



THE COUNTY OF CHESTER



COMMISSIONERS
Terence Farrell
Kathi Cozzone
Michelle Kichline

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

December 14, 2016

1. **CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 11:01 a.m. on December 14, 2016 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. **PLEDGE OF ALLEGIANCE**

Chairman Farrell asked administrative analyst Daniel Arbucias to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. **ANNOUNCEMENTS**

Chairman Farrell announced that the Board of Commissioners met in Executive Session on Tuesday, December 13, 2016 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. **MINUTES OF PREVIOUS MEETINGS**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the minutes from the December 1, 2016 Commissioners' meeting.

MINUTES APPROVED

5. **PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

PUBLIC COMMENT

6. **OLD BUSINESS**

a. **Bid Award**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded the following bid:

Pest Control Services, Bid #015611-1271A:

Tri-County Termite & Pest Control, Inc. \$ 16,920.00

OLD BUSINESS Bid Award

7. **NEW BUSINESS**

a. **Resolution #37-16**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners approved **Resolution #37-16** authorizing collection of certain municipal taxes by the County Treasurer.

NEW BUSINESS Resolution #37-16

b. **Authorization to Bid**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously gave authorization to bid the following:

- **Pocopson Home Restroom Renovations**

Authorization to Bid

c. **Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

Contracts

7. NEW BUSINESS (continued)

d. Grants

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

Human Resources Agenda

Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

PERSONNEL

9. FINANCIAL MATTERS

Finance Agenda

Commissioner Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the following:

- Budget Change 19-16
- Vouchers as submitted by the Controller

FINANCE

10. PUBLIC COMMENT

Citizen Mary Bush made comments.

**PUBLIC
COMMENT**

11. ADJOURNMENT

The Meeting was adjourned at 11:16 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

ADJOURNMENT



Chief Clerk