenda

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

Finance Agenda

Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted to approve the following:

- Budget Change 16-17
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

**PUBLIC
COMMENT**

There were no comments from the public

11. ADJOURNMENT

ADJOURNMENT

The Meeting was adjourned at 10:07 a.m. following a Motion made by Commissioner Kichline and Seconded by Commissioner Farrell.



Chief Clerk