



THE COUNTY OF CHESTER



COMMISSIONERS
Terence Farrell
Kathi Cozzone
Michelle Kichline

OFFICE OF THE COMMISSIONERS
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COMBINED SUNSHINE AND COMMISSIONERS' MEETING MINUTES

December 15, 2015

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:05 a.m. on December 15, 2015, in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Farrell asked Assistant Solicitor Bill Christman to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Farrell announced that the Board of Commissioners met in Executive Session on Thursday, December 3, 2015 and Tuesday, December 15, 2015 to discuss Personnel Matters

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board unanimously voted to accept the Minutes from the December 3, 2015 Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the Public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Awards

The Department of Procurement and General Services recommended that the Board of Commissioners award the following Bid.

Communication Tower Maintenance for the Octorara Site, Bid #357512-1244E:

Penn-Tech International, Inc. \$ 24,915.00

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded Bid #357512-1244E to **Penn-Tech International, Inc. in the amount of \$ 24,915.00.**

**OLD BUSINESS
Bid Awards**

7. NEW BUSINESS

a. Resolution # 54-15

It was recommended that the Board of Commissioners adopt the attached Resolution # 54-15 requesting consideration for a certain Pennsylvania Department of Transportation multimodal fund grant.

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution # 54-15 requesting consideration for a certain Pennsylvania Department of Transportation multimodal fund grant.

**NEW BUSINESS
Resolution 54-15**

b. Resolution # 55-15

It was recommended that the Board of Commissioners adopt the attached Resolution # 55-15 authorizing (1) rescinding the tower and ground space license agreement dated August 25, 2015, by and between the Commonwealth of Pennsylvania and the County of Chester, Pennsylvania; and (2) approving a new tower and ground space license agreement by and between Commonwealth of Pennsylvania and the County of Chester, Pennsylvania.

Resolution 55-15

7. NEW BUSINESS (continued)

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted Resolution # 55-15 authorizing (1) rescinding the tower and ground space license agreement dated August 25, 2015, by and between the Commonwealth of Pennsylvania and the County of Chester, Pennsylvania; and (2) approving a new tower and ground space license agreement by and between Commonwealth of Pennsylvania and the County of Chester, Pennsylvania.

c. Resolution # 56-15

Resolution 56-15

It was recommended that the Board of Commissioners adopt the attached Resolution # 56-15 authorizing the transfer of certain parcels of real estate situated in the township of West Vincent designated as UPI Nos. 24-4-1-E, 25-4-21-E and 25-4-22-E.

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Kichline, the Board of Commissioners unanimously adopted Resolution # 56-15 authorizing the transfer of certain parcels of real estate situated in the township of West Vincent designated as UPI Nos. 24-4-1-E, 25-4-21-E and 25-4-22-E.

d. Second Amendment to Ordinance 1997-3

Amendment

It was recommended that the Board of Commissioners adopt a Second Amendment to Ordinance 1997-3 of the County of Chester, Pennsylvania, providing for the implementation of the uniform parcel identifier system.

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously adopted a Second Amendment to Ordinance 1997-3 of the County of Chester, Pennsylvania, providing for the implementation of the uniform parcel identifier system.

e. Contracts

Contracts

It was recommended that the Board of Commissioners approve the Contracts Agenda.

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Kichline, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

f. Grants

Grants

It was recommended that the Board of Commissioners approve the Grants Agenda.

Commissioner Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

Human Resources Agenda

Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Kichline, the Board voted unanimously to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

Finance Agenda

It was recommended that the Board of Commissioners approve the following Finance Agenda:

- Budget Change 18-2015
- Amend (due to typo) the Approved 2016 Budget to \$525,862,011
- Approve Revised Human Resources Employee Handbook Policy
- Approve Revised Human Services Addendum to the Employee Handbook
- Approve Insurance Policy renewals for Midwest Employers Casualty Company reinsurance for Workers' Compensation Self-Insurance Program
- Approve Insurance renewal for Professional Liability Insurance for Health Department
- Vouchers as submitted by the Controller

9. FINANCIAL MATTERS (continued)

Commissioner Kichline made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Finance Agenda.

10. PUBLIC COMMENT

There were no comments from the Public.

**PUBLIC
COMMENT**

11. ADJOURNMENT

The Meeting was adjourned at 10:38 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Kichline. The Motion passed unanimously.

ADJOURNMENT



Chief Clerk