> HOW eRecording Works

With Simplifile™, you can begin eRecording today and immediately (1) increase staff productivity and customer service levels, (2) accelerate document delivery, (3) enhance document security, and (4) reduce recording costs. Just follow these three simple steps to get started:

**STEP 1:** Activate your Simplifile eRecording subscription service
**STEP 2:** Logon to Simplifile.com and select the county to which you wish to submit documents
**STEP 3:** Scan your documents and click on ‘Submit for Recording’

After you submit documents, the County Recorder receives reviews and records the document—all within a matter of minutes. That’s all there is to it!

> WHAT You Need to Get Started

You probably already have the basic hardware and software you need to begin eRecording. Simplifile is a Web-based service that requires the following:

- **PC** with Windows 98 or better, and Internet Explorer 5.5 or better
- **Scanner** that can scan to a tiff file
- High-speed Internet connection

> HOW Much It Costs

A one-year subscription to the Simplifile eRecording service—which includes access to our friendly, knowledgeable support staff—is available for only $390 the first year (and $340 per year thereafter), plus a per document submission fee of only $5.00, which can be passed through to your customers in most states. That’s less than you’re paying for courier and express mail services today!

> WHERE eRecording Is Available

With Simplifile you can eRecord today in Utah, Colorado and Pennsylvania. The Simplifile eRecording network expands weekly—we are working to enable eRecording in over 30 states across the country. Let us know where you need to record and we’ll go there.

> CALL Simplifile Today

For more information on Simplifile eRecording services and a FREE DEMONSTRATION, contact your local Simplifile Account Executive or call us at **800-460-5657**. You can also visit us online at [www.simplifile.com](http://www.simplifile.com).

*Don’t just record—Simplifile!*