COMMISSIONERS’ MEETING MINUTES

December 13, 2017

1. CALL MEETING TO ORDER
The public meeting of the Chester County Board of Commissioners was called to
order at 11:03 a.m. on December 13, 2017 in the Commissioners’ Boardroom by Chairman
of the Board of Commissioners Michelle Kichline. Commissioner Kathi Cozzone and
Commissioner Terence Farrell were also present.

2. PLEDGE OF ALLEGIANCE
Chairman Kichline asked Prothonotary Matt Holiday to lead the Pledge.

3. ANNOUNCEMENTS
Chairman Michelle Kichline announced that the Board of Commissioners met in
Executive Session on Tuesday, December 12, 2017 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETINGS
Following a Motion made by Commissioner Farrell, which was Seconded by
Commissioner Cozzone, the Board unanimously voted to accept the minutes from the
November 30, 2017 Commissioners’ meeting.

5. PUBLIC COMMENT ON AGENDA - There were no comments from the public.

6. OLD BUSINESS
   a. 2018 Budget
      Following a Motion made by Commissioner Cozzone, which was Seconded by
      Commissioner Farrell, the Board of Commissioners unanimously approved the
      2018 Budget of $526,132,037.

7. NEW BUSINESS
   a. Resolution 50-17
      Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner
      Cozzone, the Board of Commissioners unanimously approved Resolution 50-17 authorizing
      the 2018 real estate tax rate.

   b. Resolution 51-17
      Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner
      Farrell, the Board of Commissioners unanimously approved Resolution 51-17 closing out
      Community Conservation Partnerships Grant Project (BRC-TAX-20—49).

   c. Resolution 52-17
      Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner
      Cozzone, the Board of Commissioners unanimously approved Resolution 52-17 appointing
      Mark J. Rupsis as the Acting Chief Clerk authorized to act in the absence or unavailability
      of the Chief Clerk.

   d. Contracts
      Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell,
      to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts
      Agenda.
e. **Grants**
  Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

8. **PERSONNEL MATTERS**

   **Human Resources Agenda**
   Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

   **Finance Agenda**
   Commissioner Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the following:
   - Budget Change 17-17
   - Vouchers as submitted by the Controller

10. **PUBLIC COMMENT** - There were no comments from the public.

11. **ADJOURNMENT**
    The Meeting was adjourned at 11:08 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Farrell. The Motion passed unanimously.